

Dear Hiring Manager,

I am excited to apply for the **Graphic Designer** position at your company. With a diverse and extensive background in graphic design, I am confident in my ability to be a strong candidate for this opportunity.

In my previous roles as a Graphic Designer at Interior Coach, Totality Corp pvt Limited, AAITEE Projects Pvt. Limited & khushboo masale. I developed a wide range of design skills and gained significant experience in creating impactful social media posts. I managed all social media platforms for the companies, ensuring cohesive and engaging visual content that resonated with the target audience.

Additionally, I excelled in coordinating with the design team to foster a collaborative and productive working environment. My ability to create a cohesive bond among team members was instrumental in delivering high-quality projects efficiently.

Thank you for considering my application. I am eager to bring my expertise in graphic design to your team. I look forward to the opportunity to discuss how my skills and experiences align with company's needs. Please feel free to contact me at **9654033106** or via email at **kamlapatikushwaha2002@gmail.com** to schedule an interview.

Sincerely,

Kamlapati

# KAMLAPATI

### kamlapatikushwaha2002@gmail.com +91 9654033106

## **CAREER STATEMENT**

Seeking assignments as Graphic Designer with an organization of repute.

# CAREER ABSTRACT

- Graduate (BBA) From Rawal Institute of Management, Zakopur, Faridabad.
- Advance Diploma in Computer Application from Success2u Institute ,Faridabad.
- Worked as **Graphic Designer** with AAITEE Projects Private Limited.
- Endowed with a passion for winning as evinced through demonstrated excellence in the Graphics
- Acquired practical knowledge through demonstrated excellence in Graphics Designing Projects.
- Team player with strong analytical and leadership skills.
- I am expert in **social media designs** and I have 3 years of experience with **social media team.**

# **SOFTWARES: I USE**

- Adobe Photoshop
- Adobe illustrator
- Adobe XD
- Adobe Premiere Pro
- Figma
- Filmora Pro
- Canva Pro
- Power Point Presentation
- HTML
- CSS

# **SOFT SKILLS**

- Teamwork
- Problem solving.
- Communication
- Adaptability
- Critical thinking
- Time management

# **Interior Coach**

**Graphic Designer** 

# **Key responsibilities:**

- Making thumbnails for youtube channels.
- Design Social media posts like, Instagram Stories, carousel, static post etc.
- Id cards and Business Cards Designs.
- Portfolio designs and Website Ui designs.
- · Making reels
- Video Shooting etc.

#### PREVIOUS EMPLOYMENT

1JAN TO 31 DEC 2023

# **Totality Corp Private Limited**

**Graphic Designer** 

# **Key responsibilities:**

- Taking care of all the Social Media related Post like Instagram post, Reel Cover page, Youtube Thumbnail and twitter post etc.
- Taking Value added post for company social media, interacting with graphic team.
- Responsible for Youtube Thumbnail, Instagram post, Reel covers and Twitter Post.

#### PREVIOUS EMPLOYMENT

1 JAN TO 31 DEC 2022

# **AAITEE Projects Private Limited**

**Graphic & UI Designer** 

### **Key responsibilities:**

- Responsible for All social media posts and UI designs.
- Responsible for conducting Graphic Team meeting, discuss about design work, for the social media posts.
- Responsible for issuing the designs and maintaining their files.
- Responsible for maintaining the company's social media post, UI designs and records about Designs files.
- Responsible for assigning the duties to the junior designer and designer intern under me.
- Responsible for handling the complete Designs and dealing with the problems faced by them.

# **ACADEMIA**

BBA	RAWAL INSTITUTE OF MANAGEMENT	68%	2024
UX/UI DESIGN	ALISON		2023
DIPLOMA	SUCCESS2U INSTITUTE	A GRADE	2021
XII	HARYANA BOARD	<b>SCORED 92.4%</b>	2021
X	HARYANA BOARD	SCORED 89%	2019

### **ACHIEVEMENTS**

- Taken part in debate and cultural activities in school and college.
- Won Prize in Elocution and Debate in Elaan 2023 organized by Apeejay stya university.
- I was the member of Decoration team leader in the college.
- Won many Prize in Drawing and poster making in Government schools, government function and college.

### **PERSONAL DOSSIER**

• Date of Birth: 01st July,2002

• Address: sector 52, parvatiya colony, Faridabad