

Paolo Sierra

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Portfolio: [<https://paolo-sierra.netlify.app>]

GitHub: [<https://github.com/Narupo>]

Career Summary

Dedicated professional with diverse experience across managerial, and support roles. Skilled in fostering team collaboration, problem-solving, and delivering high-quality results. Adept at leveraging technical and interpersonal skills to achieve organizational goals and drive continuous improvement.

Technical Skills

Frontend: HTML5, CSS, JavaScript, TypeScript

Backend: MySQL, MongoDB, Node.js, Express.js

Other: Project Management, Client Relations, Problem Solving, Bilingual (English/Spanish)

Work Experience

Thresholds, Chicago

Young Adult Program (YAP) Residential Support Specialist

April 2023 – May 2024

- Assisted members with life issues and provided support during crises.
- Documented interactions for treatment teams.
- Managed medication distribution and collaborated with CPD for safety.
- Maintained living conditions and supported members' personal development.

Raisu and Kyoku Sushi, Chicago

Server

February 2022 – Present

- Memorized detailed menu items including fish names in English and Japanese.
- Assisted in Omakase presentations and enhanced dining experiences.
- Handled service tasks, customer interaction, and closing duties.

Ramen-San (Lettuce Entertain You), Chicago
Server/Ninja

July 2019 – March 2020

- Suggested pairings from memory of full food and drink menus.
- Aided in restaurant prep and closing operations.

Joe and the Juice, Chicago
Bar Manager

November 2017 – June 2019

- Opened two locations and built staff workflows.
- Trained new hires and managers on company operations.
- Handled deliveries, inventory, and waste reduction meetings.

Education

SAE Institute, Chicago

Certificate in Audio Engineering — September 2019 – March 2020

Truman College, Chicago

General Studies — September 2015

Loyola University, Chicago

School of Business — September 2013 – January 2014

Additional Skills

Hardworking, positive attitude, bilingual (English/Spanish), effective communicator, eager learner, proactive leader.

