

This is a sample from the ProjectLibre User Guide available here:

<http://www.projectlibreuserguide.com>

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Preface

ProjectLibre is free open-source software for planning and controlling projects. This project management software, which was developed using Java, is the successor of the legendary Freeware OpenProj. OpenProj was downloaded more than 2 million times between 2004 and 2012.

The great popularity of ProjectLibre is not only based on the fact that it is available for free, but also because the look and feel of the software is very close to the market leader Microsoft Project.

ProjectLibre users should be able to change very quickly from ProjectLibre to MS Project or Merlin (the equivalent software for Apple iOS) when it becomes necessary, perhaps due to increasing projects or the demand for multi-project management - which cannot easily be handled with ProjectLibre.

Project files which were created using MS Project can be opened with ProjectLibre and vice-versa, although when MS Project files are opened in ProjectLibre, it is common for some formatting incompatibilities (e.g. the differently coloured task bars).

Even though ProjectLibre does not (yet) have the range of capabilities that MS Project has, it does fulfil all essential requirements of commercial project planning software. Real multi-project management (e.g. resource pool, dynamic integration of sub-projects into a master plan) is not possible in ProjectLibre but there are "workarounds".

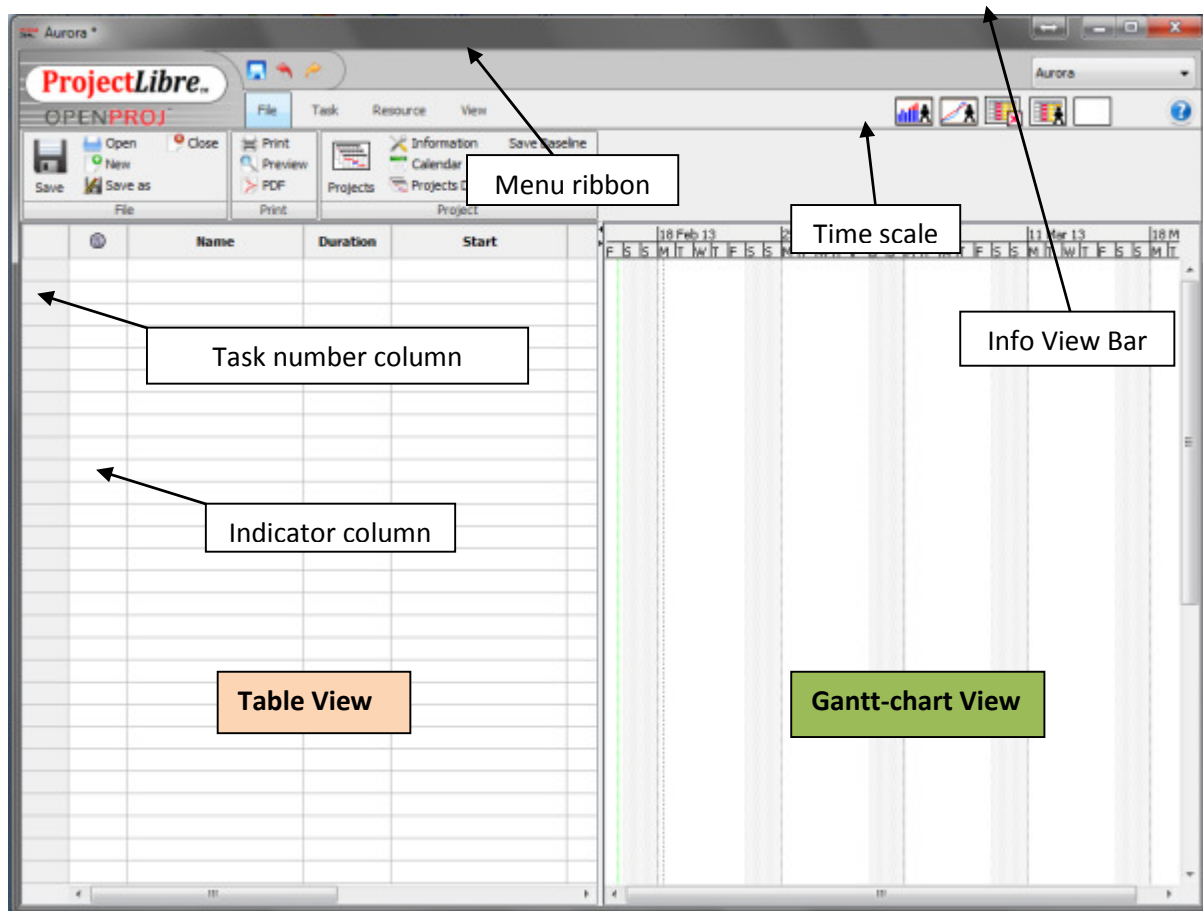
This guide is intended for new users who wish to get hands-on with the key functions of ProjectLibre in the minimum amount of time. On completion of reading and understanding this guide, the user should be able to create, track and modify relatively complex projects to achieve a higher level of work productivity, control and efficiency.


Prerequisites

If you do not already have ProjectLibre installed, please visit the official download page now at SourceForge.net <http://sourceforge.net/projects/ProjectLibre/> and proceed to follow the instructions to install the software on your machine.

Since ProjectLibre is programmed in Java, it is available to all conventional operating systems. The only prerequisite is a Java Virtual Machine (JRE), which in many cases is part of the standard installation of the various operating systems or it can be downloaded free of charge from <http://www.java.com/de/download/>

ProjectLibre Application Window



Indicator Column	In this column, symbols are displayed to show the status of the corresponding tasks (see right).	
Task Number Column	Task numbers are automatically assigned by ProjectLibre when data is entered. The user does not enter information into this box.	
Time Scale	In many views, ProjectLibre shows a timeline whose scale can be changed via the + and - magnifying glass icon.	
Info View Bar	This area contains a number of icons representing the available views Resource Histogram, Resource Charts, Task allocation and Resource Assignment.	
	The view buttons open a split-screen, you can toggle views on and off by clicking the same button repeatedly.	

Note: So far we have not set any further dates other than the start date of the project. A (preliminary) end date arises only from having a start date for the project, the duration of each activity and the selected task dependencies.

This is the only way to make Project Planning successful!

Setting Deadlines

Deadlines are used to monitor the progress of individual tasks. A deadline set for a particular date will trigger a notification as soon as that date slips and an icon in the indicator column is displayed. Deadlines also appear in the Gantt chart as yellow diamonds.



Status indicator
in the indicator
column

Yellow diamond =
deadline

- Select the task in **Name** column for which you'd like to apply a deadline.
- Open the task information Dialog Box by double-clicking the task name, or click the **Menu ribbon Task – Task – Information**.
- Select the **Advanced** tab and enter the desired date into the **Deadline:** field.
- Confirm your entry and click **Close**.

Task Information - 18

General Predecessors Successors Resources **Advanced** Notes

Name: Test

WBS: ☐ Display task as milestone

Constraints

Constraint Type: **As Soon As Possible** Constraint Date:

Deadline: **13/12/12**

Type: **Fixed Units** ☒ Effort Driven

Task Calendar: ☐ Ignore Resource Calendar

Earned Value Method: **% Complete**

Close Help