

# Ifeanyichukwu Njoku

## **Building customer relationships with professional skills and respectful attitude**

Providence, RI

[ifeanyi200019@gmail.com](mailto:ifeanyi200019@gmail.com)

+1 401 457 8129

Qualified Manager and Customer Service Representative with 4 years in fast-paced customer service. Personable and professional under pressure.

Authorized to work in the US for any employer

## Work Experience

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### **Direct Support Professional**

Sevita - Rhode Island

April 2023 to Present

Provide comprehensive support to individuals with disabilities by assisting with activities of daily living (ADLs), including dressing, bathing, grooming, meal preparation, and medication administration as needed. Additionally, promote community integration through the planning and participation in social, recreational, and educational activities that enhance individuals' social skills, independence, and overall well-being.

### **Security Officer**

Allied Universal - Providence, RI

August 2020 to Present

As a security officer for Allied Universal, I had the duty of monitoring patients at a hospital, working with a organized group with a common goal, and being vigilant and always on alert.

- CPR certified

### **Manager**

Ganko Ittetsu Ramen - Providence, RI

February 2019 to March 2020

Worked as a floor manager for a fine dining ramen restaurant. Duties consists of opening the restaurant in the morning and closing. During hours of business I would supervise the floor and servers. Had the duties of making orders and keeping count of restaurant supplies, as well as money handling.

### **Cashier/Customer Service**

Whole Foods Market - Providence, RI

April 2018 to February 2019

### **Cashier**

Newport Creamery - Providence, RI

June 2016 to June 2018

### **Cashier**

Dunkin' Donuts - Providence, RI

August 2017 to February 2018

## Education

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### **GED**

E-Cubed Academy - Providence, RI  
September 2014 to May 2018

### **High school or equivalent**

## Skills

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- Cashier (2 years)
- Customer Service (2 years)
- Food Service (1 year)
- Manager (1 year)
- Money Handling (2 years)
- Inventory (1 year)
- Microsoft Word (2 years)
- Operations (1 year)
- Payroll (1 year)
- Scheduling (2 years)
- Team Building (1 year)
- Word (2 years)
- training (2 years)
- Inventory Management
- Communications (2 years)
- Word Processing (2 years)
- Forklift
- Analysis Skills (2 years)
- Microsoft Office (3 years)
- Security
- Typing
- Management
- Supervising Experience
- Surveillance
- Home care (2 years)

## Certifications and Licenses

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### **Driver's License**

November 2022

**CPR Certification**

July 2023 to July 2025