

Introduction to Mc-Management System

1.0.0 Mc-Management Login Page

- ✓ Login with User ID and Password

2.0.0 Mc-Management Home Page

- ✓ You can view home page layout below after logging-in.

3.0.0 Absent Information [Introduction]

In [Absent Information], you can view absent information of individual student in home page layout.

The screenshot shows the METRO system's 'Absent Information' page. The top navigation bar includes 'Mc-Management', 'METRO THE Japanese Language Centre', 'Password', 'Log Out', and the user 'Nay Myo Htun'. On the left, a 'MENU' sidebar lists 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The main content area is titled 'Information' and 'Absent Information'. It displays a grid of student absent details with columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. A red box highlights the first row of the grid. At the bottom of the grid, there are 'Sort' and 'SortCancel' buttons. Below the grid is a 'Share Information' button. The footer contains the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

Detail	Date	Student ID	Student Name	Batch	Section	Tel	Guardian	Status
Detail	2024/02/13	1921030	U Win Htet	9	G	09999999999	U Win Htet	X
Detail	2024/02/13	1921068	U Win Aung	9	G	09999999998	U Win Htet	X
Detail	2024/02/13	1921171	U Win Lin	9	G	09999999999	U Win Htet	X
Detail	2024/02/13	2311001	U Win Lin	10	A	09999999999	U Win Lin	XX
Detail	2024/02/13	2311014	U Win Lin	10	A	09999999999	U Win Lin	XX
Detail	2024/02/13	2311032	U Win Lin	10	A	09999999999	U Win Lin	XX
Detail	2024/02/13	2311034	U Win Lin	10	A	09999999999	U Win Lin	X
Detail	2024/02/13	2311051	U Win Lin	10	A	09999999999	U Win Lin	XX

3.1.0 Absent Information [Viewing absent detail information]

- ✓ Click on [Detail] button to view absent detail information.

This screenshot is identical to the one above, showing the 'Absent Information' page. However, the 'Detail' button for the second student (Student ID 1921068) has been highlighted with a red box. The rest of the interface and data grid are the same as the previous screenshot.

3.1.1 Absent Information [Viewing absent detail information]

- ✓ You can view absent detail information of student in picture below.

The screenshot shows a software application window titled 'Mc-Management' with the 'METRO' logo. The main area displays a table of student absence data. The table has columns for Search By Type, StudentID, StudentName, Subject Name, Date, and Period 1 through Period 8, followed by a Remark column. Two rows of data are shown:

Search By Type	StudentID	StudentName	Subject Name	Date	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Remark
Group Name	2311001	N4		2024/02/13	X	X							
Group Name	2311001	N3		2024/02/13	O	O							

Below the table, a note says '©2016 Metro Computer Myanmar All Rights Reserved.' A legend indicates 'O = Presence' and 'X = Absence'. Navigation buttons like back, forward, and search are at the top left, and sort buttons are at the top right.

3.1.2 Back Function

- ✓ You can click on [Back] button if you want to go back step by step from the current page to previous page or you can click on [Metro Logo] button if you want to go back to home page layout.

This screenshot shows the same software interface as the previous one, but with annotations highlighting the 'Back' button and the Metro logo. A red box surrounds the 'Back' button in the top right corner of the header. Another red box surrounds the Metro logo in the top left corner of the header. The table data is identical to the previous screenshot.

4.0.0 Share Information [Introduction]

In [Share Information], you can view and share information about student leave request and other information.

The screenshot shows the METRO system interface. At the top, there is a navigation bar with links for 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. On the right side of the header, there are 'Password' and 'Log Out' buttons, and a 'Notification Bell' icon with a red circle indicating notifications. Below the header, the main content area is titled 'Information' and displays a table of student leave requests. The table includes columns for 'Detail', 'Date', 'Student ID', 'Name', 'Section', 'Leave Type', and 'Status'. A red box highlights the 'Notification Bell' icon. Below the table, there is a 'Share Information' section with fields for 'Enter Start Date...', 'Enter End Date...', 'Enter Search Keyword...', and a 'Search' button. There is also a large text area labeled 'Enter Content, *Max Length is 250 chars...'. At the bottom of the page, there is a copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

4.1.0 Share Information [Viewing share information about student leave request]

- ✓ Click on [Notification Bell] to view share information about student leave request.

This screenshot is similar to the previous one but focuses on the 'Notifications' section. The 'Information' table is partially visible on the left. The 'Notifications' section on the right is highlighted with a red box. It lists several leave requests with details such as Name, Date, Reason, and Requester. For example, it shows 'LEAVE REQUEST--> Name: Lee Yi Oo Date: 13.02.2024 Reason: Sick Requested By: Mother'. Another entry shows 'Lee Yi Oo told at 13-02-2024 12:42 PM'. The 'Share Information' section at the bottom is also visible.

4.1.1 Share Information [Sharing student leave request information in system]

If you received leave request from the student's guardian, you can share this leave request information in system.

- ✓ Click on [Format] button to get started leave request information sharing.

The screenshot shows the METRO Mc-Management software interface. On the left, there is a sidebar with a 'MENU' section containing links like 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The main area is titled 'Information' and displays a grid of student records. Below this is a 'Share Information' section with fields for 'Enter Start Date...', 'Enter End Date...', 'Enter Search Keyword...', a 'Search' button, and a large text area for 'Enter Content, "Max Length is 250 chars"'. At the bottom right of this section are 'Add' and 'Format' buttons, with the 'Format' button highlighted by a red box. The status bar at the bottom of the window says '©2016 Metro Computer Myanmar All Rights Reserved.'

4.1.2 Share Information [Sharing student leave request information in system]

- ✓ Fill required student information about leave request as show in picture below and then click on [Add] button to share information.

This screenshot is similar to the one above, showing the 'Share Information' feature. A red box highlights a specific input field in the 'Content' area, which contains the text 'LEAVE REQUEST--> Name: [REDACTED] Batch: [REDACTED] Section: [REDACTED] Leave Request Date: [REDACTED] Leave Request Total Time: [REDACTED] Reason: [REDACTED] Request by: [REDACTED] Remark: [REDACTED]'. The rest of the interface, including the menu, student list, and other buttons, is visible but not highlighted.

4.1.3 Share Information [Searching for share information by day]

You can search sharing information about leave request by day.

- ✓ Enter a period of time in [Start Date] and [End Date] and a keyword you want to search in [Search Keyword] and then click on [Search] button.

The screenshot shows the METRO Mc-Management software interface. On the left, there is a sidebar with a 'MENU' section containing links like 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The main area has a grid titled 'Information' displaying several rows of data. Below this is a 'Share Information' dialog box with fields for 'Start Date' (2024/02/09), 'End Date' (2024/02/09), and 'Leave' (a keyword). A 'Search' button is at the bottom of the dialog. The entire window has a blue header bar with the METRO logo and user information.

4.1.4 Share Information [Searching for share information by day]

You can view share information about leave request in picture below.

This screenshot shows the same METRO Mc-Management software interface as the previous one. The 'Share Information' dialog box is open, showing two distinct leave requests. Each request is presented in a separate box with detailed information: Name, Batch, Section, Leave Request Date, Total Time, Period, Reason, and Requested By. The 'Leave' keyword is used to filter the results. The overall layout is identical to the first screenshot, with the METRO logo and user information at the top.

5.0.0 Changing New Password [Introduction]

If you want to change from current password to new password, you can change new password in system.

- ✓ Click on [Password] button to change new password.

The screenshot shows a software application window titled 'Mc-Management'. In the top right corner, there are buttons for 'Password' (highlighted with a red box), 'Log Out', and a user profile icon. The main area is titled 'Information' and contains a sub-section 'Absent Information'. A table displays student absence data with columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Gurdian, and Status. The table shows 8 rows of data. At the bottom of the table, there is a 'Share Information' button. The left sidebar is labeled 'MENU' and includes links for 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The bottom of the screen has a footer with the text '©2016 Metro Computer Myanmar All Rights Reserved.'

5.1.0 Changing New Password

- ✓ Fill the current password and new password to change new password and click on [Registration] button to change a new password.

The screenshot shows a software application window titled 'Change Password'. In the top right corner, there are buttons for 'Log Out' and a user profile icon. The main area is titled 'Change Password'. It contains a form with fields for 'Current Password', 'New Password', and 'New Password (Confirmation)'. Below the form, there are two buttons: 'Registration' (highlighted with a red box) and 'Cancel'. Arrows point from the text labels to their corresponding buttons: 'Proceed to change a new password' points to 'Registration', and 'Cancel the current action' points to 'Cancel'. The bottom of the screen has a footer with the text '©2016 Metro Computer Myanmar All Rights Reserved.'

6.0.0 Info Search Menu

In [Info Search] menu, you can search students' information, academic performance, school fees, attendance, interview and certificate information.

The screenshot shows the METRO software interface. At the top, there is a blue header bar with the METRO logo and navigation buttons for 'Mc-Management', 'Password', 'Log Out', and a user profile for 'Nay Myo Htun'. Below the header is a 'MENU' section with a red box highlighting the 'Info Search' option. Under 'Info Search', several sub-options are listed: 'Students Info Search' (highlighted with a red box), 'Academic Performance Search', 'School Fees Search', 'Attendance Search', 'Interview Search', and 'Certificate Info Search'. To the right of the menu is a large 'Information' panel titled 'Absent Information'. It contains a table with student data, a sorting toolbar, and a 'Share Information' button at the bottom. The table includes columns for Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The status column contains entries like 'XXX', 'XXXX', 'XX', 'X', and 'XX'. At the bottom of the screen, a copyright notice reads '©2016 Metro Computer Myanmar All Rights Reserved.'

6.1.0 Students Info Search [Introduction]

In [Students Info Search], you can view personal information of individual students.

- ✓ Click on [Students Info Search] to find out the personal information of individual students.

This screenshot is identical to the one above, showing the METRO software interface. The 'Info Search' menu is open, and the 'Students Info Search' option is highlighted with a red arrow. The rest of the interface, including the 'Absent Information' table and the footer copyright notice, remains the same.

6.1.1 Students Info Search [Searching for individual student information]

- ✓ You can search individual student information by filling in a few details.
- ✓ Fill in student name and batch number you want to search and then click on [Search] button.

The screenshot shows the 'Info Search/Students Info Search' page. At the top right, there are 'Log Out' and user information ('Nay Myo Htun'). Below the header is a search condition section titled 'Search Condition'. It contains fields for Student Id, Student Name (highlighted with orange arrows), Batch (highlighted with orange arrows), Course, Serial, Section, and Status. The 'Search' button is highlighted with an orange box. The footer displays the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

6.1.2 Students Info Search [Searching for individual student information]

- ✓ Click on [Details] for more information.

The screenshot shows the 'Info Search/Students Info Search' page after a search. At the top right, there are 'Log Out' and user information ('Nay Myo Htun'). Below the header is a search condition section with 'StudentName : Nyan Min Mg., Batch : 1'. The main area shows a table of student details. The first row of the table is highlighted with an orange box. The table has columns for Detail, Group, Student ID, Student Name, Student Phone, Course, Batch, Section, Guardian Name, Guardian Phone, and Status. The 'Detail' column for the first row is highlighted with an orange box. The footer displays the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

Detail	Group	▲ Student ID	▲ Student Name	Student Phone	▲ Course	▲ Batch	▲ Section	Guardian Name	Guardian Phone	Status
Detail	<input type="checkbox"/>	1521001	Nyan Min Mg.	(XXXXXXXXXX)	System Creator	1	A	(Guardian Name)	(Guardian Phone)	Graduated

6.1.3 Students Info Search [Searching for individual student information]

- ✓ In picture below, you can view student information details.

The screenshot shows a software interface for managing student information. At the top, there are tabs for STUDENT INFO, PRE SCHOOL INFO, GUARDIAN, SIBLINGS, EMERGENCY CONTACTS, and OTHERS. Below the tabs, the title "Student Personal Information" is displayed. The form contains the following fields:

- Desired Subject to Learn: System Creator
- Batch: 1
- Student Name: Aye Myo Htun
- Gender: MALE
- Date of Birth: 1998/01/01
- Nationalities: Myanmar
- Religion: Buddhist
- Address in Myanmar: 123, Street 1, Yangon
- Current Mailing Address: 123, Street 1, Yangon
- First Language: English
- Home Phone: 09-12345678
- Present Grade: Grade II
- Serial: 2015/2
- Section: A
- Alias: Aye Myo Htun
- Place of Birth: Pyay
- Occupation: Student
- Status: Graduated
- Other Language: English
- Email Address: aye.myohtun@gmail.com
- Preferred Enrollment Date: 2016/12/01

A small thumbnail image of the student is shown on the right side of the form.

6.1.4 Students Info Search [Searching for students' information by batch]

- ✓ Students' information can also be searched by batch.
✓ Fill in batch number and status you want to search and then click on [Search] button.

The screenshot shows a search interface for the METRO Japanese Language Centre. The top navigation bar includes the logo, user name (Nay Myo Htun), and links for Log Out and Info Search/Students Info Search. The main search area has the following fields:

- Student Id: [] ~ []
- Student Name: []
- Batch: 1 (highlighted with a red arrow)
- Course: []
- Serial: []
- Section: []
- Status: [] (highlighted with a red border)
 - inquiry
 - Seminar Attended
 - Application Form Submitted
 - Enrolled
 - Graduated
 - Temporary Absence
 - Drop Out
 - Cancel
 - Current Student

At the bottom of the search area, it says "©2016 Metro Computer Myanmar All Rights Reserved."

6.1.5 Students Info Search [Searching for students' information by batch]

- ✓ In picture below, you can view students' information by batch.
- ✓ Click on [Details] for more information.

The screenshot shows a search results page for student information. At the top, there's a header with the METRO logo and user details (Nay Myo Htun). Below the header, a search condition bar indicates 'Batch : 1'. The main area displays a table of student records with 54 entries across 2 pages. The columns include Student ID, Student Name, Student Phone, Course, Batch, Section, Guardian Name, Guardian Phone, and Status. Each row has a 'Detail' link in the first column, which is highlighted with a red border in the screenshot. Navigation buttons at the top of the table allow for page navigation (1, 2, 3, etc.) and line selection (50 Lines). Buttons for Sort, SortCancel, and Group are also present.

6.2.0 Academic Performance Search [Introduction]

In [Academic Performance Search], you can view academic transcript of individual students.

- ✓ Click on [Academic Performance Search] to find out the academic transcript of individual students.

The screenshot shows the Academic Performance Search interface. On the left, a sidebar menu lists various search options under 'Info Search', with 'Academic Performance Search' highlighted and a red arrow pointing to it. The main content area is titled 'Information' and contains two sections: 'Absent Information' and 'Share Information'. Both sections show tables of student records with 113 entries across 12 pages. The columns include Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. Each row has a 'Detail' link in the first column. Navigation buttons for pages 1 through 10 and 10 Lines are present at the top of each table. A footer at the bottom of the page reads '©2016 Metro Computer Myanmar All Rights Reserved.'

6.2.1 Academic Performance Search [Searching for academic transcript of individual students]

- ✓ You can search academic transcript of individual students by filling in a few details.
- ✓ Fill in student name and batch number you want to search and then click on [Search] button.

Search Condition (Click here to switch the display and non-display of input conditions screen.)

Search By:

Student ID: ~

Student Name: (highlighted)

Batch: 1 (highlighted)

Section:

Subject Type:

Subject Name: X [Search]

Test Name: X [Search]

Test Type:

Test Date: ~

Average View:

Search Clear

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6.2.2 Academic Performance Search [Searching for academic transcript of individual students]

- ✓ Click on [Details] of subject you want to view for more information.

Search Condition (StudentName : Linn Myat Htun, Batch : 1)

Sort Condition :
Counts : 44 (All 1 pages)

Detail	▲ StudentID	▲ StudentName	▲ Section	▲ TestName	▲ TestType	▲ SubjectName	▲ TestDate	▲ Marks	▲ GivenMarks	▲ Grade	▲ Rank	▲ Percent
Detail	1521004	Linn Myat Htun	A	文法 1回目	Achievement Test	N4	2016/12/20		100	F	1	
Detail	1521004	Linn Myat Htun	A	文法 2回目	Achievement Test	N4	2017/01/17		100	F	1	
Detail	1521004	Linn Myat Htun	A	文法 3回目	Achievement Test	N4	2017/02/09	72	100	B	1	72%
Detail	1521004	Linn Myat Htun	A	文法 4回目	Achievement Test	N4	2017/02/24	81	100	A	1	81%
Detail	1521004	Linn Myat Htun	A	文法 5回目	Achievement Test	N4	2017/03/30	66	100	B	1	66%
Detail	1521004	Linn Myat Htun	A	FE-Data Structure and Algorithms	Chapter End Test	FE-Algorithms	2016/07/15	5	12	C	1	42%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/01/01	17	25	B	1	68%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/02/01	11	20	C	1	56%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/03/08	3	15	D	1	20%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2017/02/01	4	25	D	1	16%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2017/02/02	13	30	C	1	44%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Technology	2016/01/15	43	50	A	1	86%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Technology	2017/02/04	9	50	D	1	18%
Detail	1521004	Linn Myat Htun	A	IP Chapter 10	Chapter End Test	IP Technology	2017/02/05	18	30	B	1	60%

6.2.3 Academic Performance Search [Searching for academic transcript of individual students]

- ✓ In picture below, you can view student's academic records of each subject.

The screenshot shows the 'Info Search/Academic Performance Search' page. At the top, there are input fields for 'Group Name' (IT-2期生-2A), 'Subject Name' (N4), 'Test Name' (文法 4回目), 'Test Date' (2017/02/24), and 'Given Marks' (100). A note at the bottom says '※All of the above items are required and press Next or Enter Key to show the student list.' Below the inputs is a table with one row, showing StudentID (1521004), StudentName (Lwin Lwin Htun), Marks (81), Percentage (81%), Grade (A), and Attendance (checked). There are buttons for 'Sort', 'Sort Cancel', and 'Save'.

6.3.0 School Fees Search [Introduction]

In [School Fees Search], you can view students' school fees status for monthly or yearly.

- ✓ Click on [School Fees Search] to find out school fees records of individual students.

The screenshot shows the 'Info Search' section of the application. On the left, under 'MENU', 'School Fees Search' is highlighted with a red arrow. The main area displays a table titled 'Absent Information' with 117 rows. The columns include Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. One row is selected, showing Student ID 1921042, Student Name Lwin Lwin Htun, and Status XX. At the bottom, it says 'Share Information'.

6.3.1 School Fees Search [Searching for school fees payment records by individual students or batch]

- ✓ Fill in student name or batch number or way of payment or status you want to search and the click on [Search] button.

Search Condition (Click here to switch the display and non-display of input conditions screen.)

Student Id: _____ ~ _____

Student Name: _____

Serial: _____

Batch: 1

Section: _____

Way of Payment: 1

Status: Full Pay

Search **Clear**

6.3.2 School Fees Search [Searching for school fees payment records by individual students or batch]

- ✓ Click on [Details] for more information.

Search Condition (Batch : 1, Way of Pay : 1, Status : Full Pay)

CSVOut

Sort Cancel

Sort

SortCancel

Detail Student ID Student Name Course Batch Section Payment Year For Way Of Payment Amount Pay

Detail	Student ID	Student Name	Course	Batch	Section	Payment Year For	Way Of Payment	Amount	Pay
Detail	1521003	Nay Myo Aung Kyaw	System Creator	1	A	1	1	1000000	950000
Detail	1521007	Yee Htet Kyaw	System Creator	1	A	1	1	1000000	950000
Detail	1521008	Yee Htet Zaw	System Creator	1	A	1	1	1000000	950000
Detail	1521011	May Htun Lin	System Creator	1	A	1	1	1000000	950000
Detail	1521012	Nan Nan Khine Lin	System Creator	1	A	1	1	1000000	950000
Detail	1521014	Bamshay Lin	System Creator	1	A	1	1	1000000	950000
Detail	1521015	Wai Htut Aung	System Creator	1	A	1	1	1000000	950000
Detail	1521015	Wai Htut Aung	System Creator	1	A	2	1	1000000	1000000
Detail	1521024	Susan Htut Phyu	System Creator	1	A	1	1	1000000	950000
Detail	1521024	Susan Htut Phyu	System Creator	1	A	2	1	1000000	1000000
Detail	1521025	San Win Win	System Creator	1	A	1	1	1000000	950000
Detail	1521036	Si Thu Yan Naing	System Creator	1	A	1	1	1000000	950000
Detail	1521036	Si Thu Yan Naing	System Creator	1	A	2	1	1000000	1000000

6.3.3 School Fees Search [Searching for school fees payment records by individual students or batch]

- ✓ In picture below, you can view school fees payment status of individual student.

Amount:	1000000
Due Date:	2015/10/20
Payed Amount:	950000
Date of Payment:	2015/09/21
Remark:	5% Discount

Save

6.4.0 Attendance Search [Introduction]

In [Attendance Search], you can view attendance status of individual students.

- ✓ Click on [Attendance Search] to find out attendance status of individual students.

Detail	Date	Student ID	Student Name	Batch	Section	Tel	Guardian	Status
Detail	2024/01/22	1911137	Wai Lin Aung	10	A	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	1921072	Wai Lin	9	G	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	1921106	Wai Lin Lin Win	9	G	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	1921153	Wai Lin Lin Win	9	G	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	1921249	Wai Lin Lin Win	9	G	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	2311001	Wai Lin Lin	10	A	09999999999	U Saw Myo Htun	XXX
Detail	2024/01/22	2311024	Wai Lin Aung	10	A	09999999999	U Saw Myo Htun	X
Detail	2024/01/22	2311025	Wai Lin Lin	10	A	09999999999	U Saw Myo Htun	XXX

6.4.1 Attendance Search [Searching for attendance status of individual students]

- ✓ Fill in student name or batch number or date you want to search and then click on [Search] button.

Mc-Management

(m)ETRO
Mc-Management Language Centre

Log Out

Info Search/Attendance Search
Nay Myo Htun

Search Condition (Click here to switch the display and non-display of input conditions screen.)

Search By:

Student Id:

Student Name:

Batch: 1 ←

Section: A ←

Subject Type:

Subject Name: X Q

Date: 2017/02/03 ~ 2017/02/04 ←

Status:

Search Clear

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6.4.2 Attendance Search [Searching for attendance status of individual students]

- ✓ Click on [Details] of individual student you want to view.

