NITW QUERY BOT

Branches:
- Civil Engineering
- Electrical and Electronics Engineering
- Mechanical Engineering
- Electronics and Communication Engineering
- Metallurgical and Materials Engineering
- Chemical Engineering
- Computer Science and Engineering
- Biotechnology Engineering

ADMISSION:
1. Admission to National Institute of Technology Warangal shall be made in accordance with the instructions received from the Ministry of Education (MoE), Government of India from time to time. Seats are reserved for candidates belonging to Scheduled Castes (SC), Schedules Tribes (ST), Other Backward Classes (OBC), Persons with Disability (PWD), Economically Weaker Section (EWS) and other categories as per the guidelines issued by MoE from time to time.
2. Admission to all courses shall be made in the odd semester of each academic year at the first-year level based on the relative performance in the Joint Entrance Examination (JEE–Mains) as per the guidelines issued by the MoE, New Delhi from time to time.
3. A limited number of admissions are offered to Foreign Nationals and Indians living abroad in accordance with the rules applicable for such admission, from time to time, issued by the MoE.
4. If, any time after admission, it is found that a candidate had not fulfilled all the requirements stipulated in the offer of admission, in any form whatsoever, including possible misinformation etc., the Dean-Academic shall report the matter to the Senate recommending for the cancellation of admission of the candidate.
5. The institute reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her studies on the grounds of indiscipline or any misconduct. The decision of the Senate,, is final and binding.
6. Candidates must fulfill the medical standards required for admission as prescribed by the Institute. There will be no branch change at the end of first year. Every Undergraduate student of the Institute shall be associated with parent department offering the degree program that the student undergoes, throughout his/her study period

COURSE STRUCTURE:
The total course structure for B.Tech. Degree Program typically consists of the following components:

a) Basic Science Core (BSC)
b) Engineering Science Core (ESC)
c) Humanities and Social Science Core (HSC)
d) Program Core Courses (PCC)
e) Program Elective Courses (PEC)
f) Open Elective Courses (OPC)
g) Program Major Project (PRC)
h) Mandatory Non-Credit courses (MNC)

Note:
a) Open Elective Courses can be in any of the following areas: Basic Sciences, Engineering Science Courses, Humanities & Social Sciences and Management.
b) A student will not be permitted to register open elective course offered by the parent department.
c) The allotment of the open elective course shall be based on CGPA and the preference of the student.
d) Mandatory Non-Credit courses include: Induction Program, Extra Academic Activity in the first two semesters, Indian Constitution, Professional Ethics etc., (refer to rule 12)

Responsibilities of DAC - UG:

- Discuss and finalize the exact credits offered for the program components (a) to (h) of course structure.
- Determine semester-wise distribution among the components.
- Finalize syllabi of all courses offered by the Department.
- Define course outcomes for each course.
- Develop course articulation matrix and pre-requisites.
- Recommend these details to the Senate through the Board of Studies for consideration and approval.

Mandatory Non-Credit Courses:

- Every first-year student must register for and satisfactorily complete:
    - Induction Program in the first semester.
    - ExtraAcademic Activity (E.A.A. = Games & Sports) in the first two semesters.
- Students failing to complete EAA in both semesters of the first year must fulfill this requirement before the end of the second year.
- Interested students may also enroll in NCC/NSS.

Assignment of Credits to Courses:

- Each course is assigned a certain number of credits based on its instructional hours.
- Credits are assigned as follows:
    - One lecture or tutorial hour per week over a 14-week semester equals one credit.
    - One laboratory/practice hour per week over a 14-week semester equals half credit.
- Some courses are non-credit and are considered mandatory non-credit courses.

DEGREE REQUIREMENTS: A student shall fulfill the following requirements for the award of the B.Tech. degree:

(a) Credit Requirements: Minimum Earned Credit Requirements for the award of Degree is 160 with a CGPA of not less than 4.00.

(b) A student shall also complete the specified mandatory non-credit courses satisfactorily (Refer to rule 3.3 and 12)

(c) The minimum duration for a student for complying with the Degree requirement is FOUR academic years from the date of first registration for his/her first semester.

(d) The maximum duration for a student for complying with the Degree requirement is SIX academic years from the date of first registration for his/her first semester.

ATTENDANCE: Following are the rules relating to attendance requirements:

1. 100% attendance is expected in each registered course at the beginning of the semester.

2. Every scheduled practical class counts as one unit for attendance calculation.

3. Students with less than 80% attendance in any course cannot appear for the end semester exam and receive an "R" Grade, needing to register for the course again.

4. Attendance relaxation up to 5% is allowed for girl students in EAA.

5. Short duration absence (up to one week) requires a leave application to the Head of the Department, with reasons and supporting documents, and must still meet the 80% attendance requirement.

6. Absence exceeding one week requires prior application to the Dean-Academic through the Head of the Department, with supporting documents, and decision is based on the recommendation of the Head of the Department if the attendance is at least 80%.

7. Continuous absence for more than four weeks without notifying the Dean Academic leads to cancellation of registration for that semester.

8. Students representing the Institute in approved extracurricular activities are considered on-duty, up to five working days per semester, with prior permission from the Head of the Department. Absence during this period is counted as 'present' for attendance computation.

REGISTRATION:

1. Every student must be present and register at the commencement of each semester on the notified day(s) in the Academic Calendar.

2. Attendance percentage is counted from the date of commencement of class work, except for I Year I Semester, where it is counted from the date of admission or commencement of class work, whichever is later.

3. Registration is organized at the respective Department under the supervision of the Head of the Department.

4. Late registration within the next week may be permitted in case of compelling reasons, on payment of additional late fee as prescribed.

5. Dean Academic may allow late registration beyond one week in special cases, on a case-by-case basis, with appropriate fee.

6. After registration, each student should collect a registration sheet indicating the registered courses for that semester, signed by the faculty advisor, to be carried for all examinations in that semester.

7. The registration sheet along with the Institute ID card serves as the hall ticket for examinations.

8. Students can add/drop courses within one week from the commencement of class work in the semester with written approval from their Faculty Advisor and Head of the Department, with intimation to Dean-Academic.

9. Every student must register every semester without fail.

10. Students permitted to take a semester break must register for that semester and complete it before registering for the subsequent semester.

11. Only students who have cleared all Institute and Hostel dues of previous semesters, paid all required fees for the current semester, and not been debarred from registering for a specified period on disciplinary or any other ground will be permitted to register.

12. Students must register backlog courses, giving priority to the oldest backlogs. They will register by default for the backlog courses being offered in a semester.

13. The maximum credits (including backlog courses) a student can register for in the study mode in a semester is 30.

14. Final year B.Tech. students with a CGPA of 6.50 and above are eligible to take courses of 1st Year M.Tech programs of their parent department as electives.

