SUNI**TAFE STUDENT**

ASSESSMENT GUIDE



ICTWEB431 Create and style simple markup language documents

Student Name

Place student ID barcode sticker here

Commencement Date



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The Copyright Officer

Sunraysia Institute of TAFE

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General course enquiries should be directed to the SuniTAFE Information Centre (03) 5022 3666.

Sunraysia Institute of TAFE wishes to acknowledge the contribution from the following persons in the development of this resource.

Mike Hall

Sunraysia Institute of TAFE wishes to acknowledge the following additional information sources in the development of this resource:

[training.gov.au - ICTWEB431 - Create and style simple markup language documents](https://training.gov.au/Training/Details/ICTWEB431)



# Assessment Information

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| **Conducting the Assessment** | The assessment methods and processes are described in this Student Assessment Guide.  Information about each assessment method is discussed and the assessment agreement is completed.  The assessor is to advise students the time and date of the assessments.  All assessments must be conducted in a safe environment. |
| **Applying Reasonable Adjustments** | Reasonable adjustments to assessment methods and processes may be required to accommodate the student needs and enable them to demonstrate their competencies.  Any adjustments made to the assessment must be documented in the assessment agreement in this Student Assessment Guide. |
| **Feedback to Students** | Feedback will be provided to the student after the completion of assessment marking. |
| **Assessments and Competency** | For each assessment task you complete, the assessor will determine it as either ‘Satisfactory’ or ‘Not Satisfactory’. You will be given the opportunity to resubmit an assessment task if it is determined ‘Not Satisfactory’.  On completion of all assessment tasks, you will be issued a result of either ‘Competent’ or ‘Not Yet Competent’ for the unit. All assessment tasks must be satisfactorily completed for a unit for you to be deemed competent.  A student may appeal a “Not Yet Competent” decision by following the Student Reviews and Appeals Procedure found on the Institute’s website: [www.sunitafe.edu.au/policies-procedures-forms](http://www.sunitafe.edu.au/policies-procedures-forms) |
| **Assessment Submission** | Assessments may be submitted either in hard copy or online through [SuniCONNECT](https://suniconnect.sunitafe.edu.au/login/index.php). Ask the assessor for the preferred method.  If submitting as hard copy, sign and submit the Assessment Task/s Submission Statement with each or all assessment/s.  If submitting online, tick the Submission Statement in the Assessment Task drop box and upload all the relevant documents for assessment. |

**What you need to complete:**

The assessment tasks required for completion of the unit/s are:

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| **Assessment Task 1** | | | | | | | | | |
| Project | | | | | Due Date 28/10/2022 | | | | |
| **Assessment method/s** | | | | | | | | | |
| A Observation/ oral Questions | B  Project | C  Practical Task | D  Portfolio | E  Role play/Simulation | | F Knowledge based test | H  Written Task | I  Third Party Report | J other (specify)  \_\_\_\_\_\_\_\_\_\_\_ |
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| **Assessment Task 2** | | | | | | | | | |
| General Knowledge Written Questions | | | | | Due Date 21/10/2022 | | | | |
| **Assessment method/s** | | | | | | | | | |
| A Observation/ oral Questions | B  Project | C  Practical Task | D  Portfolio | E  Role play/Simulation | | F Knowledge based test | H  Written Task | I  Third Party Report | J other (specify)  \_\_\_\_\_\_\_\_\_\_\_ |
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You will be allowed a maximum of 3 attempt/s at each assessment task.

# Assessment Agreement

An assessment agreement is required to ensure that all students are aware of the process and purpose of an assessment and the requirements to achieve competence in this unit/s.

Document any adjustments to assessment discussed with the student.

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I declare that I have read and understood the assessment methods and assessment process and have discussed any needs with my assessor.

