

# Seema Trehan

## Insurance Advisor



Phone  
**8699110838**

Date of Birth  
**10/07/1978**

Address  
**#2727, Sector=38-C, Chandigarh**

### CONTACT

✉ seematrehan2727@gmail.com

### OBJECTIVE

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organisation and enhance my experience through continuous learning and teamwork.

### LANGUAGE

- Hindi ★★★★★
- English ★★★★★

### SKILLS

- Good Communication ★★★★★
- Microsoft Office ★★★★★
- Microsoft Excel ★★★★★
- Leadership ★★★★★
- Adaptability ★★★★★
- Ability to work under pressure ★★★★★
- NCC (B Certificate) ★★★★★

### EDUCATION

1. 10th from Guru Nanak Inter-college, Saharanpur, U.P. (58%)
2. 12th from Guru Nanak Inter-college, Saharanpur, U.P. (63%)
3. BSc from Meerut University, Meerut.
4. B.Ed from Punjabi University, Patiala.

### EXPERIENCE

1. 3 Years Experience as a Teacher at Primary School, Saharanpur.
2. 2 Years Experience in LIC as an Insurance Advisor.