Nathan Cooper

Sports Data Specialist
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Work Experience

World Results Apprentice/Sports Data Junior SIP/Sports Data Specialist
Press Association
2014 to Present

I started out as an apprentice at the Press Association with the company taking on 3 other apprentices at the same time. During my apprenticeship I was working towards my NCFE Level 2 NVQ in Business and Administration & my NCFE Level 2 Certificate in Principles of Business and Administration. My main job role was to gather results from different sporting events from around the world and input the data into our databases. We had to cover a number of different sports. Some of these included: Golf; Tennis; Athletics; Darts, Winter Sports, Snooker, Cycling and many others. I had to double check every single piece of data I inputted. This was standard procedure as we could receive customer queries about the results we had sent out. My other key responsibilities were to update and maintain the databases with the correct data and information, and to work with the Service Desk Team to improve and maintain the systems for acceptable use. Out of the other 3 apprentices which were taken on I was the only one to be given job.

In 2015 I had finished my apprenticeship and now had the job title of Sports Data Junior Sports Information Processor. This is mainly the same job role but I had more of a responsibility now. I to work with the utmost accuracy.

In August 2016 I was given the job title of Sports Data Specialist. In October the World Results Desk and the Football Desk had merged together and I was one of 3 people to be chosen as a Sports Data Specialist. My new job role included Football as well as World Sports. There were 12 people in my team and I enjoyed working in a team and independently. My key responsibilities were: to carry out tasks when a team leader was absent; input, update and accurately maintain the data and to monitor all data provided by 3rd party suppliers by also resolving any issues or errors. I had to have expert knowledge of at least 2 sports and good knowledge of at least 4 sports, to be IT literate and to have good problem solving and decision making skills. I would say I have gained better organisation skills, better time management skills and better decision making skills during my time at the Press Association.

Personal Qualities and Hobbies
I am a hard working person who is looking to develop my career prospects. I am a very friendly and caring person. I am a quick learner and I am always excited for new challenges. I like to think of myself as a perfectionist. I don't find it easy to complete something which isn't up to my own personal standards. I am also a very organised and tidy person. I have been using computers nearly all my life and have excellent keyboard skills. I can adapt quickly to new roles and I am always willing to

undertake any training or courses to help with a new job. I like to do a job quickly and efficiently as possible and I have found that keyboard shortcuts are very useful with that. I am always looking for new keyboard shortcuts to help with my current job.

I have been playing electric guitar for 4 years. I enjoy playing all sports but my favourite sport to play is football. In my spare time I take my dog for a walk and enjoying playing video games. I also enjoy watching TV shows whenever I have time.

Education

IT Diploma - Double Distinction
Boothferry Sixth Form - Goole
September 2011 to June 2013

BTEC ICT - C
Goole High School - Goole
September 2009 to June 2011

Skills

SQL (Less than 1 year), Windows (10+ years), Data Entry (4 years), Database Management (2 years), Web Development (2 years), Css (2 years), Javascript (1 year), HTML (2 years)

Additional Information

I am very interested in a career in ICT or Web Development. I have been using computers nearly all my life and I find it very easy to use them. I find it to be very interesting to be able to create and develop websites and I would like to use my own creativity to style and develop websites.

If I was given the opportunity I would be more than happy to attend training courses needed to develop my skills more for future use.

In my spare time I have been using Codecademy since 2017 to learn HTML, CSS and JavaScript and develop my own skills with these languages. Since my current job rarely needs to use these languages we can create our own projects to benefit our job. I have also downloaded Grasshopper onto my phone which is an application which teaches the user about different coding languages, and I use this whenever I don't have time to use my laptop.