**Documentation of E-Billing System**

**Part 01: Install Application**

**Requirement:**

* PHP version – minimum 8.2
* MySQL or MariaDB version – 8.2
* Laravel version – ^11.9

**To install the E-Billing system follow the below steps:**

* First download the project zip folder from codecanyon account
* Unzip the downloaded file.
* Upload file into your server
* Edit the **.env** file and do follow steps:
  + Place your purchased code in .env file (PURCHASE\_CODE=”XXXX-XXXX-XXXX-XXXX” )
  + Set Your APP\_NAME
  + Place your database credentials
    - DB\_CONNECTION=mysql
    - DB\_HOST=127.0.0.1
    - DB\_PORT=3306
    - DB\_DATABASE=
    - DB\_USERNAME=
    - DB\_PASSWORD=
* Save the **.env** file
* Go to your Web browser and hit the url: your-server.com/database-migrate
* You will get a response message after hit this url
* Now visit your web application by hitting your server domain
* After login please change your Default Password from Account Setting option

**Part 02: E-Billing System Manual**

**E-Billing System** is a simple billing and accounting management system. This is double entry accounting system that can be used for both **accrual basis** and **cash basis**.The features list is given below with details:

* **Dashboard**: User will get a simple dashboard where he can check at a glance his cash balance, bank balance, receivable balance and payable balance. He can also get here month wise income vs expense summary. He can also get here month wise asset vs liabilities summary.
* **Inventory Menu**: Here user will get some sub-menu
  + **Products**: User can check the product list from here and he can also add product after click on “Add New” button. User will get product edit and delete option in the list.
  + **Products Unit**: User can check the product unit list from here and he can also add new unit of product after click on “Add New” button. User will get product edit and delete option in the list.
  + **Quotation**: User can check the Quotations list from here and he can also add new Quotation after click on “Add New” button. User will get Quotation edit and delete and show option in the list. In Quotation details view user will get approval button and print options for this Quotation. Approved Quotation can convert to sale easily. In list view approved quotation will have a “Convert to Sale” option.
  + **Sale**: User can check the Sale list from here and he can also add new Sale after click on “Add New” button. User will get Sale edit and delete and show option in the list. In Sale details view user will get approval button and print options for this Sale. After approve the sales accounting journal will automatically generate from the system and in details view user can get all details with journal
  + **Purchase**: User can check the Purchase list from here and he can also add new Purchase after click on “Add New” button. User will get Purchase edit and delete and show option in the list. In Purchase details view user will get approval button and print options for this Sale. After approve the Purchase accounting journal will automatically generate from the system and in details view user can get all details with journal
* Accounts Menu:
  + Account Head:
    - **Ledger**: User can check the ledger accounts list from here and he can also add new ledger account after click on “Add New” button. User will get ledger account edit and delete and show option in the list.
    - **Party Type**: User can check the Party Type list from here and he can also add new Party Type after click on “Add New” button. User will get Party Type edit and delete and show option in the list.
    - **Party**: User can check the Party(customer/vendor/staff) list from here and he can also add new Party after click on “Add New” button. User will get Party edit and delete and show option in the list.
    - **Work Order**: User can check the Work Order list from here and he can also add new Work Order after click on “Add New” button. User will get Work Order edit and delete and show option in the list.
    - **Work Order Sites**: A work order can have multiple sites. User can check the Work Order Sites list from here and he can also add new Work Order Sites after click on “Add New” button. User will get Work Order Sites edit and delete and show option in the list.
  + **Journal**:
    - **Cash Payment**: User can entry all cash payment related vouchers from here. User can check the Cash Payment list from here and he can also add new Cash Payment after click on “Add New” button. User will get Cash Payment edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Bank Payment**: User can entry all Bank payment related vouchers from here. User can check the Bank Payment list from here and he can also add new Bank Payment after click on “Add New” button. User will get Bank Payment edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Cash Receive**: User can entry all cash Receive related vouchers from here. User can check the Cash Receive list from here and he can also add new Cash Receive after click on “Add New” button. User will get Cash Receive edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Bank Receive**: User can entry all Bank Receive related vouchers from here. User can check the Bank Receive list from here and he can also add new Bank Receive after click on “Add New” button. User will get Bank Receive edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Miscellaneous Journal**: User can entry all Miscellaneous Journal related vouchers from here. User can check the Miscellaneous Journal list from here and he can also add new Miscellaneous Journal after click on “Add New” button. User will get Miscellaneous Journal edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Work Order Miscellaneous Journal**: User can entry all Work Order Miscellaneous Journal related vouchers from here. User can check the Work Order Miscellaneous Journal list from here and he can also add new Work Order Miscellaneous Journal after click on “Add New” button. User will get Work Order Miscellaneous Journal edit and delete and show option in the list. Un-approved vouchers can edit any time.