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| --- | --- | --- | --- |
| Student Name: |  | | |
| Student Signature: |  | Agreement Date: | / / |

# Assessment Task 1

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| **Assessment Title:** | Project |
| **Assessment Instructions:** | This assessment is a practical task to assess the student’s ability to:   * Part A: interpret design requirements for and plan the implementation of a simple static website * Part B: implement a static website using HTML and CSS * Part C: test a website for compliance with HTML, CSS and accessibility standards.   The student may opt to:   * Design and build a website based on the Case Study provided in this document and the default [ICTWEB431-Student Git repository](https://github.com/sunitafe/ICTWEB431-Student) (must be signed into GitHub to enable access) for this unit. Assessor must ensure that each student has access to this [SuniTAFE GitHub](https://github.com/sunitafe) repository. * Design and build a website for a real-world client (in consultation with instructor). * Design and build a website based on their own idea or interests (in consultation with instructor).   Where the student opts to build their own website rather than use the defaults provided, the instructor must ensure that the alternative proposal is equivalent and meets the assessment requirements.  The assessment is “open book” and will normally be conducted in class on campus at SuniTAFE.  Students must complete all tasks to a satisfactory level to receive a satisfactory result. |
| **Duration of the Assessment:** | 12 hr |
| **Resources required for this Assessment:** | |
| **Required Knowledge** | * Sequence and schedule complex activities within a specified timeframe, monitor implementation, and manage relevant communication. * Identify, interpret and use written and/or verbal information in order to identify project requirements. * Identify project outcomes through open-ended questioning, active listening, paraphrasing and summarising. * Use clear and detailed verbal language in order to convey explicit information. * Markup languages and their associated standards, advantages, and disadvantages * Standard web and CSS design principles * Application of the following to CSS:   + hypertext mark-up language (HTML)   + extensible hypertext mark-up language (XHTML)   + standards for design * Serverless web hosting methods and procedures * Hypertext transfer protocol (HTTP) and HTTP Secure (HTTPS) * Testing tools and processes and associated advantages and disadvantages * Troubleshooting processes relating to CSS and websites * Features and limitations of common web browsers * Organisational procedures to document test results |
| **Supplied by Institute/workplace** | * Computer * Internet * [ICTWEB431-Student Git repository](https://github.com/sunitafe/ICTWEB431-Student) * Text editor or IDE suitable for writing HTML/CSS * Access to a static website hosting service * At least two web browsers for testing * Word processing software |
| **Supplied by student** | If the student is off-campus or not at a workplace, they must supply the resources listed.  Access to a static website hosting can be provided by SuniTAFE. |

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| **Project**  In this project you are adopting the role of a front-end web developer who creates a simple website for a client using HTML and CSS. In this role, you could be working as an independent freelancer or as an employee of a web development agency. In either case, you have a high degree of independence and must take responsibility for all aspects of the project while working within the constraints of the Organisational Requirements (which follow the Case Study).  You may opt to:   * Design and build a website using the default project described below. * Design and build a website for a real-world client (in consultation with instructor). * Design and build a website based on your own idea or interests (in consultation with instructor).  Case Study You are required to create a small static HTML website for a small business or community organisation.  The client is open to either a **multi-page website** or a **single page website**, providing the amount of information contained is similar. Either way, the website’s main navigation bar must contain links to the following pages (multi-page website) or sections (single page website):   * Home * Products * Contact Us   The options are a website with three smaller, simpler pages or one larger, more complex page. Below is an ***example*** layout for each type of website:   |  |  | | --- | --- | | Multipage website | Single page website | | public/  |\_index.html  |\_contact.html  |\_products.html  |\_css/  |\_style.css  |\_media/ | public/  |\_index.html  |\_css/  |\_style.css  |\_media/ |   **Default Project: Massive Games**  Massive Games is a fictional indie game studio named based in Mildura. They have provided you with the default website materials found in [ICTWEB431-Student Git repository](https://github.com/sunitafe/ICTWEB431-Student). Included is:   * Web page copy (written text) * Images * A list of example game studio websites to help generate discussion and brainstorming.  Organisational Requirements  * All project files must be stored and managed in a Git repository (eg. GitHub). * The website files must be organised using a logical, industry-standard directory structure. * HTML must be fully compliant with HTML5 specification (use appropriate semantic tags). * Website styling must use a standalone CSS3 stylesheet (no inline or internal CSS). * Website must be hosted using a serverless solution (eg. an AWS S3 bucket). * Hosted website must be securely accessible (use HTTPS). * Website must be tested for the following features:   + HTTP redirection to HTTPS.   + Responsive layout across smart phone and desktop/laptop device types.   + Consistent rendering across at least two common web browsers.   + HTML compliance with [W3 Markup Validation standards](https://validator.w3.org/).   + CSS compliance with [W3 CSS Validation standards](https://jigsaw.w3.org/css-validator/).   + Compliance with the [WAVE Web Accessibility Evaluation Tool](https://wave.webaim.org/). * Test results must be documented using the Website Testing Log form provided below. * The use of digital media files (images, video, audio) must comply with license permissions including attribution etc. |

