

T|N

Tiashen Naidoo

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Queensburgh

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OBJECTIVE

A motivated student eager to gain new skills and I am passionate about contributing positively in a professional environment.

EDUCATION / CERTIFICATIONS

Higher Education

Wingen Heights Secondary - 1 Wingen Walk, Shallcross, Durban, 4147

National Senior Certificate (NQF-4) Received: January 2024

Sololearn-Introduction to HTML Received: August 2025

Diploma in ICT 2025-in progress

Introduction to CSS- In progress

Introduction to JavaScript- In progress

SKILLS

- **Microsoft (Excel, Word, Outlook, PowerPoint)**
- **Marketing**
- **Driving {code 10 Licence}**
- **Adaptability & willingness to learn**
- **Communication and teamwork abilities**
- **Coding on HTML**
- **Coding on Python**

HOBBIES & INTERESTS

- **Video gaming**
- **Soccer**

- **Volunteering**
- **Music**
- **Fitness enthusiast**

WORK EXPERIENCE

YKDT ENTERPRISES

- Filing
- Handling correspondence
- Ordering and receiving of goods
- Liaising with suppliers and staff
- Scheduling
- Inventory Management
- Documentation Management
- Customer Interaction Management
- Sales representative
- Delivering of goods

DR HAULIERS

- Filing
- Communication with Clients and staff
- Issuing of documentation to drivers for releases

EXTRACIRRICULAR ACTIVITIES

Soccer Club - Crossmoor Crusaders F.C (Defence)

REFERENCES

DR HAULIER (JANUARY 2024- FEBURARY 2024)

PHONE: Upon Request

Delivering and issuing documentation thereafter worked in admin.

YKDT ENTERPRISES (FEBURARY 2024- DECEMBER 2024)

PHONE: Upon request

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