Welcome to the Help Documentation for the PDF Analyzer program.

1. To begin, press the button labeled "Import".

2. This will open a file dialog, where you can choose which PDF you would like the program to analyze.

3. After selecting a file, you should see your selected file in a browser control on the front of the Application.

4. To save details about your file, fill out the boxes on the left side of the window, and press the button labeled "Save".

5. Now that you have saved a document, you can select that document at any time by clicking on the drop down control in the top left corner of the screen.

6. You can split one document into two separate documents by entering the page number where the first document will end into the box at the bottom of the screen.

7. To search through the documents, enter text into any of the boxes and press the button labeled "Search". This will search through all the documents imported through this application. Their IDs will be displayed in a box above the search terms.

Important!

When putting in monetary values, make sure they are in the following format: xxxxx.xx .

For example, $15,238.43 should be entered as such: 15238.43 .

And 67 cents should be entered as: .67 .