

NARENDRA M. MANDWE

AT POST- BORGAON, TH.- SAUSAR, DIST.- CHHINDWARA, PIN CODE - 480106

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CAREER OBJECTIVE:-

Looking forward for any opportunity of work in a progressive and challenging environment, where I can enhance my skill and potential to achieve perfection of my job through hard work.

PROFILE OVERVIEW:-

- Good communication skills, team player, communicate ideas clearly
- Good in learning new concepts quickly, working well under pressure and high level of self-motivation, dedication and attention to detail.

ACADEMICS:-

SERIAL NO.	NAME OF EXAMINATION	SCHOOL/COLLEGE	BOARD/UNIVERSITY	PERCENTAGE
1.	BSC (COMPUTER APPLICATION)	SATPUDA COLLEGE, SAUSAR	DR. HARISINGH GAUR UNIV. SAGAR 2018	57.54%
2.	12 TH	LITTLE STEP H.S. SCHOOL, BORGAON	M.P. BOARD, BHOPAL 2013	70.02%
3.	10 TH	L.B.S.H.SCHOOL, BORGAON.	M.P.BOARD, BHOPAL 2011	62.04%

WORK EXPERIENCE:

- Worked at 'XCELLER IT SERVICES' as a trainee engineer from Apr. 2018 to Oct. 2018.
- Worked At 'Vishvaraj Infrastructure Pvt. Ltd.' (As A System Administrator) from May 2019 to August 2020.
- Safal Food Product Pvt. Ltd. (As a System administrator) from September 2020 to April 2021.
- Worked At 'Krishna Belts Pvt. Ltd.' (As A IT Engineer) from May 2021 to Oct. 2021.

TECHNICAL KNOWLEDGE:

- **Hardware and Operating system:**
 - System troubleshooting & Configuration.
 - Installing, updating and managing windows system
 - Updating and maintaining devices and operating system
 - Finding and resolving problems of operating system
 - Install & Update of Computer & Device Drivers.
 - PC/Laptop Assemble & Repair.
 - Application & Software Installation.

- **Microsoft Windows Technology:**
 - Installing and managing windows OS (Win- XP/7/8/8.1/10)
 - Installing and managing windows server OS 2008/2012
 - Installing and managing Active Directory 2008/2012
 - Working with Active Directory Server 2008/2012
 - Installing and managing DNS, DHCP, FTP.
 - Working with client server architecture.

- **Networking :**
 - Installing and Troubleshooting Internet connection
 - LAN-WAN Networking & Troubleshooting.
 - New Office & Home Network Installation.

PROJECT DETAILS -COLLEGE PROJECT:

COMPUTER FORMATING & INSTALLATION

- Install windows 7
- Description:-Disk formatting is the process of preparing a data storage device such as a hard disk drive, solid-state drive, floppy disk or USB flash drive for initial use. In some cases, the formatting operation may also create one or more new file systems.
- Roles and Responsibilities:-My role is backup all data and install windows 7.

PERSONAL INFORMATION:

Father's Name:	-	Murlidhar D. Mandwe
Mother's Name:	-	Sunita M. Mandwe
Date of Birth:	-	Feb 13 1996
Hobbies:	-	Yoga, Boxing, watching movies
Language Known:	-	English, Hindi, Marathi

DATE:

PLACE: BORGAON

(NARENDRA M. MANDWE)