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| **Part A: PLAN** A1: Planning discussion The student must participate in an initial project planning discussion in which the Case Study is examined in order to review and identify:  ● the website design requirements specified by the client  ● the number and type of testing requirements specified by the client  ● the most appropriate version of HTML markup language and CSS to be used, based on user requirements  Website examples, ideas and discussion points can be found in the SampleWebsites.md file in the ICTWEB431-Student Git repository.  The student’s performance in this task is recorded in the Observation Checklist. A2: Planning checklist The student must create a written Planning Checklist (A4 Word document) summarising the discussion above. The Planning Checklist must include:  ● specific website requirements  ● specific testing requirements  ● proposed sequence of steps to be followed to complete project  ● timeline/milestones for project steps  When complete, the Planning Checklist must be uploaded to SuniConnect Assessment Task 1. |
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| **Task 1 Part A2: Planning Checklist** | | | | | | |
| ICTWEB431 Create and style simple markup language documents | | | | | | |
| **Student’s Name:** |  | | |  | |  |
| **Student Instructions:** | This product checklist applies to Assessment Task 1 Part A2 described above.  Checklist items will be recorded by the assessor as **S** if the task/s has been performed to a satisfactory skill level or **NS** if the task/s have NOT been performed satisfactorily.  You must achieve a satisfactory result for the whole of the task. | | | | | |
| **Description:** | This checklist covers items related to Assessment Task 1 Part A. | | | | | |
| **Items to be observed** | | |  | **Comments (Optional):** | | |
| 1: Student checklist includes specific website requirements. | | | ☐ S  ☐ NS |  | | |
| 2: Student checklist includes specific testing requirements. | | | ☐ S  ☐ NS |  | | |
| 3: Student checklist includes proposed sequence of steps to be followed to complete project. | | | ☐ S  ☐ NS |  | | |
| 4: Student checklist includes timeline/milestones for project steps. | | | ☐ S  ☐ NS |  | | |
| **Location (If required):** | | |  | **Overall Comments (Required):** | | |
| **Client Details (If required):** | | |  |
| **Date:** | | |  |
| **Assessor/s Initials:** | | |  |
| **Assessment Outcome:** | | **SATISFACTORY**  **☐** | |  | | |
| **NOT SATISFACTORY** **☐** | |  | | |
| **Resubmission:** | | Competency development strategies discussed with student? ☐ | | | | |
| Agreed due date for resubmission: / / | | | | |
| **Assessor Signature:** | |  | | | **Date:**  / / | |