Mc-Management

(m)ETRO
Mc-Management Language Centre

Log Out

Info Search/Attendance Search
Nay Myo Htun

CSV Out

Sort Cancel

Sort Condition :

Counts : 53 (All 2 pages)

Detail	StudentID	StudentName	Subject Type	O	X	X(L)	<	<(L)	>	>(L)	#	Total Attendance	Total	Att Percent
Detail	1521004	Umin Myat Htun	IT	4	0	0	0	0	0	0	0	4	4	100%
Detail	1521004	Umin Myat Htun	Japanese	3	0	0	0	0	0	0	0	3	3	100%
Detail	1521005	Gaff Hmang Oo	IT	4	0	0	0	0	0	0	0	4	4	100%
Detail	1521005	Gaff Hmang Oo	Japanese	3	0	0	0	0	0	0	0	3	3	100%
Detail	1521006	U Si Myat Htun	IT	4	0	0	0	0	0	0	0	4	4	100%
Detail	1521006	U Si Myat Htun	Japanese	3	0	0	0	0	0	0	0	3	3	100%
Detail	1521007	Wa Htet Kyaw	IT	0	2	2	0	0	0	0	0	0	4	0%
Detail	1521007	Wa Htet Kyaw	Japanese	0	0	3	0	0	0	0	0	0	3	0%
Detail	1521008	Wa Htet Kyaw	IT	0	2	2	0	0	0	0	0	0	4	0%
Detail	1521008	Wa Htet Kyaw	Japanese	0	0	3	0	0	0	0	0	0	3	0%
Detail	1521009	Wa Htet	IT	0	4	0	0	0	0	0	0	0	4	0%
Detail	1521009	Wa Htet	Japanese	0	3	0	0	0	0	0	0	0	3	0%
Detail	1521011	May Htun Lin	IT	4	0	0	0	0	0	0	0	4	4	100%

6.4.3 Attendance Search [Searching for attendance status of individual students]

- ✓ Click on [Details] for more information.

The screenshot shows a software interface titled 'Mc Management' with the 'METRO' logo. The top right corner displays 'Log Out', 'Info Search/Attendance Search', and the user 'Nay Myo Htun'. A red box highlights the 'Detail' link in the first row of a grid. The grid has columns for StudentID, StudentName, Subject Name, Date, and Period 1 through Period 8. The first row shows '1521004' and 'Technology 2' for Subject Name. The second row shows 'FE Strategy and Management'. The bottom of the screen displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

Detail	Search By Type	StudentID	StudentName	Subject Name	Date	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Remark
Detail	Course Name	1521004	Lwin Myat Htun	Technology 2	2017/02/03	O	O							
Detail	Course Name	1521004	Lwin Myat Htun	FE Strategy and Management	2017/02/03			O	O					

6.4.4 Attendance Search [Searching for attendance status of individual students]

- ✓ In picture below, you can view attendance status of student.

The screenshot shows the 'Input By' screen for attendance search. It includes fields for Course Name, System Creator, Batch, Section, Subject Name (with a search icon), Date, and Period (Period1 to Period8). A note at the bottom states: '※All of the above Items are required and press Next or Enter Key to show the student list.' Below this is a grid for viewing student attendance. The first row shows '1521004' and 'Lwin Myat Htun'. The grid has columns for StudentID, StudentName, and Period1 through Period8. The 'Save' button is located at the bottom right of the grid area.

StudentID	StudentName	Period1	Period2	Period3	Period4	Period5	Period6	Period7	Period8	Remark
1521004	Lwin Myat Htun	O	O							

6.5.0 Interview Search [Introduction]

In [Interview Search], you can view self-introduction, OJT requirement and student interview form of individual students.

- ✓ Click on [Interview Search] to find out interview status of individual students.

The screenshot shows the METRO software interface. On the left, there is a sidebar with various search options under 'Info Search'. The 'Interview Search' option is highlighted with a red arrow. The main area is titled 'Absent Information' and displays a grid of student records. Each record includes details like Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. A 'Sort' button is visible at the top of the grid. At the bottom of the screen, there is a footer bar with the text '©2016 Metro Computer Myanmar All Rights Reserved.'

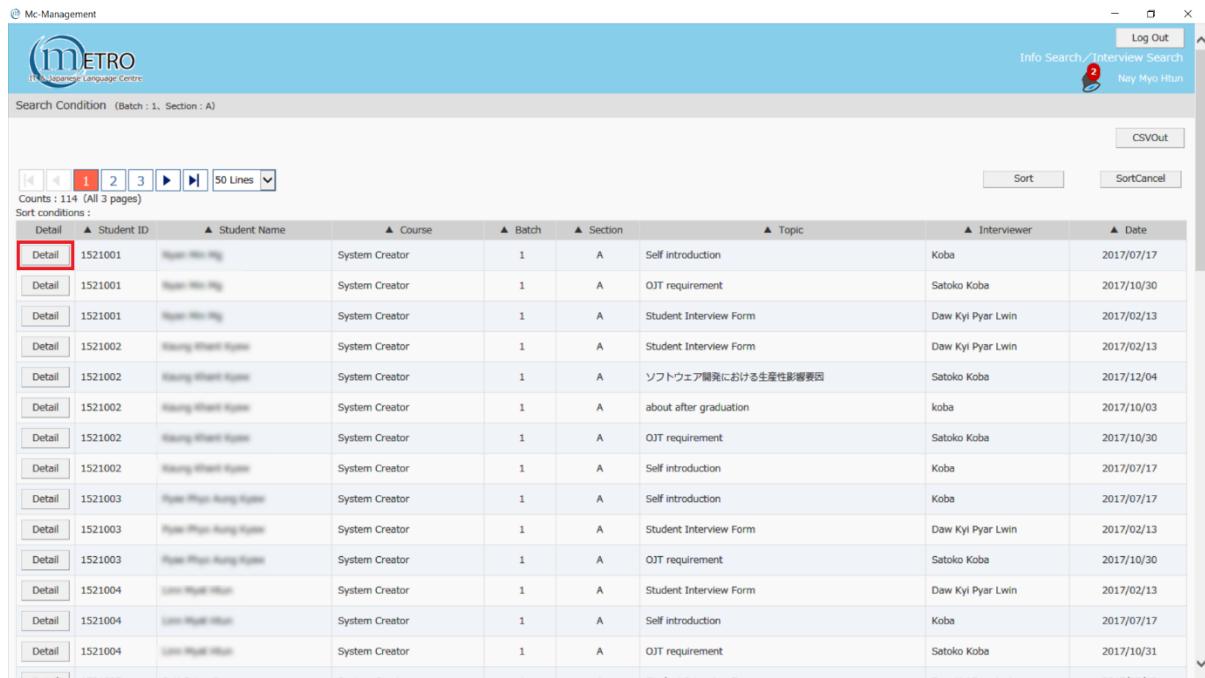
6.5.1 Interview Search [Searching for interview status of individual students]

- ✓ Fill in batch number and select section and then click on [Search] button.

The screenshot shows the 'Search Condition' screen for the Interview Search module. It features several input fields: Student Id, Student Name, Course, Batch (with a dropdown menu showing '1'), Section (with a dropdown menu showing 'A'), Date, Topic, and Interviewer. Below these fields are two buttons: 'Search' (highlighted with a red box) and 'Clear'. Red arrows point from the 'Batch' and 'Section' dropdown menus towards the 'Search' button, indicating they are the key fields for this search. The footer of the screen includes the text '©2016 Metro Computer Myanmar All Rights Reserved.'

6.5.2 Interview Search [Searching for interview status of individual students]

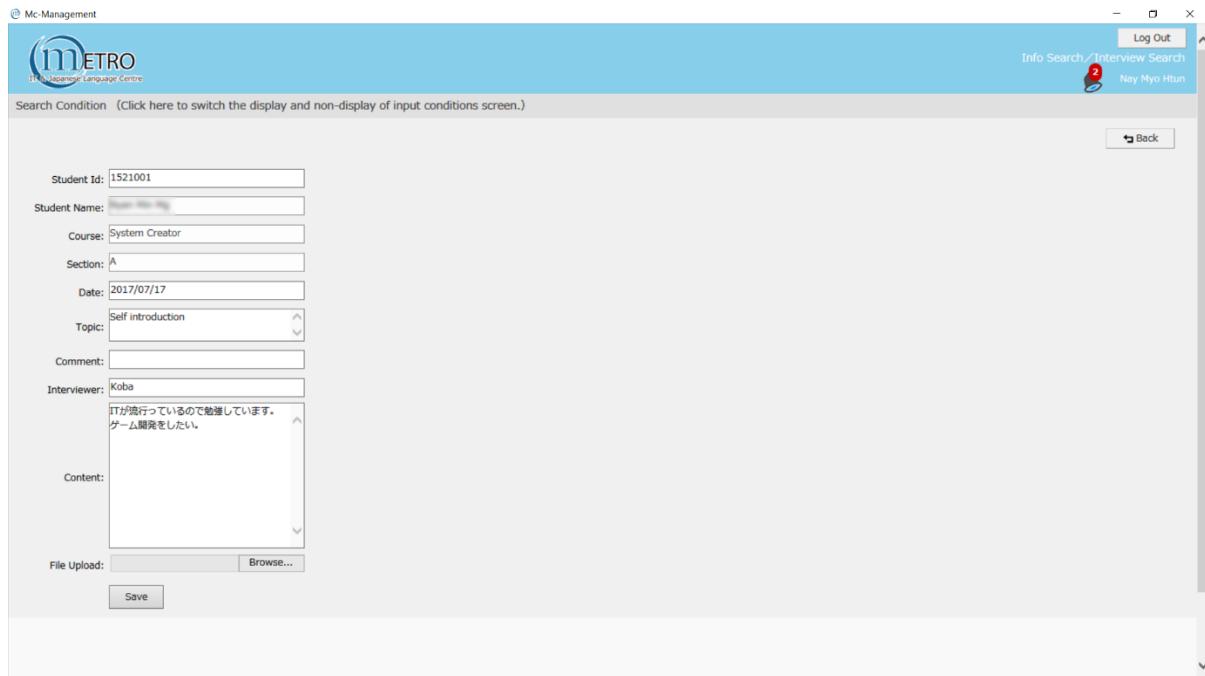
- ✓ Click on [Details] for more information.



Detail	Student ID	Student Name	Course	Batch	Section	Topic	Interviewer	Date
Detail	1521001	Nay Myo Htun	System Creator	1	A	Self introduction	Koba	2017/07/17
Detail	1521001	Nay Myo Htun	System Creator	1	A	OJT requirement	Satoko Koba	2017/10/30
Detail	1521001	Nay Myo Htun	System Creator	1	A	Student Interview Form	Daw Kyi Pyar Lwin	2017/02/13
Detail	1521002	Kaung Win Kyaw	System Creator	1	A	Student Interview Form	Daw Kyi Pyar Lwin	2017/02/13
Detail	1521002	Kaung Win Kyaw	System Creator	1	A	ソフトウェア開発における生産性影響要因	Satoko Koba	2017/12/04
Detail	1521002	Kaung Win Kyaw	System Creator	1	A	about after graduation	koba	2017/10/03
Detail	1521002	Kaung Win Kyaw	System Creator	1	A	OJT requirement	Satoko Koba	2017/10/30
Detail	1521002	Kaung Win Kyaw	System Creator	1	A	Self introduction	Koba	2017/07/17
Detail	1521003	Pwe Phyo Kaung Kyaw	System Creator	1	A	Self introduction	Koba	2017/07/17
Detail	1521003	Pwe Phyo Kaung Kyaw	System Creator	1	A	Student Interview Form	Daw Kyi Pyar Lwin	2017/02/13
Detail	1521003	Pwe Phyo Kaung Kyaw	System Creator	1	A	OJT requirement	Satoko Koba	2017/10/30
Detail	1521004	Lwin Myat Htun	System Creator	1	A	Student Interview Form	Daw Kyi Pyar Lwin	2017/02/13
Detail	1521004	Lwin Myat Htun	System Creator	1	A	Self introduction	Koba	2017/07/17
Detail	1521004	Lwin Myat Htun	System Creator	1	A	OJT requirement	Satoko Koba	2017/10/31

6.5.3 Interview Search [Searching for interview status of individual students]

- ✓ In picture below, you can view self-introduction of student.



Search Condition (Click here to switch the display and non-display of input conditions screen.)

Student Id: 1521001
Student Name: Nay Myo Htun
Course: System Creator
Section: A
Date: 2017/07/17
Topic: Self introduction
Comment:
Interviewer: Koba
Content:
ITが流行っているので勉強しています。
ゲーム開発をしたい。
File Upload: Browse...
Save

6.6.0 Certificate Info Search [Introduction]

In [Certificate Info Search], you can view exam status of individual students.

- ✓ Click on [Certificate Info Search] to find out exam status of individual students.

The screenshot shows the METRO Mc-Management software interface. On the left, there is a vertical menu bar with various search options. The 'Certificate Info Search' option is highlighted with a red arrow. The main window is titled 'Information' and contains a table titled 'Absent Information'. The table lists student details such as Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. There are 90 records in total. At the bottom of the table, there is a 'Share Information' button. The top right corner shows a user profile for 'Nay Myo Htun' and a 'Log Out' button.

6.6.1 Certificate Info Search [Searching for exam status of individual students]

- ✓ Fill in batch number and select section and then click on [Search] button.

The screenshot shows the search conditions for the Certificate Info Search. It includes fields for Student Id, Student Name, Course, Batch (with value '1' highlighted by a red arrow), Section (with value 'A' highlighted by a red arrow), Certificate Type, and Exam Status. Below these fields are 'Search' and 'Clear' buttons. The top right corner shows a user profile for 'Nay Myo Htun' and a 'Log Out' button. The bottom of the screen displays a copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

6.6.2 Certificate Info Search [Searching for exam status of individual students]

- ✓ In picture below, you can view exam status of individual students.
- ✓ If you want to create CSV file, you can click on [CSV Out] button.

The screenshot shows a software interface titled 'Info Search/Certificate Info Search'. At the top right, there are 'Log Out' and user information ('Nay Myo Htun'). Below the title, it says 'Search Condition (Batch : 1, Section : A)' and 'Counts : 110 (All 3 pages)'. The main area is a grid table with columns: Detail, Student ID, Student Name, Course Name, Batch, Section, Exam Status, Certificate Type, Certificate Given Mark, Certificate Get Mark, Grade, and Remark. The 'CSV Out' button is highlighted with a red box at the top right of the grid's header section.

6.6.3 Certificate Info Search [Searching for exam status of individual students]

- ✓ Click on [Open] button.

The screenshot shows a 'File Download' dialog box. It asks 'Do you want to open or save this file?'. The file details are listed: Name: Certificate_Exam_Search_20240123115120.csv, Type: Microsoft Excel Comma Separated Values File, From: mcmmanagement-1. There are 'Open', 'Save', and 'Cancel' buttons. A warning message at the bottom says: 'While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file.' A link 'What's this?' is also present. The background shows the same 'Info Search/Certificate Info Search' page as the previous screenshot.

6.6.4 Certificate Info Search [Searching for exam status of individual students]

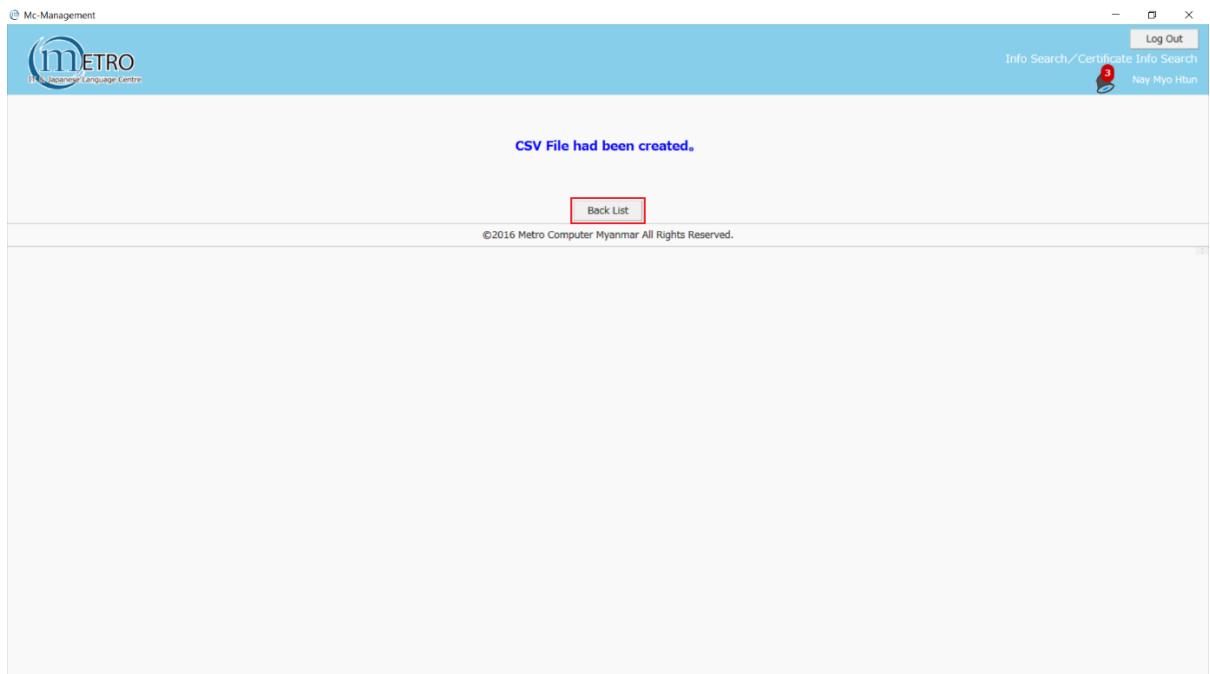
- ✓ In picture below, you can view exam status of students in CSV file format.

The screenshot shows a Microsoft Excel spreadsheet titled "Certificate_Exam_Search_20240123132907[1].csv - Excel". The data is organized into columns: Student ID, Name, Course, Na Batch, Section, Exam Status, Certificate, Grade, and Remark. The remark column contains dates such as "23rd April 2017" and "23rd, April, 2017". The Excel ribbon at the top includes tabs like File, Home, Insert, Page Layout, Formulas, Data, Review, View, Help, LOAD TEST, TEAM, and Tell me what you want to do. A message bar at the top says "POSSIBLE DATA LOSS: Some features might be lost if you save this workbook in the comma-delimited (.csv) format. To preserve these features, save it in an Excel file format." The status bar at the bottom indicates "Ready" and "Accessibility: Unavailable".

Student ID	Name	Course	Na Batch	Section	Exam Status	Certificate	Grade	Remark
1521004	System Cri	1 A	Pass	NAT Q5				
1521004	System Cri	1 A	Pass	NAT Q4				
1521004	System Cri	1 A	Pass	IP				23rd April 2017
1521005	System Cri	1 A	Pass	IP				
1521005	System Cri	1 A	Pass	NAT Q4				
1521005	System Cri	1 A	Fail	NAT Q3				
1521005	System Cri	1 A	Pass	FE				23rd, April, 2017
1521006	System Cri	1 A	Pass	NAT Q3				
1521006	System Cri	1 A	Pass	NAT Q5				
1521006	System Cri	1 A	Pass	NAT Q4				
1521006	System Cri	1 A	Fail	IP				23rd April 2017
1521007	System Cri	1 A	Pass	FE				16th Oct 2016
1521007	System Cri	1 A	Pass	IP				
1521007	System Cri	1 A	Pass	JLPT N4				
1521007	System Cri	1 A	Pass	NAT Q3				
1521008	System Cri	1 A	Fail	NAT Q3				
1521008	System Cri	1 A	Pass	NAT Q4				
1521008	System Cri	1 A	Pass	IP				
1521008	System Cri	1 A	Fail	FE				23rd April 2017
1521009	System Cri	1 A	Pass	IP				23rd April 2017
1521009	System Cri	1 A	Pass	NAT Q5				
1521009	System Cri	1 A	Fail	JLPT N4				
1521011	System Cri	1 A	Fail	JLPT N4				
1521011	System Cri	1 A	Fail	IP				23rd April 2017
1521012	System Cri	1 A	Fail	FE				23rd April 2017
1521012	System Cri	1 A	Pass	IP				
1521012	System Cri	1 A	Pass	NAT Q5				

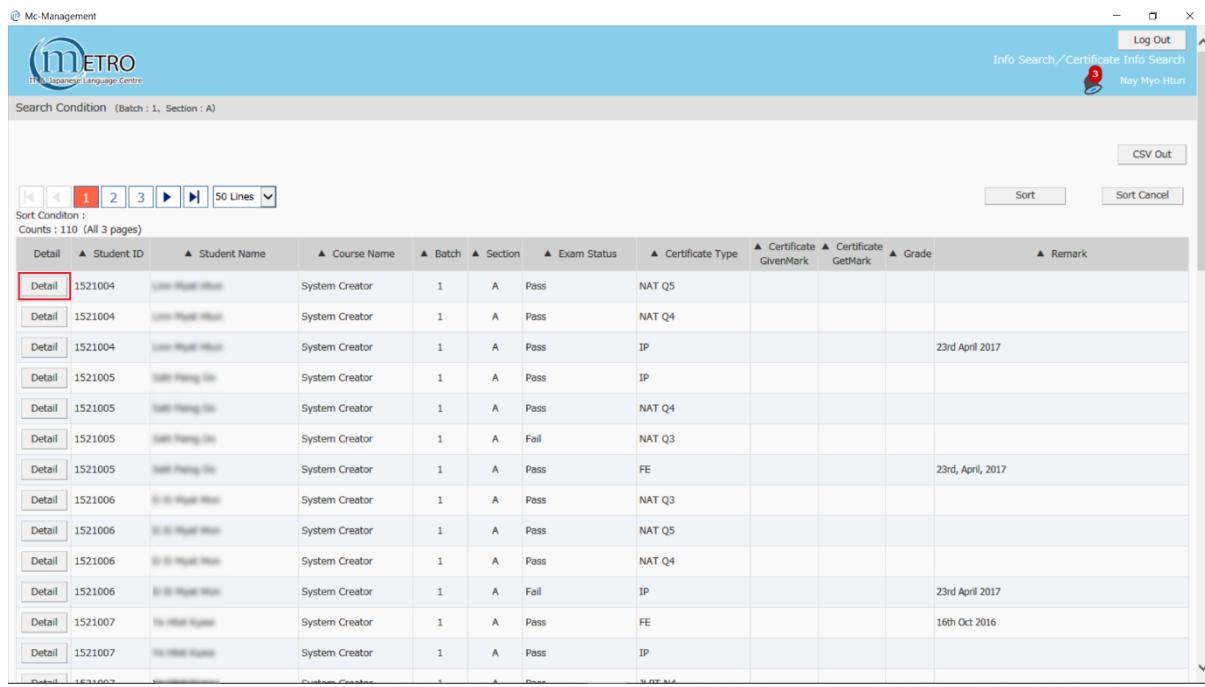
6.6.5 Certificate Info Search [Searching for exam status of individual students]

- ✓ Click on [Back List] button if you want to go back to previous page.



