Guides and Tutorials

Contents

General Info

This guide shows you all the available features of the site, and how to use them.

Screenshots for both desktop and mobile are provided where they are different enough.

Intended Use

The main intended use of this site is for artists/bands to collaborate on creating songs. It provides a place to chat, upload tracks, and make comments.

The main flow of the site is as so:

- Chat generally in the text channels.
- Create songs to chat about a specific song, you'll create one of these per song you have.
- Upload a version of the song, such as the initial demo, or new version with some changes – different tracks all for the same song, housed together.
- Make comments on the tracks – comments can be placed at specific timestamps, to make it easier to show which part you're talking about.

Glossary

Group	A group is the collection of users, you will only use one group at a time and it holds everything about that group. Think of a group as "The Band"
Channel	A channel is section for purely text communication.
Song	A song is where you will house a single one of your songs, with all its versions and files and comments
Song Version/ Revision/ File	These terms can be used interchangeably, it essentially means the single version of the song in question, e.g. "Demo version 2", or "Final Mix"

Bugs and Errors

If you encounter any bugs, or visual glitches, refreshing your page can often solve this.

Account

When first visiting the site, you will be presented with the login screen, if you don't have an account you will need to register.

Register

Make sure to enter your details correctly. You are not required to provide a real email address or even real details. But you will need access to the email address if you want to be able to reset your password.

Login

If any of your details are incorrect, you will receive an error message detailing the problem. See the next steps to reset your password.

Reset Password

Enter your username and submit, if the user account exists, an email will be sent to the accounts email address containing a link to reset your password.

The email will likely go into your junk, please check there. It will come from noreply@nathansykesproject.co.uk
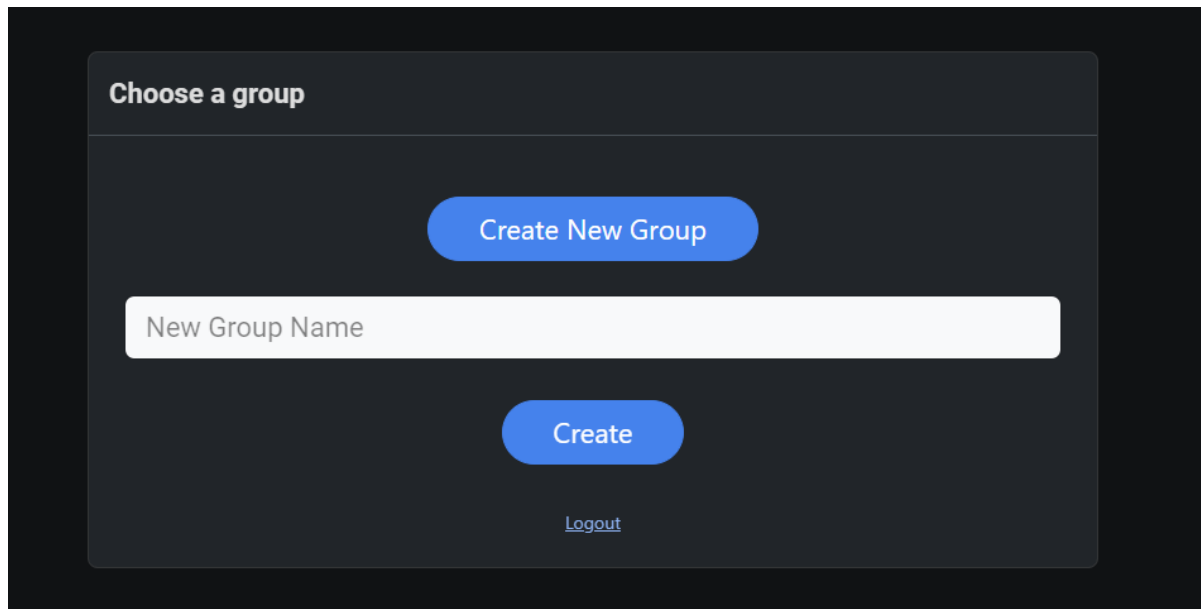

