

Nathanlie Ortega

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Summary

Student at the University of North Texas (UNT) with an Associate of Applied Science in Computer Information Systems and Technology from NCTC. Proven expertise in networking, design, communication, problem-solving, and programming, developed through academic training and practical experience. Committed to fostering a collaborative and inclusive environment by leveraging analytical thinking and open-minded inquiry to identify needs and implement effective solutions.

Education

Bachelor of Applied Arts and Sciences in Computer Science

University of North Texas

Denton, TX

Currently – 109 credits completed

GPA: 3.9

Associate of Applied Science in Computer Information Technology

North Central Texas College

Corinth, TX

May 2023

GPA: 4.0

Summa Cum Laude

Skills

- Strong knowledge of Microsoft SQL Server, Microsoft Word, and Access software.
- Experience in designing databases, Digital imaging, Virtual Machines, Linux Commands, C Programming, C++ Programming, JAVA Programming, HTML Programming, and C# Programming Languages.
- Comprehensive knowledge of Adobe such as Photoshop, Illustrator, and Dreamweaver.
- Technical Documentation, Professional Communication, Project Coordination, Time Management.
- Comfortable engaging customers to deliver an elevated experience.
- Flexible availability on nights, weekends, and holidays.

Employment

User Support Specialist Internship

June 2023 – September 2023

North Central Texas College, Corinth, TX

- Provided support and analysis for various IT projects, including conducting student calls to unlock a student I.D and professional development activities.
- Trained and experienced in managing databases, creating digital images, and setting up virtual machines.
- Demonstrated expertise in Jenzabar Server for database management, alongside proficiency in Microsoft Word and Mitel Connect for documentation, communication, and data handling.
- Developed and maintained documentation of weekly activities and tracked hours effectively.
- Utilized strong problem-solving skills and attention to detail to assist with process improvements.

Appraiser Trainee (Apprenticeship)

June 2021 – August 2021

Philip's Business, Frisco, TX

- Trained in new skills such as assessment of the value of a property in specializing in commercial or residential properties.
- Responded to communications, calculated in mathematical research, and reviewed essential problem solving.
- Managed an inspections plan and collected all relevant data that could affect a property's valuation for a Project Appraisal.
- Proficient in Microsoft Office in Word and Access.