6.6.6 Certificate Info Search [Searching for exam status of individual students]

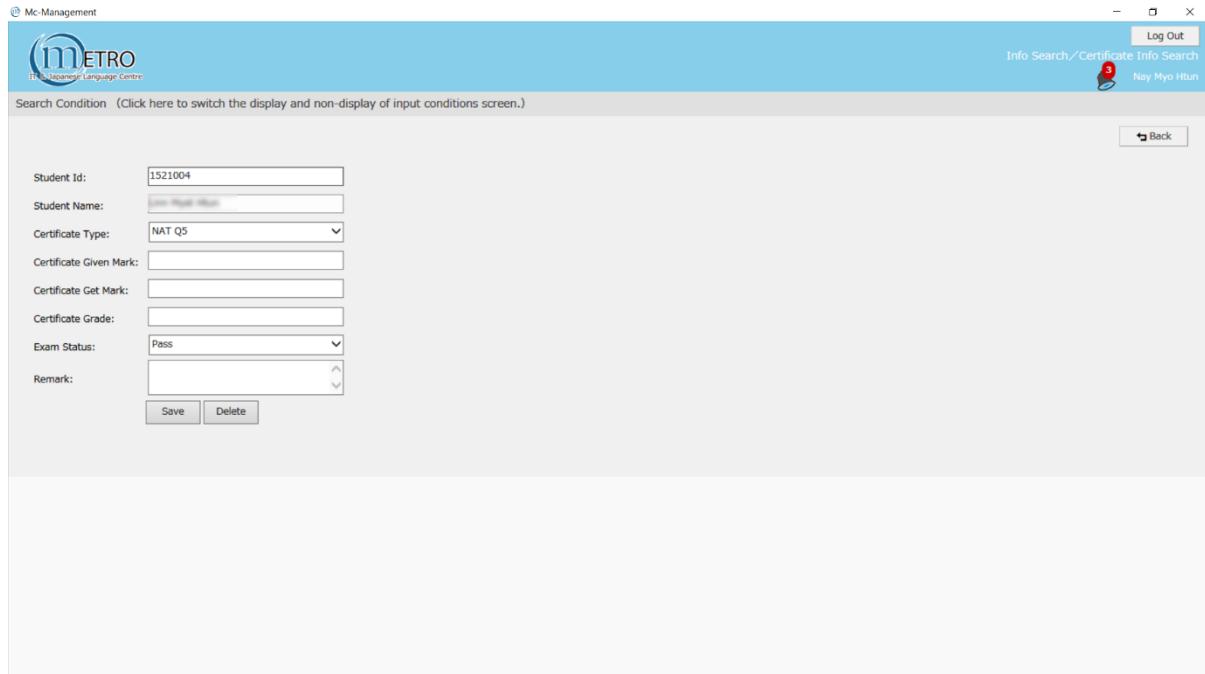
- ✓ Click on [Detail] for more information.



Detail	Student ID	Student Name	Course Name	Batch	Section	Exam Status	Certificate Type	Certificate Given Mark	Certificate Get Mark	Grade	Remark
Detail	1521004	Lwin Myat Htun	System Creator	1	A	Pass	NAT Q5				
Detail	1521004	Lwin Myat Htun	System Creator	1	A	Pass	NAT Q4				
Detail	1521004	Lwin Myat Htun	System Creator	1	A	Pass	IP				23rd April 2017
Detail	1521005	Saih Heng Oo	System Creator	1	A	Pass	IP				
Detail	1521005	Saih Heng Oo	System Creator	1	A	Pass	NAT Q4				
Detail	1521005	Saih Heng Oo	System Creator	1	A	Fail	NAT Q3				
Detail	1521005	Saih Heng Oo	System Creator	1	A	Pass	FE				23rd April, 2017
Detail	1521006	Ei Ei Myat Htun	System Creator	1	A	Pass	NAT Q3				
Detail	1521006	Ei Ei Myat Htun	System Creator	1	A	Pass	NAT Q5				
Detail	1521006	Ei Ei Myat Htun	System Creator	1	A	Pass	NAT Q4				
Detail	1521006	Ei Ei Myat Htun	System Creator	1	A	Fail	IP				23rd April 2017
Detail	1521007	Yu Htet Kyaw	System Creator	1	A	Pass	FE				16th Oct 2016
Detail	1521007	Yu Htet Kyaw	System Creator	1	A	Pass	IP				
Detail	1521007	Yu Htet Kyaw	System Creator	1	A	Pass	IP				

6.6.7 Certificate Info Search [Searching for exam status of individual students]

- ✓ In picture below, you can view exam status of student.



Search Condition (Click here to switch the display and non-display of input conditions screen.)

Student Id:

Student Name:

Certificate Type:

Certificate Given Mark:

Certificate Get Mark:

Certificate Grade:

Exam Status:

Remark:

7.0.0 Info Input Menu [Introduction]

In [Info Input] menu, you can input students' information, academic performance information, school fees information, daily attendance record, students' interview and certificate information.

The screenshot shows the METRO software interface. At the top, there is a navigation bar with 'Mc-Management', 'METRO', 'Myanmar Japanese Language Centre', 'Password', 'Log Out', and a user icon for 'Nay Myo Htun'. Below the navigation bar is a 'MENU' section with the following options:

- > Info Search
- < Info Input (highlighted with a red box)
- Students Info Input
- Academic Performance Info Input
- School Fees Info Input
- Attendance Input
- Interview Input
- Certificate Info Input
- > Master Management
- > Report
- > Diploma
- > Bulk Edit
- > Other

To the right of the menu is a 'Information' section titled 'Absent Information'. It displays a table with 8 pages of data, showing student details such as Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The table includes sorting and filtering options. At the bottom of the screen, it says '©2016 Metro Computer Myanmar All Rights Reserved.'

7.1.0 Students Info Input [Introduction]

In [Students Info Input] menu, you can input personal information of individual students into system.

- ✓ Click on [Students Info Input] to input personal information of individual students.

This screenshot is identical to the one above, but with a red arrow pointing to the 'Students Info Input' option in the 'Info Input' section of the 'MENU' bar. The rest of the interface, including the 'Absent Information' table and footer, remains the same.

7.1.1 Students Info Input [Insertion student information into the system]

- ✓ In picture below, you can insert personal information of individual students into system.
- ✓ Complete the information in [STUDENT INFO] tab below.
- ✓ Click on [PRE SCHOOL INFO] tab to go to next page.

Mc-Management
(Click here to switch the display and non-display of input conditions screen.)

STUDENT INFO PRE SCHOOL INFO GUARDIAN SIBLINGS EMERGENCY CONTACTS OTHERS

Clear All Submit

Student Personal Information

Desired Subject to Learn: System Creator

Batch: 1

Serial: 2017 | 1

Student Name: My My

Section : A

Gender: ♂ MALE ♀ FEMALE

Alias :

Date of Birth:

Place of Birth : South Okkalapa

Nationalities: Myanmar

Occupation : Student

Religion: Buddha

Status : Enrolled

Address in Myanmar: Building No. 1, Room A, 1st Floor, South Okkalapa, Yangon

Current Mailing Address: Building No. 1, Room A, 1st Floor, South Okkalapa, Yangon

First Language: Myanmar

Other Language: English

Home Phone:

Email Address: naymyohtun@gmail.com

Present Grade: 1st Year (Physics)

Preferred Enrollment Date: 2016/06/01

Clear

7.1.2 Students Info Input [Insertion student information into the system]

- ✓ Complete the information in [PRE SCHOOL INFO] tab below.
- ✓ Click on [GUARDIAN] tab to go to next page.

Mc-Management
METRO
The Japanese Language Centre
(Click here to switch the display and non-display of input conditions screen.)

Log Out Info Input / Students Info Input Nay Myo Htun

STUDENT INFO PRE SCHOOL INFO GUARDIAN SIBLINGS EMERGENCY CONTACTS OTHERS

Clear All Submit

Previous School Attendance

High School Name: B.E.H.S (1) , South Okkalapa

Grade Attended: Grade 11

Enrolled Date: 2015/05/01

Graduated Date: 2016/06/01

University Name: Dagon University

Grade Attended: 1st Year (Physics)

Enrolled Date: 2016/10/25

Graduated Date:

Clear

7.1.3 Students Info Input [Insertion student information into the system]

- ✓ Complete the information in [GUARDIAN] tab below and then click on [ADD] button.

STUDENT INFO PRE SCHOOL INFO GUARDIAN SIBLINGS EMERGENCY CONTACTS OTHERS

Parent Guardian(Person Responsible for school fees) Details

Person for School Fees: Father Mother GrandFather GrandMother Other(Specify)

Add Guardian

Guardian Name:	<input type="text" value="U Hla"/>				
Relationship:	<input checked="" type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> GrandFather <input type="radio"/> GrandMother <input type="radio"/> Other(Specify) <input type="text"/>				
Marital Status:	<input checked="" type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/> Remarried <input type="radio"/> Divorced <input type="radio"/> Separated				
Mobile:	<input type="text"/>	Occupation:	<input type="text" value="Trading"/> <input type="button" value="Search"/>	Position:	<input type="text" value="Manager"/>
Company Organization:	<input type="text"/>	Work Address:	<input type="text" value="No.1, Merchant Road, Yangon."/>		
Work Phone:	<input type="text"/>	Work Email:	<input type="text" value="work@gmail.com"/>	Yearly Income:	<input type="text"/>
<input style="background-color: #e6f2ff; border: 1px solid #0070C0; color: #0070C0; padding: 2px 10px; border-radius: 5px; font-weight: bold; margin-right: 10px;" type="button" value="ADD"/> <input type="button" value="Clear"/>					

7.1.4 Students Info Input [Insertion student information into the system]

- ✓ In picture below, you can view that you have added guardian information in system.
- ✓ Click on [SIBLINGS] tab to go to next page.

STUDENT INFO PRE SCHOOL INFO GUARDIAN SIBLINGS EMERGENCY CONTACTS OTHERS

Parent Guardian(Person Responsible for school fees) Details

Person for School Fees: Father Mother GrandFather GrandMother Other(Specify)

Add Guardian

Guardian Name:	<input type="text" value="U Hla"/>				
Relationship:	<input checked="" type="radio"/> Father <input type="radio"/> Mother <input type="radio"/> GrandFather <input type="radio"/> GrandMother <input type="radio"/> Other(Specify) <input type="text"/>				
Marital Status:	<input checked="" type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/> Remarried <input type="radio"/> Divorced <input type="radio"/> Separated				
Mobile:	<input type="text" value="09421111111"/>	Occupation:	<input type="text" value="Trading"/> <input type="button" value="Search"/>	Position:	<input type="text" value="Manager"/>
Company Organization:	<input type="text"/>	Work Address:	<input type="text" value="No.1, Merchant Road, Yangon."/>		
Work Phone:	<input type="text" value="09421111111"/>	Work Email:	<input type="text" value="work@gmail.com"/>	Yearly Income:	<input type="text"/>
<input style="background-color: #e6f2ff; border: 1px solid #0070C0; color: #0070C0; padding: 2px 10px; border-radius: 5px; font-weight: bold; margin-right: 10px;" type="button" value="ADD"/> <input type="button" value="Clear"/>					

Name	Relationship	Marital Status	Mobile	Occupation	Position	Company Organization	Company Address	Work Phone	Work Email	Yearly Income
U Hla	Father	Married	<input type="text"/>	Trading	Manager	<input type="text"/>	No.1, Merchant Road, Yangon.	<input type="text"/>	<input type="text" value="work@gmail.com"/>	<input type="text"/>

7.1.5 Students Info Input [Insertion student information into the system]

- ✓ Complete the information in [SIBLINGS] tab below if student have other siblings or no need to fill sibling information if don't have.
- ✓ Click on [ADD] button to add sibling information.

The screenshot shows the 'Info Input/Students Info Input' screen. The 'SIBLINGS' tab is active. A form for adding a sibling is displayed, with fields for Name (Mya Mya), Gender (Female), Date of Birth (2001/06/10), and School (B.E.H.S (1) , South Okkalapa). Below the form are 'ADD' and 'Clear' buttons, with 'ADD' being highlighted by a red box. At the top right, there are 'Log Out' and 'Submit' buttons, and a user profile for 'Nay Myo Htun' with a notification count of 7.

7.1.6 Students Info Input [Insertion student information into the system]

- ✓ In picture below, you can view that you have added sibling information in system.
- ✓ Click on [EMERGENCY CONTACTS] tab to go to next page.

The screenshot shows the 'Info Input/Students Info Input' screen. The 'EMERGENCY CONTACTS' tab is active. A table lists a single sibling entry: Name (Mya Mya), Gender (Female), Date of Birth (2001/06/10), and School (B.E.H.S (1) , South Okkalapa). The entire table row is highlighted with a red box. At the top right, there are 'Log Out' and 'Submit' buttons, and a user profile for 'Nay Myo Htun' with a notification count of 7.

7.1.7 Students Info Input [Insertion student information into the system]

- ✓ Complete the information in [EMERGENCY CONTACTS] tab below.
- ✓ Click on [ADD] button to add emergency contact information.

The screenshot shows the 'Info Input / Students Info Input' screen for 'Nay Myo Htun'. The 'EMERGENCY CONTACTS' tab is selected. The form has fields for Name, Relationship, and Mobile. The 'ADD' button is highlighted with a red box.

7.1.8 Students Info Input [Insertion student information into the system]

- ✓ In picture below, you can view that you have added emergency contact information in system.
- ✓ Click on [Submit] button to save student's information in system.

The screenshot shows the 'Info Input / Students Info Input' screen for 'Nay Myo Htun'. The 'EMERGENCY CONTACTS' tab is selected. The 'Submit' button is highlighted with a red box. Below it, a table displays the added emergency contact: Name (U Tin Tin), Relationship (Uncle), and Mobile (09999999999). A 'Delete' button is also visible in the table row.

7.1.9 Students Info Input [Insertion student information into the system]

- ✓ Click on [Clear] button to clear student information in current tab.
- ✓ Click on [Clear All] button to clear student information in all tab.

The screenshot shows a software interface for managing student information. At the top, there are tabs for 'STUDENT INFO', 'PRE SCHOOL INFO', 'GUARDIAN', 'SIBLINGS', 'EMERGENCY CONTACTS', and 'OTHERS'. The 'STUDENT INFO' tab is active. Below the tabs, the title 'Student Personal Information' is displayed. On the right side of the screen, there is a placeholder image of a person's head and shoulders. In the top right corner of the main form area, there is a 'Clear' button which is highlighted with a red box. The form contains various input fields for personal details such as Desired Subject to Learn (System Creator), Batch (1), Serial (2017), Student Name (My My), Section (A), Gender (MALE), Date of Birth (2000/01/01), Alias, Nationalities (Myanmar), Place of Birth (South Okkalapa), Occupation (Student), Religion (Buddhist), Status (Enrolled), Address in Myanmar (Building No. 1, Room A, 1st Floor, South Okkalapa, Yangon), Current Mailing Address (Building No. 1, Room A, 1st Floor, South Okkalapa, Yangon), First Language (Myanmar), Other Language (English), Home Phone, Email Address (boring@gmail.com), Present Grade (1st Year (Physics)), and Preferred Enrollment Date (2016/12/01).

7.2.0 Academic Performance Info Input [Introduction]

In [Academic Performance Info Input] menu, you can insert academic performance information of individual students into system.

- ✓ Click on [Academic Performance Info Input] to insert academic performance information of individual students.

The screenshot shows a software interface for managing student information. At the top, there is a logo for 'METRO The Japanese Language Centre' and a user profile for 'Nay Myo Htun'. The left sidebar has a 'MENU' section with several options: 'Info Search', 'Info Input' (which is expanded), 'Students Info Input', 'Academic Performance Info Input' (which is highlighted with a red arrow), 'School Fees Info Input', 'Attendance Input', 'Interview Input', 'Certificate Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The main area is titled 'Information' and 'Absent Information'. It displays a table of student records with columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The table shows 84 records. The status column includes entries like 'X', 'XX', and 'XXXX'. At the bottom of the table, there is a 'Share Information' button. The footer of the page states '©2016 Metro Computer Myanmar All Rights Reserved.'

7.2.1 Academic Performance Info Input [Insertion academic performance information of individual students into system]

- ✓ As shown in the picture below, fill the information to go test name you want to input data and then click on [Next] button.

(Click here to switch the display and non-display of input conditions screen.)

Input By:

Course Name	FE Database
Subject Name	FE Database
Test Name	FE Vol.1 Chapter4
Given Marks	30

Course: System Creator
Batch: 10
Section: A
Test Date: 2024/01/09
Given Marks: 30

CSV Input

Next | Get CSV | Clear

All of the above Items are required and press Next or Enter Key to show the student list.

7.2.2 Academic Performance Info Input [Insertion academic performance information of individual students into system]

- ✓ In picture below, you can input marks of individual students in [Marks] column.
- ✓ When you input marks of individual students in [Marks] column, percentage and grade will be set automatically by the system.

(Click here to switch the display and non-display of input conditions screen.)

Input By:

Course Name	FE Database
Subject Name	FE Database
Test Name	FE Vol.1 Chapter4
Given Marks	30

Course: System Creator
Batch: 10
Section: A
Test Date: 2024/01/09
Given Marks: 30

CSV Input

All of the above Items are required and press Next or Enter Key to show the student list.

Sort | Sort Cancel | Save

Sort Condition: Counts : 69 (All 2 pages)

StudentID	StudentName	Marks	Percentage	Grade	Attendance
2024001	Nay Myo Htun	30	100%	A	<input checked="" type="checkbox"/>
2024002	Ma Lin Htun	25	83.33%	A	<input checked="" type="checkbox"/>
2024003	Min Lin Win	20	66.67%	B	<input checked="" type="checkbox"/>
2024004	Waing Myat Myat Aung	15	50%	C	<input checked="" type="checkbox"/>
2024005	Waing Myat Myat Aung	10	33.33%	C	<input checked="" type="checkbox"/>
2024006	Waing Myat Myat Aung	5	16.67%	D	<input checked="" type="checkbox"/>
2024007	Waing Myat Myat Aung	0	0%	E	<input checked="" type="checkbox"/>

7.2.3 Academic Performance Info Input [Insertion academic performance information of individual students into system]

- ✓ If a student did not attend on the day of the exam, uncheck in [Attendance] column.

Mc-Management
NAY MYO HTUN
The Japanese Language Centre

(Click here to switch the display and non-display of input conditions screen.)

Input By:	Course Name	CSV Input																																																						
Course:	System Creator																																																							
Batch:	10																																																							
Section:	A																																																							
Subject Name:	FE Database	<input type="button" value="Search"/>																																																						
Test Name:	FE Vol.1 Chapter4	<input type="button" value="Search"/>																																																						
Test Date:	2024/01/09																																																							
Given Marks:	30																																																							
<input type="button" value="Next"/> <input type="button" value="Get CSV"/> <input type="button" value="Clear"/>																																																								
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7.2.4 Academic Performance Info Input [Insertion academic performance information of individual students into system]

- ✓ After you input marks of individual students, click on [Save] button.

Mc-Management
NAY MYO HTUN
The Japanese Language Centre

(Click here to switch the display and non-display of input conditions screen.)

Input By:	Course Name	CSV Input																																																						
Course:	System Creator																																																							
Batch:	10																																																							
Section:	A																																																							
Subject Name:	FE Database	<input type="button" value="Search"/>																																																						
Test Name:	FE Vol.1 Chapter4	<input type="button" value="Search"/>																																																						
Test Date:	2024/01/09																																																							
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7.3.0 School Fees Info Input [Introduction]

In [School Fees Info Input], you can input school fees payment status of individual students into system.

- ✓ Click on [School Fees Info Input] to input school fees payment status of individual students.

The screenshot shows the METRO Management System interface. On the left, there is a navigation menu with various options like 'Info Search', 'Info Input', 'Students Info Input', 'Academic Performance Info Input', 'School Fees Info Input' (which has a red arrow pointing to it), 'Attendance Input', 'Interview Input', 'Certificate Info Input', 'Master Management', 'Report', 'Diploma', 'Bulk Edit', and 'Other'. The main panel is titled 'Information' and contains a sub-section 'Absent Information'. It shows a grid of student records with columns for Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. There are 64 records listed. At the bottom, there are buttons for 'Sort' and 'SortCancel', and a link to 'Share Information'.

7.3.1 School Fees Info Input [Insertion school fees payment status of individual students into system]

- ✓ Fill [Student ID] to input school fees payment status of a student and then click on [Next] button.

The screenshot shows the 'Info Input/School Fees Info Input' screen. It has fields for Student ID (with value '1911137' and a red arrow pointing to it), Name, Course, Serial, Section, Yearly School Fee, Add Payment Year For (with value '1'), and Way of Payment (with value '1'). Below these fields are 'Next' and 'Clear' buttons. A note at the bottom says '※All of the above Items are required and press Enter Key to show the student infos and Next to show Detail'.

7.3.2 School Fees Info Input [Insertion school fees payment status of individual students into system]

- ✓ Click on [Next] button.

The screenshot shows the 'Info Input/School Fees Info Input' screen. At the top right, there is a 'Log Out' button and a user profile with the number '24' and the name 'Nay Myo Htun'. The main area contains fields for Student ID (1911137), Name (Wai Lin Aung), Course (System Creator), Serial (20191), Section (A), Yearly School Fee (2400000), Add Payment Year For (1), and Way of Payment (1). Below these fields are two buttons: 'Next' (highlighted with a red box) and 'Clear'. A note at the bottom states: '※All of the above Items are required and press Enter Key to show the student infos and Next to show Detail'.

7.3.3 School Fees Info Input [Insertion school fees payment status of individual students into system]

- ✓ In picture below, you can fill in payment amount and payment date of student about school fees.
- ✓ Click on [Save] button to save payment information.

The screenshot shows the '1st Payment' screen. It displays the student's details: Student ID: 1911137, Name: Wai Lin Aung, Course: System Creator, Add Payment Year For: 1, Way of Payment: 1. Below this, there is a table with three rows: 'Amount: 2400000' and 'Due Date: 2019/07/19' in the first row, and 'Payed Amount:' (highlighted with a red box and has a red arrow pointing to it), 'Date of Payment:', and 'Remark:' in the second and third rows respectively. At the bottom are 'Save' and 'Clear All' buttons.