Enter your new password to reset, you will be redirected to the login page to log back in
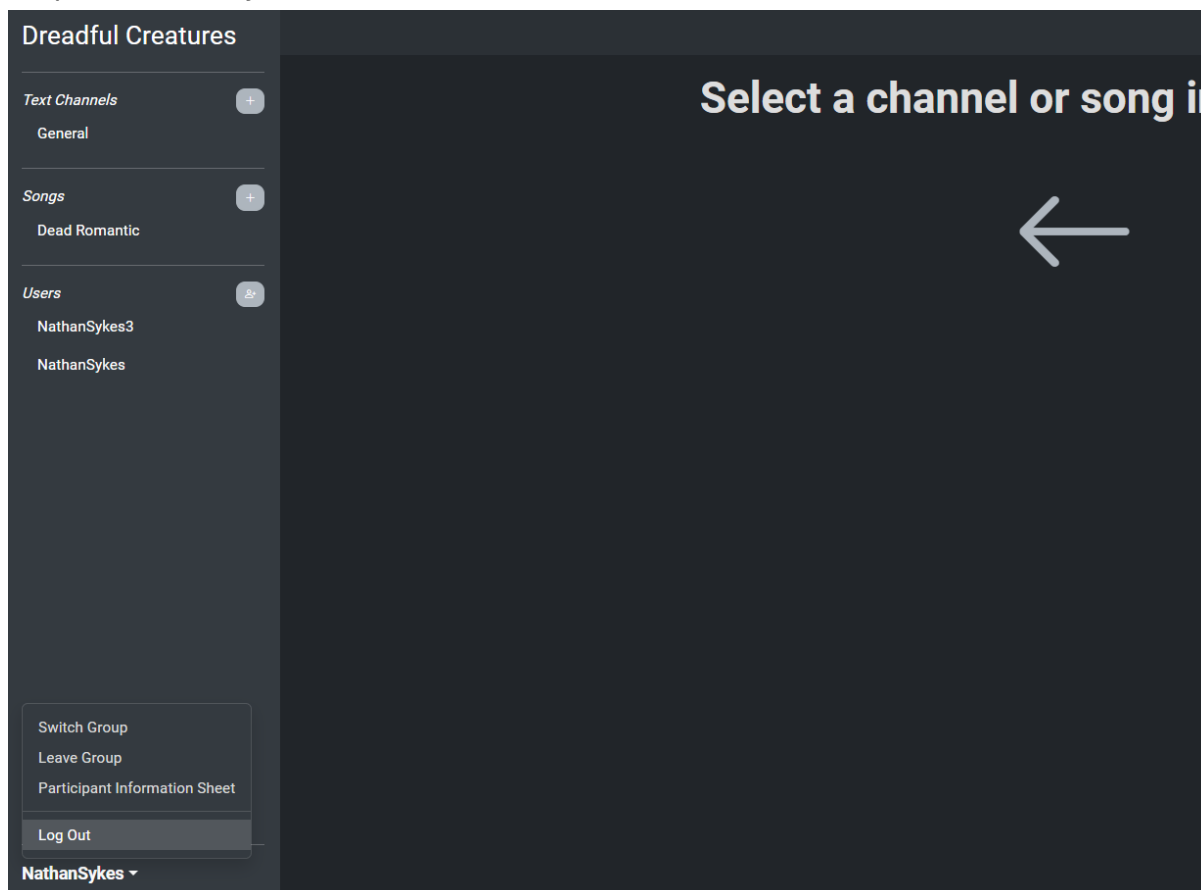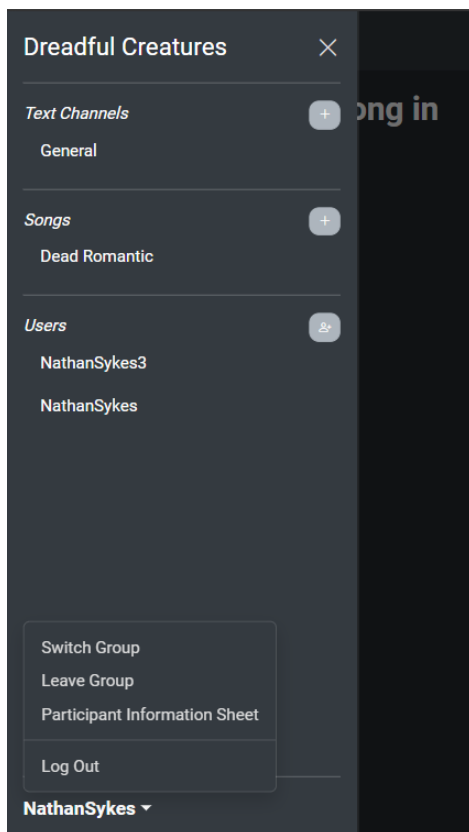
Log Out

If you are not in any groups yet, you will see the choose group page – see the groups section of this document for more info on this.

