Nam Tran

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TECHNICAL SKILLS

- Figma
- Python/C++/HTML/JS/CSS
- Matlab
- Salesforce
- JIRA
- Microsoft Office Suite
- SolidWorks
- Microsoft Project
- SharePoint

EDUCATION

University of Central Florida – Master of Business Administration (MBA) AUGUST 2022 – MAY 2023

University of Central Florida – Master of Science Aerospace Engineering (MSAE) AUGUST 2019 – MAY 2021

CERTIFICATES

Microsoft – Azure Data Fundamentals 2023

Project Management Institute – Project Management Professional (PMP) 2022

Six Sigma Global Institute – Lean Six Sigma Green Belt 2020

Dassault Systèmes – Certified SolidWorks Associate (CSWA) 2019

EMPLOYMENT

Revalize, Jacksonville, FL – Project Manager

SEPTEMBER 2021 – MAY 2022

- Managed a $2 million budget for 5 software customization projects simultaneously.
- Led a team of 8 geographically dispersed professionals from multiple disciplines in order to build customized software to automate the quoting process, achieving 40% labor cost reduction.
- Managed the project schedule by planning 3-months ahead in order to resolve potential schedule conflicts due to internal and external resource availability and project prioritization.
- Identified risks and opportunities to project costs and schedule in support of the project plan.
- Achieved a 10% reduction in overhead labor by automating the customer profiling process, previously performed by 4 departments manually.
- Negotiated resources in coordination with other project managers based on customer churn rate and revenue prioritization.
- Communicated project strategic plan to external executive leadership, statusing cost and schedule performance as well as technical requirements.

Aerojet Rocketdyne, Orlando, FL – Systems Engineer

JANUARY 2019 – SEPTEMBER 2021

- Optimized flight vehicle trajectory analysis simulation process by 15%.
- Collaborated with project managers to align technical requirements with budgeted project scope and schedule.
- Coordinated the assembly of Independent Review Boards prior to validation and verification build/testing events, ensuring compliance to project technical requirements.
- Generated technical requirements for six strategic Independent Research and Development (IRAD) projects.
- Led the requirement review process to ensure timely completion of data products in preparation for major systems design, build, integration, validation and verification testing events.
- Managed Validation and Verification requirements to ensure compliance with project technical requirements. This included compiling and validating test data, software requirements documents, and other objective evidence to support compliance throughout project phases.