7.4.0 Attendance Input [Introduction]

In [Attendance Input], you can input daily attendance status of individual students into system.

- ✓ Click on [Attendance Input] to input daily attendance status of individual students.

The screenshot shows the METRO Mc-Management software interface. The left sidebar under 'INFO INPUT' has a red arrow pointing to the 'Attendance Input' link. The main area is titled 'Absent Information' and displays a grid of student attendance records. The grid columns include Date, Student ID, Student Name, Batch, Section, Tel, Gurdian, and Status. The status column contains 'X' marks. At the bottom of the grid, there is a 'Share Information' button.

7.4.1 Attendance Input [Insertion daily attendance status of individual students into system]

- ✓ As shown in the picture below, fill the complete information to go attendance pages and then click [Next] button.

The screenshot shows the 'Info Input / Attendance Input' screen. It includes fields for Input By (Course Name dropdown), Course (System Creator dropdown), Batch (10 dropdown), Section (A dropdown), Subject Name (Java Basic dropdown with a search icon), Date (2024/01/01), and Period (Period1 dropdown). Below these fields are buttons for 'Next' (highlighted with a red box), 'Get CSV', and 'Clear'. A note at the bottom of the form area states: '※All of the above items are required and press Next or Enter Key to show the student list.'

7.4.2 Attendance Input [Insertion daily attendance status of individual students into system]

- ✓ You can choose attendance option in periods drop down list of individual students.

Input By: Course Name
Course: System Creator
Batch: 10
Section: A
Subject Name: Java Basic
Date: 2024/01/01
Period: Period1 ~ Period4

Sort Condition : Counts : 69 (All 2 pages)

StudentID	StudentName	Attend	Period1	Period2	Period3	Period4	Remark
000001	Myo Lin Aung	<input type="checkbox"/>	O				
000002	Phoe Soe Soe	<input type="checkbox"/>	X				
000003	Min Zin Win	<input type="checkbox"/>	N				
000004	Huang Myint Htet Aung	<input type="checkbox"/>	L				
000005	Aung Khant Win	<input type="checkbox"/>	<(L)				
000006	Huang Zaw Htet	<input type="checkbox"/>	>				
000007	Huang Zaw Htet	<input type="checkbox"/>	>(L)				
000008	My Lin Win	<input type="checkbox"/>	#				

7.4.3 Attendance Input [Insertion daily attendance status of individual students into system]

- ✓ If you want to choose [O = Presence] in all periods of individual students, you can do mark check in [Attend] check box below.

Input By: Course Name
Course: System Creator
Batch: 10
Section: A
Subject Name: Java Basic
Date: 2024/01/01
Period: Period1 ~ Period4

Sort Condition : Counts : 69 (All 2 pages)

StudentID	StudentName	Attend	Period1	Period2	Period3	Period4	Remark
000001	Myo Lin Aung	<input checked="" type="checkbox"/>	O	O	O	O	
000002	Phoe Soe Soe	<input type="checkbox"/>					
000003	Min Zin Win	<input type="checkbox"/>					
000004	Huang Myint Htet Aung	<input type="checkbox"/>					
000005	Aung Khant Win	<input type="checkbox"/>					
000006	Huang Zaw Htet	<input type="checkbox"/>					
000007	Huang Zaw Htet	<input type="checkbox"/>					
000008	My Lin Win	<input type="checkbox"/>					

7.4.4 Attendance Input [Insertion daily attendance status of individual students into system]

- ✓ If you want to choose [O = Presence] in all periods of all student, you can do mark check in [Attend] check box below.

The screenshot shows the METRO system's 'Attendance Input' interface. At the top, there are input fields for 'Input By' (Course Name), 'Course' (System Creator), 'Batch' (10), 'Section' (A), 'Subject Name' (Java Basic), 'Date' (2024/01/01), and 'Period' (Period1 ~ Period4). Below these are buttons for 'Next', 'Get CSV', and 'Clear'. A note at the bottom says 'All of the above Items are required and press Next or Enter Key to show the student list.' The main area displays a grid of student records. The first column is 'StudentID' and the second is 'StudentName'. The third column, 'Attend', contains a checked checkbox. The next four columns represent 'Period1', 'Period2', 'Period3', and 'Period4', each with dropdown menus. The last column is 'Remark'. The 'Attend' checkbox in the third row is highlighted with a red border.

7.4.5 Attendance Input [Insertion daily attendance status of individual students into system]

- ✓ Click on [Save] button to save attendance information of individual students.

This screenshot is identical to the one above, showing the 'Attendance Input' screen. The 'Attend' checkbox is checked for all students across all periods. The 'Save' button at the top right of the grid is highlighted with a red border.

7.5.0 Interview Input [Introduction]

In [Interview Input], you can input interview information of individual students into system.

- ✓ Click on [Interview Input] to input interview information of individual students.

The screenshot shows the METRO software interface. On the left, there is a navigation menu with various options like Info Search, Info Input, Students Info Input, Academic Performance Info Input, School Fees Info Input, Attendance Input, Interview Input (which is highlighted with a red arrow), and Certificate Info Input. The main area is titled "Information" and contains a table titled "Absent Information". The table has columns for Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. There are 30 rows of data. At the bottom of the main area, there is a "Share Information" section. The top right corner shows a "Log Out" button and the user's name "Nay Myo Htun".

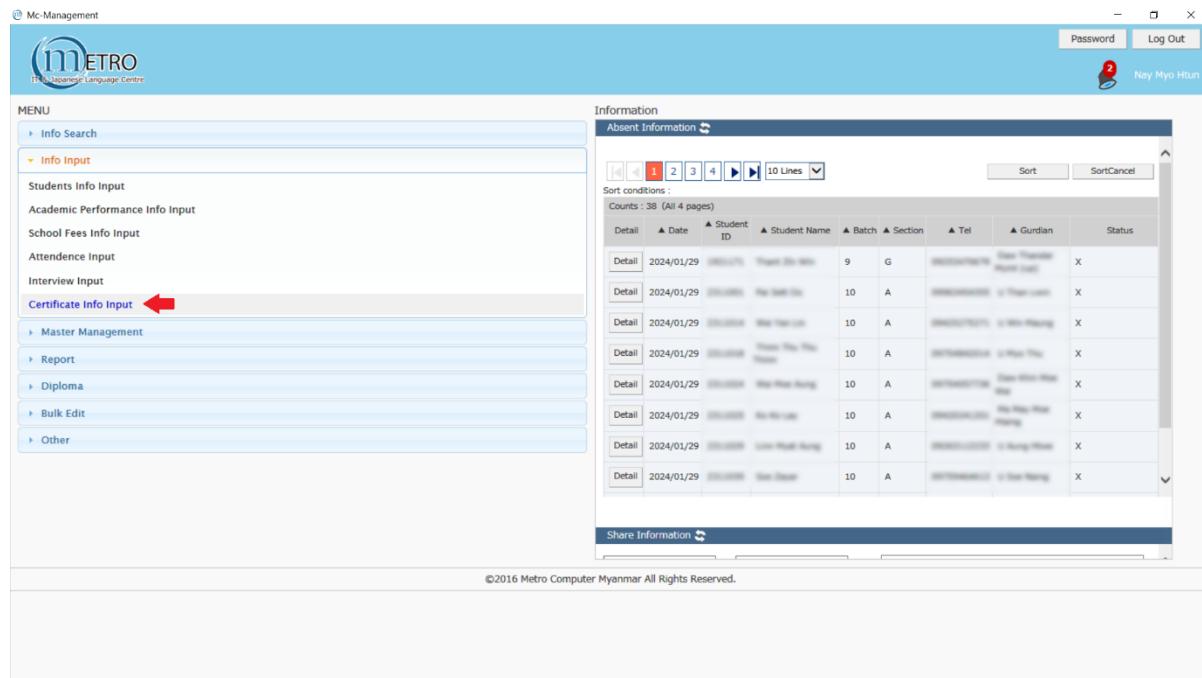
7.5.1 Interview Input [Insertion interview information of individual students into system]

- ✓ In picture below, fill the information to insert interview details and then click on [Save] button.

The screenshot shows the "Info Input / Interview Input" screen. It features a search condition section with fields for Student Id, Student Name, Course, Section, Date, Topic, Comment, Interviewer, and Content. Red arrows point from the text descriptions on the left to each corresponding input field. At the bottom of the form, there are "Save" and "Clear" buttons, with the "Save" button highlighted by a red border.

7.6.0 Certificate Info Input [Introduction]

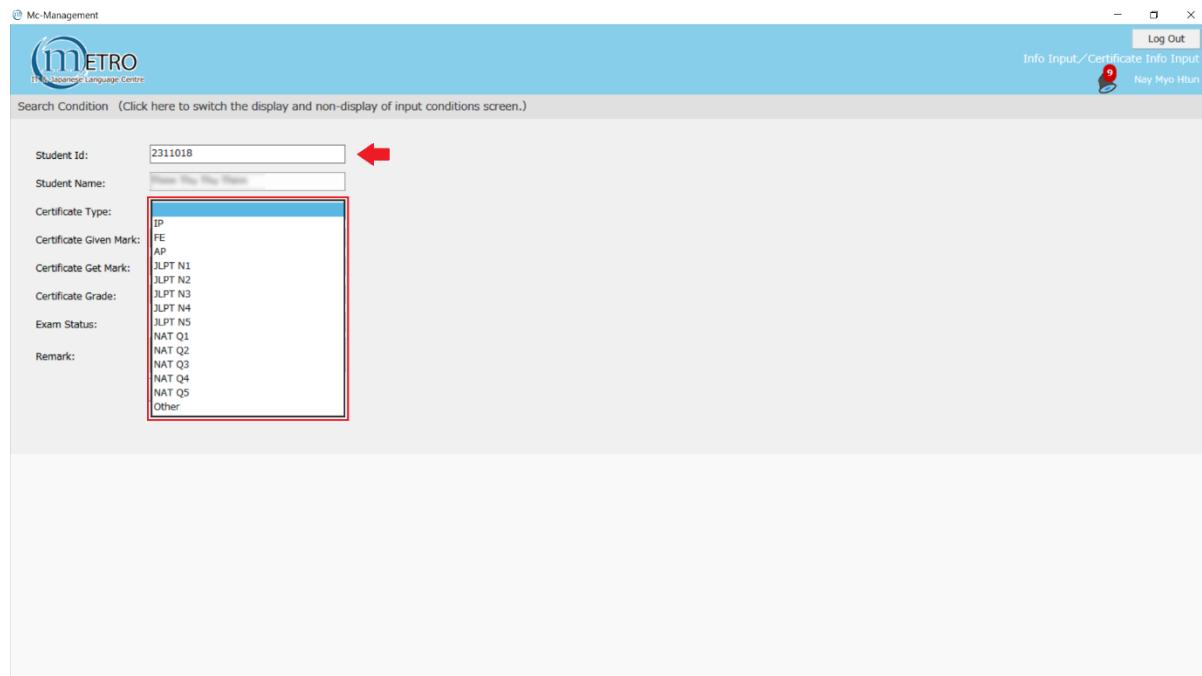
In [Certificate Info Input], you can input certificate information of individual students into system.



The screenshot shows the METRO software interface. On the left, there is a vertical menu with several options under 'Info Input'. One option, 'Certificate Info Input', is highlighted with a red arrow pointing to it. The main area displays a table titled 'Absent Information' with columns for Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. There are 38 rows of data. At the bottom of the main window, there is a footer bar with the text '©2016 Metro Computer Myanmar All Rights Reserved.'

7.6.1 Certificate Info Input [Insertion certificate information of individual students into system]

- ✓ Firstly, fill in [Student ID] of a student you want to input certificate information.
- ✓ After filling in [Student ID] of a student, [Student Name] will appear automatically.
- ✓ Choose certificate type of student you want to input.



The screenshot shows the 'Info Input/Certificate Info Input' screen. It includes fields for 'Student Id' (containing '2311018') and 'Student Name' (containing 'U Win Myo Htun'). Below these, there is a dropdown menu labeled 'Certificate Type' which is currently set to 'IP'. This dropdown menu is highlighted with a red box. Other options in the dropdown include FE, AP, JLPT N1, JLPT N2, JLPT N3, JLPT N4, JLPT N5, NAT Q1, NAT Q2, NAT Q3, NAT Q4, NAT Q5, and Other. The rest of the screen is mostly empty.

7.6.2 Certificate Info Input [Insertion certificate information of individual students into system]

- ✓ Fill the required certificate information to insert in system and then click on [Add] button.

The screenshot shows a web-based application interface for inputting certificate information. At the top, there's a header with the METRO logo and user details (Nay Myo Htun). Below the header, a message says 'Search Condition (Click here to switch the display and non-display of input conditions screen.)'. The main form contains the following fields:

- Student Id: 2311018
- Student Name: Kyaw Zay Oo
- Certificate Type: JLPT N1
- Certificate Given Mark: 180
- Certificate Get Mark: 170
- Certificate Grade: A
- Exam Status: Pass
- Remark: (empty)

Below the form are two buttons: 'Add' and 'Clear'. A red arrow points from the 'Add' button to the text 'Add to insert certificate information'. Another red arrow points from the 'Clear' button to the text 'Clear the information'.

8.0.0 Master Management [Introduction]

In [Master Management] menu, you can manage about group, course, subject and test information.

The screenshot shows the 'Master Management' section of the application. On the left, there's a sidebar with a 'MENU' section containing links like 'Info Search', 'Info Input', and 'Master Management'. Under 'Master Management', there are four sub-links: 'Group Master', 'Course Master', 'Subject Master', and 'Test Master'. The 'Test Master' link is highlighted with a red box. To the right, there's a large table titled 'Absent Information' with the following columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The table lists 111 entries. At the bottom of the page, there's a footer with the text '©2016 Metro Computer Myanmar All Rights Reserved.'

8.1.0 Group Master [Introduction]

In [Group Master] menu, you can view group information of IT and Japanese course and delete group members in each group.

- ✓ Click on [Group Master] to view group information of IT and Japanese course.

The screenshot shows a software interface titled 'Mc-Management' for 'The Japanese Language Centre'. On the left, a sidebar under 'Master Management' has 'Group Master' highlighted with a red arrow. The main area is titled 'Information' and contains a table titled 'Absent Information'. The table lists 11 rows of student data, each with columns for Detail, Date, Student ID, Student Name, Batch, Section, Tel, Gurdian, and Status. The status column for most students shows 'XX', except for one which is 'X'. Navigation buttons at the top of the table allow for sorting and page navigation. A 'Sort' button is also present. At the bottom of the table, there is a 'Share Information' link.

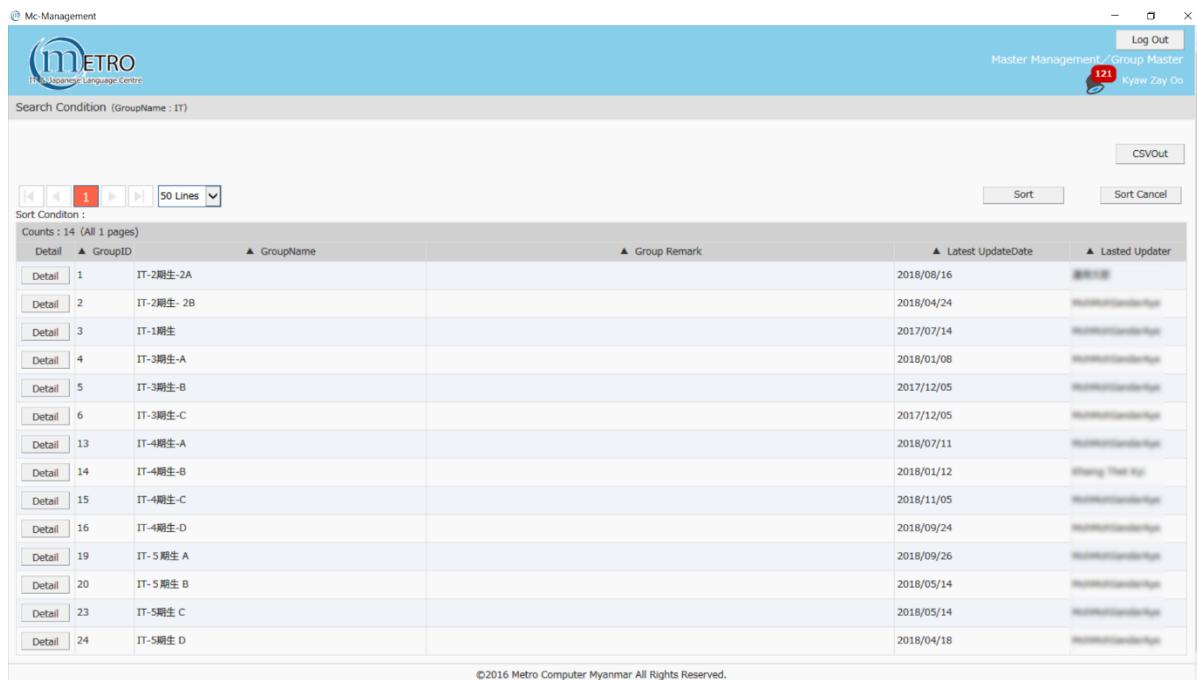
8.1.1 Group Master [Viewing group information by exact group name]

- ✓ Fill the name you want to find in [Group Name] or [Student Name] and then click on [Search] button.

The screenshot shows a search interface for 'Master Management / Group Master'. It features a search condition section with input fields for Group Name (containing 'IT'), Group ID, Student ID, and Student Name. The 'Group Name' field has a red arrow pointing to it. Below the input fields are 'Search' and 'Clear' buttons. The background shows a large, empty white area.

8.1.2 Group Master [Viewing group information by exact group name]

- ✓ In picture below, you can view group information starting with the letter “IT”.

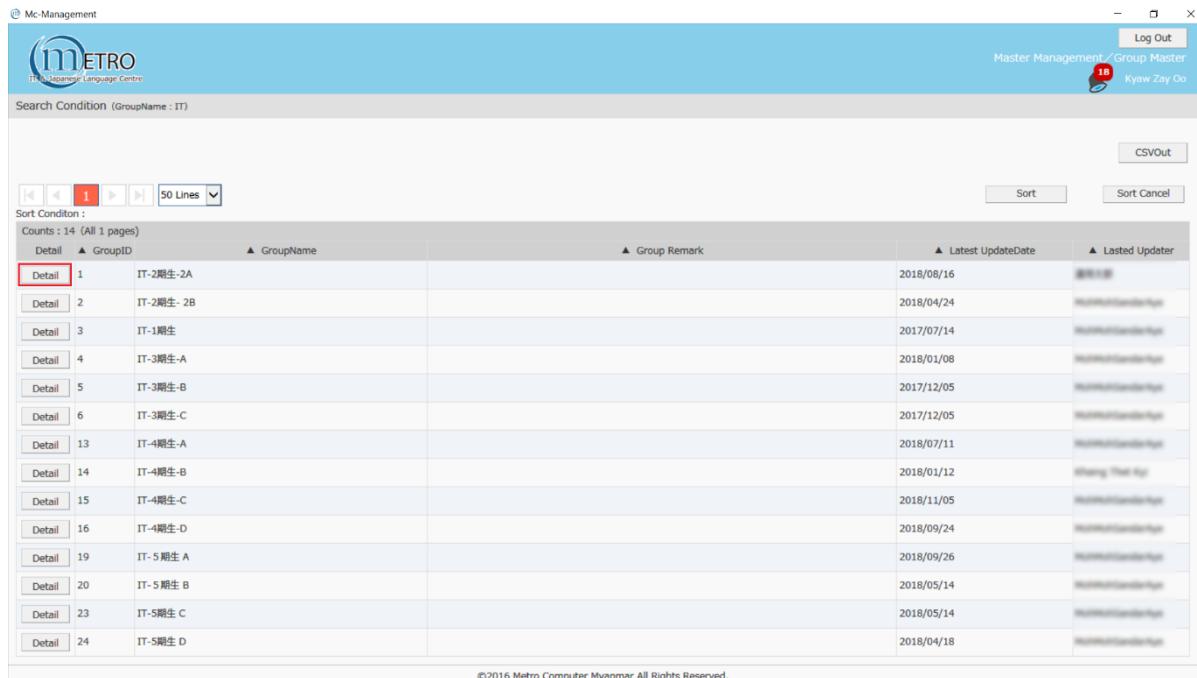


The screenshot shows a web-based application titled "Master Management / Group Master". The search condition is set to "GroupName : IT". The results table has columns: Detail, GroupID, GroupName, Group Remark, Latest UpdateDate, and Lasted Updater. The first row, "Detail 1 IT-2期生-2A", is highlighted with a red border. The application interface includes navigation buttons (back, forward, search), a CSV export button, and user information at the top right.

Detail	GroupID	GroupName	Group Remark	Latest UpdateDate	Lasted Updater
Detail 1	1	IT-2期生-2A		2018/08/16	Kyaw Zay Oo
Detail 2	2	IT-2期生- 2B		2018/04/24	Kyaw Zay Oo
Detail 3	3	IT-1期生		2017/07/14	Kyaw Zay Oo
Detail 4	4	IT-3期生-A		2018/01/08	Kyaw Zay Oo
Detail 5	5	IT-3期生-B		2017/12/05	Kyaw Zay Oo
Detail 6	6	IT-3期生-C		2017/12/05	Kyaw Zay Oo
Detail 13	13	IT-4期生-A		2018/07/11	Kyaw Zay Oo
Detail 14	14	IT-4期生-B		2018/01/12	Waiing That Aye
Detail 15	15	IT-4期生-C		2018/11/05	Kyaw Zay Oo
Detail 16	16	IT-4期生-D		2018/09/24	Kyaw Zay Oo
Detail 19	19	IT- 5期生 A		2018/09/26	Kyaw Zay Oo
Detail 20	20	IT- 5期生 B		2018/05/14	Kyaw Zay Oo
Detail 23	23	IT-5期生 C		2018/05/14	Kyaw Zay Oo
Detail 24	24	IT-5期生 D		2018/04/18	Kyaw Zay Oo

8.1.3 Group Master [Viewing member list information in a group]

- ✓ Click on [Detail] button of group name you want to view member list in a group.



This screenshot is identical to the one above, but the "Detail" button for the first group, "IT-2期生-2A", is highlighted with a red border. The rest of the interface and data are the same.

