

MATRICULATION: -Matriculation students are required to complete steps below prior to enrolling into class.

ORIENTATION

- ## ASSESSMENT

- ## ASSESSMENT CENTER

- **Be at least 15 minutes early** (your appointment will be given away if you are late), check-in at the reception area in R109.
 - **Bring a valid photo ID.**
 - No children or food/drink are permitted. Cellular phones and pagers must be turned off during Orientation and Assessment.
 - **Students must have a current application on file** with Admissions and Records before attending Orientation and Assessment.
- The following placement tests are offered during the times shown below. Please note the approximate time to complete each assessment:
- | | |
|------------------------------------|--|
| + English and Math – allow 2 hours | + Math only – allow 30 minutes |
| + English only – allow 1.5 hours | + English as a Second Language (ESL) – allow 1.5 hours |
- **ARRIVE EARLY ENOUGH TO COMPLETE YOUR ASSESSMENT BEFORE THE ASSESSMENT CENTER CLOSES.**

Revised on 8/25/2011

COUNSELING

Students must meet with a counselor as part of the matriculation process. To see a counselor, make an appointment at the Counseling Center in R109. Students may be seen on a DROP-IN basis during the registration period. Throughout the semester, the Counseling Dept. is open on Monday – Wednesday from 8 AM to 4:30 PM; Thursday from 8 AM to 7 PM and Friday from 8 AM to 12 PM.

NOTE: The Orientation and Assessment schedule is subject to change without notice. *For the most current testing schedule* or for additional information, please call the Assessment Center at (510) 436-2562 or visit our website at www.merritt.edu

Please keep the following in mind:

- Students can only take the assessment test **once per year** so please take the test seriously. The results are used to assist in placement of the appropriate level English and Math courses.
- To view sample questions online, go to www.merritt.edu and click on Student Services. From there, click the Assessment link and the information will be on the right hand side of the page.
- Take the assessment test first before seeing a Counselor for assistance with Math and English placement and with course enrollment.

These dates and times are for high school concurrent students only.

TBA