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| **Part B: IMPLEMENT** B1: Website Development Following the instructions provided in the Case Study above, the student is required to create a basic static HTML website for a real or imaginary small business or community organisation.  For assessment purposes, the following items must be provided:   * Zipped archive of project Git repository uploaded to Moodle (Assessment Task 2). * Link provided to instructor for read-only access to student Git repository. Instructor to copy zipped archive to student evidence.  B2: Website Hosting Following the instructions provided in the Case Study above, the student is required upload files to a serverless web hosting platform and configure that platform to provide HTTPS access to those files.  For assessment purposes, the following items must be provided:   * Screenshot of homepage clearly showing URL uploaded to Moodle (Assessment Task 2). |
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| **Task 1 Part B: Website Checklist** | | | | | | |
| ICTWEB431 Create and style simple markup language documents | | | | | | |
| **Student’s Name:** |  | | |  | |  |
| **Student Instructions:** | This product checklist applies to Assessment Task 1 Parts B1 and B2 described above.  Checklist items will be recorded by the assessor as **S** if the task/s has been performed to a satisfactory skill level or **NS** if the task/s have NOT been performed satisfactorily.  You must achieve a satisfactory result for the whole of the task. | | | | | |
| **Description:** | This checklist covers items related to Assessment Task 1 Part B. | | | | | |
| **Items to be observed** | | |  | **Comments (Optional):** | | |
| 1: Website project is contained and managed in a Git repository. | | | ☐ S  ☐ NS |  | | |
| 2: Website consistently uses HTML5. | | | ☐ S  ☐ NS |  | | |
| 3: Website is styled using external CSS stylesheets. | | | ☐ S  ☐ NS |  | | |
| 4: Website includes all pages/sections/information required. | | | ☐ S  ☐ NS |  | | |
| 5: Website is available online (hosting has been configured using) | | | ☐ S  ☐ NS |  | | |
| 6: Website has functioning navigation system. | | | ☐ S  ☐ NS |  | | |
| 7: Website has functioning contact page. | | | ☐ S  ☐ NS |  | | |
| 8: HTML has a DOCTYPE declaration. | | | ☐ S  ☐ NS |  | | |
| 9: Webpage layout is responsive. | | | ☐ S  ☐ NS |  | | |
| **Location (If required):** | | |  | **Overall Comments (Required):** | | |
| **Client Details (If required):** | | |  |
| **Date:** | | |  |
| **Assessor/s Initials:** | | |  |
| **Assessment Outcome:** | | **SATISFACTORY**  **☐** | |  | | |
| **NOT SATISFACTORY** **☐** | |  | | |
| **Resubmission:** | | Competency development strategies discussed with student? ☐ | | | | |
| Agreed due date for resubmission: / / | | | | |
| **Assessor Signature:** | |  | | | **Date:**  / / | |

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| **Part C: REVIEW** C1: Run tests In this assessment task, the student is required to test the website created in Assessment Task 2 and to document the results and recommended corrective actions, according to the criteria set out in the Case Study.  Use the **Website Testing Log** form below to log the results of all, along with corrective actions required in each case. The student must run the following tests, and repeat the tests at least once after remedial action has been taken:   * Cross-browser compatibility – the website must present no significant differences in rendering of functionality across two different web browsers * Responsive design – the website must render acceptably in both mobile phone and laptop/desktop formats * W3 HTML Validator – eliminate all issues where possible/negotiate outcome * W3 CSS Validator – eliminate all issues * Accessibility – eliminate all issues where possible/negotiate outcome   When complete, upload the **Website Testing Log** to SuniConnect Assessment Task 3. C2: Corrective actions Student must perform corrective actions as necessary to eliminate website problems discovered during testing. The instructor may provide input into the testing and discovery of website problems, but the student must identify and perform corrective actions independently.  Continue the cycle (Part A followed by Part B) until user acceptance is achieved. For class-based students, this means until the instructor signs off on the website being satisfactorily tested and complete.  The instructor will record the successful completion of this section in the Observation Checklist. |
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# Part C: Website Testing Log

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| **Date** | **Test Type** | **Result** | **Recommended Actions** |
| 25/10/22 | W3 HTMl validator | Extra link in the nav bar | It told me that the link wasn’t closed properly in the about us tab |
| 25/10/22 | W3 HTML validator | no “!” in Doctype | Put a “!” in the doctype |
| 25/10/22 | W3 HTML validator | No semicolon after the “&copy” symbol | Put in a “semicolon” at the end of the copyright symbol |
| 25/10/22 | W3 HTML validator | Was saying the “position: bottom” isn’t a position | I removed it from the CSS and it worked |
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| **Task 1 Part C: Website validation and testing** | | | | | | |
| ICTWEB431 Create and style simple markup language documents | | | | | | |
| **Student’s Name:** |  | | |  | |  |
| **Student Instructions:** | You will be observed by an assessor completing the following task/s. During the task/s you may be asked oral questions by the assessor to confirm your understanding.  Observations will be recorded by the assessor as **S** if the task/s has been performed to a satisfactory skill level or **NS** if the task/s have NOT been performed satisfactorily.  You must achieve a satisfactory result for the whole of the task. | | | | | |
| **Description:** | This checklist covers items related to Assessment Task 1 Part C. | | | | | |
| **Tasks to be observed** | | |  | **Comments on performance and/or oral question responses (Optional):** | | |
| 1: Student conducts HTML validation test. | | | ☐ S  ☐ NS |  | | |
| 2: Student conducts CSS validation test. | | | ☐ S  ☐ NS |  | | |
| 3: Student conducts website responsiveness test. | | | ☐ S  ☐ NS |  | | |
| 4: Student conducts website rendering test across two or more web browsers. | | | ☐ S  ☐ NS |  | | |
| 5: Student explains nature of website issues encountered in testing and recommends appropriate corrective action. | | | ☐ S  ☐ NS |  | | |
| 6: Student describes CSS troubleshooting procedures using browser developer tools. | | | ☐ S  ☐ NS |  | | |
| 7: Student satisfactorily identifies and completes recommended actions in order that website passes required tests. | | | ☐ S  ☐ NS |  | | |
| 8: Student uses Website Testing Log to record tests, outcomes and recommended actions. | | | ☐ S  ☐ NS |  | | |
| 9: Student conducts website accessibility test. | | | ☐ S  ☐ NS |  | | |
| **Location (If required):** | | |  | **Overall Comments (Required):** | | |
| **Client Details (If required):** | | |  |
| **Date:** | | |  |
| **Assessor/s Initials:** | | |  |
| **Assessment Outcome:** | | **SATISFACTORY**  **☐** | |  | | |
| **NOT SATISFACTORY** **☐** | |  | | |
| **Resubmission:** | | Competency development strategies discussed with student? ☐ | | | | |
| Agreed due date for resubmission: / / | | | | |
| **Assessor Signature:** | |  | | | **Date:**  / / | |