EVALUATION – Grading System:
- An 8-scale grading system is used, with the following letter grades and corresponding grade points per credit:
  S: 10
  A: 9
  B: 8
  C: 7

D: 6

E: 5

P: 4

F: 0

- Relative grading is followed in general for all B.Tech Programs. If the class strength is less than 20, the faculty can follow absolute or relative grading by announcing it at the beginning of the semester.
- Norms for awarding letter grades in Relative Grading:
- Class average should be within the range of "C" grade.
- "S" Grade is awarded to students securing total marks > (average + 1.5 to 2 times standard deviation) with a minimum of 40% in the end semester examination.
- "E" or higher Grade is awarded to students securing total marks ≥40 with a minimum of 40% in the end semester examination.
- Students securing less than 40% marks in the end semester examination may be awarded "P" grade if they secure total marks greater than half the class average or 40, whichever is less.
- Other grades are distributed, preferably maintaining the range for each grade between 0.5 to 1.0 times standard deviation. DAC-PG&R may review these ranges with appropriate justification.
- A student not writing the end semester examination, or getting total marks less than half the class average or 40, whichever is less, shall be awarded "F" grade.
- Norms for awarding letter grades in Absolute Grading:
- Scoring 40% or more in the end exam is mandatory for awarding "S to E" Grades.
- Scholars securing less than 40% marks in the end semester examination may be awarded "P" grade if they secure total marks greater than 40. Writing the end exam is mandatory.
- Semester Grade Point Average (SGPA) is computed for each semester using the formula:
- sgpa = $\sum(c_i * gp_i) / \sum c_i$
- C_i is credits for the course, GP_i is the grade point obtained for the course, and n is the number of courses registered in the semester.
- CGPA, SGPA, and grades obtained in all courses in a semester are communicated to every student at the end of every semester, except IV-year II semester, through a grade sheet. A consolidated grade sheet (with 160 credits) is issued in the final semester, i.e., IV-year II semester, superseding all earlier grade sheets.
- CGPA to Marks Conversion: CGPA is converted into percentage marks using the formula: % marks = (CGPA – 0.5) * 10
- Transitional Grades:
- Grade I: SGPA and CGPA are tentatively calculated ignoring the course(s) with "I" Grade. After conversion, SGPA and CGPA are recalculated.
- Grades R, W, and X: SGPA and CGPA are tentatively calculated taking 'zero point' for these course(s). After conversion, SGPA and CGPA are recalculated.

- Grade F: SGPA and CGPA are tentatively calculated taking 'zero point' for each such 'F' grade. After substitution with better grades, SGPA and CGPA are recomputed and recorded.

END-SEMESTER EXAMINATIONS:-
- End-semester examinations for theory courses are conducted centrally by the examination branch as per the schedule in the academic calendar.
- The Head of the Department sends the list of courses registered by each student for the semester along with the percentage of attendance.
- Appearing in the end-semester examination in theory and laboratory courses is mandatory. Failure to appear results in an 'F' grade in the course.
- Students missing exams due to compelling reasons like serious illness requiring hospitalization or a calamity in the family may appeal to the Dean-Academic before the exam through their Head of the Department. A committee may recommend permitting the student to appear in subsequent exams, awarding a transitory grade 'I'.
- Re-end examinations are conducted once a year at the time of the Make-up examination.
- Students are permitted to appear in exams only for courses they registered for at the beginning of the semester.
- Final grades must be submitted by faculty within five working days from the last exam to the Head of the Department, who then places the grades before the DAC-UG for consideration and recommendation.
- Any change of grade due to error must be recommended by DAC-UG and forwarded by the faculty through the Head of the Department within 20 days from the date of publication of results.
- Answer scripts after correction of class tests, minors, written exams, assignments, etc., are shown to students within two weeks from the date of the test/exam.
- Faculty must submit marks obtained in continuous evaluation to the Head of the Department, and the performance of students in these exams is discussed in the Class Review Committee meeting.
- Answer scripts of end-semester exams are shown to students up to one day before the finalization of grades in the DAC-UG to ensure transparency. After grades are finalized, students no longer have the right to verify their answer scripts.
- Students can appeal to DAAC for any arbitration within 20 days from the date of official publication of results on the Institute Website.

EVALUATION OF INTEGRATED (THEORY + LABORATORY) COURSES:

- For integrated courses, the criterion of 80% minimum attendance must be satisfied separately in theory and laboratory classes, or else the student will be awarded an 'R' grade.
- The weightage for evaluation is based on the credit ratio of theory to laboratory in the course. For example, in a 2-0-2 (3 credit course), the weightage for the laboratory is 33% (1/3). For a 3-0-2 or 2-1-2 (4 credit course), the weightage for the laboratory is 25% (1/4). Total marks for the integrated course need to be calculated based on this weightage.
- All grading rules applicable to other courses are followed for grading integrated courses.
- The evaluation scheme for both theory and laboratory components is informed to the student through the lecture plan at the beginning of the course.
- In case of a makeup examination, the student is evaluated in both theory and laboratory components, and after arriving at the total marks based on the weightage, the applicable rules are followed for awarding a grade.
- Mandatory Non-Credit Courses:
  - Induction Program (IP): Held over the first two weeks of the B.Tech. I year for all students, coordinated by a faculty team under Dean (Students Welfare). Results are passed by faculty involved in IP and the Dean (Students Welfare).
  - Extra Academic Activity (EAA): EAA-1 and EAA-2 courses are taken in the I and II Semesters, executed by the Physical Education department.
  - Students must satisfactorily complete two courses from a list provided by the institute by the end of the third year. Courses do not carry any credits but are reflected in the respective grade sheets.
  - Students can register for these courses in SWAYAM and NPTEL and must get a certificate of Satisfactory completion.
  - MNC courses are not attached to any department and are managed by the academic section. Any faculty member can teach MNC courses.
  - A list of courses offered by faculty in a given semester is announced to the students, who can register for them during academic registration. Results of MNC courses are passed in the respective department of the faculty handling the course.
  - These courses may also be offered in the Institute, and the student has to register for the course of their interest. There will be a minimum of 1-hour contact per week, and the student shall be assessed for awarding satisfactory completion.

AWARD OF CLASS :

First Division with Distinction: A student who has passed all the courses without securing R, X, or F Grades during the period of study and with a CGPA of 8.00 and above is considered eligible for the award of First Division with Distinction. First Division: a) A student failing to satisfy Rule 14.1, even if he/she gets a CGPA of 8.00 or more will be eligible for the award of First Division only. b) A student with a CGPA of 6.50 and above but less than 8.00 is considered eligible for the

award of First Division. Second Division: A student with a CGPA of 5.00 and above but less than 6.50 is considered eligible for the award of Second Division. Third Division: A student with a CGPA of 4.00 and above but less than 5.00 is considered eligible for the award of Third Division.

MAKEUP EXAMINATION:
Makeup examinations are conducted once in an academic year, during summer.
Rules for students appearing in Makeup examination:

- A student with 'F' grade(s) can appear in the Makeup examination conducted at the end of the academic year or register in Study mode when the course is offered. In Study mode, previous marks/grades are cancelled, and the student must attend all classes and examinations with the next batch of students. Major timetable changes are not entertained to accommodate backlog students.
- Students with "R" Grade in any course are not eligible for the makeup examination for that course.
- Only students with "F" or "I" Grade are eligible for the makeup examination. For students with "I" grade, marks obtained in continuous evaluation are added to marks obtained in the makeup examination and graded as per the class grading system.
- A student may appear any number of times in the makeup examination for courses in which he/she has obtained "F" grade.
- Grades awarded in the makeup examination are as follows: 'P' grade for at least 40% marks and less than 50% marks, "E" grade for at least 50% marks and less than 70% marks, and "D" grade for 70% marks or more.
- The schedule for makeup examinations is provided in the Academic calendar.
- A student can register for makeup examinations in any number of courses. The schedule of makeup examinations will not be altered to suit individual students.

MINOR PROGRAM: Minor is an additional credential a student may earn if she/he does 18 credits worth of additional courses in a discipline other than her/his major discipline of B.Tech. degree. All academic units in the Institute offer minors in their disciplines, and will prescribe a specific set of courses and/or projects necessary for earning a minor in that discipline. Students with a minimum of 7.00 CGPA without any "F" Grade / backlog are only allowed to register for Minor program offered by any other Department. Students, satisfying the eligibility requirements may be permitted to do one minor/one honors or two minors or one minor and one Honors.
Number of credits for earning Minor specialization is 18 with 6 courses or (5 courses + 1 project for 3 credits), as prescribed by that Department. Courses for Minor specialization start from 3rd Semester and the student is required to register for one minor specialization course in every semester. Minimum and maximum number of students for any Minor specialization is 10 and 60 respectively. Students registering for the Minor program shall be prepared to write more than one exam in a day. After successful completion of the Minor specialization requirements, the student

will be awarded a degree in "name of the discipline" with minor specialization in "name of the minor specialization".