Detail	GroupID	GroupName	Group Remark	Latest UpdateDate	Lasted Updater
Detail 1	1	IT-2期生-2A		2018/08/16	Kyaw Zay Oo
Detail 2	2	IT-2期生- 2B		2018/04/24	Kyaw Zay Oo
Detail 3	3	IT-1期生		2017/07/14	Kyaw Zay Oo
Detail 4	4	IT-3期生-A		2018/01/08	Kyaw Zay Oo
Detail 5	5	IT-3期生-B		2017/12/05	Kyaw Zay Oo
Detail 6	6	IT-3期生-C		2017/12/05	Kyaw Zay Oo
Detail 13	13	IT-4期生-A		2018/07/11	Kyaw Zay Oo
Detail 14	14	IT-4期生-B		2018/01/12	Waiing That Aye
Detail 15	15	IT-4期生-C		2018/11/05	Kyaw Zay Oo
Detail 16	16	IT-4期生-D		2018/09/24	Kyaw Zay Oo
Detail 19	19	IT- 5期生 A		2018/09/26	Kyaw Zay Oo
Detail 20	20	IT- 5期生 B		2018/05/14	Kyaw Zay Oo
Detail 23	23	IT-5期生 C		2018/05/14	Kyaw Zay Oo
Detail 24	24	IT-5期生 D		2018/04/18	Kyaw Zay Oo

8.1.4 Group Master [Viewing member list information in a group]

- ✓ You can view which students are under the group name you searched for in the picture below.

The screenshot shows a software interface titled 'Master Management / Group Master' with a user 'Kyaw Zay Oo'. The search bar contains 'IT-2期生-2A'. The results table has columns: StudentID, StudentName, Course, Section, and Delete. The 'StudentName' column is sorted in ascending order. A red circle highlights the 'Sort' button at the top right of the table.

StudentID	StudentName	Course	Section	Delete
1611003	Aung Phyu Aung	System Creator	A	<input type="button" value="Delete"/>
1611004	Han Thar Aung	System Creator	A	<input type="button" value="Delete"/>
1611008	Aung Pyae Phyo	System Creator	A	<input type="button" value="Delete"/>
1611011	Hann Mi Ni	System Creator	A	<input type="button" value="Delete"/>
1611022	Aye Myat Naing	System Creator	A	<input type="button" value="Delete"/>
1611025	Hann Mi Si	System Creator	A	<input type="button" value="Delete"/>
1611026	Han Thar Hsu Minn	System Creator	A	<input type="button" value="Delete"/>
1611028	Aung Pyae Thike	System Creator	A	<input type="button" value="Delete"/>
1611029	Lwin Hsu Aung	System Creator	A	<input type="button" value="Delete"/>
1611033	Htet Santhy Kyaw	System Creator	A	<input type="button" value="Delete"/>
1611035	Thakir Soe	System Creator	A	<input type="button" value="Delete"/>
1611036	Nay Win Lwin	System Creator	A	<input type="button" value="Delete"/>
1611037	Ua Lin Ma Win	System Creator	A	<input type="button" value="Delete"/>

8.1.5 Group Master [Viewing student names alphabetically]

- ✓ Student names can be viewed in alphabetical order by using [Sort] button.
- ✓ Click on [Student Name] to view student names in alphabetical order and then click on [Sort] button.

The screenshot shows the same software interface as above, but the 'StudentName' column header is highlighted with a red box. A red line connects this highlighted header to a red circle around the 'Sort' button at the top right of the table. Another red circle highlights the 'Sort' button itself.

StudentID	StudentName	Course	Section	Delete
1611003	Aung Phyu Aung	System Creator	A	<input type="button" value="Delete"/>
1611004	Han Thar Aung	System Creator	A	<input type="button" value="Delete"/>
1611008	Aung Pyae Phyo	System Creator	A	<input type="button" value="Delete"/>
1611011	Hann Mi Ni	System Creator	A	<input type="button" value="Delete"/>
1611022	Aye Myat Naing	System Creator	A	<input type="button" value="Delete"/>
1611025	Hann Mi Si	System Creator	A	<input type="button" value="Delete"/>
1611026	Han Thar Hsu Minn	System Creator	A	<input type="button" value="Delete"/>
1611028	Aung Pyae Thike	System Creator	A	<input type="button" value="Delete"/>
1611029	Lwin Hsu Aung	System Creator	A	<input type="button" value="Delete"/>
1611033	Htet Santhy Kyaw	System Creator	A	<input type="button" value="Delete"/>
1611035	Thakir Soe	System Creator	A	<input type="button" value="Delete"/>
1611036	Nay Win Lwin	System Creator	A	<input type="button" value="Delete"/>
1611037	Ua Lin Ma Win	System Creator	A	<input type="button" value="Delete"/>

8.1.6 Group Master [Viewing student names alphabetically]

- ✓ In picture below, you can view student names in alphabetical order.

The screenshot shows a software interface titled "Master Management / Group Master". At the top, there are fields for "Group Name" (IT-2期生-2A), "Create Date" (2018/08/16), and "Remark". Below these are "Save" and "Clear" buttons. On the right, there are "CSV OUT", "Sort", and "Sort Cancel" buttons. A red arrow points downwards from the top of the table area towards the student list. The table has columns: StudentID, StudentName, Course, Section, and Delete. The data shows 35 entries, all sorted by StudentName (ASC). The "Delete" button for the first row is highlighted with a red box.

StudentID	StudentName	Course	Section	Delete
0010001	Aung Kyaw Aung	System Creator	A	Delete
0010002	Aung Kyaw Soe	System Creator	A	Delete
0010003	Aung Kyaw Myat	System Creator	A	Delete
0010004	Aung Kyaw Oo	System Creator	A	Delete
0010005	Aung Kyaw Thike	System Creator	A	Delete
0010006	Aung Kyaw Kyaw	System Creator	A	Delete
0010007	Aung Kyaw Than	System Creator	A	Delete
0010008	Aye Aye Thu	System Creator	A	Delete
0010009	Aye Myat Naing	System Creator	A	Delete
0010010	Han Ko Ko	System Creator	A	Delete
0010011	Han Yu Htet	System Creator	A	Delete
0010012	Han Santhyar Wynn	System Creator	A	Delete
0010013	Han Santhyar	System Creator	A	Delete

8.1.7 Group Master [Removing students in group]

- ✓ If you want to remove students from the current group, you can use [Delete] button.
- ✓ Click on [Delete] button of student name you want to remove.

This screenshot is identical to the previous one, showing the same Group Master interface and student list. However, the "Delete" button for the first row (Aung Kyaw Aung) is now highlighted with a red box, indicating it has been selected for deletion.

8.1.8 Group Master [Viewing all group information in system]

- ✓ If you want to view all group information in system, click on [Search] button without filling any text in picture (8.1.1).

The screenshot shows a search interface for 'Group Management'. It includes fields for 'Group Name', 'Group ID', 'Student ID', and 'Student Name', each with a corresponding input box and a range selector (~). Below these are 'Search' and 'Clear' buttons. The top right corner shows 'Log Out' and 'Master Management / Group Master' with a user icon. The bottom right corner displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

8.1.9 Group Master [Viewing all group information in system]

- ✓ In picture below, you can view all group information in system.

The screenshot shows a list of groups. At the top, there are navigation buttons (back, forward, first, last, 50 Lines dropdown), a 'CSVOut' button, and 'Sort' buttons for 'Sort' and 'Sort Cancel'. The main area is a table with columns: Detail, GroupID, GroupName, Group Remark, Latest UpdateDate, and Lasted Updater. The 'GroupName' column is highlighted with a red border. The table contains 15 rows of group data, such as 'IT-2期生-2A', 'IP A', and 'FE A'. The 'Lasted Updater' column shows names like 'Kyaw Zay Oo', 'Huang Thit Kyi', and 'Wai Myint Kyaw'. The top left of the table area shows 'Counts : 98 (All 2 pages)'.

Detail	GroupID	GroupName	Group Remark	Latest UpdateDate	Lasted Updater
Detail	1	IT-2期生-2A		2018/08/16	Kyaw Zay Oo
Detail	2	IT-2期生- 2B		2018/04/24	Huang Thit Kyi
Detail	3	IT-2期生		2017/07/14	Wai Myint Kyaw
Detail	4	IT-3期生-A		2018/01/08	Wai Myint Kyaw
Detail	5	IT-3期生-B		2017/12/05	Wai Myint Kyaw
Detail	6	IT-3期生-C		2017/12/05	Wai Myint Kyaw
Detail	7	IP A	IP SPECIAL PREPARATION COURSE-A [APRIL 2017]	2017/04/01	Wai Myint Kyaw
Detail	8	IP C	IP SPECIAL PREPARATION COURSE-C [APRIL 2017]	2017/04/01	Wai Myint Kyaw
Detail	9	IP B	IP SPECIAL PREPARATION COURSE-B [APRIL 2017]	2017/04/01	Wai Myint Kyaw
Detail	10	IP D	IP SPECIAL PREPARATION COURSE-D [APRIL 2017]	2017/04/01	Wai Myint Kyaw
Detail	11	FE A	FE SPECIAL PREPARATION COURSE-A [APRIL 2017]	2017/04/01	Wai Myint Kyaw
Detail	12	N4 復習		2017/04/25	Kyaw Zay Oo
Detail	13	IT-4期生-A		2018/07/11	Huang Thit Kyi
Detail	14	IT-4期生-B		2018/01/12	Wai Myint Kyaw
Detail	15	IT-4期生-C		2018/11/05	Wai Myint Kyaw

8.1.10 Group Master [Viewing detail information of each group]

- ✓ Click on [Detail] button of group name you want to view for more information.

The screenshot shows a table titled "Group Management" with the following columns: Detail, GroupID, GroupName, Group Remark, Latest UpdateDate, and Lasted Updater. There are 15 rows of data. Row 1 (Detail 1) is highlighted with a red border. The "Group Name" column contains various group names like IT-2期生-2A, IT-2期生- 2B, etc. The "Group Remark" column contains descriptions such as "IP SPECIAL PREPARATION COURSE-A [APRIL 2017]" and "FE SPECIAL PREPARATION COURSE-A [APRIL 2017]". The "Latest UpdateDate" column shows dates from 2018/08/16 to 2018/11/05. The "Lasted Updater" column shows names like Kyaw Zay Oo, Htet Htet, and others.

Detail	GroupID	GroupName	Group Remark	Latest UpdateDate	Lasted Updater
Detail 1	1	IT-2期生-2A		2018/08/16	Kyaw Zay Oo
Detail 2	2	IT-2期生- 2B		2018/04/24	Htet Htet
Detail 3	3	IT-1期生		2017/07/14	Htet Htet
Detail 4	4	IT-3期生-A		2018/01/08	Htet Htet
Detail 5	5	IT-3期生-B		2017/12/05	Htet Htet
Detail 6	6	IT-3期生-C		2017/12/05	Htet Htet
Detail 7	7	IP A	IP SPECIAL PREPARATION COURSE-A [APRIL 2017]	2017/04/01	Taylor Htet
Detail 8	8	IP C	IP SPECIAL PREPARATION COURSE-C [APRIL 2017]	2017/04/01	Taylor Htet
Detail 9	9	IP B	IP SPECIAL PREPARATION COURSE-B [APRIL 2017]	2017/04/01	Taylor Htet
Detail 10	10	IP D	IP SPECIAL PREPARATION COURSE-D [APRIL 2017]	2017/04/01	Taylor Htet
Detail 11	11	FE A	FE SPECIAL PREPARATION COURSE-A [APRIL 2017]	2017/04/01	Taylor Htet
Detail 12	12	N4 徵音		2017/04/25	Kyaw Zay Oo
Detail 13	13	IT-4期生-A		2018/07/11	Htet Htet
Detail 14	14	IT-4期生-B		2018/01/12	Kyaw Zay Oo
Detail 15	15	IT-4期生-C		2018/11/05	Htet Htet

8.2.0 Course Master [Introduction]

In [Course Master] menu, you can view course information and also activate or deactivate or delete the existing course names. If needed, you can create new course names in course master menu.

- ✓ Click on [Course Master] to manage courses.

The screenshot shows a table titled "Absent Information" with the following columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. There are 10 rows of data. The "Student Name" column contains names like Ma Lin Aung, Htet Htet, etc. The "Status" column shows values like XX and X. The "Guardian" column contains names like U Win Htet, etc. The "Absent Information" section has a "Sort conditions" dropdown set to "Counts : 123 (All 13 pages)". The "Share Information" section at the bottom has a link "Share Information".

Detail	Date	Student ID	Student Name	Batch	Section	Tel	Guardian	Status
Detail 1	2024/01/30	0000000000	Ma Lin Aung	10	A	09999999999	U Win Htet	X
Detail 2	2024/01/30	0000000001	Htet Htet	10	A	09999999999	U Win Htet	XX
Detail 3	2024/01/30	0000000002	Myint Myint Aung	10	A	09999999999	U Win Htet	XX
Detail 4	2024/01/30	0000000003	Ma Lin Aung	10	A	09999999999	U Win Htet	X
Detail 5	2024/01/30	0000000004	Myint Myint Aung	10	A	09999999999	U Win Htet	XX
Detail 6	2024/01/30	0000000005	Ma Lin Aung	10	A	09999999999	Myint Myint Aung	X
Detail 7	2024/01/30	0000000006	Ma Lin Aung	10	A	09999999999	U Win Htet	X
Detail 8	2024/01/30	0000000007	Ma Lin Aung	10	A	09999999999	U Win Htet	X
Detail 9	2024/01/30	0000000008	Thet Htet	10	A	09999999999	U Win Htet	X
Detail 10	2024/01/30	0000000009	Thet Htet	10	A	09999999999	U Win Htet	X

8.2.1 Course Master [Viewing course information by exact course name]

- ✓ Fill the existing course name in [Course Name] and choose active or inactive status in [Status Flg] and then click on [Search] button.

The screenshot shows the 'Course Master' search interface. It includes fields for 'Course ID' (with dropdown arrows), 'Course Name' (containing 'System Creator'), 'Status Flg' (set to 'O' - Active), and buttons for 'Search' and 'Clear'. A red arrow points to the 'Course Name' field, and another red arrow points to the 'Status Flg' dropdown, with a note 'O = Active X = Inactive'.

8.2.2 Course Master [Viewing course information by exact course name]

- ✓ Click on [Detail] button for more information.

The screenshot shows the 'Course Master' detail view. It displays a table with one row of data. The columns are labeled 'Detail', 'Course ID', 'Course Name', 'Status Flag', 'Update Date', and 'Updater'. The 'Detail' column has a red border around the number '1'. The 'Course Name' column contains 'System Creator'. The 'Status Flag' column contains 'O'. The 'Update Date' column contains '2016/12/27'. The 'Updater' column contains '連用太郎'. Navigation buttons at the top left include page numbers (1, 2, 3, 4, 5) and a '50 Lines' dropdown. Buttons for 'Sort' and 'SortCancel' are at the top right. A note at the bottom states 'Counts : 1 (All 1 pages)'.

Detail	Course ID	Course Name	Status Flag	Update Date	Updater
Detail 1		System Creator	O	2016/12/27	連用太郎

8.2.3 Course Master [Viewing course information by exact course name]

- ✓ In picture below, you can view course information detail.

Mc-Management

(Click here to switch the display and non-display of input conditions screen.)

Master Management / Course Master
Kyaw Zay Oo

Course ID : 1

Course Name: System Creator

Status Flg : 0

Update Date : 2016/12/27

Updater : Kyaw Zay Oo

Save Delete

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8.2.4 Course Master [Changing course name or Deleting course name permanently]

- ✓ You can rename in [Course Name] and change the existing course to active or inactive status in [Status Flg] and then click on [Save] button to save the changes.
- ✓ If you want to delete the existing course permanently, click on [Delete] button.

Mc-Management

(Click here to switch the display and non-display of input conditions screen.)

Master Management / Course Master
Kyaw Zay Oo

Course ID : 1

Course Name: System Creator

Status Flg : 0

Update Date : 2016/12/27

Updater : Kyaw Zay Oo

Save Delete

Rename the existing course name

Change active or inactive status for the existing course

Delete the existing course permanently

Save the changes

Save

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8.2.5 Course Master [Viewing all course information in system]

- ✓ If you want to view all course information in system, click on [Search] button without filling any text in Figure (8.2.1).

The screenshot shows a software interface titled 'Master Management / Course Master'. At the top right, there is a 'Log Out' button and a user icon with the number '20' and the name 'Kyaw Zay Oo'. On the left, there is a logo for 'METRO THE Japanese Language Centre'. Below the title bar, there is a message: 'Search Condition (Click here to switch the display and non-display of input conditions screen.)'. The main area contains three dropdown menus: 'Course ID', 'Course Name', and 'Status Flag'. Below these is a row with 'Search' and 'Clear' buttons, where 'Search' is highlighted with a red box. At the bottom right of the main area, there is a small note: '©2016 Metro Computer Myanmar All Rights Reserved.'

8.2.6 Course Master [Viewing all course information in system]

- ✓ In picture below, you can view all course information in system. Click on [Detail] button of course name you want to view for more information.

The screenshot shows a software interface titled 'Master Management / Course Master'. At the top right, there is a 'Log Out' button and a user icon with the number '20' and the name 'Kyaw Zay Oo'. On the left, there is a logo for 'METRO THE Japanese Language Centre'. Below the title bar, there is a message: 'Search Condition (Click here to switch the display and non-display of input conditions screen.)'. The main area features a table with columns: 'Detail', 'Course ID', 'Course Name', 'Status Flag', 'Update Date', and 'Updater'. The first row's 'Detail' button is highlighted with a red box. The table also includes navigation buttons for pages and a 'Sort' section. At the bottom right of the main area, there is a small note: '©2016 Metro Computer Myanmar All Rights Reserved.'

Detail	Course ID	Course Name	Status Flag	Update Date	Updater
Detail	1	System Creator	O	2016/12/27	System
Detail	2	Web Engineer Course	O	2019/05/03	System
Detail	3	IT Office Management	O	2016/12/27	System
Detail	5	SPECIAL COURSE FOR FE FULL PASSERS	O	2019/05/27	System
Detail	6	IT Course	O	2020/03/04	System
Detail	A	AI Specialized Course	O	2023/09/26	No Name
Detail	C	Course-C	O	2016/12/27	System

8.2.7 Course Master [Creating a new course name in system]

- ✓ If you want to create a new course in system, click on [Add New] button in Figure (8.2.1).

The screenshot shows a software interface titled 'Master Management / Course Master'. At the top right, there is a user profile for 'Kyaw Zay Oo' with a notification count of '20'. On the far right, there are 'Log Out' and 'Course Master' buttons. The main area is titled 'Search Condition' with the sub-instruction '(Click here to switch the display and non-display of input conditions screen.)'. It contains fields for 'Course ID' (with dropdown arrows), 'Course Name' (text input), and 'Status Flg' (dropdown). Below these are 'Search' and 'Clear' buttons. In the top right corner of the main area, there is a red-bordered 'Add New' button. At the bottom of the window, a copyright notice reads '©2016 Metro Computer Myanmar All Rights Reserved.'

8.2.8 Course Master [Creating a new course name in system]

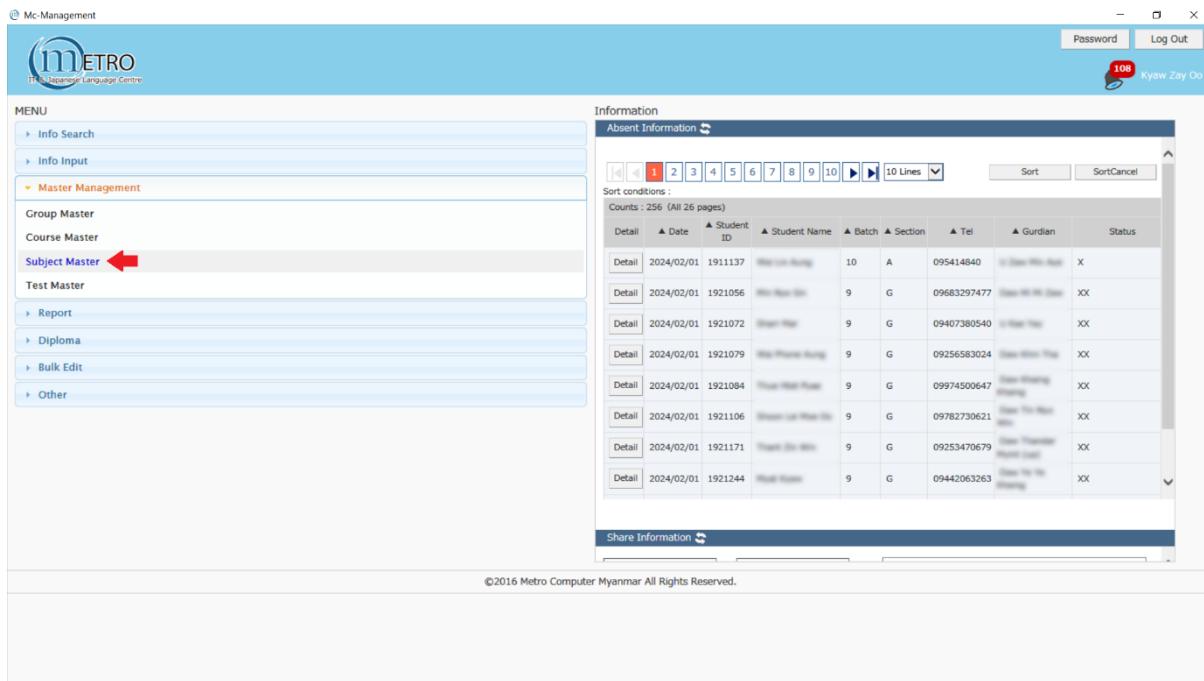
- ✓ Fill the required information to create a new course.

The screenshot shows the 'Course Master' add new form. The top bar includes the 'Master Management / Course Master' title and a user profile for 'Kyaw Zay Oo'. The main form has several input fields: 'Course ID' (containing '9'), 'Course Name' (containing 'Testing'), and 'Status Flg' (containing '0'). Red arrows point from these fields to their respective labels: 'Specify Course ID', 'Name the course', and 'Choose active or inactive in status'. Below these are 'Update Date' ('2024/02/01') and 'Updater' ('Kyaw Zay Oo'). At the bottom are 'Save' and 'Clear' buttons, with red arrows pointing to them labeled 'Clear the information' and 'Save the changes'. The bottom of the window features a copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

8.3.0 Subject Master [Introduction]

In [Subject Master] menu, you can view subject information and also activate or deactivate or delete the existing subject names. If needed, you can create new subject names in subject master menu.

