NAFEES SATTAR

CONTACT INFORMATION

- Male
- +92 343 3092061
- nafeeskhan3481@gmail.com
- Wapda Colony, Chah Nanoo Wala Pattal Gharbi P/O Kot Addu, Tehsil Kot Addu District Muzaffargarh
- Pakistani

OBJECTIVE

To secure a position with a stable and profitable organization, where I can be a member of a team and utilize my experience to the fullest.

SKILLS

- WEB DEVELOPER
- MS EXCEL
- MS OFFICE
- POWER POINT
- AUTOCAD
- IT Networking
- WordPress
- INPAGE
- TEAM LEADERSHIP
- ERP
- MODERATE RISK TAKER
- ABILITY TO LEARN FROM FAILURES

EDUCATION

BS(INFORMATION TECHNOLOGY) 2022
GOVERNMENT UNIVERSITY FAISALABAD (LAYYAH CAMPUS)
CGGPA: 3.24/4

F.SC (PRE ENGINEERING) 2018
BISE (DERA GHAZI KHAN)
Marks: 623/1100

MATRIC (SCIENCE) 2016
BISE (DERA GHAZI KHAN)
Marks: 817/1100

WORK EXPERIENCE

INFORMATION TECHNOLOGY

Administer network and data security, including directory, group policy, firewalls, virus protection, and email security

Perform data backups to ensure all company-owned work is savedInstall and update network system improvements

Install and configure wireless networking equipment

Monitor servers, LAN/WAN, and Wi-Fi to ensure full coverage Assist with the design, implementation, and support of new software and features

Evaluate connectivity issues, equipment, and software and hardware

Respond to IT issues; hardware maintenance, software, networking, etc.

Provide helpdesk and technical support either by phone, remote access, or site visits

CERTIFICATIONS

Nishat Group OF Company(DGK) 2023
IT Networking and ERP

WEB DEVELOPMENT & FREELANCING 2019
NETWORK HOME INSTITUTE OF INFORMATION TECHNOLOGY
Marks: 900/1000

AUTOCAD 2017
GOVT. OF THE PUNJAB TRADE TESTING BOARD LAHORE
Marks: 87/100

FINISHING & POLISHING OF FURNITURE 2016
PBTE LAHORE
Marks: 84/100

COMMUNICATION

PRESENTATION

LEADERSHIP

HOBBIES & INTERESTS

- Traveling
- English Literature
- Reading Biography
- Book Reading
- Internet Surfing
- Social Medias
- Playing Games

LANGUAGES

English, Urdu, Punjabi

REFERENCES

Reference will be provided on demand