HONORS PROGRAM: Honors is an additional credential a student may earn if she/he opts for the extra 18 credits needed for this in her/his own discipline. The concerned department specifies the set of courses for earning Honors. Honors is not indicative of class. Students with a minimum of 8.00 CGPA without any "F" Grade / backlog are only allowed to register for Honors program offered by that Department. Students, satisfying the eligibility requirements may be permitted to do one minor/one honors or two minors or one minor and one Honors. Number of credits for the Honors program is 18 with 6 courses or (5 courses + 1 project for 3 credits) as prescribed by that Department. Courses for Honors Program start from 5thSemester and the student is required to plan registration for Honors courses, in order to complete all the six courses by the end of eighth semester. Students registering for Honors program shall be prepared to write more than one exam in a day. After successful completion of the Honors program, the student will be awarded a degree in "name of the discipline" with "Honors"

SEMESTER INTERNSHIP: Students with CGPA more than 6.5 and having no backlogs up to VII semester will only be permitted to go for internship through CCPD in the VIII Semester. Students will have to prepare the courses of VIII Semester on self-study mode and write End semester examinations whenever the institute conducts exams: a) If the exams are conducted off-line, the students have to come back to the campus for writing exams along with their batchmates. b) If the exams are conducted online, students have to write along with the other batchmates during the same timings.The project carried out by the student during internship will be considered for the project. The organization providing internship shall allow the students to present the data related to his project carried out during internship in the project report to be submitted to the institute for evaluation. Students can do the courses of VIII semester in VI or VII semester so as to enable themselves for semester internship. However, the grades of these courses will be reflected in VIII semester Grade sheet only. Students may be permitted to write exams (continuous evaluation) online.

TEMPORARY WITHDRAWAL FROM THE INSTITUTE: A student who has been admitted to an undergraduate degree program of the institute may be permitted to withdraw temporarily for a period of one semester or more from the Institute on grounds of prolonged illness or acute problem in the family, which compelled him/her to stay at home, provided that He/she applies to the Institute within 15 days of the commencement of the semester or from the date he/she last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of the parent/guardian, The Institute is satisfied that, including the period of withdrawal, the student is likely to complete his/her requirements for the

degree within the time limits specified, There are no outstanding dues against him/her or demands from him/her in the Institute/Hostel/Department/Library/NCC etc. A student, who has been granted temporary withdrawal from the Institute under the above provisions will be awarded 'W' grade. A student will be granted only one such temporary withdrawal during his/her tenure

TRANSITORY REGULATIONS: If a student who was admitted under the old regulations with the old curriculum is allowed to withdraw temporarily for one or two semesters (as per Clause 19) and then readmitted, the new regulations with the new curriculum will apply to him/her from that semester onward. The student has to continue the course work along with the regular students of the respective semester in which the student gets re-admission. Credits and grades earned under the old regulations with the old curriculum will be transferred to the new regulations with the new curriculum. The student has to register for Substitute courses offered in place of courses already studied earlier or no longer offered in new regulations with the new curriculum and other Compulsory courses as specified by DAC-UG. If a student is readmitted to new regulations and a new curriculum after a temporary withdrawal and has not studied any courses in his/her previous regulations and curriculum of study, the student should be given the opportunity to register for that course(s) in study mode without changing the time tables. For the course(s) failed in earlier semesters (before re-admission), the student has to acquire credits from the make-up examinations as and when conducted. The question paper model shall remain same as the one in which the student first appeared for examination in that course(s). A student can register in study mode, if he /she is interested, with an equivalent course suggested by DAC-UG for the course in which he/she got F grade before re-admission. The decision of the DAC-UG is final on any other clarification in this regard.

MALPRACTICES: EXAMINATIONS: Students are not allowed to leave the Examination Hall without submitting the answer script. They will not be permitted to enter the examination hall after 30 minutes of commencement of the examination and to leave the examination hall before 30 minutes of the closure of examination. The nature of malpractice and the minimum punishment are indicated in the following

1.Taking out, used or unused answer booklets outside the examination room.
punishment: Fine of Rs. 1000/- per paper. In case of used answer booklets, in addition to the above, the candidate shall be awarded an F Grade in that subject.
 2. Verbal or oral communication with neighboring students after one warning.
punishment:Taking away the answer script and asking the student to leave the hall.
3. Possession of any incriminating material inside the examination hall (whether used or not) For Example: written or printed materials, bits, writings on scale, calculator, hand kerchief, dress, part of the body and hall ticket etc., Exchange of question papers and other materials with some

answers. Possession of cell phones, programmable calculator, recording apparatus or any unauthorized electronic equipment. Copying from neighbor. Punishment: In case of continuous evaluation, zero marks will be awarded in that examination. In case of End semester examinations, award F Grade. The candidate may be allowed to write make- up examination.

4. Possession of answer book of another candidate. The candidate shall be awarded zero marks in that examination and he/she shall be awarded F Grade Giving answer book to another in that particular subject. candidate.

5 Misbehavior in the examination hall (unruly conduct, threatening the invigilator, or any other examination officials or other students). Repeated involvement in malpractices 2 to 4 above. Cancellation of all theory examinations registered in that semester and further debarring from continuing his/her studies for one year (two subsequent semesters). However, such student may be permitted to appear for makeup examinations of the previous semesters.

6.Cases of impersonation
punishment: Handing over the impersonator (outsider) to the police with a complaint to take appropriate action. Cancelation of all examinations (all papers registered) for the bonafide student for whom the impersonation was done and further the bonafide student will be debarred from continuing his/her studies and writing all examinations for two years. If a student of this institute is found to impersonate a bonafide student, the impersonating student will be debarred from continuing his/her studies and writing all examinations for two years.

7.Physical assault causing injury to the invigilator or any examination officials or other students. punishment:Rustication from the Institute.

If you lose your certificate:
Students will be charged with Certificate retention fees as per the details shown below:
All students –
 a) Who have passed in current and previous academic year - No charge
b) Who have passed in the last 2 to 10 academic years - Rs.1,000/-
c) Who have passed in the last 11 to 20 academic years - Rs.5,000/-
d) Who have passed more than 20 academic years back - Rs.10,000/

RULES RELATING TO RESIDENTIAL REQUIREMENT : All the students are normally expected to stay in the hostels and be a boarder of one of the messes.Under special circumstances, the Director/Dean-Academic may permit a student to reside with his parent(s)/near relatives within a reasonable distance from the institute. However, this permission may be withdrawn at the discretion of the Institute at any time considered appropriate without assigning any reason.Married accommodation shall not be provided to any student of the undergraduate courses. No student shall

come into or give up the assigned accommodation in any Hall of residence without prior permission of the Chief Warden. A student shall reside in a room allotted to him/her and may shift to any other only under the direction/permission of the Chief Warden. Students shall be required to make their rooms available for inspection, repairs, maintenance or disinfecting and shall vacate the rooms when leaving for the vacation/holidays. Students shall be responsible for the proper care of the furniture; fan and other fittings in the rooms allotted to them and shall generally assist the Wardens in ensuring proper use, care and security of those provided in the Halls for common use of all students. Students will be responsible for the safe keeping of their own property. In the event of loss of any personal property of a student due to theft, fire or any other cause, the Institute shall accept no responsibility and shall not be liable to pay any compensation. Engaging personal attendants, keeping pets and use of appliances like electric heater, refrigerator, etc. by a student in Halls of Residence are prohibited. All students must abide by the rules and regulations of the Halls of Residence as may be framed/amended from time to time

RESPONSIBILITIES OF THE STUDENTS: It shall be the responsibility of the students :
- To contribute to making the Institute a Global Knowledge Hub, striving for excellence in education, research, entrepreneurship, and technological services to society.
- To develop into innovative, entrepreneurial, and ethical future professionals fit for a globally competitive environment.
- To work towards product-oriented research for establishing self-sustaining and wealth-creating centers to serve societal needs.
- To complete the program of study in the given time, acquiring knowledge with conceptual clarity, research insights, and the application of knowledge towards finding solutions to the problems faced by society and the nation.
- To avail all educational opportunities and benefits available at the Institute and make good use of them to prosper academically and develop a scientific temper.
- To behave and conduct themselves in the Institute campus, hostels, within the premises, and outside the campus in a dignified and courteous manner, showing due respect to authorities, employees, other students, and outsiders.
- To respect the laws of the country/state, human rights, and to conduct themselves in a responsible and dignified manner at all times.