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| **Assessment Task Submission Statement** | | | | | | |
| **Student Name:** | |  | | | **Student Id:** |  |
| **Assessment Task:** | | **1** | | | | |
| First submission | | | Subsequent submission | | | |
| **Student Declaration:**  I certify that the attached assessment is my original work. No other person’s work has been used without due acknowledgment in the text of the document.  Except where reference is made in the text, this document contains no material presented elsewhere or extracted in whole or in part from a document presented by me for another qualification at this or another Institution.  I understand the nature of plagiarism to include the reproduction of someone else’s words, ideas or findings and presenting them as my own without proper acknowledgement. Further, I understand that there are many forms of plagiarism which include direct copying or paraphrasing from someone else’s published work (either electronic or hard copy) without acknowledging the source; using facts, information and ideas from a source without acknowledgement; producing assignments (required to be independent) in collaboration with and/or using the work of other people; and assisting another person to commit an act of plagiarism.  I understand that the work submitted may be reproduced and/or communicated by the institution or a third party authorised by the institution for the purpose of detecting plagiarism.  I understand that Sunraysia Institute of TAFE is required to retain evidence of all completed student assessment items for a period of 3 years for auditing purposes, after which time evidence will be securely destroyed. | | | | | | |
| **Student Signature:** |  | | | **Date of Submission: / /** | | |

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| **Assessor Report** | **Assessor Name:** | | | |
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| **Assessment Outcome:** | | **SATISFACTORY** | | |
| **NOT SATISFACTORY** | Is resubmission required?Yes  No | |
| **Resubmission:** | | Competency development strategies discussed with student? | | |
|  | | Agreed due date for resubmission: / / | | |
| **Assessor Signature:** | |  | | **Date:**  / / |

# Assessment Task 2

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| **Assessment Title:** | General Knowledge Written Questions |
| **Assessment Instructions:** | This assessment is a written task to test the student’s general knowledge of web development tools and technologies, distinct from the specific context of the project in Assessment Task 1.  The assessment is “open book” and will normally be conducted in class on campus at SuniTAFE.  Students must complete all tasks to a satisfactory level to receive a satisfactory result. |
| **Duration of the Assessment:** | 2 hr |
| **Required Knowledge** | * Markup languages and their associated standards, advantages, and disadvantages. * Standard web and CSS design principles. * Use and features of common web browsers. * Common web hosting features. |
| **Resources required for this Assessment:** | |
| **Supplied by Institute/workplace** | * Computer * Word processing software * Internet access |
| **Supplied by student** | If the student is off-campus or not at a workplace, they must supply the resources listed. |

