

# Meetings

## M1 19/09/24

- Discussed roles in project
    - Arnas: Documentation
    - Olann: Documentation
    - Maja: Visual Paradigm
    - Liam: Visual Paradigm
  - Discussed what will be put into the project management proposal:
    - Motivation → Reason of the project
    - Objective → Goals of the project
    - Scope → Identified the boundaries of the system to be built for the project
    - Stakeholders → All stakeholders involved in this project and their roles
    - Cost-Benefit Analysis → What benefits this project will wield and their costs
    - Risk Assessment → All risks involved in the project
    - Critical Success Factors → What factors drive the critical success of the project
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## M2 26/09/24

Discussion of project management deliverables and plan

Decisions made:

- Arnas will research Pert
- Liam updated week 1 vp things
- gang → figure out what milestones we are going to abide by
- Decided roles for the website
- Created Assumptions

Planning to use previous projects to speed up the process of the crud system

Created Milestones:

- Gather and clarify requirements & make project plan
- Set up Registration Sys with backend
- Set up Login Sys & constraints
- Set up profile review + pw reset + reminder
- Show clubs info daily+ sort/find features

- Do trainer features → book, cancel, search
  - Do member features → book, cancel, search, auto-confirm pop-up
  - Do fitness log with many features → meal plan
  - Be able to share progress on social media
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## M3 02/10/24

Discussed:

- 8 EPICS → 1 per week
- Scrum Details:
  - Maja = Scrum Master Certified
  - Liam = Product Manager guy
- Finishing pert chart with user stories
- Liam do project vision
- Discussed the definitions of Epics, User stories, Use cases
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Members Present: Arnas, Liam, Maja

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## Appendix

[Github](#)