# NATHAN R. WATALAH

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February 13, 2026

Dear Hiring Manager,

I am writing to apply for the IT Internship or Junior Entry-Level position at your organization. I am currently a Junior ICT student at Grand Bassa University with comprehensive training in IT support, networking, and data analytics. My academic background combined with hands-on project experience has equipped me with practical skills that I am eager to apply in a professional environment.

Through academic coursework and self-directed projects, I have developed proficiency in SQL database management, data visualization using Tableau and Power BI, network configuration with Cisco Packet Tracer, and IT support fundamentals. My certifications from Google, Alison, and UniAthena demonstrate my commitment to continuous learning and professional development in the technology sector.

I have successfully completed several technical projects including a Retail Sales Analytics Dashboard using Tableau, Enterprise Network Configuration implementing routing and security protocols, and a personal portfolio website hosted on GitHub. These experiences have strengthened my analytical thinking, problem-solving abilities, and technical competencies.

I am particularly excited about the opportunity to contribute to your organization while continuing to grow professionally in a real-world IT environment. I am confident that my technical foundation, combined with my enthusiasm for technology and commitment to excellence, would make me a valuable addition to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your organization's success. I am available for an interview at your convenience.

Sincerely,

Nathan R. Watalah

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## PROFESSIONAL SUMMARY

Motivated ICT student and Certified IT Support Technician with hands-on experience in networking, IT support, and data analytics. Proficient in SQL database management, data visualization (Tableau, Power BI), network configuration (Cisco Packet Tracer), and Microsoft Office Suite. Strong analytical and problem-solving abilities with excellent communication skills, teamwork capabilities, and effective time management. Demonstrated ability to complete technical projects independently while maintaining strong academic performance. Seeking to leverage technical skills and certifications in an IT internship or junior-level position.

## CAREER OBJECTIVE

To obtain an internship or junior entry-level position in Information Technology where I can apply my technical knowledge in networking, IT support, and data analytics, develop hands-on professional experience, and contribute to organizational success while continuing to grow and advance in the technology field.

## EDUCATION

**Bachelor of Science in Information & Communication Technology (BSc ICT)**

Grand Bassa University, Buchanan City, Grand Bassa County, Liberia

Current Junior Student | Expected Graduation: 2028 | **Cumulative GPA: 3.28/4.0**

**Relevant Coursework:**

Database Management Systems, Introduction to Networking, Operating Systems, Computer Hardware Concepts, Introduction to Computer, Calculus I, Pre-Calculus, Math for Decision Making, General Physics

## PROFESSIONAL CERTIFICATIONS (Online Learning)

- Professional Certificate – IT Support Technician (Alison)
- Diploma in Data Analytics (Google)
- Diploma in IT Support (Alison)
- Diploma in SQL (UniAthena)

## TECHNICAL SKILLS

| | |
|---|---|
| IT Support & Troubleshooting | SQL & Database Management |
| Network Configuration & Routing | Data Visualization (Tableau, Power BI) |
| Microsoft Office Suite (Excel, Word, PowerPoint) | Version Control (Git, GitHub) |

Cisco Packet Tracer                    Windows & Linux Operating Systems

## TECHNICAL PROJECTS

**Retail Sales Analytics Dashboard – Tableau**

- Developed interactive dashboard for sales and profit analysis using Tableau
- Implemented data visualization techniques to identify revenue trends and performance metrics
- Analyzed sales data to provide actionable business insights

**Enterprise Network Configuration – Cisco Packet Tracer**

- Designed and configured enterprise network topology with routing protocols
- Implemented network security measures including VLANs and access control lists
- Tested network connectivity and troubleshot configuration issues

**Personal Portfolio Website Development**

- Created professional portfolio website showcasing technical projects and skills
- Deployed and hosted website using GitHub Pages
- Implemented responsive design for optimal viewing across devices

## ADDITIONAL INFORMATION

- **Languages:** English (Fluent)
- **Availability:** Immediate
- **Work Authorization:** Authorized to work in Liberia