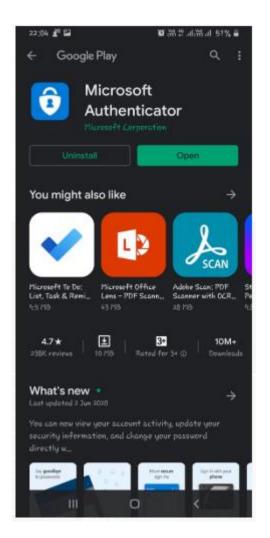
Enable Authenticator App

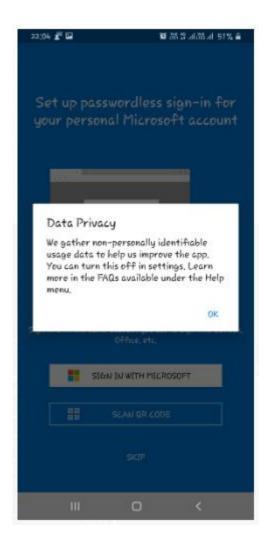
- Download and install Microsoft Authenticator App on your mobile
 - Android link https://play.google.com/store/apps/details?id=com.azure.authenticator&hl=en
 - iOS Link https://apps.apple.com/in/app/microsoft-authenticator/id983156458



Open Authenticator App



• Select Ok



Select Scan QR Code

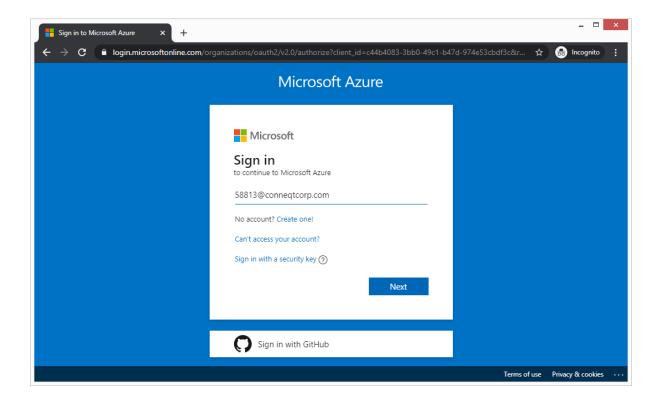


- A window will open to Scan images (If prompted for allowing access to Camera and record Video, Please allow)
- Code needs to be scanned on Laptop/Desktop.

On the Laptop/Desktop

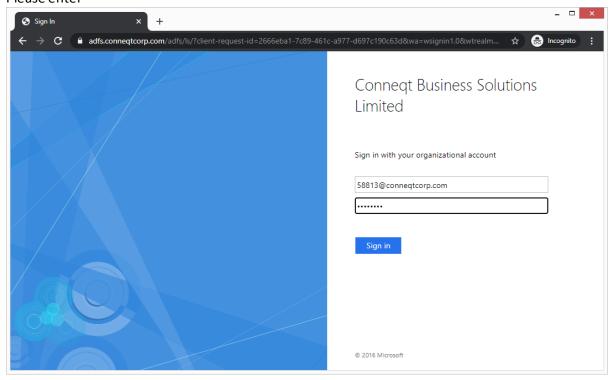
Open https://portal.azure.com on your Desktop/Laptop

Please Sign in with "Emp.ID@conneqtcorp.com"

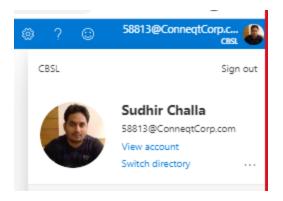


You will be redirected. Please enter your System/Domain password

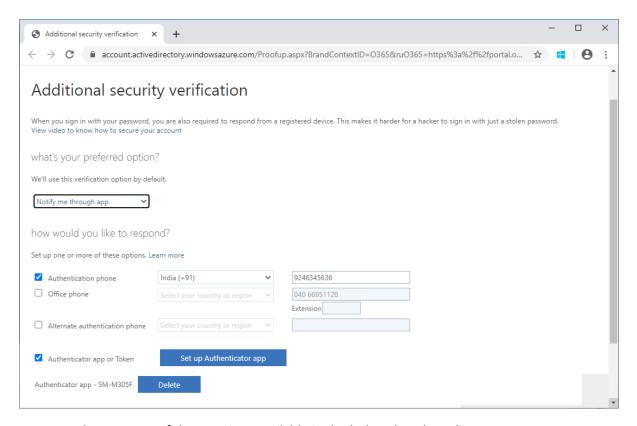
Please enter



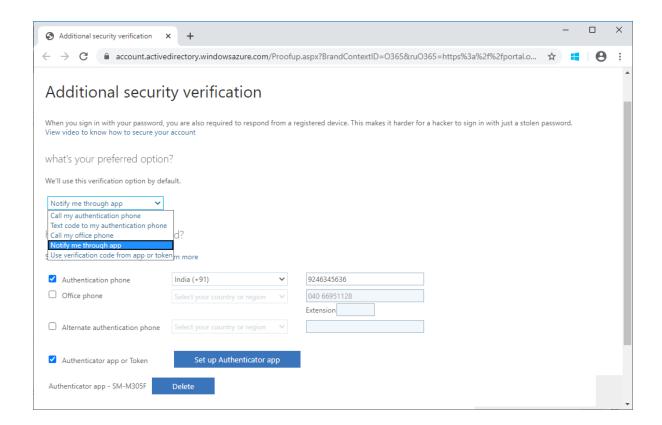
Left Click on your ID and select View account



Verify your login using your mobile number or any other verification option you selected.