You have the option to log out on this page

Once you are in a group, the logout button can be found in the sidebar at the bottom in dropdown where your name is shown.
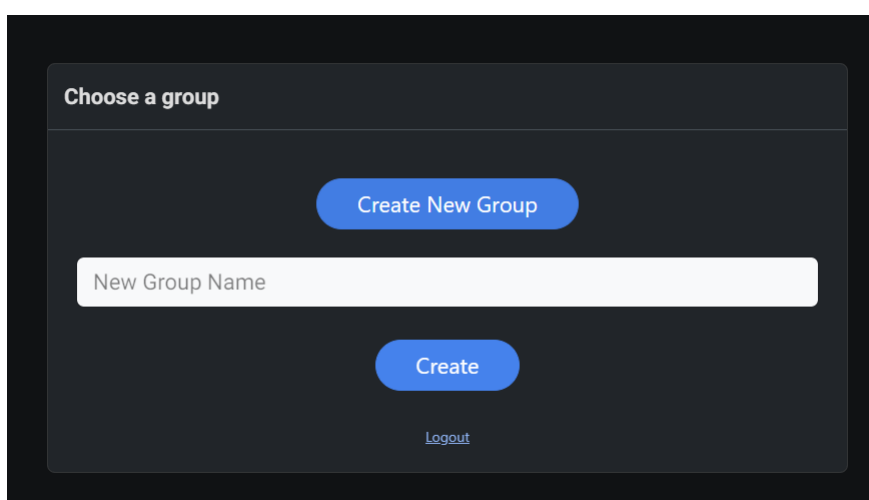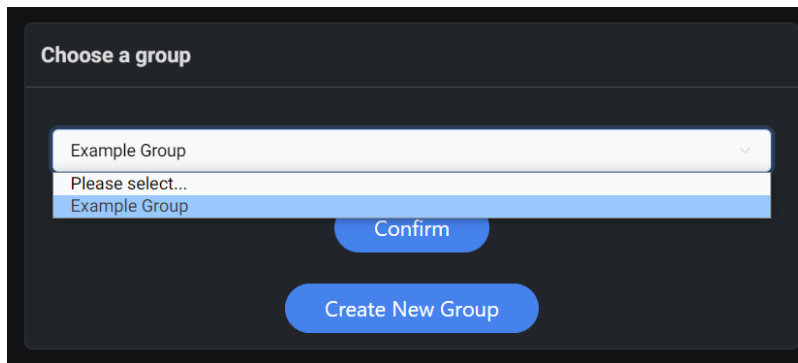
Groups

Creating a Group

When you first register, you will not be in a group. You can create your own group, or if you know someone already in a group, you can ask them to add you – see the next section for this.

To create a group, enter the name and click create.