MISCONDUCTS OF THE STUDENTS: All students are required to conduct themselves in a manner befitting the reputation of the Institute. The following acts will amount to misconduct:
. The act or conduct of the student is prejudicial or likely to be prejudicial to the interests of the Institute or to the reputation of the Institute. The act or conduct of the student is inconsistent or

incompatible with the peaceful atmosphere in the Institute. The act or conduct of the student makes it unsafe for the Institute to retain him on the rolls of the Institute. The act or conduct of the student is so grossly immoral that all reasonable men will say that the student cannot be trusted. The student is abusive or if he disturbs the peace of the Institute. Willful insubordination or disobedience, whether alone or in combination with other student, to any lawful or reasonable orders of the Institute. Involving in theft, fraud or any dishonest act. Students are prohibited from participating in any strike, picketing, gherao, dharna, or other agitations either inside or outside the campus. Acts subversive of discipline, such as riotous or disorderly behavior, either inside or outside the campus, are strictly prohibited. Conviction by a Criminal Court is also considered a violation of discipline.

Indulging in Groupism of any kind that would distort the harmony of the Institute is not allowed. Possession or consumption of narcotic drugs and other intoxicating substances, or appearing in a state of intoxication on the campus, in hostels, or outside the campus, is strictly prohibited.

Using mobile phones where their use is prohibited, indulging in any activity considered as ragging, which is a criminal offense, and indulging in anti-institutional, anti-national, antisocial, communal, immoral, or political expressions and activities within the campus, hostels, and outside the Institute premises are all prohibited.

Acts of sexual harassment of faculty, staff, or other students are strictly prohibited. Sexual harassment includes physical contact and advances, a demand or request for sexual favors, making sexually colored remarks, showing pornography, or any other unwelcome physical, verbal, non-verbal conduct of a sexual nature.

Organizing, attending, or participating in any activity or agitation sponsored by any banned organization or political organization is strictly prohibited. Defacing, disfiguring, damaging, or destroying, or causing any loss in any manner to all public, private, or Institute properties is also not allowed.

Indulging in malpractices in examinations or assignments, abusing the faculty or staff of the Institute or hostels, and sending or forwarding damaging or false or wrong information, or any unauthorized information, to electronic, print, or social media, tarnishing the image of the Institute are all prohibited.

Indulging in any trade or commercial activity inside the Institute premises, subletting the hostel room, or not vacating the hostel room when asked to do so are violations of the rules. Lending and borrowing money on interest to and from other students, visiting the residences of Director, Deans, faculty, and officers uninvited or without permission, bringing any political or other outside

influence pertaining to academic matters, and submission of false claims, including false income certificate, caste/tribe certificate, false medical bills, etc., are strictly prohibited.

Violating restrictions imposed by law on marriage, indecent dressing manners, including clothing depicting illegal drugs, alcohol, profane language, racial, sexual, and vulgar captions, sheltering outsiders in the Institute or hostels, and bringing, distributing, or circulating unauthorized notices, pamphlets, leaflets, etc., within the campus or hostels, are all considered violations of the rules.

DISCIPLINARY SANCTIONS:
Any student indulging in acts or conduct, which are treated as misconducts as mentioned in this Code shall, depending upon the gravity of the misconduct or depending on its recurrence, be subjected to any of the following disciplinary sanctions.

Minor Sanctions:
Warning or Reprimand: This is the least sanction envisaged in this Code. The student engaged in any prohibited behavior will be issued a warning letter.
Cancellation of allotment of hostel , Forfeiture of Caution deposit or other deposits , Monetary penalty up to Rs. 50,000/- .
A student issued with more than two warnings or the other penalties mentioned above will not be allowed to contest in students' elections or hold any position in any Club or Association.

Major Sanctions:
Withholding of promotion to the next Semester/academic year
  - Debarring from Examinations: A student/group of students may be debarred from writing all/any/some of the examinations, which forms part of the academic program for which he/she/they has/ have joined.
  - Suspension: A student may be suspended from the Institute for violation of any of the provisions of this Code. The period of suspension and conditions, if any, shall be clearly indicated in the communication addressed to the student. The student shall lose his/her attendance for the suspended period.
  - Restitution: Restitution implies reimbursement in terms of money and/or services to compensate for personal injury or loss, damage/disfiguration to property of the Institute or any property kept in the premises of the Institute in any manner. The students/group of students may be asked to compensate for the loss that has been caused to any person or property of the Institute or any property kept in the premises of the Institute due to the act of vandalism perpetrated by the students. The students/group of students shall also be liable to put in their service to restore any loss or damage caused to any property and thereby bring it to its original form if it is possible. Monetary penalty exceeding Rs. 50,000/-
  - Expulsion: This is the extreme form of disciplinary action and shall be resorted to in cases where stringent action is warranted, such as but not limited to, possession, consumption and trading of drugs, indulging in ragging either directly or indirectly, sexual harassment of

faculty, staff or other students, riotous activities, etc. Expulsion is the permanent dismissal of a student from the Institute. Such a student will not be eligible for readmission to any of the courses of this Institute. The Disciplinary Authority reserves the right to impose any or more than one penalty, depending on the gravity of the misconduct.

Functionaries under the Code:

1. Heads of the Departments/ Faculty Advisors/Chief Warden/ Wardens of Hostels/Deputy Registrar/Assistant Registrar (Hostels)/Security Officer:
   - Responsible for taking immediate action to curb prohibited behavior.
   - Can assign tasks to faculty members to manage issues.
   - Can impose minor sanctions and recommend major sanctions to the Director.
2. Deans:
   - Authorized to visit and inspect Institute premises to curb prohibited behavior.
   - Responsible for maintaining discipline and decorum in the hostel.
   - Can take lawful actions to control prohibited activities.
3. Registrar:
   - Estate Officer and custodian of Institute Property.
   - Authorized to visit premises/hostels to control prohibited activities.
   - Responsible for all communications on behalf of the Institute in disciplinary matters.
4. Director:
   - Disciplinary Authority in imposing minor and major sanctions against students for prohibited behavior.

Process of Disciplinary Action on Students:

1. Reporting of Instances:
   - HODs/Faculty Advisors/Chief Warden/Wardens/Deputy Registrar/Asst. Registrar (Hostels)/Security Officer report prohibited behavior to the Dean (Students Affairs).
2. Imposition of Minor Sanction:
   - Dean (Students Welfare) can impose minor sanctions based on recommendations.
   - Show-cause notice issued by the Registrar for serious misconduct.
3. Inquiry Committee:
   - Consists of Dean (Students Affairs), Head of the Dept. or his Representative, Chief Warden, Associate Dean (SW), and Deputy Registrar (Academic).
   - Conducts inquiry, gives opportunity to the accused to explain, and completes proceedings within one month.
4. Recommendations and Imposition of Penalty:
   - Report forwarded to the Registrar, then to the DAR Committee for recommendations.

- Dean (Students Affairs) issues orders for minor penalties.
- Director decides and imposes major penalties.

5. Ragging and Sexual Harassment Complaints:
- Anti-Ragging Committee handles ragging complaints.
- Internal Complaints Committee deals with sexual harassment complaints.

