

# Meetings

## M1 19/09/24

- Discussed roles in project
  - Arnas: Documentation
  - Olann: Documentation
  - Maja: Visual Paradigm
  - Liam: Visual Paradigm
- Discussed what will be put into the project management proposal:
  - Motivation → Reason of the project
  - Objective → Goals of the project
  - Scope → Identified the boundaries of the system to be built for the project
  - Stakeholders → All stakeholders involved in this project and their roles
  - Cost-Benefit Analysis → What benefits this project will wield and their costs
  - Risk Assessment → All risks involved in the project
  - Critical Success Factors → What factors drive the critical success of the project

## M2

Discussion of project management deliverables and plan

Decisions made:

- Using PERT Chart → Arnas will research
- Liam
- Olann figure out milestones and will discuss at a later time