

WAYNE JONES

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OBJECTIVE

To obtain a job with an organization that offers a positive atmosphere and inspires professional growth.

EDUCATION

Polytechnic Institute of New York University, Brooklyn N.Y.
Bachelor of Science, Computer Science
GPA – 3.119

Expected Graduation: May 2013
Minor, Digital Media
Dean's List: Fall 2009, Spring 2011

TECHNICAL SKILLS

- Languages: PHP, C++, SQL, Python, HTML, CSS
- Applications: Visual Studio 2012, Sony Vegas Pro, Final Cut Pro, Dreamweaver, Broadview
- Database Systems: MySQL

EMPLOYMENT HISTORY

Web and Marketing Intern

September 2012 — Present

Varick Incubator, New York NY

- Coordinate in developing a marketing strategy to promote Varick Incubator
- Engage with resident start-ups to identify areas to improve their baseline

Media and Production Intern

January 2012 — August 2012

Hispanic Information and Telecommunications Network (HITN), Brooklyn NY

- Responsible for shooting the post production procedure for producing educational media programming
- Coordinated with staff in producing innovative technology solutions for media products.

Administrative Assistant

October 2009 — August 2012

Polytechnic Institute of NYU (Financial Aid Dept), Brooklyn NY

- Responsible for the organization of sensitive documents in an electronic database
- Analyzed and reviewed documents for errors and inaccuracy.

Peer Educator (Health and Wellness)

July 2011 — May 2012

Polytechnic Institute of NYU (Student Development Dept), Brooklyn NY

- Created and presented marketing materials about Health and Wellness for prospective students.
- Facilitated and instilled the college experience to new students at NYU Poly.

EXTRACURRICULAR ACTIVITIES

Student Council at NYU Poly: 2012-2013 Vice President of Programming

National Society of Black Engineers (NSBE) (Collegiate Member since 2009)

- 2012-2013 Public Relations/Publications Chair at NYU Poly
- 2011-2012 Communications Chair at NYU Poly

Polytechnic Anime Society (PAS) (Active Member since 2009)

- 2012-2013 Vice President at NYU Poly
- 2011-2012 Public Relations Chair at NYU Poly