Committee to Deal with Student Malpractice:

- Comprised of Dean (Academic), Associate Dean (Students Welfare), Head of the Department concerned, Invigilator(s), and Associate Dean (Examinations).
- Inquires into complaints of malpractices by students relating to their examinations.

Right to Appeal – Appellate Authorities:

Director:
- The Director holds the authority to entertain any appeal from any student or students aggrieved by the action of any authority of the Institute under or subordinate to the Director.
- The Director is empowered to decide the case on its merit.

Senate:
- Any student aggrieved by the action of the Director has the right to appeal to the Senate.
- The decision of the Senate is deemed final and binding on the students.
- During the consideration of the appeal, members of the Inquiry Committee and DAR Committee are not allowed to participate in the deliberations of the Senate.
- The Registrar, serving as the Secretary of the Senate, is responsible for communicating the decision of the Senate to the student or students appealing.

Assistance from Law Enforcement Agencies:

`1. Power and Duty of the Registrar:
- The Registrar has the authority and responsibility to call the Police immediately with the concurrence of the Director.
- This action is taken when there is a threat of a law and order situation within the Campus.
- Additionally, if there is a genuine apprehension that incidents like rioting, vandalism, or any other act prohibited by law might occur, the Registrar can summon the Police.

2. Video Recording and Requisite Actions:
- The Registrar is empowered to arrange for video recording of the entire situation.

- Subsequently, the Registrar can take necessary actions through police and other concerned authorities to address the situation effectively.

3. Filing Complaints with Law Enforcement Agencies:
- For all violations of the Indian Penal Code (IPC), the Institute reserves the right to file complaints with Law Enforcement Agencies.
- This action is taken in addition to any disciplinary measures implemented within the Institute as per the provided Code.

Amendments to the Code:

1. Power of the Senate:
- The Senate of the Institute holds the authority to amend any provisions within this Code.
2. Notification of Amendments:
- Any amendments made to the Code by the Senate shall be communicated to the students and faculty of the Institute.
- This communication can be done through various means such as notices on the Institute website, notice boards within the Institute premises, or through email notifications.

Scholarship Schemes:

The information about various scholarship schemes listed in points:

1. Top Class Education Scheme for SC Students
- Offered by Ministry of Social Justice & Empowerment.
2. Post Matric Scholarship for SC Students
- Provided by Ministry of Social Justice & Empowerment.
3. National Fellowship and Scholarship for Higher Education of ST Students
- Formerly known as Top Class Education for Schedule Tribe Students.
- Offered only for scholarships by Ministry of Tribal Welfare.
4. Post Matric Scholarships Scheme for Minorities
- Administered by Ministry of Minority Affairs.
5. Merit Cum Means Scholarship For Professional and Technical Courses CS
- Provided by Ministry of Minority Affairs.
6. Post-matric Scholarship for Students with Disabilities
- Offered by Department of Empowerment of Person With Disability.
- Also Scholarships for Top Class Education for students with Disabilities are provided.
7. Central Sector Scheme Of Scholarships For College AND University Students

- Administered by Department of Higher Education.

8. Central Sector Scheme "National Means-cum-Merit Scholarship
   - Provided by Department of School Education & Literacy.

9. Financial Assistance for Education of the Wards of Beedi/Cine/IOMC/LSDM Workers - Post-Matric
   - Offered by Ministry of Labour Empowerment.

10. Prime Minister's Scholarship Scheme For Central Armed Police Forces And Assam Rifles
    - Managed by WARB, Ministry of Home affairs.

11. Prime Minister's Scholarship Scheme For RPF/RPSF
    - Administered by RPF / RPSF Ministry of Railway.

12. State Schemes Post Matric Scholarship Schemes (Under NSP)
    - Various state-level scholarship schemes available under the National Scholarship Portal (NSP).

For more details, refer to the provided link: NSP Scholarship Schemes - 2022-23

Admission Process:

The payment of balance fee for provisional admission must be completed online between August 18 and 24, 2023. It's essential to thoroughly read the instructions and details provided on pages 2 and 3, specifically point IV, before proceeding with the payment.Basic candidate data entry and document uploading are required online, using the SMILE portal. This process is scheduled to take place from August 20 to 24, 2023.From August 21 to 25, 2023, candidates are expected to respond to any queries posed by the document verification officer.For physical reporting at the Dr. B.R. Ambedkar Learning Centre for provisional admission, the dates are as follows:

- Mechanical Engineering: August 28, 2023
- Civil Engineering: August 29, 2023
- Electrical and Electronics Engineering: August 29, 2023
- Chemical Engineering: August 30, 2023
- Electronics and Communication Engineering: August 30, 2023
- Electronics and Communication Engineering (VLSI Design and Technology): August 30, 2023
- Metallurgical and Materials Engineering: August 30, 2023
- Computer Science and Engineering: August 31, 2023
- Biotechnology: August 31, 2023
- Mathematics and Computing: August 31, 2023
- Remaining B.Tech students (if any): September 1, 2023

Orientation and the commencement of classwork are scheduled offline for September 4, 2023.

Hostel facilities are available for boys and girls separately inside the campus. The hostel accommodation will be provided on the same day of physical reporting. Hostel fee details are available at the following link: https://nitw.ac.in/api/static/files/Hostel_Fee_for_the_Odd_Semester_2023-6-26-16-18-28.pdf

Hostel fee need to be paid in two parts:

(i) hostel seat rent, water and electricity charges

(ii) caution money deposit and maintenance fee. Instructions for payment of hostel seat rent, water and electricity charges and the relevant payment links are available at: https://nitw.ac.in/api/static/files/Payment_links_for_the_Hostel_Seat_Rent_2023-7-1-19-13 32.pdf.

Instructions for payment of caution money deposit and maintenance fee and the relevant payment link are available at: https://nitw.ac.in/api/static/files/Instructions_for_Payment_to_UG_&_PG_I_Year_students_2 023-6-31-16-54-1.pdf.

 Note: (i) In State Bank Collect, search for "CHIEF WARDEN, CENTRAL OFFICE N I TW".(ii) Enter "JEE (Main) Application No." against both the fields "Registration Number" and "Roll Number".For any queries related to hostels, please visit the following link for contact details: https://www.nitw.ac.in/path/?dept=/hostel

Smile Portal :

 SMILE portal link for uploading the documents: https://erp.nitw.ac.in/ext/adm/login.

The instructions for registration and document uploading on SMILE portal for all the first year students is available at: https://nitw.ac.in/api/static/files/SMILE_Instruction_for_Reporting_2023-6-31-11-15-25.pdf.   The procedure for online reporting in SMILE portal is shown below:

STEP 1: Upload the income certificate (if applicable) for fee remission.

STEP 2A: Pay the balance fee.

STEP 2B: Upload all the relevant documents. STEP 1 and STEP 2 can be completed in the SMILE portal. If the fee remission is not applicable, such candidates can directly proceed to STEP 2.

The latest income certificate (if applicable) should be uploaded in the SMILE portal as per the instructions given at: https://nitw.ac.in/api/static/files/Family_Income_Certificate_for_Tuition_Fee_Remission_2023-7-1-19-22-8.pdf

BALANCE FEE:

The details of balance fee (if applicable) to be paid to the Institute are given below.

NOTE: (i) All the SC/ST/PwD category B.Tech students are exempted from paying the "tuition fee". However, it is mandatory to pay the "other fee" as shown below.

(ii) There is no tuition fee waiver for SC/ST/PwD students of 5-year Integrated M.Sc. programme.

(iii) There is no income based fee remission for General/General-EWS/OBC-NCL students of 5-year Integrated M.Sc. programme.

For B.Tech students admitted through JoSAA/CSAB-2023, the fee structure varies based on different categories. General and General-Economically Weaker Section (GEN-EW), as well as Other Backward Classes - Non-Creamy Layer (OBC-NCL) students with family incomes between 1 to 5 lakhs, are required to pay a tuition fee of 62,500/- per semester, while those with incomes below 1 lakh are exempted from tuition fees. Additionally, all categories have to pay other fees amounting to 41,000/- for the first year.

