IDS ACADEMY

WEBSITE

Project scope

We are building a website for IDS academy. The website will be divided into 3 main sections.

- Public site: to be used by everyone. Users will be able to see the content of the public pages and general content, with the ability to join as applicant in any valid program
- Admin site: to be used by IDS employees. Employees will be able to update the content of the public pages, add programs…
- Applicants site: after applying to any interns' program, they will be able to see their program, download certificates, join other programs…

Draft wireframe is created for the IDS Academy site. Design template to be used will be provided here. Website details is listed below:

1. Public section

This section will be visible for everyone. It will be considered as the front-end of the portal. This module will include the following pages:

a) Home Page

The page will have the following features:

- This page will have a general menu showing all the inner pages for the website.
- Current Internship Program, showing briefly the newly opened program, along with the "Join Program" link to allow interns to see the program details and post their information.
- Briefing about the site, our team (instructors), social media...
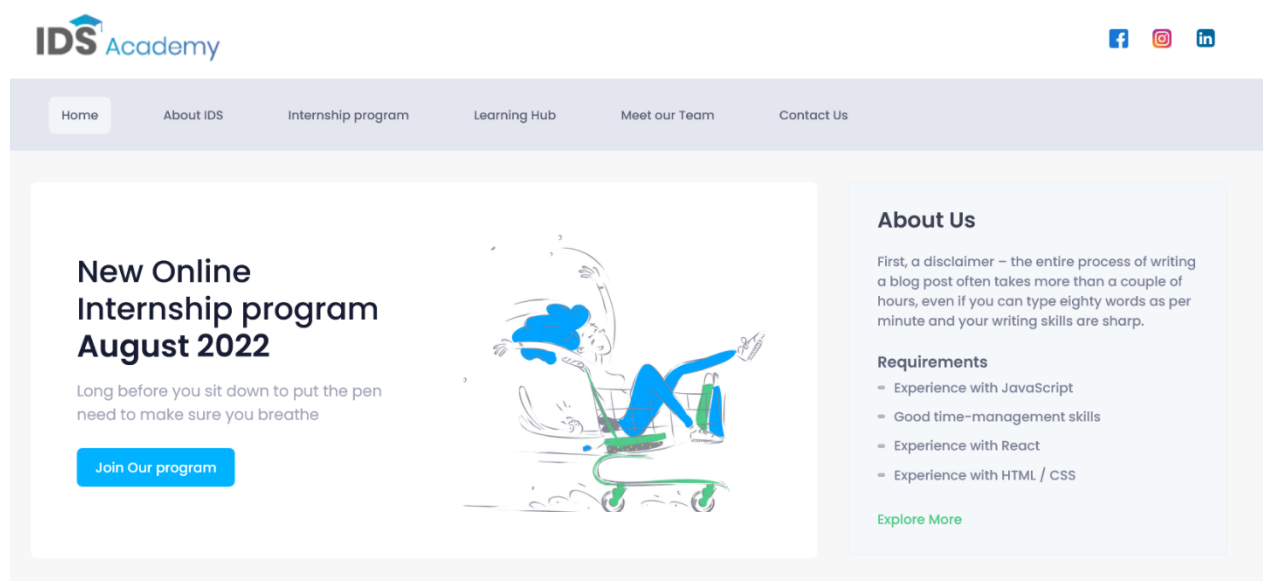
b) Custom Pages

These pages will be upon request, like about us (with some description about IDS), contact us page (showing the address and the phone numbers of IDS…), Privacy policy, Terms and conditions, tips for interns…

c) Program Page

When this page is opened, it will display the following features:

- Program details: Title, Description, Start Date, End Date, Program Capacity, Current Capacity, instructors (if added)
- Join Form for the interns: Full Name, Gmail (unique per program), Mobile Number, University, Major, Excepted Graduation Date, CV

- When the inter joins, email validation should be done
    - Intern can join program one time only
    - Program capacity should not be reached (otherwise join button will be disabled – program is full)
- Interns will be able to fill the form to join the program according to the fields created in the database.

2. Admin section

a) Login Page

Username and password for the employees should be filled correctly, so they can access the management section

b) Manage Lookups

In this section, the user will be able to create lookups that will be used later on in all dropdown lists. Every lookup will have list of items related to it with the following details:

- Lookup Info: Name, Code
- Lookup Items: Name, Code, ParentId, Priority

The page will show list of all lookups, and user can be able to modify any lookup and related list items. Lookups can be: Departments, Majors, Universities, Categories…

c) Manage Employees/Instructors

In this section, users and instructors will be created and managed. Every user will have the following information:

- Full name
- Username (unique preferred to be email address)
- Instructor or Employer
- Major
- Programs responsible for
- Creation date

The page will include a grid of all users, with a search criterion to find any user.

d) Manage Applicants

This page will allow the employee to see and filter the list of interns. This page will have the following features:

- Grid showing list of all interns
- Filter to search by interns (search by name, by program, by email)
- Users can see the inter details and know which program they joined
- Every intern will have the following data:
    - Full Name
    - Gmail
    - Mobile Number
    - University
    - Major
    - Expected graduation date or graduation date (for grads only)
    - Program they join
    - Creation date
    - Valid Email (Boolean to check it the intern is serious and received the assessment exam link

e) Manage Pages

This page will allow employees to manage content pages that will be displayed in the public site like about us, contact us, our program…

This page will show:

- Grid for all pages
- Every page will have the following:
    - Title
    - Body
    - Active (if true will be displayed in public site or not)

o   Priority (sorting number)

f)   Manage Programs

This page will allow the employee to add new programs. Every program will have the following information as per the database:

- Title
- Description
- Start Date
- End Date
- Max Capacity
- Current Capacity
- Google Classroom Code
- Assessment Exam Links (one or more)
- List of instructors (one or more)
- List of interns joined (view only the subscribed list)

3. Applicants section

a)   Login Page

b)   Profile Page

This page will allow the applicant to see his profile, and all his information. With the possibility to change his password and download his certificate of completion.

c)   Programs

This page will allow the applicant to see the list of programs he enrolled in. only preview, applicant cannot change it after he became an applicant.

d)   Certificate of completion

After the program ends, the applicant will be able to see his certificate of completion and download it as PDF or image.