

Log Book

Log Sheet (Specimen)	Date: 08/08/2022 to 14/08/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed existing system analysis and 1st objective planning Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Planning What can I improve on next week? Try to find more things based on the project How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Requirement Gathering and Analysis Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 15/08/2022 to 21/08/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed 2nd objective planning Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Planning What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Requirement Gathering and Analysis Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 22/08/2022 to 28/08/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed Planning Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Planning What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Requirement Gathering and Analysis Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 29/08/2022 to 04/09/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed Planning and 1st objective Requirement Gathering and Analysis Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Requirement gathering What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Design Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Table 1 Week- 04

Log Sheet (Specimen)	Date: 05/09/2022 to 11/09/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed 2nd objective Requirement gathering and Analysis Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Requirement gathering What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Design Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 12/09/2022 to 18/09/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed 3rd objective Requirement Gathering and Analysis Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Requirement Gathering What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Design Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 19/09/2022 to 25/09/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed Requirement Gathering and Analysis Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized Requirement Analysis What can I improve on next week? Problem Solving Skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Design Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 26/09/2022 to 02/10/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed Block Diagram and Flow chart Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? I faced barriers in designing How did you overcome them? Browsing from internet 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized designing What can I improve on next week? Try to find more design How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Development Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 03/10/2022 to 09/10/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I Completed ER and EER and DFD Diagram Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? I faced barriers in designing How did you overcome them? Browsing from internet 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized design What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Development Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 10/10/2022 to 16/10/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed design Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized design What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Development Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 17/10/2022 to 23/10/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed the part of front end Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized front end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 24/10/2022 to 30/10/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of front end Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized front end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 31/10/2022 to 06/11/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of frontend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized front end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 07/11/2022 to 13/11/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed front end Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized front end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 14/11/2022 to 20/11/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of backend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? Database connection How did you overcome them? Ask lecturer 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized back end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 21/11/2022 to 27/11/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of backend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized back end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 28/11/2022 to 04/12/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of backend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized back end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 05/12/2022 to 11/12/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed part of backend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized back end What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 12/12/2022 to 18/12/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed backend Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized backend What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Testing Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 19/12/2022 to 25/12/2022
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed unit and integration test and system test Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized testing What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Report Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 26/12/2022 to 01/01/2023
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed user acceptance test and path updates Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized testing What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? Report Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Log Sheet (Specimen)	Date: 02/01/2023 to 08/01/2023
Research/Tasks achieved <ul style="list-style-type: none"> What have you completed? I completed report and poster presentation Did you fulfil task requirements? Yes Are you on track and within deadlines set? Yes Did you need to make any changes to your project management plan? No 	
Any risks and/or issues identified? <ul style="list-style-type: none"> Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No Did you identify any additional risks/issues that have an impact on the project management plan? No 	
Problems encountered <ul style="list-style-type: none"> What barriers did you face? No How did you overcome them? No 	
New ideas and change of project direction No	
What have I learnt about myself this week? <ul style="list-style-type: none"> How did I feel when I had to deal with tasks/problems? Need more Hard work Did I find it useful to complete the tasks? Yes How well have I performed? What did I contribute? Good, optimized report What can I improve on next week? Problem solving skills How might this learning apply in the future? It's very helpful for profession 	
Tasks planned for next week <ul style="list-style-type: none"> Which tasks are priority? None Have you set aside sufficient time for completion? Yes 	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Performance Review		Date:
Supervisor:		
Comment (500 words):		
Supervisors Signature and Date		IV Signature & Date