The total fee combining tuition and other fees is 1,03,500/- for GEN/GEN-EW/OBC-NCL students with income between 1 to 5 lakhs, whereas it is 61,833/- for those with income below 1 lakh. There are separate provisions for SC/ST/PwD students, who are exempted from tuition fees but need to pay the other fees of 41,000/-. Additionally, a fee of 72,000/- paid to JoSAA/CSAB towards Seat Acceptance Fee and Partial Admission Fee is applicable for all categories except SC/ST/PwD, who pay 32,000/-. The remaining balance fee to be paid by each category is specified accordingly.

It's important to note that the refundable balance amount, if any, will be credited back to the student's bank account after the Institute receives the student fee from JoSAA/CSAB. However, students seeking fee remission based on income certificate are advised to pay the tuition fee only after the acceptance of the uploaded income certificate on the SMILE portal.

For 5-Year Integrated M.Sc. students admitted through JoSAA/CSAB-2023, the fee structure is outlined as follows:

General and General-Economically Weaker Section (GEN-EW) as well as Other Backward Classes - Non-Creamy Layer (OBC-NCL) students are required to pay a tuition fee of 10,000/- per semester along with other fees amounting to 41,000/- for the first year. This sums up to a total of 51,000/-. Additionally, a fee of 72,000/- is paid to JoSAA/CSAB towards Seat Acceptance Fee and Partial Admission Fee by GEN/GEN-EW/OBC-NCL students, whereas SC/ST/PwD students pay 32,000/-.

The remaining balance fee to be paid by each category is specified accordingly. It's notable that any refundable balance amount will be credited back to the student's bank account once the Institute receives the student fee from JoSAA/CSAB.

Fee Payment Links for B.Tech Programme:
            B.Tech.   (GEN/EWS/OBC):   Rs.   31,500/-
https://www.payumoney.com/webfronts/#/index/BTech_2023batch-GEN-EWS-OBC_INR315000
 (Please Copy and Paste the Link in the Browser)
            B.Tech.   (SC/ST/PwD):   Rs.   9,000/-
https://www.payumoney.com/webfronts/#/index/BTech_2023batch-SC-ST-PWD_INR9000
(Please Copy and Paste the Link in the Browser)

  Fee Payment Links for 5-Year Integrated M.Sc. Programme: 5 Year Integrated M.Sc. (SC/ST/PwD):   Rs.   19,000/-
https://www.payumoney.com/webfronts/#/index/5year-Integrated-MSc-SC-ST-PWD-INR19000
(Please Copy and Paste the Link in the Browser)

One-time fees payable at the time of admission for all students:

 These fees include:

        Admission Fee: 7,500
        Identity Card: 500
        Alumni Association Fee: 2,000
        Institute Development and Maintenance Fund: 20,000

The sub-total for these fees amounts to 30,000.

The recurring fees that are to be paid annually by students:

These fees are essential for various services and activities provided by the institute throughout the academic year. They include IT User Charges amounting to 2000, Student Technical Association Fee of 1000, Student Activity Fund of 1000, Student Welfare Fund of 500, Games and Inter University Tournaments Fee of 1000, Medical and Health Services Fee of 1500, Student Library

Fund of 2000, Institute Fests Fee of 1000, and Career Development Fee of 1000. The total sum of these fees, referred to as Sub-total comes to 11,000.

Comprehensive summary of the other fee details:

 It encompasses both one-time payments and annual fees. The one-time payment required at the time of admission, denoted as amounts to 30,000. Additionally, there are annual fees, denoted as which total 11,000. Therefore, the total Other Fee Component for the first year sums up to 41,000.

NOTE: Other fee per year from second year onwards in Rs. 11,000/-. Convocation fee of Rs. 2,500/- will be collected in the final year.

Refund policy:

- The candidates who fail to physically report to the Institute will not get any refund. If any candidate wants to cancel his/her allotted seat after physical reporting to the Institute, he/she can send a request for cancellation to the Associate Dean (Admissions) through the respective Head of the Department.
- In that case, the candidate should provide the Bank account details (Name of the account holder, Account Number, Name of the bank branch, IFSC code) along with the proof (either a copy of cancelled cheque or front page of the bank passbook).
- The account must be in the name of the candidate. Such candidates are eligible to get the refund of Rs. 3,000/- (three thousand) only.
- The refund amount will be transferred to the candidate's bank account only after receiving the amount from JoSAA/CSAB. The tentative timeline of receiving the amount from JoSAA/CSAB is February/March, 2024.

Documents to be Uploaded in SMILE Portal:

- Provisional Seat Allotment Letter (after JoSAA Round-6/CSAB Special Round-2).
- Balance Institute fee receipt, if applicable.
- JEE (Main) Admit Card.
- JEE (Main) Score/Rank Card.
- SSC/ Class X Certificate.
- Intermediate/ Class XII/ (10+2)/ Equivalent Pass Certificate / Marks Sheets.
- Transfer/ College Leaving Certificate (original to be submitted at the time of physical reporting).

- Migration Certificate (original to be submitted at the time of physical reporting).
- OBC-NCL Certificate (original issued on or after 01.04.2023 to be submitted at the time of physical reporting) [if applicable].
- EWS Certificate (original issued on or after 01.04.2023 to be submitted at the time of physical reporting) [if applicable].
- SC/ST/PwD Category Certificate.
- OCI certificate/ PIO card [if applicable].
- Medical fitness certificate original (uploaded to JoSAA/CSAB portal to be submitted at the time of physical reporting).
- First page of stamped bank passbook of the Student (preferably SBI).

Additional Documents for Fee Remission Claimants (to be submitted in a single PDF file):
- Provisional Seat Allotment Letter (after JoSAA Round-6/CSAB Special Round-2).
- Annual family income certificate (including mother and father) issued on or after 01.04.2023 by the Competent Authority (original to be submitted at the time of physical reporting). If one of the parent is not an earning member, PAN card shall be submitted instead of the income certificate.
- Undertaking for family income in the format given at the end of this document.
- Scanned version of original Aadhar cards of the student and parents separately along with xerox copies of Aadhaar cards duly self-attested.
- Scanned version of original PAN cards of father and mother along with xerox copies of PAN cards duly self-attested. In case of non-availability of PAN card, they have to apply and upload the receipt of PAN card application. The self-declaration will not be accepted.
- An affidavit on a non-Judicial Stamp paper worth Rs. 50/- in the format given at the end of this document [in case the format of the certificate of a particular State (other than Telangana and Andhra Pradesh) does not include parent Aadhaar number].

Instructions for Submission of Income Certificate:
- Income certificate submission deadline is 24.08.2023 (Thursday), 5 p.m.
- SC/ST/PwD students are exempted from payment of tuition fee. They need not have to submit any income certificate.
- Fee remission is applicable only to General, General EWS, and OBC-NCL students.

Guidelines for Income Certificate Submission:
- Income certificate issued in the name of family (including mother and father) is valid.
- The certificate shall be issued on or after April 1, 2023.
- The Aadhaar number of the parent shall be mandatorily mentioned in the income certificate.
- The list of States issuing Income certificates with/ without Aadhaar Number is available with the Academic Section.
- The issuing authority of the income certificate shall be according to the enclosed list for each State.
- The income mentioned should be in line with the income certificates submitted in previous years, if any.
- Applications submitted without the required documents or in improper format will not be considered for fee remission.

Contact Information:
- For queries, contact Academic Section UG Seat: Phone no.: 0870-2462056, Email: acad_ugseat@nitw.ac.in.

Issuance of Income Certificates:
- Designated authorities vary by state and union territory.
- Authorities include Tahsildars, District Magistrates & Collectors, Revenue Circle Officers, Circle Officers, Sub Divisional Magistrates, Naib Tahsildars, Mamlatdars, etc.
- States/UTs have their own respective authorities for income certificate issuance.
- Where specific authorities aren't listed, state/UT governments determine the issuing authority.