- ✓ Click on [Subject Master] to manage subjects.



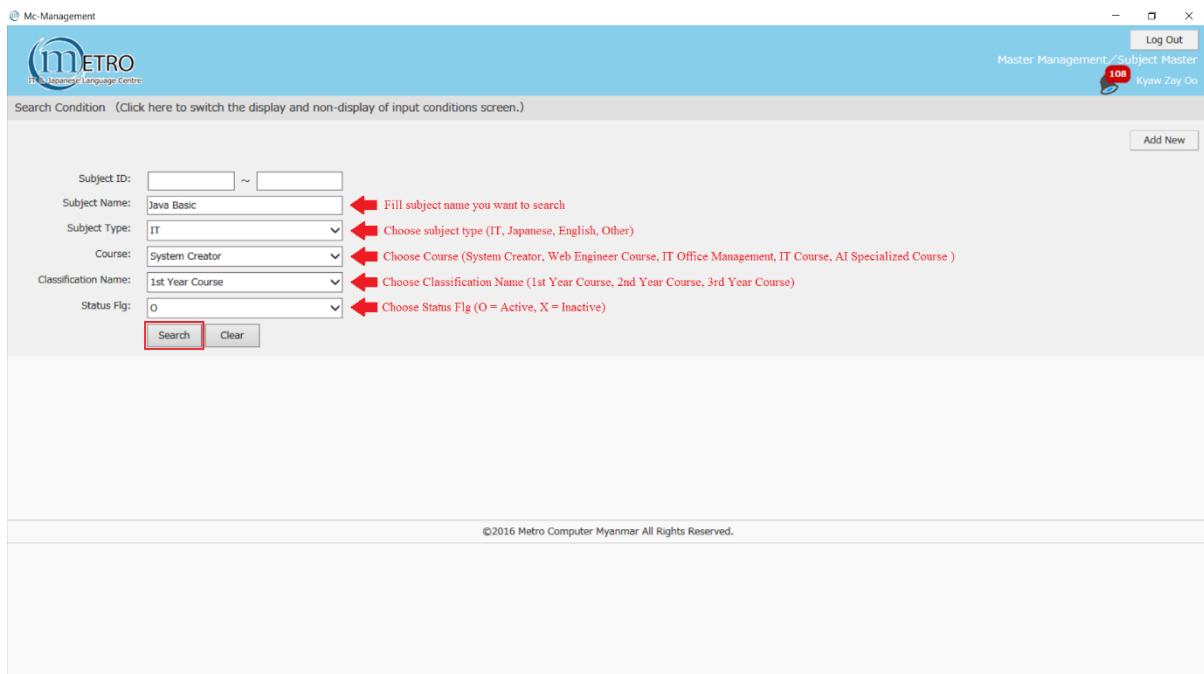
The screenshot shows the METRO Mc-Management software interface. On the left, there is a navigation menu with the following items:

- Info Search
- Info Input
- Master Management** (selected)
- Group Master
- Course Master
- Subject Master** (highlighted with a red arrow)
- Test Master
- Report
- Diploma
- Bulk Edit
- Other

The main content area is titled "Information" and contains two sections: "Absent Information" and "Share Information". The "Absent Information" section displays a grid of student records with columns for Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The "Share Information" section is currently empty. At the bottom of the screen, it says "©2016 Metro Computer Myanmar All Rights Reserved."

8.3.1 Subject Master [Viewing subject information by exact subject name]

- ✓ Fill the existing subject name in [Subject Name] and choose [Subject Type], [Course], [Classification Name] and active or inactive status in [Status Flg] and then click on [Search] button.



The screenshot shows the "Search Condition" screen for the Subject Master module. It includes the following fields:

- Subject ID: ~
- Subject Name: Java Basic (with a red arrow pointing to it)
- Subject Type: IT (with a red arrow pointing to it)
- Course: System Creator (with a red arrow pointing to it)
- Classification Name: 1st Year Course (with a red arrow pointing to it)
- Status Flg: O (with a red arrow pointing to it)

Below these fields are "Search" and "Clear" buttons. The status bar at the bottom of the screen says "©2016 Metro Computer Myanmar All Rights Reserved."

8.3.2 Subject Master [Viewing subject information by exact subject name]

- ✓ Click on [Detail] button for more information.

The screenshot shows a search results table for 'Subject Name : Java Basic'. The table has columns: Detail, Subject ID, Subject Name, Subject Type, Course Name, Classification Name, Status, Update Date, and Updater. The first row, which corresponds to the search result, has its 'Detail' column highlighted with a red border. The 'Subject Name' column shows 'Java Basic'. The 'Updater' column shows '通用太郎'. Other columns show 'IT' for Subject Type, 'System Creator' for Course Name, '1st Year Course' for Classification Name, 'O' for Status, and '2016/12/23' for Update Date.

Detail	Subject ID	Subject Name	Subject Type	Course Name	Classification Name	Status	Update Date	Updater
Detail	5	Java Basic	IT	System Creator	1st Year Course	O	2016/12/23	通用太郎

8.3.3 Subject Master [Viewing subject information by exact subject name]

- ✓ In picture below, you can view subject information detail.

The screenshot shows the detailed view of the subject 'Java Basic'. It includes fields for Subject ID (5), Subject Name (Java Basic), Subject Type (IT), Course (System Creator), Classification Name (1st Year Course), Status Flag (O), Update Date (2016/12/23), and Updater (通用太郎). Below these fields are 'Save' and 'Delete' buttons. The top right corner shows a user icon with the number '4' and the name 'Kyaw Zay Oo'.

8.3.4 Subject Master [Changing subject name or deleting subject name permanently]

- ✓ You can rename in [Subject Name] and change the subject type, course, classification name and status and then click on [Save] button to save the changes.
- ✓ If you want to delete the existing subject permanently, click on [Delete] button.

The screenshot shows the 'Subject Master' update screen. It includes fields for Subject ID (5), Subject Name (Java Basic), Subject Type (IT), Course (System Creator), Classification Name (1st Year Course), Status Flg (0), Update Date (2016/12/23), and Updater (通用太郎). There are buttons for Save, Delete, and Back. Red arrows point from the text descriptions to the corresponding input fields and buttons.

Subject ID: 5
Subject Name: Java Basic
Subject Type: IT
Course: System Creator
Classification Name: 1st Year Course
Status Flg: 0
Update Date: 2016/12/23
Updater: 通用太郎

Save Delete Back

(Click here to switch the display and non-display of input conditions screen.)

Log Out Master Management / Subject Master 121 Kyaw Zay Oo

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8.3.5 Subject Master [Viewing all subject information in system]

- ✓ If you want to view all subject information in system, click on [Search] button without filling any text in Figure (8.3.1).

The screenshot shows the 'Subject Master' search screen. It features fields for Subject ID, Name, Type, Course, Classification, and Status Flg, each with a dropdown arrow. Below these is a 'Search' button highlighted with a red box. A 'Clear' button is also present. The top right corner has an 'Add New' button. The bottom of the page displays a copyright notice.

Subject ID: ~
Subject Name:
Subject Type:
Course:
Classification Name:
Status Flg:

Search Clear Add New

Search Condition (Click here to switch the display and non-display of input conditions screen.)

Log Out Master Management / Subject Master 121 Kyaw Zay Oo

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8.3.6 Subject Master [Viewing all subject information in system]

- ✓ In picture below, you can view all subject information in system. Click on [Detail] button of subject name you want to view for more information.

The screenshot shows a table of subject data. The columns are: Detail, Subject ID, Subject Name, Subject Type, Course Name, Classification Name, Status, Update Date, and Updater. There are 15 rows of data. The 'Detail' column contains links to view more details. Row 5, 'Java Basic', has its 'Detail' link highlighted with a red box. The table also includes navigation buttons (1, 2, 3, 4, 50 Lines), sort buttons (Sort, SortCancel), and CSV export options (CSVOut).

Detail	▲ Subject ID	▲ Subject Name	▲ Subject Type	▲ Course Name	▲ Classification Name	Status	▲ Update Date	▲ Updater
Detail	2	IP Strategy and Management	IT	System Creator	1st Year Course	O	2023/05/05	Kyaw Zay Oo
Detail	3	IP Technology	IT	System Creator	1st Year Course	O	2023/05/05	Kyaw Zay Oo
Detail	4	Scratch	IT	System Creator	1st Year Course	O	2016/12/23	Kyaw Zay Oo
Detail	5	Java Basic	IT	System Creator	1st Year Course	O	2016/12/23	Kyaw Zay Oo
Detail	6	Monthly Test	IT	System Creator		O	2016/12/23	Kyaw Zay Oo
Detail	7	Subject Course-C	IT	Course-C	1st Year Course	X	2017/01/10	Kyaw Zay Oo
Detail	8	FE Security	IT	System Creator		O	2017/01/11	Kyaw Zay Oo
Detail	9	Technology 2	IT	System Creator		X	2023/05/23	Kyaw Zay Oo
Detail	10	FE Strategy and Management	IT	System Creator		O	2023/05/05	Kyaw Zay Oo
Detail	11	FE Database	IT	System Creator		O	2017/01/11	Kyaw Zay Oo
Detail	12	J2SE	IT	System Creator		O	2017/01/11	Kyaw Zay Oo
Detail	13	N5	Japanese	System Creator		O	2017/01/12	Kyaw Zay Oo
Detail	14	N4	Japanese	System Creator		O	2017/01/12	Kyaw Zay Oo
Detail	15	N3	Japanese	System Creator		O	2017/01/12	Kyaw Zay Oo

8.3.7 Subject Master [Creating a new subject name in system]

- ✓ If you want to create a new subject in system, click on [Add New] button in Figure (8.3.1).

The screenshot shows a form for adding a new subject. It includes fields for Subject ID (with a dropdown arrow), Subject Name, Subject Type (dropdown), Course (dropdown), Classification Name (dropdown), and Status Flg (dropdown). Below the form are 'Search' and 'Clear' buttons. The 'Add New' button is located at the top right of the form area. At the bottom of the page, there is a footer note: ©2016 Metro Computer Myanmar All Rights Reserved.

Subject ID: ~

Subject Name:

Subject Type:

Course:

Classification Name:

Status Flg:

Search Clear

Add New

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8.3.8 Subject Master [Creating a new subject name in system]

- ✓ Fill the required information to create a new subject.

The screenshot shows the 'Subject Management' screen under 'Subject Master'. The form fields are as follows:

- Subject Name: Python (Name the subject)
- Subject Type: IT (Specify subject type: IT, Japanese, English, Other)
- Course: AI Specialized Course (Specify course type: System Creator, Web Engineer Course, IT Office Management, IT Course, AI Specialized Course)
- Classification Name: 1st Year Course (Specify classification name: 1st Year Course, 2nd Year Course, 3rd Year Course)
- Status Flag: O (Specify active or inactive in status)
- Update Date: 2024/02/01
- Updater: Kyaw Zay Oo

Buttons at the bottom:

- Save (Clear the information)
- Clear (Save the changes)

Annotations in red:

- Red arrows point from the field descriptions to their respective input fields.
- A red bracket groups the 'Save' and 'Clear' buttons, with a red arrow pointing to the 'Clear' button.
- A red bracket groups the 'Save' and 'Clear' buttons, with a red arrow pointing to the 'Save' button.

8.4.0 Test Master [Introduction]

In [Test Master] menu, you can view test information and also activate or deactivate or delete the existing test names. If needed, you can create new test names in test master menu.

- ✓ Click on [Test Master] to manage tests.

The screenshot shows the 'Test Master' section of the 'Master Management' menu. The left sidebar includes:

- Info Search
- Info Input
- Master Management (selected)
- Group Master
- Course Master
- Subject Master
- Test Master (highlighted with a red arrow)
- Report
- Diploma
- Bulk Edit
- Other

The main area displays 'Absent Information' and 'Share Information' tables.

Absent Information

Detail	Date	Student ID	Student Name	Batch	Section	Tel	Gurdian	Status
Detail	2024/02/05	1911137	Wai Lin Aung	10	A	0999999999	U Swe Win Htun	X
Detail	2024/02/05	1921107	Weng Hsin Oo	9	G	0999999999	U Swe Lwin Htun	X
Detail	2024/02/05	1921134	Thant Zin	9	G	0999999999	U Swe Aye Phyu	X
Detail	2024/02/05	1921171	Wing Soe Min	9	G	0999999999	U Swe Thandar	X
Detail	2024/02/05	1921249	Yadan Wint San	9	G	0999999999	U Swe Phyo Phyo	X
Detail	2024/02/05	2311018	Zaw Na Na	10	A	0999999999	U Swe Thit	X
Detail	2024/02/05	2311032	Wai Win Htun	10	A	0999999999	U Swe Zin	X
Detail	2024/02/05	2311065	Winn Win Htun	10	A	0999999999	U Swe Win Htun	X

Share Information

Detail	Date	Student ID	Student Name	Batch	Section	Tel	Gurdian	Status
Detail	2024/02/05	1911137	Wai Lin Aung	10	A	0999999999	U Swe Win Htun	X
Detail	2024/02/05	1921107	Weng Hsin Oo	9	G	0999999999	U Swe Lwin Htun	X
Detail	2024/02/05	1921134	Thant Zin	9	G	0999999999	U Swe Aye Phyu	X
Detail	2024/02/05	1921171	Wing Soe Min	9	G	0999999999	U Swe Thandar	X
Detail	2024/02/05	1921249	Yadan Wint San	9	G	0999999999	U Swe Phyo Phyo	X
Detail	2024/02/05	2311018	Zaw Na Na	10	A	0999999999	U Swe Thit	X
Detail	2024/02/05	2311032	Wai Win Htun	10	A	0999999999	U Swe Zin	X
Detail	2024/02/05	2311065	Winn Win Htun	10	A	0999999999	U Swe Win Htun	X

Annotations in red:

- A red arrow points to the 'Test Master' link in the sidebar.

8.4.1 Test Master [Viewing test information by exact test name]

- ✓ Fill the existing test name in [Test Name] and choose [Test Type] and active or inactive status in [Status Flg] and then click on [Search] button.

Test ID : ~

Test Name: Fill test name you want to search

Test Type: Choose test type (Monthly Test, Chapter End Test, Mini Test, Achievement Test, JLPT Practice Exam)

Status Flg : Choose Status Flg (O = Active, X = Inactive)

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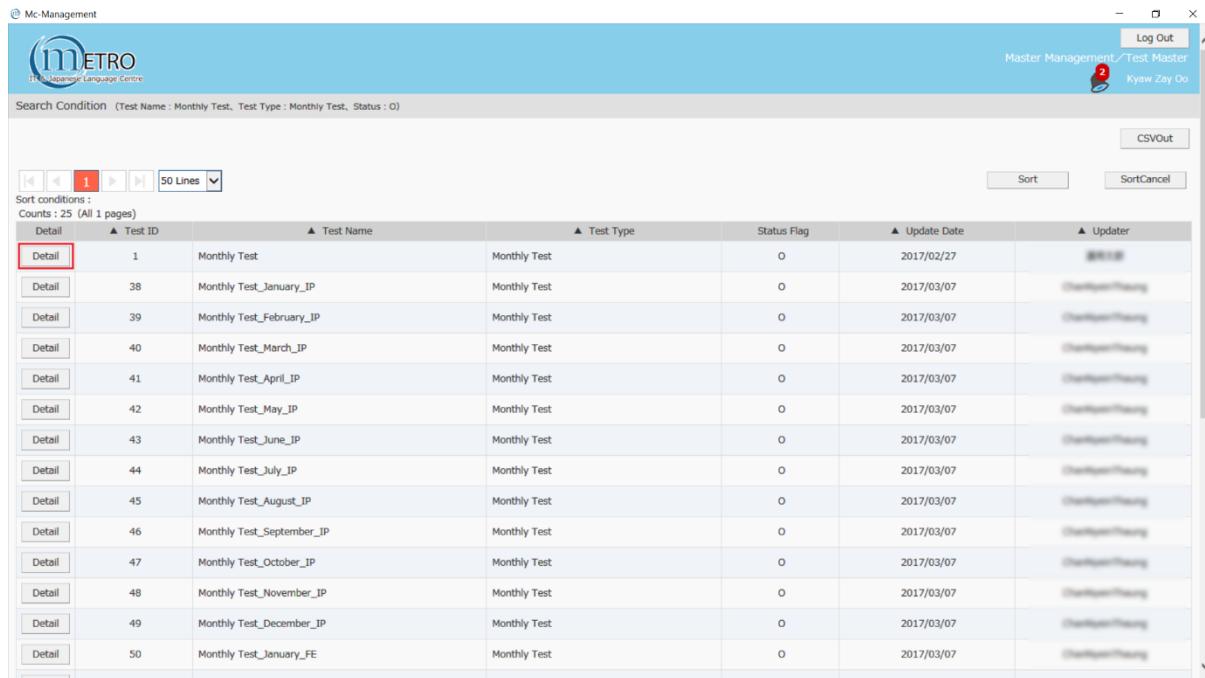
8.4.2 Test Master [Viewing test information by exact test name]

- ✓ In picture below, you can view test information starting with the letter “Monthly Test”.

Detail	▲ Test ID	▲ Test Name	▲ Test Type	Status Flag	▲ Update Date	▲ Updater
Detail	1	Monthly Test	Monthly Test	O	2017/02/27	ShinPeiHuang
Detail	38	Monthly Test_January_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	39	Monthly Test_February_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	40	Monthly Test_March_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	41	Monthly Test_April_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	42	Monthly Test_May_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	43	Monthly Test_June_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	44	Monthly Test_July_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	45	Monthly Test_August_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	46	Monthly Test_September_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	47	Monthly Test_October_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	48	Monthly Test_November_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	49	Monthly Test_December_IP	Monthly Test	O	2017/03/07	ShinPeiHuang
Detail	50	Monthly Test_January_FE	Monthly Test	O	2017/03/07	ShinPeiHuang

8.4.3 Test Master [Viewing test information by exact test name]

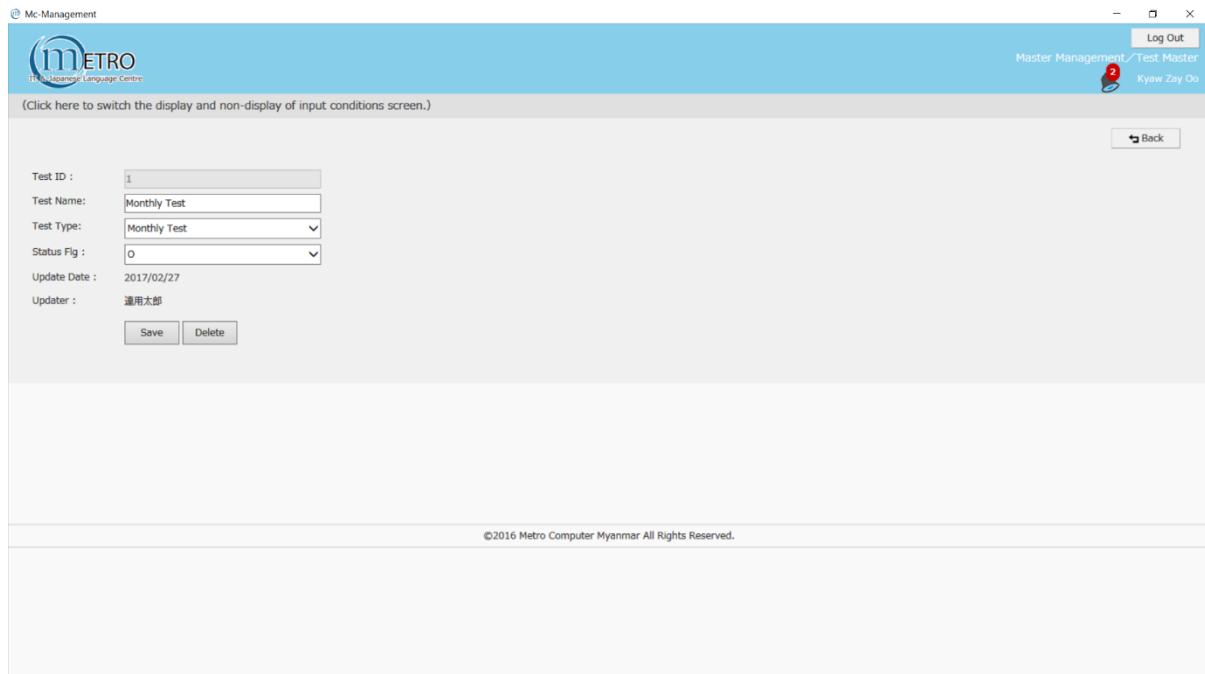
- ✓ Click on [Detail] of test name you want to view for more information.



Detail	Test ID	Test Name	Test Type	Status Flag	Update Date	Updater
Detail	1	Monthly Test	Monthly Test	0	2017/02/27	Chayyan Young
Detail	38	Monthly Test_January_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	39	Monthly Test_February_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	40	Monthly Test_March_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	41	Monthly Test_April_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	42	Monthly Test_May_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	43	Monthly Test_June_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	44	Monthly Test_July_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	45	Monthly Test_August_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	46	Monthly Test_September_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	47	Monthly Test_October_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	48	Monthly Test_November_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	49	Monthly Test_December_IP	Monthly Test	0	2017/03/07	Chayyan Young
Detail	50	Monthly Test_January_FE	Monthly Test	0	2017/03/07	Chayyan Young

8.4.4 Test Master [Viewing test information by exact test name]

- ✓ In picture below, you can view test information detail.



(Click here to switch the display and non-display of input conditions screen.)

Test ID :	<input type="text" value="1"/>
Test Name:	<input type="text" value="Monthly Test"/>
Test Type:	<input type="text" value="Monthly Test"/>
Status Flg :	<input type="text" value="0"/>
Update Date :	2017/02/27
Updater :	通用太郎

[Save](#) [Delete](#)

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8.4.5 Test Master [Changing test name or deleting test name permanently]

- ✓ You can rename in [Test Name] and change the test type and status and then click on [Save] button to save the changes.
- ✓ If you want to delete the existing test permanently, click on [Delete] button.

