# Marcin Molek

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nttps://nanesteem.github.io

#### Tools and Skills

- HTML
- CSS
- JavaScript
- WordPress
- Git / GitHub
- Java&Kotlin
- Flutter
- Firebase
- VS Code
- C#
- Unity / Godot
- Azure DevOps Boards
- Microsoft package
- Adobe package

### Languages

- Polish Native
- English B2

## Training and Courses/Udemy

- Web developer from scratch
- Programming in JavaScript
- Front-end intermediate
- Advanced knowledge in the use of Microsoft package (excel, etc.)
- Graphic designer (Adobe Photoshop, Illustrator, Premier Pro, After Effect)
- Cisco CCNA R&S: Introduction to Networks
- Technical E12,E13,E14

### Experience

- 01.2023 Present IT Admin for LeaderSchool. Setting up from basics and managing hardware and software infrastructure for an English language school. Cameras, projectors, interactive whiteboards, pc, printers, routers, cloud, etc. Website management (WordPress). Microsoft 365 business structure.
- 08.2021 Present HelpDesk for the Acer brand Support EMEA partners, creating and resolving tickets. Diagnosis and reporting of system errors. Data mining. Report generation and analysis, troubleshooting which includes both software and hardware. Invoice and protocol preparation. Creation of credit notes, surveys for business customers. eCommerce. Logistical coordination of deliveries and shipments of goods. Creating bulletins.
- 2021-2021 Improving the frontend of websites created in Magento.
- 2020-2021 eCommerce store support. Customer service and technical changes to the frontend of the website.

#### Education

 University of Information Technology and Management in Rzeszow

**Degree**: B.Sc. Computer Science 2018 - 2022 **Specialization**: Internet and mobile technologies

Information Technology Technical School

Degree: IT technician 2014 - 2018

## **Projects**

- Noticeboard website (JavaScript, HTML, CSS, PHP,)
- Application to create a task list (React Native, Node)
- Entity Framework 6 and MVC 5
- Watch store design using Mock-up, Graphic, Case Diagram (Figma)
- Application supporting a system for ordering meals from a restaurant (Java)
- Music player (Java)
- Notepad application + "to do" list (Kotlin)
- Administering database sys. configuration Linux / Microsoft environment and Azure DevOps Boards

I agree to the processing of personal data provided in this document for realizing the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (RODO).