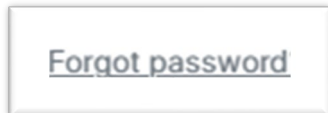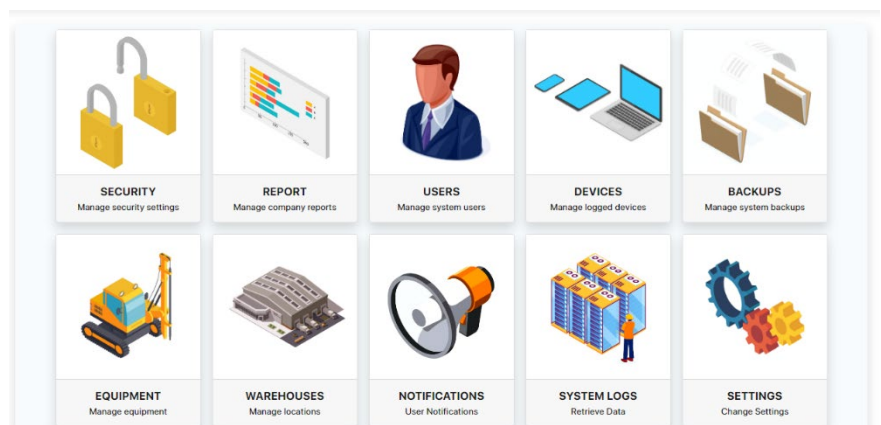# Quick User Guide

BlueLadder Construction Management System

On login @ blueladder.azurewebsites.net, the user is approached with a login screen that requires their dedicated user ID, along with a password set up by default to bcms1234, users will be prompted to customize it on first log in.
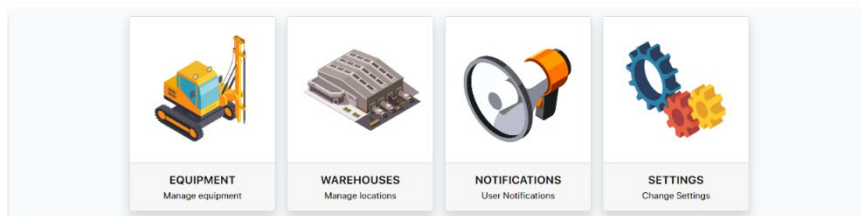

Users are also provided with the option to reset their passwords when in need

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On success login, users are given a dynamic dashboard view to execute tasks required by them

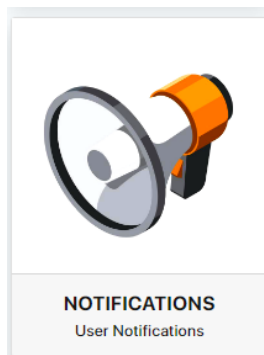*User with system privileges*

User with normal worker privilege

Several controls are provided on the interface to navigate the user throughout the system

Quick User Guide

BlueLadder Construction Management System
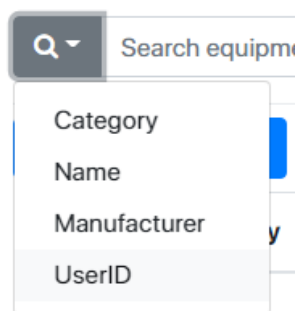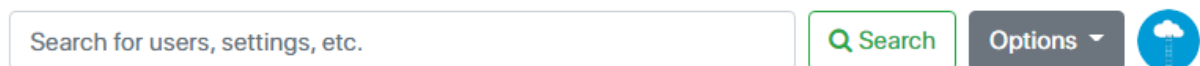

NOTIFICATIONS
User Notifications

All system users have the ability to receive notifications, which is accessed from the dashboard. Only admin users have the option to send custom notifications to specific users.
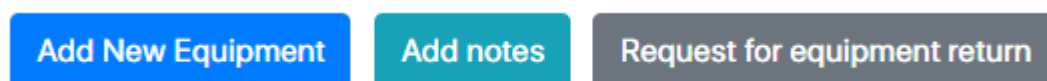
 Help

The interface contains several help buttons to help the user understand certain tasks or interfaces better
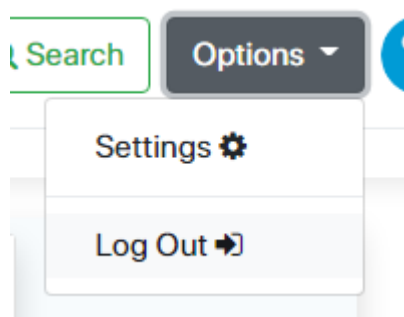
Every interface contains a search navigation tab to help search for certain options

Search for users, settings, etc.   **Q Search**   **Options ▾**

Q ▾   Search equipme

Category
Name
Manufacturer
UserID

Several sub-dashboards contain the ability to filter the searches as well

Add New Equipment   **Add notes**   **Request for equipment return**

All buttons on the interfaces contain text to ensure the user understands the function of it, hover texts also appear for the same reason.

Search   **Options ▾**

Settings ⚙

Log Out ➡

The user also has a contextual menu available at the top for additional options, such as viewing settings or for logging out of the system