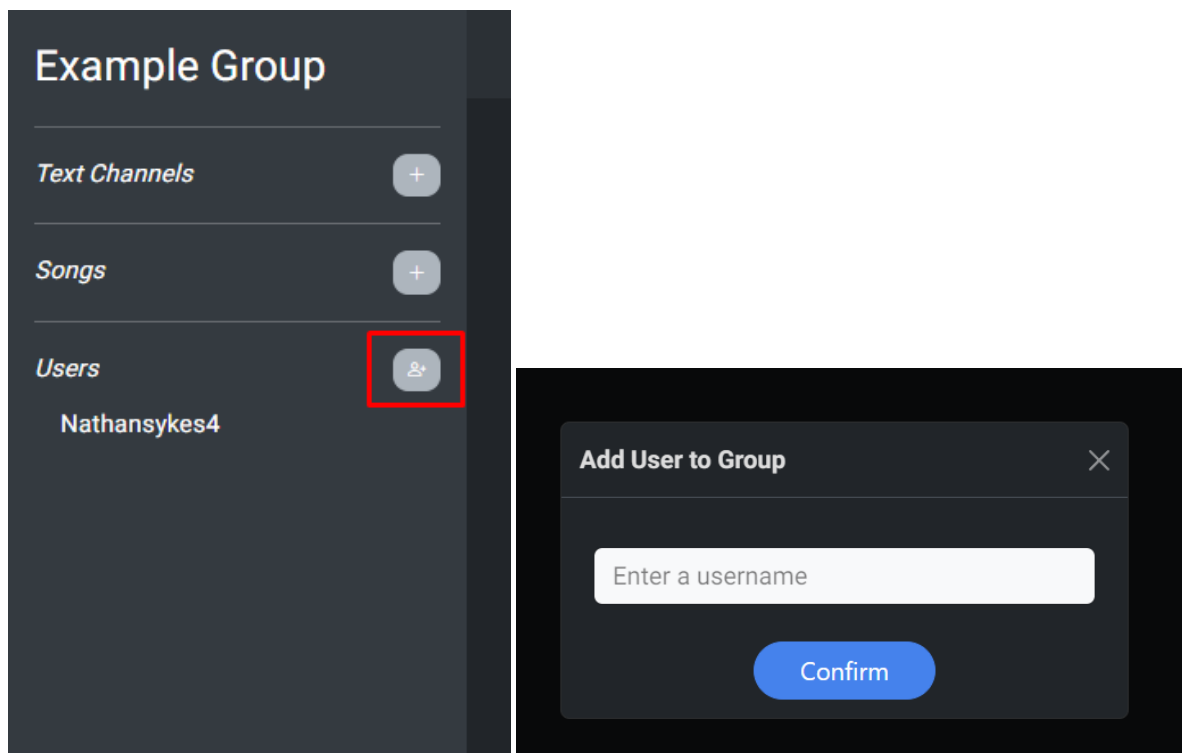Once created, select the group from the list to view it.

Once in you will see the main view – see the main view section for more info.

Joining/Adding someone to a Group

If you want to join an existing group, you will need to be added by someone already in the group.

To add someone, you will need their username. In the sidebar locate the Users section and click the button with User+ icon. This will open a popup to enter their username and add them.
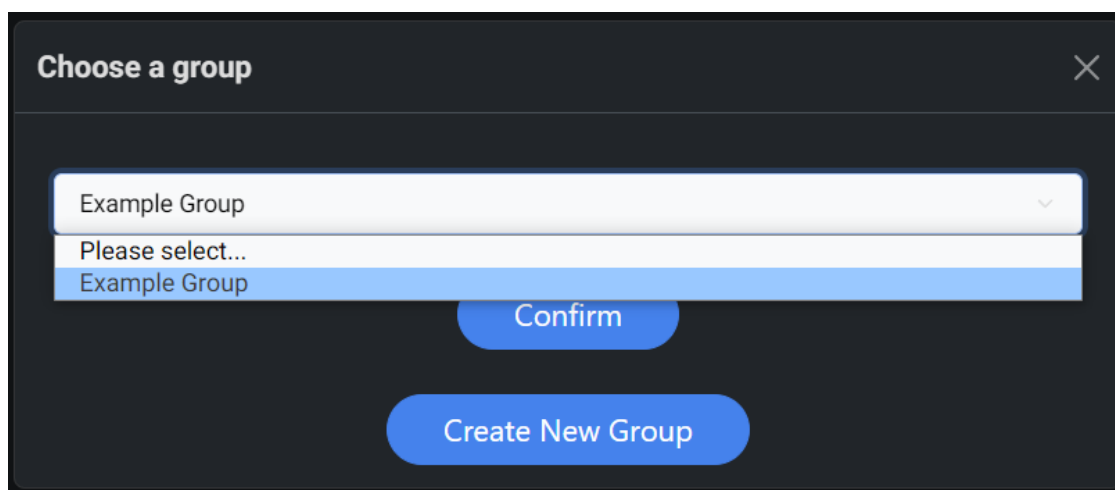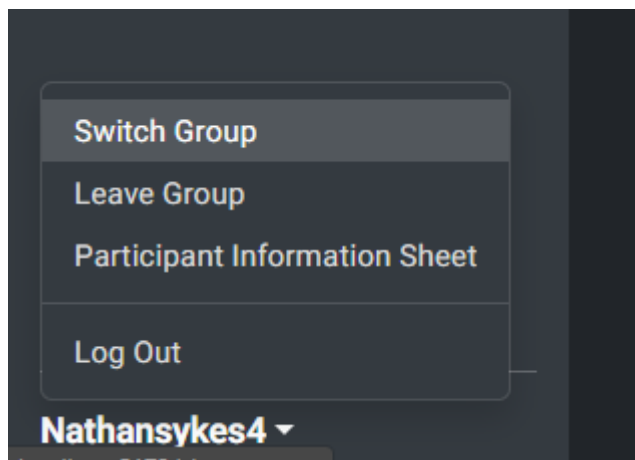

