

## AI Project

Meeting started: Jan 5, 2025, 4:54:52 PM

Meeting duration: 80 minutes

Meeting participants: Agita Ferstere, Diāna Koržaviha, Natalja Krjučkova, Sergejs Kopils

### Quick summary

During this meeting, Sergejs, Agita, Natalja, and Diāna discussed the organization and completion of their project presentation, including where to store presentation parts, the project's timeline, and the technical and visual aspects of the presentation. They also addressed the need to finalize the presentation by the deadline, considered improvements for the project.

### Action items for Sergejs

- Ensure all relevant images and diagrams are included in the presentation.

### Action items for Agita

- Add personal parts to the presentation in Sergejs's file.
- Change personal skills and strengths into the presentation.
- Write recommendations and conclusions, focusing on technical improvements and project scope expansion.
- Remove the outdated diagram and replace it with the new four-step process diagram
- Ensure all relevant images and diagrams are included in the presentation.

### Action items for Natalja

- Contact the instructor to request an extension for the project submission deadline.
- Change personal skills and strengths into the presentation.
- Complete the description of the step 3 process.
- Complete the research conducted on the topic area.
- Ensure all parts of the presentation are compiled into a single file.
- Ensure all relevant images and diagrams are included in the presentation.

### Action items for Diāna

- Change personal skills and strengths into the presentation.
- Ensure all relevant images and diagrams are included in the presentation.