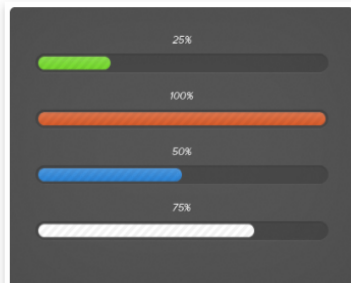# Dronfield Swimming Club – Website Usage Guide

The website we have created for admins and coaches to use operates very straightforward making it easy to use. The main features about the website are shown below:

Track Progress!

As a coach, this application gives you the ability to track your swimmers progress throughout each session, allows you to identify areas that need to be worked on, and gives you an insight across completed sessions to see how much the swimmer has improved.

Conduct a test!

When you as a coach feel your class is ready to progress in to the next group, this application provides you the feature to conduct a test, in which you can set up desired milestones for the swimmers to attempt to acheive certain thresholds and evaluate whether you feel they are ready to move to the next group!

Complete control!

This application allows the coach to be completely in control and commit changes such as removing or adding swimmers to certain groups, conduct notes about a certain swimmers performance and track attendence and achieved goals, all whilst inheriting a fast and seamless UI system.

With these features, the user will have everything that they require as a coach to be able to track their student records, level they are performing on, skills they need to work on to be able to progress on a higher level.

To be able to get full access of the usage of the website, the user will need to be logged in and I will explain how the website can be used for its full gain. We have a home page which has information about the Swimming Club and what the website offers. There are 3 other pages where the user has access to which they will be using most, 'classes', 'conduct a test' and 'manage members'. For them to access these they will have to a have a login first which can be done/made on the manage members page. Below I will show steps on how a new user can be created:

Manage members --→ Manage users --→ Create new user --→ fill out name and select either Coach or Admin account type --→ Add new

After clicking add new, it will generate an username and a temporary password which you will be able to set your own when you login for the first time.

You'll also be able to add new students and view current student and their information on the Manage members page as well as you'll be able to delete or update any student details on the system.

There is a section called archive students at the bottom of the page which will show students name that have completed their time at the club with all skills achieved. Students will be archived once they finish Level 7 which is the final level for their skills to be tested.

All pages have been designed for easy use for the users and users have access to 2 other features which are 'classes' and 'conduct a test'. On the classes the user will have details about when classes are ran showing the time, day of the week and the staff it is being run by. When clicking on the selected class, details about the class will be available such as the students that should be attending that class, allow them to update the class, complete a register for the selected class and view previous attendance of students.

When updating a class, the user will also be able to add a student, change the day of the week, time and staff.

The Conduct a test will show student records and what level they are performing on with level 1 students at the top and beneath them will be other level students. To conduct a test it is really easy and I will show steps below:

Pick a student to test --→ click 'test' --→ test students on all the test conditions --→ give them a pass or fail on specific test condition --→ submit

Once submit has been clicked, the student will only move up a level if they have passed all of the test conditions as that will be the skills tested for them to move up. Even if the student has failed only 1 test condition, it will not allow them to move up as the requirement is to pass all of them.