LOGIN:
URL:https://id.atlassian.com/login
- Go To above URL and login into your account
- If you don't have account then click on sigunp

Signup Process:
URL:https://id.atlassian.com/signup
1.Enter URL
2.Enter Email
3.Verify Your Email
4.Enter Name
5.Create Password
6.Click on Signup
7.Click On JIRA Software
6.Click on Try Free
7.Select JIRA Service Management
8.Click On Next
9.Enter Your Site Name
10.Click on Agree
11.Skip All Questions
12.Add Project Name
13.Select Scrum Template and SelectCompany Managed Project
14.Click on Create Project
15.Click on Skip and then Don't invite team just click on Done
16.You Will Redirect On JIRA Dashboard

Create New Project:
1.Click on Project From Main Menu
2.Click on Create Project
3.Select Scrum Template
4.Select Company-Managed Project
5.Add Project Name
6.Create Project

Backlog:
- The Backlog option is available at left side
- When user will click on Backlog then it opens the Backlog Section
- At the bottom we can see the Backlog that contains the Product Backlog Items
- Product Owner will add the items in Product Backlog and set there priority
- At the top of Product Backlog the Sprint Backlog list will display
- After Sprint Planning Meeting the Product Owner will move items from Product Backlog to Sprint Backlog

Creating Sprint

1. Add User Story, Epic, Task and BUG in Product Backlog
2. Click on Create Sprint
3. Move Epic, User Story, Task from product backlog to sprint backlog
4. Click on Start Sprint
5. Enter Sprint Name
6. Enter Sprint Duration
7. Enter Sprint Goal
8. Click On Start

Complete Sprint

1. Go To Dashboard
2. Click on Complete Sprint
3. It will show complete and Incomplete Tasks Count
4. If we want to move incomplete Items/task to Backlog then select Option Backlog and if we want to move in next sprint select next sprint
5. After that click on Complete

Customise Board Setting

1.Goto Dashboard
2.Click On Option Icon(...)from Right side
3.Click On Board Setting
4.Click on Columns
5.Click On Add Columns
6. Add Column and Save

Invite Team Member

1.Click on People From Dashboard
2.Click on Invite Teammate
3.Enter Email
4.Send Invitation

Integrating Other Apps with JIRA

1.Click on Apps From Main Menu
2.Click On Explore More App
3.Search For App Example: Zephyr
4.Open the app
5.Click on Try Free/Add

Reports

- The Report option is available at left side
- Report Section will contain different reports in the form of graph
  1.BurnDown Chart
  2.Burn Up Chart
  3.Sprint Report
  4.Velocity Chart
  5.Epic Burndown
  6.Release Burndown

Issues

- Issue section available at left side of dashboard
- Issue section will display all Issues i.e Epic, User Story, Task, Bug etc
- You can filter out the Issues from here using below different options
  1. All Issues
  2. My Open Issues
  3. Reported By Me
  4. Open Issues
  5. Done Issues
  6. Viewed Recently
  7. Updated Recently
  8. Resolved Recently

Roadmap:

- Roadmap will display the all Epics

How To Create Bug In JIRA:

1. Login into JIRA
2. Click on Create
3. Select project(If you have multiple)
4. Select Issue type as Bug
5. In Summary add Bug Title
6. Add Bug Description in Description section along with that add Steps To Reproduce, Test Data, Screenshot/Video
7. In Environment action add Browser, OS, Hardware, Software details for that bug
8. If you want to Link that bug then select Linked Issue Reason and then select link issue id/title
9. If you know assignee then select assignee
10. If the bug needs to be resolved in Current Sprint then select Sprint from Sprint dropdown and if that bug needs to be added in Backlog then don't select any sprint from dropdown.