If the user is not found, or is already in the group, you will receive an error message.

Once added they will appear in the list of users.
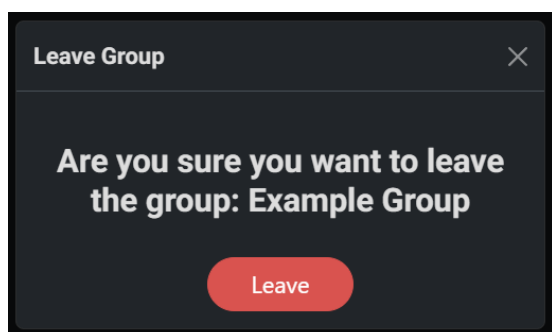
Switching Groups

To switch groups, open the account dropdown and select switch group. You will see a popup with the list of all your groups, select the one you want to view and click confirm.

Leave a Group

To leave a group, open the account dropdown and select leave group.

You will be shown a confirm page to make sure you want to leave. You will not be able to re join unless some one adds you.
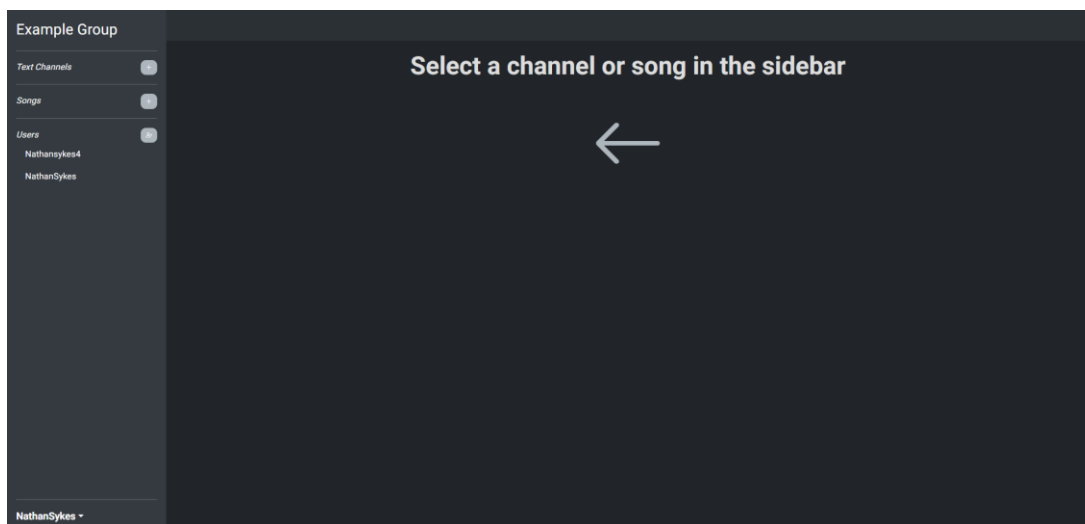