ABOUT THE INSTITUTE:

1. National Institute of Technology, Warangal (Deemed University), formerly known as Regional Engineering College, was established in 1959. Pandit Jawaharlal Nehru laid the foundation stone for this institute on October 10, 1959, the first in the chain of 31 NITs (formerly known as RECs) in the country.
2. The Institute currently has thirteen academic departments and a few advanced research centers in various disciplines of engineering, pure sciences and management, with nearly 100 laboratories organized in a unique pattern of functioning, Central Library with state of the art facilities, Auditorium, Student Activity Centre, Mega Computer Centre (currently renamed as Centre for Digital Infrastructure and Services (CDIS)), Indoor Games Complex, big stadium, Seminar Halls with required infrastructure, Dispensary with state of art of facilities, etc. Faculty of repute, brilliant student community, excellent technical and

supporting staff and an effective administration have all contributed to the pre-eminent status of NIT Warangal.

3. It has 16 residential blocks including one mega & one ultra-mega hostel for boys, two hostels for girls and one hostel for foreign students. It has five messes for boys, one mess exclusively for girls and one mega mess with present state of art facilities for boys, foreign students and girls.

4. It is a self contained residential campus located in a beautiful wooded land of about 248 acres. It is located near Kazipet at a distance of 3 Kms from Kazipet Railway Station and 12 Kms from Warangal Railway Station. It is located at a distance of 140 Kms from Hyderabad.

5. According to NIRF RANK 2023, NITW clinches the 21st rank among the Engineering Institutes in the country.

POSTAL ADDRESS:

National Institute of Technology Warangal, Hanumkonda, Warangal-506004,TS, INDIA.

Phone: 0870-2459366

FAX : 0870-2459547

INSTITUTE ADMINISTRATION:

1. **Director**- Prof. Bidyadhar Subudhi
   Phone: +91-870-2462000

   FAX : +91-870-2459547

   E-mail: director@nitw.ac.in

2. **Registrar, NIT Warangal -** Prof. N.V.Umamahesh

   Phone: +91-870-2462010,+91-870-2459366 +91-9490165360

   E-mail: registrar@nitw.ac.in

3. **Assistant Registrar (Directorate)** - D. Gajanan Vyankat

   Phone: +91-870-2462002

   E-mail: ar_directorate@nitw.ac.in , +91-870-2462002

4. **Deans** -
   ● Prof. A. Sarath Babu (Academic) -

   E-mail: dean_acad@nitw.ac.in , Phone: +91-9490165361

- Prof. A. Venu Vinod (Faculty Welfare) -

  E-mail: dean_fa@nitw.ac.in , Phone: +91-9490164973

- Prof. D. Ramaseshu (International Relations & Alumni Affairs) -

  Email: dean_iraa@nitw.ac.in , Phone: +91-9491065002

- Prof. D. Srinivasacharya (Student Welfare) -

  Email: dean_sa@nitw.ac.in , Phone: +91-9490165362

- Prof. P. Rathish Kumar (Planning & Development)-

  Email: dean_pl@nitw.ac.in , Phone: +91-9490165363

- Prof. V. T. Somasekhar (Research & Consultancy)-

  Email: dean_rc@nitw.ac.in , Phone: +91-9490165364

5. **Heads of Departments -**
   - Humanities & Social Sciences - Prof. K. Madhavi Reddy
     - Phone No.: 9490164798
     - Email: humanities_hod@nitw.ac.in
   - Biotechnology - Prof. Prakash Saudagar
     - Phone No.: 9490165348
     - Email: biotech_hod@nitw.ac.in
   - Chemical Engineering - Prof. P. V. Suresh
     - Phone No.: 9490165346
     - Email: chemical_hod@nitw.ac.in
   - Management Studies - Prof. V. Rama Devi
     - Phone No.: 9490165349
     - Email: som_hod@nitw.ac.in
   - Chemistry - Prof. D. Kashinath
     - Phone No.: 9490165352
     - Email: chemistry_hod@nitw.ac.in
   - Mathematics - Prof. A. Benerji Babu

- - Phone No.: 9490165350

    - Email: maths_hod@nitw.ac.in

- Civil Engineering - Prof. T. D. Gunneswara Rao

    - Phone No.: 9490165341

    - Email: civil_hod@nitw.ac.in

- Mechanical Engineering - Prof. V. Suresh Babu

    - Phone No.: 9490165343

    - Email: mech_hod@nitw.ac.in

- Computer Science and Engineering - Prof. R. Padmavathy

    - Phone No.: 9490165347

    - Email: cse_hod@nitw.ac.in

- Metallurgy and Materials Engineering - Prof. N. Kishore Babu

    - Phone No.: 9490165345

    - Email: mme_hod@nitw.ac.in

- Electrical Engineering - Prof. B. L. Narasimharaju

    - Phone No.: 9490165342

    - Email: eee_hod.nitw.ac.in

- Physics - Prof. T. Venkatappa Rao

    - Phone No.: 9490165351

    - Email: physics_hod@nitw.ac.in

- Electronic and Communication Engineering - Prof. D. Vakula

    - Phone No.: 9490165344

    - Email: ece_hod@nitw.ac.in

- Physical Education - Prof. R. Dhayanidhi

    - Phone No.: 8332969528

    - Email: ped_hod@nitw.ac.in

6. **HEAD OF CENTERS**-

- Centre for Career Planning and Development (CCPD) - Prof. Joseph Davidson M

  Phone No.: 9490165357

  Email: ccpd_hod@nitw.ac.in

- Centre for Digital Infrastructure and Services (CDIS) - Prof. Rashmi Ranjan Rout

  Phone No.: 8332969418

  Email: cdis_head@nitw.ac.in

- Central Research Instrumentation Facility (CRIF) - Prof. P. Venkata Srilakshmi

  Phone No.: 8332969498

  Email: patrisrilakshmi@nitw.ac.in

- Centre for Training & Learning (CTL) - Prof. T. Kishore Kumar

  Phone No.: 8332969353

  Email: ctl_hod@nitw.ac.in

INTERNAL COMPLAINTS COMMITTEE ON SEXUAL HARASSMENT OF WORKING WOMEN AND STUDENTS OF NIT WARANGAL -

Dr V.Vakula (Chairperson) - 8332969705

Dr.P Harikrishna (Member)- phari@nitw.ac.in

Dr.S.Anuradha (Member)- anuradha@nitw.ac.in

Dr.V.Ramadevi (Member)- vrdevi@nitw.ac.in

Dr.Usha Rani (Member)- doc.ushapradeep@gmail.com

EMERGENCY CONTACT NUMBERS-

• Prof. N. V. Umamahesh - Registrar In-charge - 9490165360

• Prof. D. Srinivasacharya - Dean-Student Welfare - 9490165362

• Prof. P Abdul Azeem - Chief Warden - 9490165356

• Dr. Chintala Karthik - In-charge, Medical Officer - 9490165359

• Medical Emergency - Institute Ambulance - 9491065006

• Dr. A. Venu Gopal - Chief Vigilance Officer (CVO) I/c. (Part-time) - 9491085294

• Dr.M.Sailaja Kumari - Woman Protection Cell - 8332969705

• Main Gate - 24x7 Security - 8332969706

• Academic area Lift - 08702462099

• Police Station - Kazipet - 9491089137

VISITING NIT WARANGAL -

1. Air Route: Hyderabad is the nearest Airport from Warangal. Take a train or a cab to our campus, which takes around two and half hours by road and two hours by rail.

2. By Rail: Kazipet (3 kms) / Warangal (12 kms) are the nearest railheads. Many trains pass through Kazipet junction, which is generally preferred.

