Assessment Task

Qualification national code and title	ICT50220 – Diploma Information Technology (Advanced Programming)
Unit/s national code/s and title/s	Innovation Project: ICTICT517 – Match ICT needs with the strategic direction of the organisation BSBCRT512 – Originate and develop concepts

Assessment type (☑):

☐ Questioning (Oral/Written)

☐ Practical Demonstration

☐ 3rd Party Report

☒ Other – Project/Portfolio (*please specify*)

Assessment Resources:

Word processor - (Microsoft Word, WordPad etc.)

Visual, design tools (if required) – (Draw.io, Photoshop etc)

Project Management Tools – (Microsoft Project, Asana, Monday etc)

Assessment Instructions:

This assessment forms the core planning, preparation and documentation of executing an effective project. Using the knowledge gained through the learning materials you will be assessed on the elements of two units of competency:

- BSBCRT512 – Originate and Develop Concepts
- ICTICT517 – Match ICT Needs with the Strategic Direction of the Organisation.

The assessment is split up into three parts (A-C). Ensure that you complete all documents and forms and supply the correct supporting evidence to allow the assessor to mark you as competent. Failure to supply all evidence may result in a Not Yet Competent result for this assessment. Feedback will be given by your assessor on your submission, resubmissions should be made as soon as possible to avoid further delays.

Submission date:

- Part C: Session 17

Completion of these tasks during class time is considered an element of the assessment process. As this assessment is a group assessment, evidence of collaboration can be gathered this way, or through additional supporting documents showing online collaboration.

Assessment Instrument:

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Group Assessment - Individual Submission

Assessment 1C – Feedback and Review

This part of the assessment serves as an evidence portfolio for aspects of solution identification, communication, and management of a client. As part of the final sign off a face to face (or online) meeting must be conducted to present the solution(s) to the client. Evidence of this must be supplied along with follow up written communication of the feedback gathered. Changes made to project action plan must be demonstrated through document version control.

Deliverables:

1. Action plan meeting documentation:
   1.1. Proof of presentation resources (if applicable, such as PPT, handouts, mock-ups)
   1.2. Agenda, Minutes etc.
   1.3. Prepared answers to questions.
2. Follow up written communication requesting feedback (or in-meeting written feedback).
3. Any adjustments to project action plan (if applicable).

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