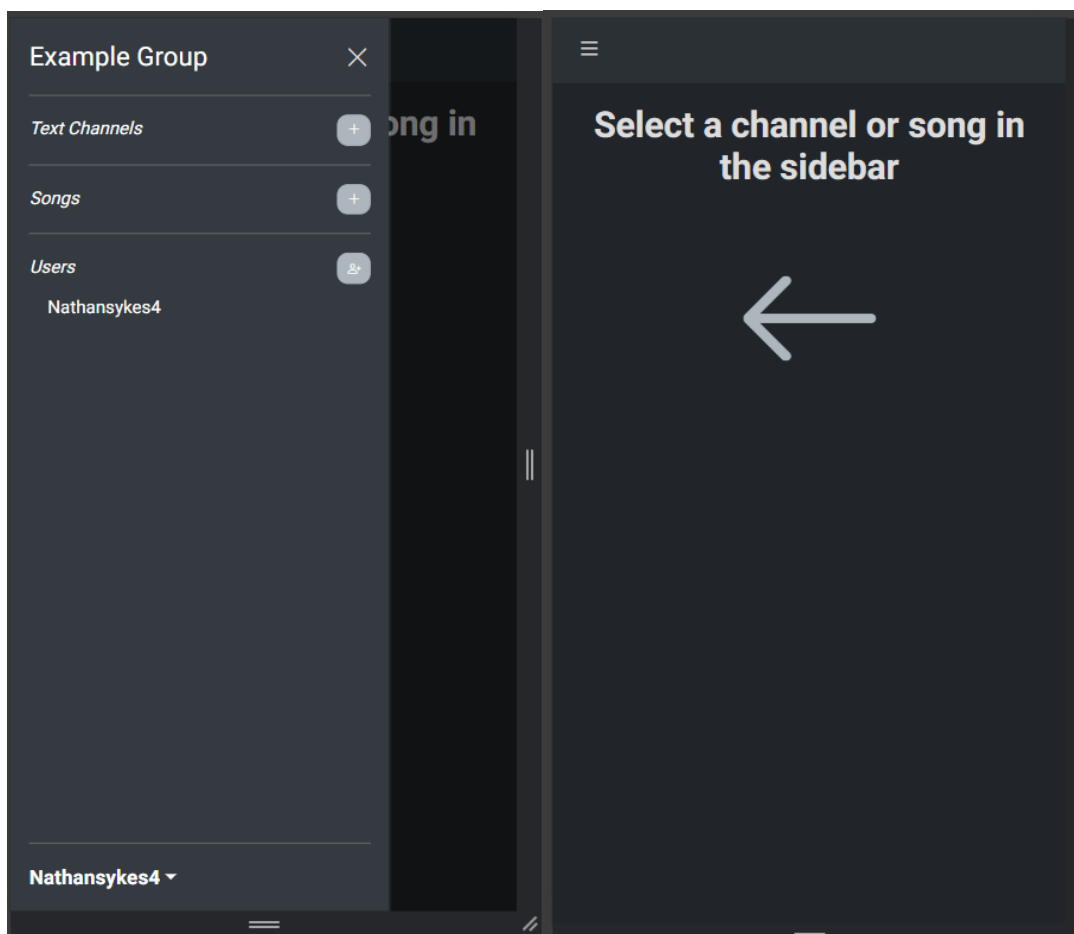If you created the group, you cannot leave it.

Main View

You will only see the main view when you are logged in and have a selected group. If you have not selected a channel or song, you will see a prompt to do so.
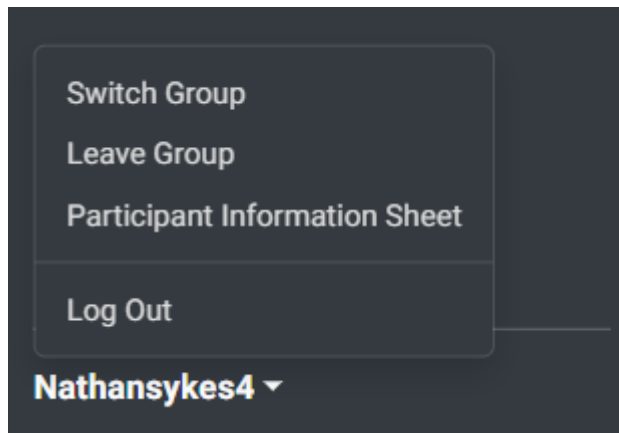
All navigation is available from the sidebar

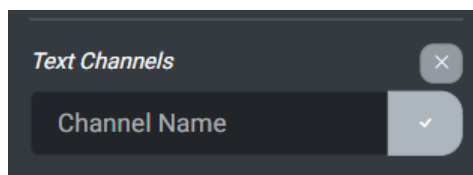In mobile the sidebar is collapsable, click the three bars to open it.