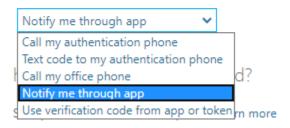


You can select any one of the 5 options available in the below dropdown list.



what's your preferred option?

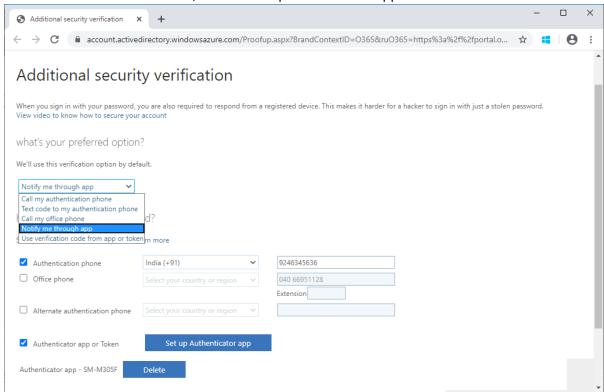
We'll use this verification option by default.



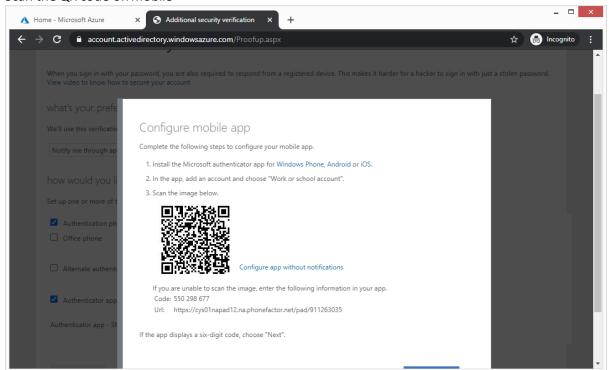
- 1. Call my authentication phone A call with One Time Password (OTP) will be received
- 2. Text code to my authentication phone An SMS/Text message will be sent to your mobile phone
- 3. Call my office phone A call will be received on given number and OTP will be read
- 4. Notify me through app Authenticator app will give a notification on the device it is installed to approve login. **This is the best option.**

Use verification code from app or token – On Authenticator App, a 6 digit code will be displayed and it changes every 30 seconds. Code has to be entered and authenticate before it expires.

After all the details are entered, Click on Set up Authenticator app.



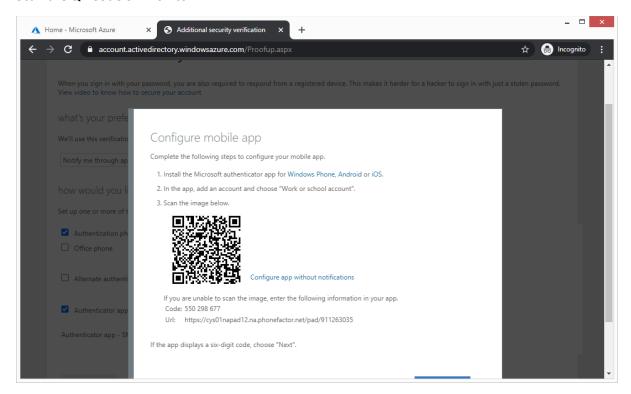
Scan the QR code on mobile



Select Work or school account

Select Allow, when prompted "Allow Authenticator to take pictures and record video?"

Scan the QR Code on monitor

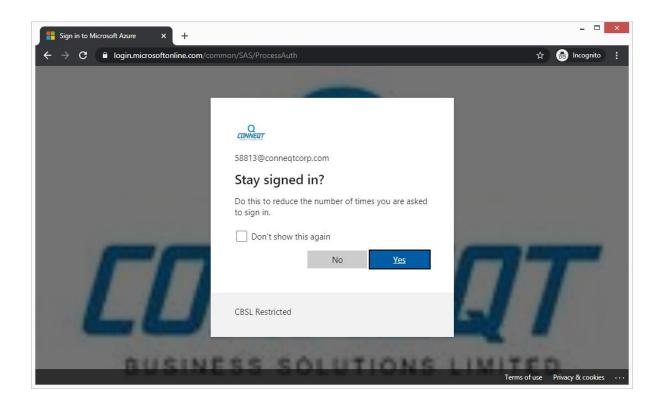


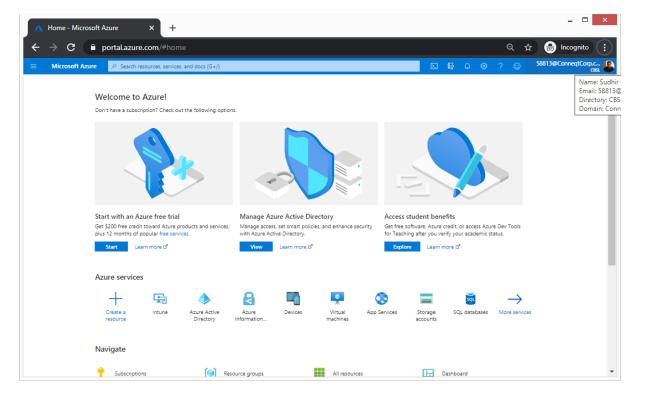
Your Authenticator app will get activated for Work account. Click on "GOTIT" Button

Everytime a new login is made on any device, you need not enter OTP or verify with a call. You will receive mobile notification

Approve - If the login is initiated by you

Reject – If the login is not initiated by you.





End of Document