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| 1 | List three versions of HTML markup language and briefly describe one distinguishing feature of each. |  |
| 2 | Describe three ways in which CSS styles can be applied to elements in an HTML document (“internal” and/or “external” methods). |  |
| 3 | Describe why external CSS stylesheets are generally considered preferable to inline CSS in HTML. |  |
| 4 | Briefly describe the difference between HTTP and HTTPS. |  |
| 5 | List three common web browsers and briefly one distinguishing feature of each. |  |
| 6 | List at least three website testing tools. For each tool, describe:   * what the tool tests for * the type of feedback it provides * any potential issues to be aware of. |  |
| 7 | Describe how online website testing tools access and evaluate your HTML/CSS code. |  |
| 8 | Briefly explain the problem solved by responsive web design. |  |

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| **Assessment Task Submission Statement** | | | | | | |
| **Student Name:** | |  | | | **Student Id:** |  |
| **Assessment Task:** | | **2** | | | | |
| First submission | | | Subsequent submission | | | |
| **Student Declaration:**  I certify that the attached assessment is my original work. No other person’s work has been used without due acknowledgment in the text of the document.  Except where reference is made in the text, this document contains no material presented elsewhere or extracted in whole or in part from a document presented by me for another qualification at this or another Institution.  I understand the nature of plagiarism to include the reproduction of someone else’s words, ideas or findings and presenting them as my own without proper acknowledgement. Further, I understand that there are many forms of plagiarism which include direct copying or paraphrasing from someone else’s published work (either electronic or hard copy) without acknowledging the source; using facts, information and ideas from a source without acknowledgement; producing assignments (required to be independent) in collaboration with and/or using the work of other people; and assisting another person to commit an act of plagiarism.  I understand that the work submitted may be reproduced and/or communicated by the institution or a third party authorised by the institution for the purpose of detecting plagiarism.  I understand that Sunraysia Institute of TAFE is required to retain evidence of all completed student assessment items for a period of 3 years for auditing purposes, after which time evidence will be securely destroyed. | | | | | | |
| **Student Signature:** |  | | | **Date of Submission: / /** | | |

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| **Assessor Report** | **Assessor Name:** | | | |
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| **Assessment Outcome:** | | **SATISFACTORY** | | |
| **NOT SATISFACTORY** | Is resubmission required?Yes  No | |
| **Resubmission:** | | Competency development strategies discussed with student? | | |
|  | | Agreed due date for resubmission: / / | | |
| **Assessor Signature:** | |  | | **Date:**  / / |

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| **Assessment Summary Report** | | | | | | | | | | | | |
| The Assessment Summary Report is to be completed and signed by the assessor after the completion of all assessments. If competency is not achieved by the student in the first instance, strategies to address competency requirements should be identified and a time for reassessment arranged. | | | | | | | | | | | | |
| **Student Name:** | |  | | | | | | | | | | |
| **Student Id:** | |  | | | | | | | | | | |
| **Unit Code & Title:** | | ICTWEB431 Create and style simple markup language documents | | | | | | | | | | |
| **Course Code & Title:** | | ICT40120 Certificate IV in Information Technology | | | | | | | | | | |
| **Assessment Tasks:** | | Assessment Task 1 | | | | Satisfactory | | | | Not Satisfactory | | |
| Assessment Task 2 | | | | Satisfactory | | | | Not Satisfactory | | |
| Other if required: | | | | | | | | | | |
| **Assessor Feedback:** | |  | | | | | | | | | | |
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| **Assessment Result for this Unit of Competency:** | | **Student is deemed COMPETENT** | | | | | | | | | | |
| **Student is deemed NOT YET COMPETENT** | | | | | | | | | | |
| **Assessor Name:** | |  | | | | | | | | | | |
| **Assessor Signature:** | |  | | | | | | | **Date:**  / / | | | |
|  | | | | | | | | | | | | |
| **OFFICE USE ONLY** | | | | | | | | | | | | |
| Result entered in SMS: | | |  | | SMS end date reflects assessment date: | | | | | |  | |
| *Date received:* / / | | | | *Date marked:* / / | | | | *Date returned:* / / | | | | |
| ***Student’s post-assessment ACSF summary (Foundation Skills courses only)*** | | | | | | | | | | | | |
| ***Core Skills Level*** | ***Learning*** | | | ***Reading*** | | ***Writing*** | ***Oral Communication*** | | | | | ***Numeracy*** |
|  |  | | |  | |  |  | | | | |  |

CRICOS Provider Code: 01985A RTO Code: 4693

**Call:** 1300 478 648 **Visit:** sunitafe.edu.au