3. By Road: NIT Warangal is 2½ hrs drive by cab on Hyderabad - Warangal National Highway number-202.

INSTITUTE FACILITIES

1. **INSTITUTE HEALTH CENTRE (IHC)**

   - **Timings-** On Working Days : 9:30am to 1:00pm and 3:00pm to 6:00pm.

     On Saturday and Sunday : 9:30am to 11:30am.

   - NITW Health Centre is a full fledged unit with Three Full time regular medical officers, one contract part time doctor who are assisted by paramedical staff.

   - The Health Centre has well established pathological lab facilities where blood, urine tests are done.The other facilities are ECG, pulse oximeter, nebulizer, oxygen support, o2 masks.The laboratory is equipped with hematology analyzer, Biochemistry analyzer, urine analyzer, hot air oven ,R-8C laboratory centrifuge ,Blood mixer,binocular microscope. All the routine blood tests(Hemogram, LFT, RFT, lipid profile, thyroid profile) are done.

   - **Specialist Services:** The Health Centre has visiting Doctors in the department of

     Psychiatry on Wednesday from 5:00 pm to 6:00 pm.

     Obstetrician and Gynecologist Every Tuesday 3:00 pm to 5:00 pm

     Cardiologist 4th Thursday 10:30 am to 3:00 pm

     Homeopathy Every Monday & Thursday 10:00 am to 11:00 am,

       2nd & 4th Thursday 3:00 pm to 6:00 pm.

     Dermatologist Every Friday 3:00 pm to 5 :30 pm

     Dentist Every Thursday 3:00 pm to 5:00 pm

     Physiotherapists Timings 10:30am to 1:00 pm and 3:15pm to 6:00pm

   - **MEDICAL OFFICERS -**

- ❖ Dr.Chintala Karthik - Medical officer incharge : 8332969468, 9490165359, 0870-246 2090
- ❖ Dr. Pradeep Dodda - Medical officer : 8332969354.0870-246 2096
- ❖ Dr. Anchoori Karthik - Medical officer : 8332969392, 0870-246 2096
- ❖ Dr. K. Anita Kumari - Medical officer : 8332969702

- **AMBULANCE SERVICE-**

Ambulance service is provided 24X7. Ambulance is equipped with an O2 cylinder, nebulizer and first aid box with routine medicines, essential life saving drugs.

Contact No: Ambulance can be contacted from the Phone numbers given below.
Phone: 0870-2462099
Mobile: 9491065006

2. GUEST HOUSE

- For booking related queries, booking confirmation, all correspondence, suggestions, feedback email to: "ghnitw@nitw.ac.in".
- For room availability and confirmation call : Shri. M. Srinivas Reddy,

                          Ph: 0870-2468020 / 0870-2468059

- Officer In-charge, Guest House: Shri P. Krishna Chaitanya - Assistant Registrar (Purchase & Stores)

Email id : ar_ps.nitw.ac.in , ph no- 08702462917

- Room tariffs can be checked here - https://nitw.ac.in/api/static/files/Room_Tariffs_2024-3-28-10-22-4.pdf
- The guest house rules, regulations, facilities can be checked here - https://nitw.ac.in/api/static/files/Room_Tariffs_2024-3-28-10-22-4.pdf

3. POST OFFICE

The Institute has a Post Office . The NITW campus comes under a separate postal zone and it is a postal delivery office.The post office is located Beside the Boys Hostels(12th Block Visvesvaraya Hall). Works on all weekdays from 10.00 A.M. to 5.00 P.M. and from 9.00 A.M. to 2.00 P.M. on Saturdays.

4. BANK AND ATM

The institute has a bank situated beside the campus main gate, State Bank of India. The bank is regular in the campus and is housed in separate buildings. Application forms for important national level exams such as JEE, GATE and CAT are sold in this bank.Online Fees transactions are done online through the State Bank of India. Director and Chief wardens have their permanent accounts in State Bank of India.State Bank of India has two ATMs - one located in the bank premises and the other near the Sports Stadium.

ORGANIZATION STRUCTURE OF NIT WARANGAL IS AS FOLLOWS

https://nitw.ac.in/api/static/files/Organization_Chart_2023-4-13-15-57-42.pdf

PROFESSOR IN-CHARGES

1. Media Relations/Public Relations Officer (PRO)
   a. Dr. T. Rahul - 8978264848
   b. rahult@nitw.ac.in.

2. NSS Program Officer cum Co-ordinator
   a. Dr. G. Siva Kumar - 7702716890
   b. gsivakumar@nitw.ac.in.

3. NSS Program Officer
   a. Dr. K. Uday Kumar - 9940107507
   b. kanapuram.udaykumar@nitw.ac.in.

4. Prof In-charge, Nodal Officer, Unnat Bharat Abhiyan
   a. Dr. M. Heeralal - 9052066114
   b. mhl@nitw.ac.in.

5. Coordinator, Multidisciplinary Education and Research Improvement in Technical Education (MERITE)
   a. Dr. S. Srinivasa Rao - 8702462233
   b. ssr@nitw.ac.in.

6. Prof In-charge, NITW SIEMENS Centre of Excellence
   a. Prof. L. Krishnan - siemenscoe_head@nitw.ac.in.

7. Prof In-charge, Air Conditioning
   a. Prof. Prasanth Anand Kumar Lam - 9840845194
   b. prasanth_anand@nitw.ac.in.

8. Prof In-charge, Common Class Rooms and Facilities
   a. Prof. B. Lakshmi - 9493436845
   b. lakshmi@nitw.ac.in.

9. Prof In-charge, Guest House
   a. Dr. Vishnu Shanker - 8702468675
   b. vishnu@nitw.ac.in.

10. Associate NCC Officer, NCC

    a. Dr. Sudheer Kumar Yamsani - 8486367769

    b. skyamsani@nitw.ac.in.

11. Prof In-charge, Security

    a. Prof. R. Satish Babu - satishbabu@nitw.ac.in.

12. Prof In-charge, Motor Transport Section

    a. Prof. T. Sadasiva Rao - 9440035300

    b. sadasiv@nitw.ac.in.

13. Prof In-charge, Audio Visual Section, Seminars Halls, Old Auditorium and ALC

    a. Prof. L. Anjaneyulu - 8332969355

    b. anjan@nitw.ac.in

ACADEMIC SERVICES

- Minimum 5 working days are required to address the request.

Applicants should provide complete details required for the request including contact details.

Please write emails from the official email address (xxxx@student.nitw.ac.in) only. The requests from personal email address will not be entertained due to authenticity issues.

Do not send reminders before 5 working days from the date of submission of the request.

Do not call any officials through the phone unless there is an emergency.

- Professor In charge - Examinations : Dr. Kiran Kumar

  email: ad_exam@nitw.ac.in

- The cgpa can be converted into percentage using the formula-

  Percentage = (CGPA-0.5)*10

- Procedure For Obtaining Duplicate Certificates -

1. The duplicate grade sheet / consolidated grade sheet/degree certificate shall be issued only on submission of an application along with

a) A copy of FIR (First Information Report) in the police station indicating the place of loss,b) A copy of a Newspaper of repute (National dailies) in which the loss/theft of the certificate is published in 'Lost Column' mentioning the city where documents have been lost.

c) A non-traceable certificate issued by the Police official, duly signed by the Inspector or Sub-Inspector with round seal (from the area in which the candidate lost the certificate) with dated) Attested copy of the grade sheets/degree certificate / consolidated grade sheet, SSC or 10th class mark sheet and a valid photo identity

2. Word 'Duplicate' shall be written on top.

3. A) The fee for duplicate consolidated grade sheet or degree certificate shall be Rs. 5000/- (Five thousand only).

B) The fee for a duplicate grade sheet is Rs. 500/- (five hundred only) per grade sheet.

4. The degree certificate may be sent by post for passed out students at the additional cost for the postal charges on completion of requirements at (1) above.