    - **Opening Balance Journal**: User can entry all Opening Balance Journal related vouchers from here. User can check the Opening Balance Journal list from here and he can also add new Opening Balance Journal after click on “Add New” button. User will get Opening Balance Journal edit and delete and show option in the list. Un-approved vouchers can edit any time. Basically, it will need at the starting of business and at the starting of new Fiscal Year
  + **Approval Voucher**:
    - **Pending Vouchers**: User will get all non-approved vouchers list here. He can view each voucher details and can approve or reject by one by one or multiple at a time.
    - **Rejected Vouchers**: User will get all rejected vouchers list here.
  + **Reports**:
    - **Cashbook**: User can get day wise all cash transactions report from here and can take a print of this report. User can also have an option for filter for reports
    - **Bankbook**: User can get day wise all bank transactions report from here and can take a print of this report. User can also have an option for filter for reports
    - **Ledger Reports**: User can get date range wise Ledger transactions report from here and can take a print of this report. User can also have an option for filter for reports
    - **Party Reports**: User can get date range wise Party transactions report from here and can take a print of this report. User can also have an option for filter for reports
    - **Party Summary Reports**: User can get date range wise Party Summary transactions report from here and can take a print of this report. User can also have an option for filter for reports
    - **Work Order Reports**: User can get Work Order report from here and can take a print of this report. User can also have an option for filter for reports
    - **Work Order Summary Reports**: User can get Work Order Summary report from here and can take a print of this report. User can also have an option for filter for reports
    - **Work Order Asset Liability Reports**: User can get Work Order based Asset Liability report from here and can take a print of this report. User can also have an option for filter for reports
    - **Work Order Profit Loss Reports**: User can get Work Order based Profit Loss report from here and can take a print of this report. User can also have an option for filter for reports
    - **Work Order Receipt Payment Reports**: User can get Work Order based Receipt Payment report from here and can take a print of this report. User can also have an option for filter for reports
    - **Receipt Payment Reports**: User can get all Receipt Payment report from here and can take a print of this report. User can also have an option for filter for reports
    - **Balance Sheet**: User can check his Balance Sheet report date range wise here and can take a print of this report. User can also have an option for filter for reports.
    - **Trial Balance**: User can check his Trial Balance report date range wise here and can take a print of this report. User can also have an option for filter for reports.
    - **Income Statement**: User can check his Income Statement report date range wise here and can take a print of this report. User can also have an option for filter for reports.
  + **Accounting Configuration**:
    - **Report Configuration**: User need to set this configuration for getting appropriate reports. Default we have set necessary. If user don’t change anything all will be fine. If wants to change anything, user can do so.
    - **Day Close**: This system is based on day closing. Until close the day all voucher will be generated for opening date. User cannot select any manual date for vouchers. Without approved all voucher for opening date, the day cannot be closed.
* **Configuration**:
  + **Company Settings**: Application owner need to set company information from this panel. And information will show in invoice and reports.
  + **General Settings**: User can Update general information for web application from this panel.
  + **Currency**: User can check the Currency list from here and he can also add Currency after click on “Add New” button. User will get Currency edit and delete option in the list. System can use only one currency.
  + **Language**: User can check the Language list from here and he can also add Language after click on “Add New” button. User will get Language edit and delete option in the list. System can use only one Language. Translation web application feature will come next update.
  + **Email Setup**: User need to setup email credential using this panel. Email function like send invoice to customer will be come next update
  + **Sales and Purchase Setup**: User need to setup sales and purchase discount related account and terms condition from this panel
* **Human Resource**:
  + **Staff**: User can check the Staff list from here and he can also add Staff after click on “Add New” button. User will get Staff edit and delete option in the list. After creating a new staff automatically, a party account will be generated for this staff.
  + **Designation**: User can check the Designation list from here and he can also add Designation after click on “Add New” button. User will get Designation edit and delete option in the list.
  + **Department**: User can check the Department list from here and he can also add Department after click on “Add New” button. User will get Department edit and delete option in the list.
  + **Staff Permission**: After add new staff, admin needs to provide access permission to staff from here. Then staff can able to access menu and actions.

**Thank you for reading this documentation.**