

## Personal details:

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## Career Profile and Objective

To acquire an enthusiastic, challenging and professional competitive job, with an Independence to apply creativity and derive satisfaction of proving my mettle.

## Academic Qualification:

Course	Institute Name	University / Board	Year of Passing
B.Com	Sydenham College of Commerce and Economics	Mumbai University	2017
HSC	Kendriya Vidyalaya N.A.D Karanja	CBSE Board	2014
SSC	Kendriya Vidyalaya N.A.D Karanja	CBSE Board	2012
PGDM	Vivekanand Education Society Business School.	AICTE	Pursuing

## Work Experience:

### HDB Financial Services:

Duration: Since 27 Aug 2019 to 21 Jan 2020.

Position: Credit Relationship Manager.

### Roles & responsibilities:

- Initial screening of cases. KYC check of login files as per the KYC policy
- Login of cases and preparing daily MIS of login files
- Conducting field PD with the customers.
- Researching and evaluating client's creditworthiness
- Preparing Credit Appraisal Memorandum (CAM)
- Analysis of technical and Legal reports and bank documents
- Obtain case approvals from Approving Authority.
- System knowledge - Finnone & Omnifim & LOS

### SME Corner

Duration: Since 19th June 2019 to 25 Aug 2019.

Position: Credit Processing Associate (CPA)

### Roles & responsibilities:

- Initial screening of cases. KYC check of login files as per the KYC policy
- Login of cases and preparing daily MIS of login files
- Assist Credit Manager in conducting field PD with the customers
- Researching and evaluating client's creditworthiness.
- Analysis of Credit Bureau reports and preparing Credit Appraisal Memorandum (CAM).
- Analysis of technical and legal reports.
- Analysis of Bank and Financial documents.
- Preparing files for sanction
- System knowledge - Finnone, Omnifim & LOS.

**Essel Finance (On role of Liberium)**

Duration: Since 18th June 2018 - 17th June 2019.

Position: Credit Processing Associate (CPA)

**Roles & responsibilities:**

- Initial screening of cases. KYC check of login files as per the KYC policy
- Login of cases and preparing daily MIS of login files
- Assist Credit Manager in conducting field PD with the customers
- Researching and evaluating client's creditworthiness
- Assist in preparing Credit Appraisal Memorandum (CAM)
- Analysis of technical and Legal reports and bank documents
- Preparing files for sanction
- System knowledge - Finnone & Omnifim

**Accenture Solutions Pvt. India Ltd.**

Duration: 9th June 2017 – 15th June 2018

Position: Content Moderation

**Role & responsibilities:**

- Screening, monitoring and approving content which comes in many forms namely articles, images, videos and audio clips.
- Monitoring the client data and take appropriate action
- Ensure all information and data uploaded by the users won't violate other user's
- Adhere the policies of the company and drive the process within TAT

**Awards & Recognition:**

- Won Best Problem Identification Plan at inter college event (VES Business School).
- Stellar Portfolio performance in Financial markets experience program at Finlatics.

**Certifications:**

- M.S.C.I.T (Basic)
- Financial markets experience program at Finlatics.
- Finlatics Investment Banking Analyst

**Extra circular Activities:**

- Managing activities in Placement Cell and Finance Cell at VESIM Business School.
- PR head for Inter College Event & Vice Chairperson of College Nature Club at Sydenham College.
- Completed the Bharat Scouts & Guides Rajya Puraskar.

**Personal Details:**

- **Date of Birth** : 26<sup>th</sup> July 1996
- **Languages known** : English, Hindi, Marathi, Orissa and Telugu
- **Hobbies** : Cooking, Listening to Music, Travelling and exploring new places
- **Residential Address** : Kandivali, Mumbai