```
9. top: display Linux processes
  Command:
     $top [OPTIONS]
     /****** To display processes of all users *******/
     $ top
     /***** To display processes of a specific user ********/
     $ top -u sangeeta
     top - 14:54:05 up 10:29, 1 user, load average: 0.44, 0.46, 0.53
     Tasks: 207 total, 1 running, 206 sleeping, 0 stopped, 0 zombie
     %Cpu(s): 8.5 us, 3.8 sy, 0.0 ni, 87.1 id, 0.2 wa, 0.0 hi, 0.3 si, 0.0 st
     KiB Mem : 1962892 total, 219236 free, 1192740 used, 550916 buff/cache
     KiB Swap: 2011132 total, 1722356 free, 288776 used.
                                                            449544 avail Mem
     PID USER
                  PR NI
                           VIRT
                                          SHR S %CPU %MEM
                                                              TIME+ COMMAND
                                   RES
     962 sangeeta 20
                           45248
                                  3400
                                         3116 S
                                                 0.0 0.2 0:00.06 systemd
                      0
     963 sangeeta 20
968 sangeeta 20
                                                 0.0 0.0
                     0
                           63168
                                         0 S
                                                            0:00.00 (sd-pam)
                                  156
                                                 0.0 0.2
                      0
                           46464
                                  3924
                                         3008 S
                                                            0:00.71 upstart
    1053 sangeeta 20 0
                           32860
                                  1660 1560 S
                                                 0.0 0.1
                                                            0:00.19 upstart-ud+
                                                            0:06.69 dbus-daemon
    1065 sangeeta 20 0
                           43888
                                  3672
                                         2420 S
                                                 0.0 0.2
  Notes:
     1. PID: Process ID; USER: USERname; PR: PRiority; NI: Nice Index;
        VIRT: VIRTual memoy size; RES: RESident memory size;
        SHR: SHaRed memory Size; S: Status of process; %CPU: CPU usage ;
        %MEM: Memory Usage; TIME+: CPU Time, hundredths; COMMAND: COMMAND;
     2. A negative nice value (NI) means higher priority, whereas a positive
        nice value means lower priority.
     [For details see manual page (man top)]
10. head: print the first 10 lines of each FILE to standard output.
  Command:
     $ head file1.txt
     $ head -n file1.txt [print the first NUM lines instead of the first 10]
  Examples:
     $ head ExploreLinux/NecessaryDocs/Commands.docx
     $ head -5 ExploreLinux/NecessaryDocs/Commands.docx
tail: print the last 10 lines of each FILE to standard output.
  Command:
     $ tail file1.txt
     $ tail -n file1.txt [print the last NUM lines instead of the last 10]
  Examples:
     $ tail ExploreLinux/NecessaryDocs/Commands.docx
     $ tail -5 ExploreLinux/NecessaryDocs/Commands.docx
********************
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12. cp: copy files and directories
  Command:
     $ cp [OPTION] SOURCE DESTINATION
     /*** To copy a file from a directory to another directory ****/
     $ ls -l Test1
     total 4
     658458 -rw-rw-r-- 1 sangeeta sangeeta 125 Sep 5 08:59 file1.txt
     /*** To make a copy of a directory ****/
     $ cp Test2 Test3
     cp: omitting directory 'Test2'
     $ cp -r Test2 Test3
     $ ls Test3
     total 4
     -rw-rw-r-- 1 sangeeta sangeeta 125 Sep 12 03:21 file1.txt
13. mv: move (rename) files and directories
  Command:
     $ mv [OPTION] SOURCE DESTINATION
  Examples:
     $ mv Test1/file1.txt Test1/bangladesh.txt [rename a file]
     $ mv Test1/bangladesh.txt Test2/
                                            [move a file]
14. rm: remove files or directories
  Command:
     $ rm [OPTION]... [FILE]...
  Examples:
     /**** To remove a file ****/
     $ ls -il Test2
     680312 -rw-rw-r-- 1 sangeeta sangeeta 125 Sep 5 09:26 file1.txt
     $ rm file1.txt
     $ ls -il Test2
     total 0
     /**** To remove directories and their contents recursively ****/
     $ rm -r Test1
                   *****************
15. shutdown: power-off, or reboot the machine.
  Command:
      $ shutdown -h now
                          [to shutdown]
      $ poweroff
                          [,,]
      $ init 0
                          [,,]
      $ shutdown -r now
                          [to restart]
      $ reboot
                          [,,]
      $ init 6
                          [,,]
```