

T|N

Tiashen Naidoo

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Queensburgh

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OBJECTIVE

A motivated student eager to gain new skills and I am passionate about contributing positively in a professional environment.

EDUCATION / CERTIFICATIONS

Higher Education

Wingen Heights Secondary - 1 Wingen Walk, Shallcross, Durban, 4147

National Senior Certificate (NQF-4) Received: January 2024

Introduction to HTML Received: August 2025 - <https://www.sololearn.com/certificates/CC-PN4OSIWJ>

Diploma in ICT 2025-in progress

Introduction to CSS- In progress

Introduction to JavaScript Received: September 2025- <https://www.sololearn.com/certificates/CC-JZ4YE7RH>

SKILLS

- Microsoft (Excel, Word, Outlook, PowerPoint)
- Marketing
- Driving {code 10 Licence}
- Adaptability & willingness to learn
- Communication and teamwork abilities
- HTML
- Python
- PHP: Hypertext Preprocessor

HOBBIES & INTERESTS

- Video gaming
- Soccer
- Volunteering
- Music
- Fitness enthusiast

WORK EXPERIENCE

YKDT ENTERPRISES

- Filing
- Handling correspondence
- Ordering and receiving of goods
- Liaising with suppliers and staff
- Scheduling
- Inventory Management
- Documentation Management
- Customer Interaction Management
- Sales representative
- Delivering of goods

DR HAULIERS

- Filing
- Communication with Clients and staff
- Issuing of documentation to drivers for releases

EXTRACIRRICULAR ACTIVITIES

Soccer Club - Crossmoor Crusaders F.C (Defence)

REFERENCES

DR HAULIER (JANUARY 2024- FEBURARY 2024)

PHONE: Upon Request

Delivering and issuing documentation thereafter worked in admin.

YKDT ENTERPRISES (FEBURARY 2024- DECEMBER 2024)

PHONE: Upon request

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