The screenshot shows the 'Master Management / Test Master' section of the METRO application. The page title is 'Test Master'. The user is logged in as 'Kyaw Zay Oo'. The main form contains fields for 'Test ID' (1), 'Test Name' (Monthly Test), 'Test Type' (Monthly Test), 'Status Flg' (O), 'Update Date' (2017/02/27), and 'Updater' (Kyaw Zay Oo). Below the form are two buttons: 'Save' and 'Delete'. A red arrow points from the 'Delete' button to the text 'Delete the existing test permanently'. Another red arrow points from the 'Save' button to the text 'Save the changes'. The footer of the page includes the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

8.4.6 Test Master [Viewing all test information in system]

- ✓ If you want to view all test information in system, click on [Search] button without filling any text in Figure (8.4.1).

The screenshot shows the 'Master Management / Test Master' section of the METRO application. The page title is 'Test Master'. The user is logged in as 'Kyaw Zay Oo'. The main form has fields for 'Test ID', 'Test Name', 'Test Type', and 'Status Flg'. Below these fields are 'Search' and 'Clear' buttons. A red box highlights the 'Search' button. The footer of the page includes the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

8.4.7 Test Master [Viewing all test information in system]

- ✓ In picture below, you can view all test information in system. Click on [Detail] button of test name you want to view for more information.

Detail	▲ Test ID	▲ Test Name	▲ Test Type	Status Flag	▲ Update Date	▲ Updater
Detail	1	Monthly Test	Monthly Test	O	2017/02/27	Kyaw Zay Oo
Detail	2	IP Chapter 10	Chapter End Test	O	2023/05/12	Kyaw Zay Oo
Detail	3	Mini Test	Mini Test	O	2017/02/27	Kyaw Zay Oo
Detail	5	Achievement Test	Achievement Test	O	2017/02/27	Kyaw Zay Oo
Detail	6	JLPT Practice Exam	JLPT Practice Exam	O	2017/02/27	Kyaw Zay Oo
Detail	8	文法 1回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	9	文法 2回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	10	文法 3回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	11	文法 4回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	12	文法 5回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	13	文法 6回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	14	文法 7回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	15	文法 8回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo
Detail	16	文法 9回目	Achievement Test	O	2017/01/12	Kyaw Zay Oo

8.4.8 Test Master [Creating a new test name in system]

- ✓ If you want to create a new test name in system, click on [Add New] button in Figure (8.4.1).

Test ID : ~

Test Name:

Test Type:

Status Flg :

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8.4.9 Test Master [Creating a new test name in system]

- ✓ Fill the required information to create a new test name.

The screenshot shows the 'Test Master' management interface. At the top, there's a header with the METRO logo and user information ('Master Management / Test Master' and 'Kyaw Zay Oo'). Below the header, there's a message: '(Click here to switch the display and non-display of input conditions screen.)'. The main form has the following fields:

- Test Name: (labeled 'Give test name')
- Test Type: (labeled 'Choose test type')
- Status Fig.: (labeled 'Choose active or inactive status')
- Update Date: 2024/02/07
- Updater: Kyaw Zay Oo

At the bottom of the form are two buttons: 'Save' and 'Clear'. A red arrow points from the 'Save' button to the text 'Save the changes'. Another red arrow points from the 'Clear' button to the text 'Clear the information'.

9.0.0 Report Menu [Introduction]

In [Report] menu, you can view and print parents report and terminal report about academic status of individual student.

- ✓ You can use parents report when need to send reports to parents of students every 3 months and terminal report for every 6 months.

The screenshot shows the 'Report' menu section of the METRO application. On the left, there's a sidebar with a 'MENU' section containing links like 'Info Search', 'Info Input', 'Master Management', and 'Report'. Under 'Report', the 'Parent/Terminal Report' link is highlighted with a red box. To the right, there's a detailed report titled 'Absent Information' with a sub-section 'Absent Information'. The report table has columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The table contains several rows of data. At the bottom of the report area, there's a 'Share Information' section.

9.1.0 Parent Report [Viewing parent report of individual student in system]

- ✓ Click on [Parent / Terminal Report] to view parent report of individual student in system.

The screenshot shows the METRO software interface. In the top right corner, there are 'Password' and 'Log Out' buttons, along with a user icon labeled 'Kyaw Zey Oo'. The title bar says 'Mc-Management' and 'METRO - The Japanese Language Centre'. On the left, a 'MENU' sidebar lists several options: 'Info Search', 'Info Input', 'Master Management', 'Report' (which is expanded), 'Parent/Terminal Report' (highlighted with a red arrow), 'Diploma', 'Bulk Edit', and 'Other'. The main content area is titled 'Information' and contains a sub-section 'Absent Information'. It shows a table with 8 rows of data, each representing a student's absence record. The columns include 'Detail', 'Date', 'Student ID', 'Student Name', 'Batch', 'Section', 'Tel', 'Guardian', and 'Status'. At the bottom of the table, there is a 'Share Information' button. The footer of the page includes the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

9.1.1 Parent Report [Viewing parent report of individual student in system]

- ✓ Fill the required information to view parent report of individual student in system as shown in picture below and then click on [Next] button.

The screenshot shows the METRO software interface for generating reports. The top right features 'Log Out' and 'Report / Parent/Terminal Report' buttons, with a user icon 'Kyaw Zey Oo'. The title bar includes 'Mc-Management' and 'METRO - The Japanese Language Centre'. Below the title bar, a note says '(Click here to switch the display and non-display of input conditions screen.)'. The main area is titled 'Report Type' and contains several input fields: 'Report Type' (dropdown set to 'Parents Report'), 'Student ID' (input field), 'Student Name' (input field), 'Course' (dropdown set to 'System Creator'), 'Batch' (input field containing '11'), 'Section' (dropdown set to 'A'), and 'Month/Year' (input field range from '2023/07' to '2023/09'). Below these fields are 'Next' and 'Clear' buttons. The bottom part of the screen shows a table titled 'Counts : 85 (All 2 pages)' with columns for 'Subject', 'Subject ID', 'Subject Name', and 'Course'. The table lists various subjects like IP Strategy and Management, IP Technology, Scratch, Java Basic, etc., all associated with the 'System Creator' course.

9.1.2 Parent Report [Viewing parent report of individual student in system]

- ✓ In picture below, you can view parent report of individual student.

The screenshot shows a SAP CRYSTAL REPORT window titled "Monthly Report". At the top, it displays the METRO logo and the text "IT & Japanese Language Centre". Below this, the report header includes "StudentID: 2321001", "Section: A", and "Name: [Redacted]". The report is divided into two main sections: "Attendance" and "Exam Result".

Attendance (July 2023):

SubjectName	Total	Attend	Absent		Lateness		Official	Percent
			w/o Form	w/ Form	w/o Form	w/ Form		
IT	11	11	0	0	0	0	0	100

Exam Result (July 2023):

SubjectName	ExamDate	Marks		% Given	Grade	Rank
		Student	Given			
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

Attendance (Aug 2023):

SubjectName	Total	Attend	Absent		Lateness		Official	Percent
			w/o Form	w/ Form	w/o Form	w/ Form		
Japanese	24	24	0	0	0	0	0	100
IT	44	44	0	0	0	0	0	100

Exam Result (Aug 2023):

SubjectName	ExamDate	Marks		% Given	Grade	Rank
		Student	Given			
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

9.1.3 Parent Report [Viewing parent report of individual student in system]

- ✓ You can view monthly report of individual student by clicking on [Previous Page] or [Next Page] button.

This screenshot is identical to the one above, showing the same monthly report for student 2321001. However, the "Previous / Next" button at the top left of the report area is highlighted with a red box, indicating it is the focal point of the instruction.

9.1.4 Parent Report [Printing parent reports of individual student in system]

- ✓ You can print parent reports of individual student as hard copy by using [Print] button. Click on [Print] button if you want to print.

Report Type : Parents Report, Course Name : System Creator, Batch : 11, Section : A, Date : 2023/07~2023/09

[Print] Button

METRO
The Japanese Language Centre

Monthly Report

StudentID: 2321001 Section: A Name: User Name

July 2023

SubjectName	Total	Attend	Absent		Lateness		Official	Percent
			w/o Form	w/ Form	w/o Form	w/ Form		
IT	11	11	0	0	0	0	0	100

Exam Result

SubjectName	ExamDate	Student	Marks		Grade	Rank
			Given	%		

Aug 2023

SubjectName	Total	Attend	Absent		Lateness		Official	Percent
			w/o Form	w/ Form	w/o Form	w/ Form		
Japanese	24	24	0	0	0	0	0	100
IT	44	44	0	0	0	0	0	100

Exam Result

SubjectName	ExamDate	Student	Marks		Grade	Rank
			Given	%		

9.1.5 Parent Report [Printing parent reports of individual student in system]

- ✓ You can choose print settings to print parent reports as shown in picture below.

Choose your printer device

名前(O): KONICA C360 FPL 基本設定(P)

ステータス: 準備完了

場所:

コンソール:

レポートに保存されているプリンタ KONICA MINOLTA pagepro 5650 PCL (見つけません)

ページ範囲

すべて(A) Current page (U)

ページ(O)

用紙

Size(Z) サイズ(Z): A4 Source(S): Auto

オプション

ページの拡張小(1): レポートに保存されている用紙 A4

レポートページサイズ:

A4

Print(R) 印刷(I) キャンセル 適用(Y)

Report/METRO

Report / Parent Terminal Report Kyaw Zay Oo

印刷

Crystal Reports プリントコントロールをロードしています。しばらくお待ちください。

Absent	Lateness		Official	Percent
	w/o Form	w/ Form		
0	0	0	0	100
0	0	0	0	100

SubjectName	Total	Attend	Absent		Lateness		Official	Percent
			w/o Form	w/ Form	w/o Form	w/ Form		
IT	44	44	0	0	0	0	0	100
Japanese	24	24	0	0	0	0	0	100

Exam Result

SubjectName	ExamDate	Student	Marks		Grade	Rank
			Given	%		

9.2.0 Terminal Report [Viewing terminal report of individual student in system]

- ✓ Click on [Parent / Terminal Report] to view terminal report of individual student in system.

The screenshot shows the METRO system interface. In the top right corner, there are 'Password' and 'Log Out' buttons, and a user icon with the name 'Kyaw Zay Oo'. The top left has the 'Mc-Management' logo. The left sidebar under 'MENU' has several options: 'Info Search', 'Info Input', 'Master Management', 'Report' (which is expanded), 'Diploma', 'Bulk Edit', and 'Other'. A red arrow points to the 'Parent/Terminal Report' link within the 'Report' section. The main content area is titled 'Information' and contains a sub-section 'Absent Information'. It shows a table with 8 rows of data, each representing a student's absence record. The columns include 'Detail', 'Date', 'Student ID', 'Student Name', 'Batch', 'Section', 'Tel', 'Guardian', and 'Status'. At the bottom of the table, there is a 'Share Information' button. The footer of the page includes the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

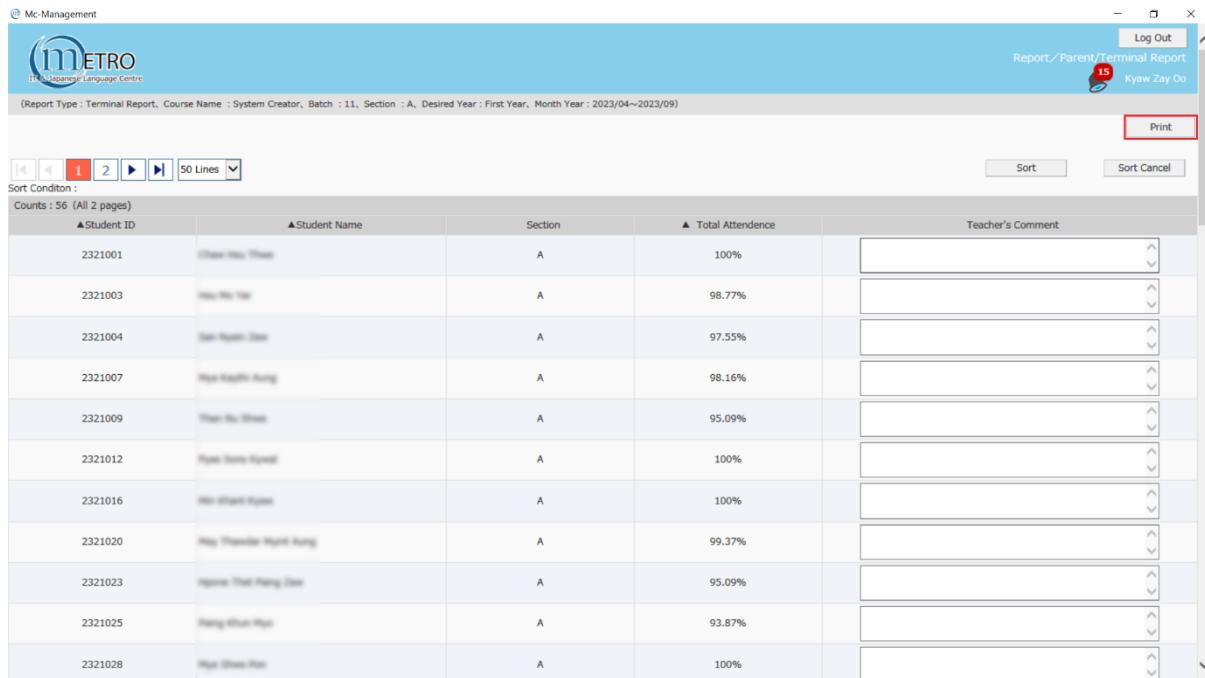
9.2.1 Terminal Report [Viewing terminal report of individual student in system]

- ✓ Fill the required information to view terminal report of individual student in system as shown in picture below and then click on [Next] button.

The screenshot shows the METRO system interface for setting up a report. In the top right corner, there are 'Log Out' and 'Report/Parent/Terminal Report' buttons, with a user icon showing '15 Nay Myo Htun'. The top left has the 'Mc-Management' logo. The left sidebar has a note '(Click here to switch the display and non-display of input conditions screen.)'. The main form has fields for 'Report Type' (set to 'Terminal Report'), 'Student ID', 'Student Name', 'Course', 'Batch', 'Section', 'Desired Year', and 'Month/Year'. Each field has a red arrow pointing to its description: 'Choose Terminal Report in Report Type', 'Choose type of course (System Creator, Web Engineer Course, IT Office Management, AI Specialized Course)', 'Type batch number you want to search', 'Choose section (A, B, C, D, E, F, G, H)', 'Choose desired year (First Year, Second Year)', and 'Choose 6 months in Period'. Below these fields are 'Next' and 'Clear' buttons, with a red arrow pointing to the 'Next' button. The bottom part of the screen shows a table of 'Subject List For Exam ! **' with 85 rows. The columns are 'Subject', 'Subject ID', 'Subject Name', and 'Course'. A red arrow points to the first row where 'Check it in all subject' is checked.

9.2.2 Terminal Report [Viewing terminal report of individual student in system]

- ✓ Click on [Print] button for more information.



Report Type : Terminal Report, Course Name : System Creator, Batch : 11, Section : A, Desired Year : First Year, Month Year : 2023/04~2023/09

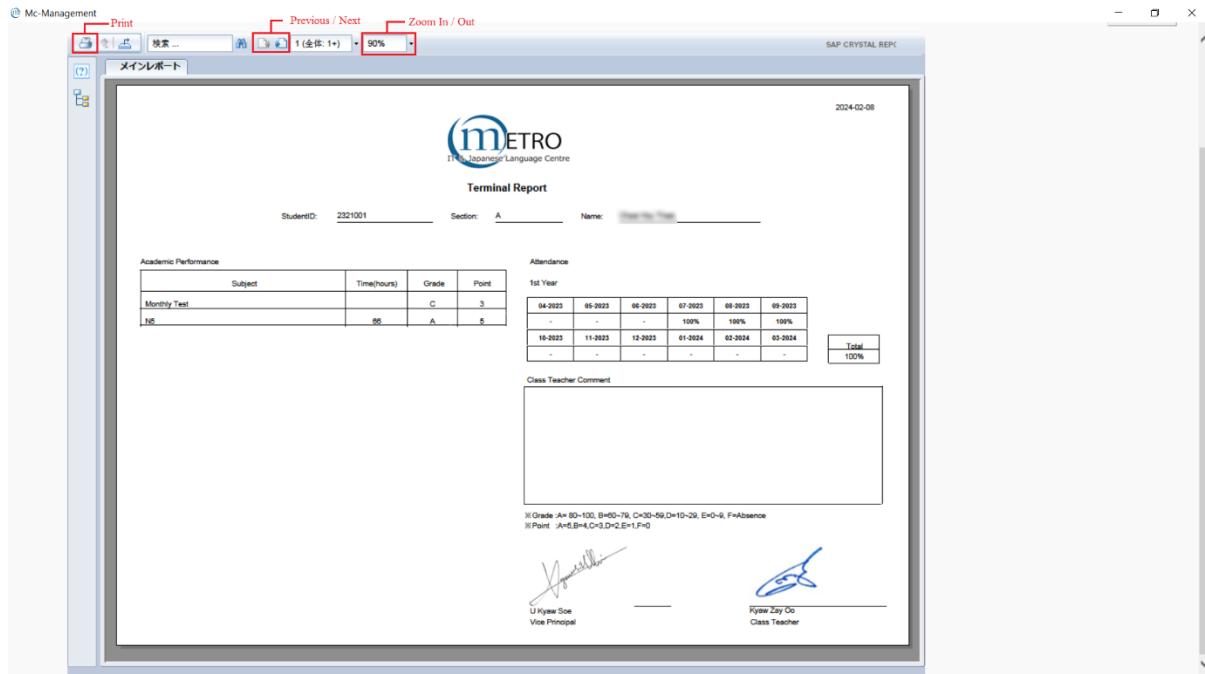
Sort Condition :

Counts : 56 (All 2 pages)

▲Student ID	▲Student Name	Section	▲ Total Attendance	Teacher's Comment
2321001	Chay Hsu Thwe	A	100%	
2321003	Hsu Hsu Yar	A	98.77%	
2321004	San Nyan Zaw	A	97.55%	
2321007	Myo Kyaplin Aung	A	98.16%	
2321009	Thien Hsu Shwe	A	95.09%	
2321012	Pyar Sanne Kyaw	A	100%	
2321016	Min Ooant Kyaw	A	100%	
2321020	Way Thwee Myint Aung	A	99.37%	
2321023	Igwee Thit Heng Zin	A	95.09%	
2321025	Wang Khun Wan	A	93.87%	
2321028	Wan Gwei Pei	A	100%	

9.2.3 Terminal Report [Viewing terminal report of individual student in system]

- ✓ In picture below, you can view terminal report of individual student by clicking on [Previous / Next] button. If needed, you can print out by clicking on [Print] button.



Print

Previous / Next

Zoom In / Out

2024-02-08

SAP CRYSTAL REPORT

StudentID: 2321001 Section: A Name: Chay Hsu Thwe

Academic Performance

Subject	Time(hours)	Grade	Point
Monthly Test	88	C	3
ME	88	A	5

Attendance

1st Year

64-2023	65-2023	66-2023	67-2023	68-2023	69-2023
-	-	-	100%	100%	100%
10-2023	11-2023	12-2023	01-2024	02-2024	03-2024
-	-	-	-	-	-

Total 100%

Class Teacher Comment

U Kyaw Soe
Vice Principal

Kyaw Zay Oo
Class Teacher

X Grade: A=80~100, B=60~79, C=30~59, D=10~29, E=0~6, F=Absence
X Point: A=5, B=4, C=3, D=2, E=1, F=0

10.0.0 Diploma Menu [Introduction]

In [Diploma] menu, you can view diploma status of individual student in system.

The screenshot shows the METRO software interface. The top navigation bar includes 'Mc Management', the METRO logo, 'Password', 'Log Out', and a user icon labeled 'Kyaw Zay Oo'. The left sidebar menu under 'Diploma' has a red box around the 'Diploma List' item. The main content area is titled 'Information' and 'Absent Information'. It displays a table of student records with columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Guardian, and Status. The table shows 98 rows of data. At the bottom of the table is a 'Share Information' button. The footer of the page reads '©2016 Metro Computer Myanmar All Rights Reserved.'

10.1.0 Diploma List [Viewing diploma status of individual student in system]

- ✓ Click on [Diploma List] to view diploma status of individual student.

This screenshot is identical to the one above, showing the METRO software interface. However, it features a red arrow pointing to the 'Diploma List' item in the sidebar menu, highlighting the specific action described in the accompanying text.

10.1.1 Diploma List [Viewing diploma status of individual student in system]

- ✓ Fill the required information to view diploma status of individual student in system as shown in picture below and then click on [Search] button.

The screenshot shows the 'Diploma/Diploma List' screen. At the top right are 'Log Out' and 'Diploma/Diploma List' buttons, with the user name 'Kyeaw Zay Oo'. The main area has a title 'Search Condition (Click here to switch the display and non-display of input conditions screen.)'. Below it are several input fields: 'Student Id' (with a placeholder ' ~ '), 'Student Name', 'Course' (set to 'System Creator'), 'Batch' (set to '1'), 'Section' (set to 'A'), 'First Year Date' (placeholder ' ~ '), 'Second Year Date' (placeholder ' ~ '), 'Diploma Status' (dropdown menu), and two buttons 'Search' and 'Clear'. Three red arrows point to the 'Course' dropdown, the 'Batch' input field, and the 'Section' dropdown, each with a tooltip: 'Choose type of course (System Creator, Web Engineer Course, IT Office Management, IT Course, AI Specialized Course)', 'Type batch number you want to search', and 'Choose section (A, B, C, D, E, F, G, H)'. At the bottom right of the search area is the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

10.1.2 Diploma List [Viewing diploma status of individual student in system]

- ✓ In picture below, you can view diploma status of individual student in system.

The screenshot shows the 'Diploma/Diploma List' screen after a search. At the top right are 'Log Out' and 'Diploma/Diploma List' buttons, with the user name 'Kyeaw Zay Oo'. The main area has a title 'Search Condition (Course : System Creator, Batch : 1, Section : A)' and a 'CSVOut' button. Below it is a table with 11 columns: Student ID, Student Name, Course, Batch, Section, Grade, Attendance, IT Certificate Status, JP Certificate Status, Money Status, Project Status, and Diploma Status. The table contains 8 rows of student data. Row 1: Student ID 1521041, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 0.0, Attendance 7%, IT Cert X, JP Cert X, Money Status checked, Project Status X, Diploma Status 'DROP OUT'. Row 2: Student ID 1521014, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 3.5, Attendance 93%, IT Cert checked, JP Cert checked, Money Status checked, Project Status X, Diploma Status 'NG'. Row 3: Student ID 1521006, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 3.1, Attendance 87%, IT Cert X, JP Cert checked, Money Status checked, Project Status X, Diploma Status 'NG'. Row 4: Student ID 1521026, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 4.6, Attendance 92%, IT Cert checked, JP Cert checked, Money Status checked, Project Status X, Diploma Status 'NG'. Row 5: Student ID 1521035, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 0.0, Attendance 0%, IT Cert X, JP Cert X, Money Status checked, Project Status X, Diploma Status 'DROP OUT'. Row 6: Student ID 1521034, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 0.0, Attendance 90%, IT Cert X, JP Cert X, Money Status checked, Project Status X, Diploma Status 'DROP OUT'. Row 7: Student ID 1521042, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 3.9, Attendance 85%, IT Cert checked, JP Cert checked, Money Status checked, Project Status X, Diploma Status 'NG'. Row 8: Student ID 1521002, Student Name 'Kyeaw Zay Oo', Course 'System Creator', Batch 1, Section A, Grade 3.1, Attendance 82%, IT Cert checked, JP Cert checked, Money Status checked, Project Status X, Diploma Status 'NG'. The table includes navigation buttons at the top left (first, previous, next, last) and 'Sort' and 'SortCancel' buttons at the top right.

▲ Student ID	▲ Student Name	▲ Course	▲ Batch	▲ Section	▲ Grade	▲ Attendance	▲ IT Certificate Status	▲ JP Certificate Status	▲ Money Status	▲ Project Status	▲ Diploma Status
1521041	Kyeaw Zay Oo	System Creator	1	A	0.0	7%	X	X	✓	X	DROP OUT
1521014	Kyeaw Zay Oo	System Creator	1	A	3.5	93%	✓	✓	✓	X	NG
1521006	Kyeaw Zay Oo	System Creator	1	A	3.1	87%	X	✓	✓	X	NG
1521026	Kyeaw Zay Oo	System Creator	1	A	4.6	92%	✓	✓	✓	X	NG
1521035	Kyeaw Zay Oo	System Creator	1	A	0.0	0%	X	X	✓	X	DROP OUT
1521034	Kyeaw Zay Oo	System Creator	1	A	0.0	90%	X	X	✓	X	DROP OUT
1521042	Kyeaw Zay Oo	System Creator	1	A	3.9	85%	✓	✓	✓	X	NG
1521002	Kyeaw Zay Oo	System Creator	1	A	3.1	82%	✓	✓	✓	X	NG

10.1.3 Diploma List [Viewing grade information of individual student in system]

- ✓ Click on grade number you want to view for more information.

Mc Management
METRO
 The Japanese Language Centre

Search Condition (Course : System Creator, Batch : 1, Section : A)

Counts : 44 (All 1 pages)
 Sort conditions : Student Name(ASC)

▲ Student ID	▲ Student Name	▲ Course	▲ Batch	▲ Section	▲ Grade	▲ Attendance	▲ IT Certificate Status	▲ JP Certificate Status	▲ Money Status	▲ Project Status	▲ Diploma Status
1521041	Sengen Ho Hsin	System Creator	1	A	0.0	7%	X	X	✓	X	DROP OUT
1521014	Kyaw Zay Oo	System Creator	1	A	3.5	93%	✓	✓	✓	X	NG
1521006	Si Si Myat Hsin	System Creator	1	A	3.1	87%	X	✓	✓	X	NG
1521026	Si Hsiang Hsin	System Creator	1	A	4.6	92%	✓	✓	✓	X	NG
1521035	Han Min Hsin	System Creator	1	A	0.0	0%	X	X	✓	X	DROP OUT
1521034	Han Si Hsiang Hsin	System Creator	1	A	0.0	90%	X	X	✓	X	DROP OUT
1521042	Han Si Hsiang Hsin	System Creator	1	A	3.9	85%	✓	✓	✓	X	NG
1521002	Hoang Khanh Khanh	System Creator	1	A	2.1	82%	✓	✓	✓	X	NG

10.1.4 Diploma List [Viewing grade information of individual student in system]

- ✓ In picture below, you can view grade information of individual student in system.

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 The Japanese Language Centre

Search Condition (StudentID : 1521014, Status : Project)

Counts : 34 (All 1 pages)

▲ StudentID	▲ StudentName	▲ Section	▲ TestName	▲ TestType	▲ SubjectName	▲ TestDate	▲ Marks	▲ GivenMarks	▲ Grade	▲ Percent
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	FE Strategy and Management	2017/02/20	11	20	C	56%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	FE Strategy and Management	2017/02/25	16	20	A	80%
1521014	Kyaw Zay Oo	A	IP Chapter 1	Chapter End Test	FE Strategy and Management	2016/12/26	7	25	D	28%
1521014	Kyaw Zay Oo	A	IP Chapter 1	Chapter End Test	FE Strategy and Management	2017/02/28	15	20	B	75%
1521014	Kyaw Zay Oo	A	IP Chapter 4	Chapter End Test	FE Strategy and Management	2017/03/10	15	25	B	60%
1521014	Kyaw Zay Oo	A	IP Chapter 5	Chapter End Test	FE Strategy and Management	2017/01/26	12	20	B	60%
1521014	Kyaw Zay Oo	A	IP Chapter 6	Chapter End Test	FE Strategy and Management	2017/03/17	22	25	A	88%
1521014	Kyaw Zay Oo	A	IP Chapter 7	Chapter End Test	FE Strategy and Management	2017/03/22	17	25	B	68%
1521014	Kyaw Zay Oo	A	FE-Database	Chapter End Test	FE Database	2016/05/10	3	6	C	50%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	J2SE	2017/03/08	15	25	B	60%
1521014	Kyaw Zay Oo	A	FE-Data Structure and Algorithms	Chapter End Test	FE-Algorithms	2016/07/15	10	12	A	84%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/01/01	10	25	C	40%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/02/01	16	20	A	80%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2016/03/08	11	15	B	74%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2017/02/01	8	25	C	32%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Strategy and Management	2017/02/02	13	30	C	44%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Technology	2016/01/15	35	50	B	70%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Technology	2017/02/04	28	50	C	57%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	IP Technology	2017/02/05	19	30	B	64%
1521014	Kyaw Zay Oo	A	IP Chapter 10	Chapter End Test	OJT	2017/10/31	20	20	A	100%
1521014	Kyaw Zay Oo	A	Basic Programming Language	Chapter End Test	Java Basic	2015/12/30	19	30	B	64%

11.0.0 Bulk Edit Menu [Introduction]

In [Bulk Edit] menu, you can edit wrong academic information and attendance information in system.

The screenshot shows the METRO software interface. In the top left corner, there is a logo for 'MC Management' and 'METRO - Multi Academic Language Centre'. On the right side, there are buttons for 'Password' and 'Log Out', and a notification badge with the number '28' and the name 'Kyaw Zay Oo'. The main menu on the left is titled 'MENU' and includes options like 'Info Search', 'Info Input', 'Master Management', 'Report', 'Diploma', and 'Bulk Edit'. The 'Bulk Edit' option is expanded, showing 'Academic Bulk Edit' and 'Attendance Bulk Edit' under it. The central part of the screen is titled 'Information' and contains a table for 'Absent Information'. The table has columns for 'Detail', 'Date', 'Student ID', 'Student Name', 'Batch', 'Section', 'Tel', 'Guardian', and 'Status'. There are 133 entries listed. At the bottom of the table, there is a 'Share Information' button. The footer of the screen displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

11.1.0 Academic Bulk Edit [Introduction]

In [Academic Bulk Edit] menu, you can edit wrong academic information (e.g. subject name, test name, test date and given marks) in exams that have already been held.

- ✓ Click on [Academic Bulk Edit] menu to edit wrong academic information.

This screenshot is identical to the one above, showing the METRO software interface. The 'Academic Bulk Edit' menu item is highlighted with a red arrow pointing to it. The rest of the interface, including the 'Absent Information' table and the footer, remains the same.

11.1.1 Academic Bulk Edit [Editing wrong academic information in system]

- ✓ Fill required information to edit wrong academic information in system as shown in picture below.

The screenshot shows the 'Search Condition' section of the METRO Academic Bulk Edit interface. It includes fields for Course Name, Course, Batch, Section, Subject Name, Test Name, and Test Date, each with a dropdown or input field and a red arrow indicating its purpose. Below these fields are 'Search' and 'Clear' buttons. The top right corner shows a user profile for 'Kyew Zay Oo' with a notification count of 28. The bottom of the screen displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

11.1.2 Academic Bulk Edit [Editing wrong academic information in system]

- ✓ Click on [Update] button to edit wrong academic information in system.

The screenshot shows a results table with one row. The columns are labeled: Update, Input By, Name, Batch, Section, SubjectName, TestName, TestDate, and GivenMarks. The 'Update' column has a red border around the 'Update' button. The table shows the following data:

Update	Input By	Name	Batch	Section	SubjectName	TestName	TestDate	GivenMarks
Update	Course Name	System Creator	9	G	Monthly Test	Monthly Test	2023/06/05	40

At the top left, there are navigation buttons for pages 1 through 5, a 'Sort' button, and a 'Sort Cancel' button. The bottom of the screen displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

11.1.3 Academic Bulk Edit [Editing wrong academic information in system]

- ✓ In picture below, you can edit subject name, test name, test date and given marks and then click on [Save] button to update academic information.

The screenshot shows a software window titled 'Bulk Edit / Academic Bulk Edit'. In the top right corner, there are icons for 'Log Out' and 'Back'. The main area has two sections: 'From' and 'To'. The 'From' section contains fields for Course Name (System Creator), Batch (9), and Section (G). Below these are four fields: Subject Name (Monthly Test), Test Name (Monthly Test), Test Date (2023/06/05), and Given Marks (40). A green arrow points from the 'From' section to the 'To' section. The 'To' section has four input fields: Subject Name, Test Name, Test Date, and Given Marks. A red box highlights these four fields, and a red arrow points to it with the text 'Update subject name, test name, test date and given marks'. Below the 'To' section are 'Save' and 'Clear' buttons. At the bottom of the window, it says '©2016 Metro Computer Myanmar All Rights Reserved.'

11.2.0 Attendance Bulk Edit [Introduction]

In [Attendance Bulk Edit] menu, you can edit wrong attendance information (e.g. subject name, attendance date and period).

- ✓ Click on [Attendance Bulk Edit] menu to edit wrong attendance information.

The screenshot shows a software window titled 'Absent Information'. In the top right corner, there are icons for 'Password' and 'Log Out'. The main area has a 'MENU' sidebar with options like Info Search, Info Input, Master Management, Report, Diploma, Bulk Edit (which is expanded), and Other. Under Bulk Edit, 'Attendance Bulk Edit' is highlighted with a red arrow. To the right of the sidebar is a table titled 'Absent Information'. The table has columns: Detail, Date, Student ID, Student Name, Batch, Section, Tel, Gurdian, and Status. There are 134 rows listed. The first few rows show data such as 'Detail 2024/02/15 1921030 9 G 09999999999 0999999999 XX', 'Detail 2024/02/15 1921056 9 G 09999999999 0999999999 XX', and 'Detail 2024/02/15 1921068 9 G 09999999999 0999999999 XX'. At the bottom of the table, it says 'Sort conditions : Counts : 134 (All 14 pages)'. Below the table is a 'Share Information' section. At the very bottom, it says '©2016 Metro Computer Myanmar All Rights Reserved.'

11.2.1 Attendance Bulk Edit [Editing wrong attendance information in system]

- ✓ Fill required information to edit wrong attendance information in system as shown in picture below.

The screenshot shows the 'Search Condition' section of the software. It includes fields for 'Search By' (Course Name), 'Course' (System Creator), 'Batch' (9), 'Section' (G), 'Subject Name' (Java Basic), and 'Date' (2024/02/13). Red arrows point from each field to its respective description: 'Choose Course Name or Group Name', 'Choose type of course (System Creator, Web Engineer Course, IT Office Management, IT Course, AI Specialized Course)', 'Type batch number you want to search', 'Choose section (A, B, C, D, E, F, G, H)', 'Choose subject name you want to edit', and 'Choose date you want to edit'. Below the search bar are 'Search' and 'Clear' buttons. The top right corner shows a user profile for 'Kyaw Zay Oo' with a red notification badge '30'.

11.2.2 Attendance Bulk Edit [Editing wrong attendance information in system]

- ✓ Click on [Update] button to edit wrong attendance information in system.

The screenshot shows the 'Attendance Bulk Edit' interface. It displays a table with one row of data: 'Update' (button), 'Input By' (Course Name: System Creator), 'Name' (Batch: 9), 'Section' (G), 'Subject Name' (Java Basic), 'Date' (2024/02/13), and 'Period' (Period3~Period4). The 'Update' button is highlighted with a red border. Navigation buttons for pages 1-5 and a '50 Lines' dropdown are visible at the top left. 'Sort' and 'Sort Cancel' buttons are at the top right. The top right corner shows a user profile for 'Kyaw Zay Oo' with a red notification badge '31'. The bottom of the screen displays the copyright notice: '©2016 Metro Computer Myanmar All Rights Reserved.'

11.2.3 Attendance Bulk Edit [Editing wrong attendance information in system]

- ✓ In picture below, you can edit subject name, attendance date and period and then click on [Save] button to update attendance information.

Input By: Course Name

Course : System Creator

Batch: 9

Section: G

From

Subject Name: Java Basic
Date: 2024/02/13
Period: Period3~Period4

To

Subject Name:

Date:

Period3: Period3

Period4: Period4

Save Clear

Update subject name, attendance date and period

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12.0.0 User Maintenance Menu [Introduction]

In [User Maintenance] menu, you can view and manage user accounts in system.

Mc-Management

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The Learner Language Centre

Information

Absent Information

Counts : 133 (All 14 pages)

Detail	▲ Date	▲ Student ID	▲ Student Name	▲ Batch	▲ Section	▲ Tel	▲ Guardian	Status
Detail	2024/02/15	1921030	Win Htun Htoo	9	G	09999999999	Win Htun Htoo	XX
Detail	2024/02/15	1921056	Win Htun San	9	G	09999999999	Win Htun San	XX
Detail	2024/02/15	1921068	Win Htun Aung	9	G	09999999999	Win Htun Aung	X
Detail	2024/02/15	1921072	Win Htun	9	G	09999999999	Win Htun	X
Detail	2024/02/15	1921084	Win Htun Htoo	9	G	09999999999	Win Htun Htoo	XX
Detail	2024/02/15	2311001	Win Htun San	10	A	09999999999	Win Htun San	XX
Detail	2024/02/15	2311006	Win Htun Htoo	10	A	09999999999	Win Htun Htoo	XX
Detail	2024/02/15	2311010	Win Htun Htoo	10	A	09999999999	Win Htun Htoo	XX

Sort Cancel

Share Information

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12.1.0 User Maintenance Menu [Viewing the existing user accounts in system]

- ✓ Click on [User Maintenance] menu to view the existing user accounts in system.

The screenshot shows the software interface for 'MC Management' at the top left. The main menu on the left includes 'Info Search', 'Info Input', 'Master Management' (which is expanded to show 'Group Master', 'Course Master', 'Subject Master', 'Test Master', and 'User Maintenance'), 'Report', 'Diploma', 'Bulk Edit', and 'Other'. On the right, there's a large 'Information' section titled 'Absent Information' with a table showing student details like ID, Name, Grade, and Status. Below it is a 'Share Information' section. At the top right, there are 'Password' and 'Log Out' buttons, and a user profile for 'Nay Myo Htun' with a notification count of 32.

12.1.1 User Maintenance Menu [Viewing the existing user accounts in system]

- ✓ Choose user roll you want to view in [User Roll] type and then click on [Search] button.

This screenshot shows the 'User Maintenance' search screen. It has fields for 'User Code', 'User ID', 'User Name', and a dropdown for 'User Roll' which is set to 'Teacher'. There are 'Search' and 'Clear' buttons. A red arrow points to the 'User Roll' dropdown with the text 'Choose User Roll (Administrator, Marketing, Teacher, Data Entry)'. The top right shows the path 'Master Management / User Maintenance' and the user 'Nay Myo Htun'. The bottom of the screen displays the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

12.1.2 User Maintenance Menu [Viewing the existing user accounts in system]

- ✓ In picture below, you can view the existing user accounts in system and click on [Detail] button of user account you want to view for more information.

The screenshot shows a software interface titled "Master Management User Maintenance". The window has a header with "Log Out" and a notification badge showing "38". The main area displays a table of user accounts with columns: Detail, User Code, User ID, User Name, User Roll, Update Date, and Updater. The "Detail" column contains links labeled "Detail" followed by a user ID. Red arrows point from the question mark icon in the top left to the "Detail" link in the first row and from the question mark icon in the top right to the "CSVOut" button. The table shows 62 records across 2 pages. The footer includes "Sort" and "SortCancel" buttons.

Detail	User Code	User ID	User Name	User Roll	Update Date	Updater
Detail 60	Teacher	Teacher	Teacher	Teacher	2016/10/25	
Detail 64	Teacher	Teacher	Teacher	Teacher	2016/12/13	
Detail 65	Teacher	Teacher	Teacher	Teacher	2016/12/13	
Detail 66	Teacher	Teacher	Teacher	Teacher	2016/12/13	
Detail 69	Teacher	Teacher	Teacher	Teacher	2016/12/16	
Detail 73	Teacher	Teacher	Teacher	Teacher	2023/09/27	Nay Myo Htun
Detail 88	Teacher	Teacher	Teacher	Teacher	2017/02/13	
Detail 90	Teacher	Teacher	Teacher	Teacher	2017/02/07	
Detail 95	PT Teacher	PT Teacher	PT Teacher	Teacher	2016/12/13	
Detail 97	Admin	Admin	Admin	Teacher	2017/07/06	
Detail 99	Admin	Admin	Admin	Teacher	2017/07/10	
Detail 101	Admin	Admin	Admin	Teacher	2018/05/10	Nay Myo Htun
Detail 102	Admin	Admin	Admin	Teacher	2017/07/15	Admin
Detail 104	Admin	Admin	Admin	Teacher	2016/12/16	

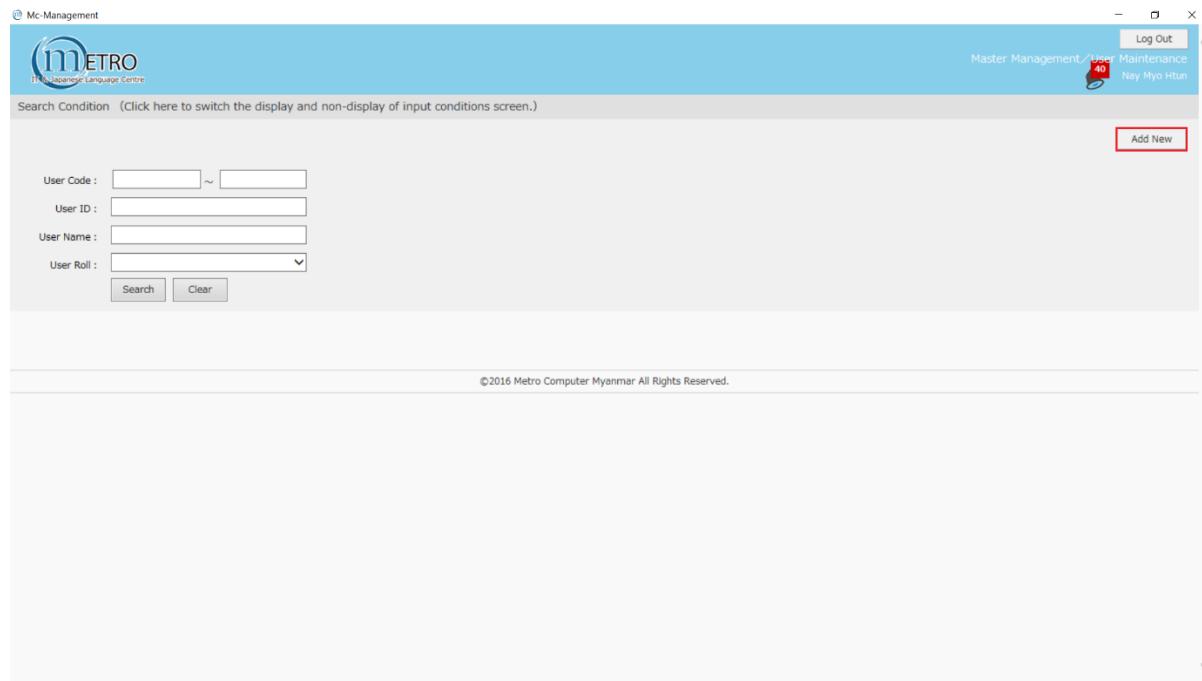
12.1.3 User Maintenance Menu [Managing the existing user account in system]

- ✓ You can change username, user roll, password and permanently deleted the existing user account as shown in picture below.

The screenshot shows a software interface titled "Master Management User Maintenance". The window has a header with "Log Out" and a notification badge showing "38". The main area displays a form for managing a user account. The form fields include: User ID (disabled), User Name (highlighted with a red arrow), User Roll (highlighted with a red arrow), Update Date (2016/10/25), and Update Date (disabled). Below the form are three buttons: Change Password, Save, and Delete. Red arrows point from the "User Name" field to "Rename User Name", from the "User Roll" dropdown to "Change User Roll (Administrator, Marketing, Teacher, Data Entry)", and from the "Delete" button to "Permanently delete the existing user account". Another red arrow points from the "Save" button to "Save the changes". A note at the bottom states "Click on [Change Password] button to change password". The footer includes "Back" and "Click here to switch the display and non-display of input conditions screen.".

12.1.4 User Maintenance Menu [Creating a new user account in system]

- ✓ Click on [Add New] button to create a new user account in system [Go to picture – 12.1.1].



12.1.5 User Maintenance Menu [Creating a new user account in system]

- ✓ Fill the required user information to create a new user account in system as shown in picture below.

This screenshot shows the 'User Maintenance' form for creating a new user account. The fields are labeled with red arrows indicating what needs to be specified:

- User ID : mthuya → Specify Unique User ID
- User Name : Min Myat Thuya → Specify User Name
- User Password : ***** → Specify User Password
- User Roll : Teacher → Specify User Roll

The 'Update Date' field shows '2024/02/15' and the 'Update Dater' field shows 'Nay Myo Htun'. At the bottom, there are 'Save' and 'Clear' buttons. Red arrows point from the 'Save' and 'Clear' buttons to their respective functions: 'Clear user information' and 'Save the changes to create a new user account'. The footer contains the copyright notice '©2016 Metro Computer Myanmar All Rights Reserved.'