Account Dropdown

Click on your name in the sidebar to open the account dropdown. You will find various options here.
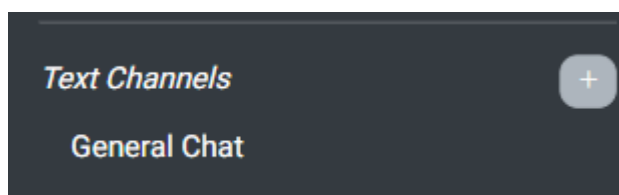

Channels

Creating a Channel

To create a channel, click the plus icon next to the channel section in the sidebar.

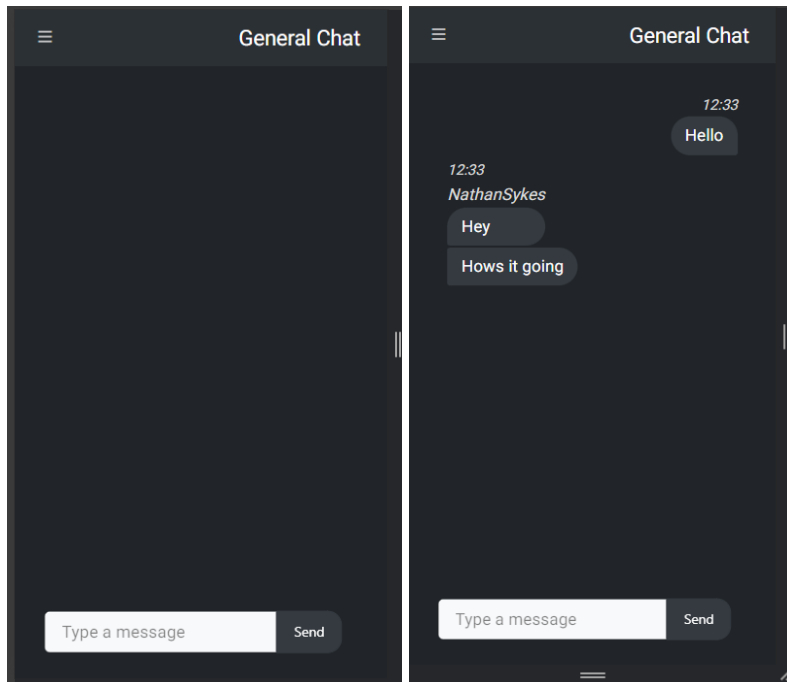This will open a text input to enter the channel name. Click the tick icon to confirm.

Opening a Channel

Click on the channel name to open it. You will see the messaging screen here.

Messaging in a channel

Messages will be shown most recent first, with other users on the left, and yours on the right. Enter a message and hit enter or click the send button to send a message.

Messages sent closely together by the same person will be grouped. Click on an individual message to show/hide the time it was sent.
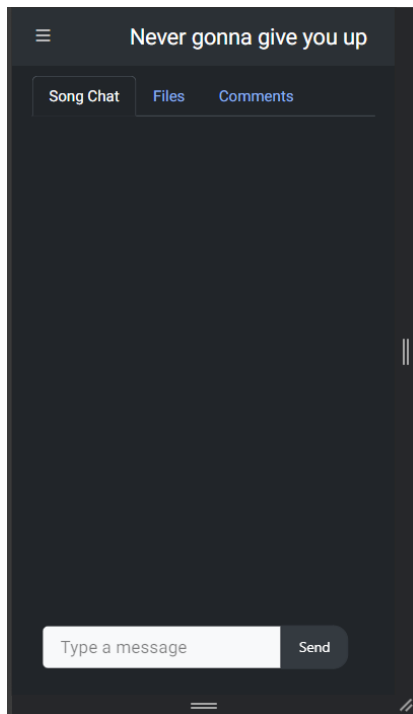

Songs

Songs are where you will hold all your files and comments on the song, you'll create only one for each song. Different versions of the song can be held in the same place – see the versions section for more info.

Creating a song

This process is the same as creating a channel. Enter the name of the song and click the tick icon.

Opening a song

This is mostly the same as opening a channel, there are more options on the song page.
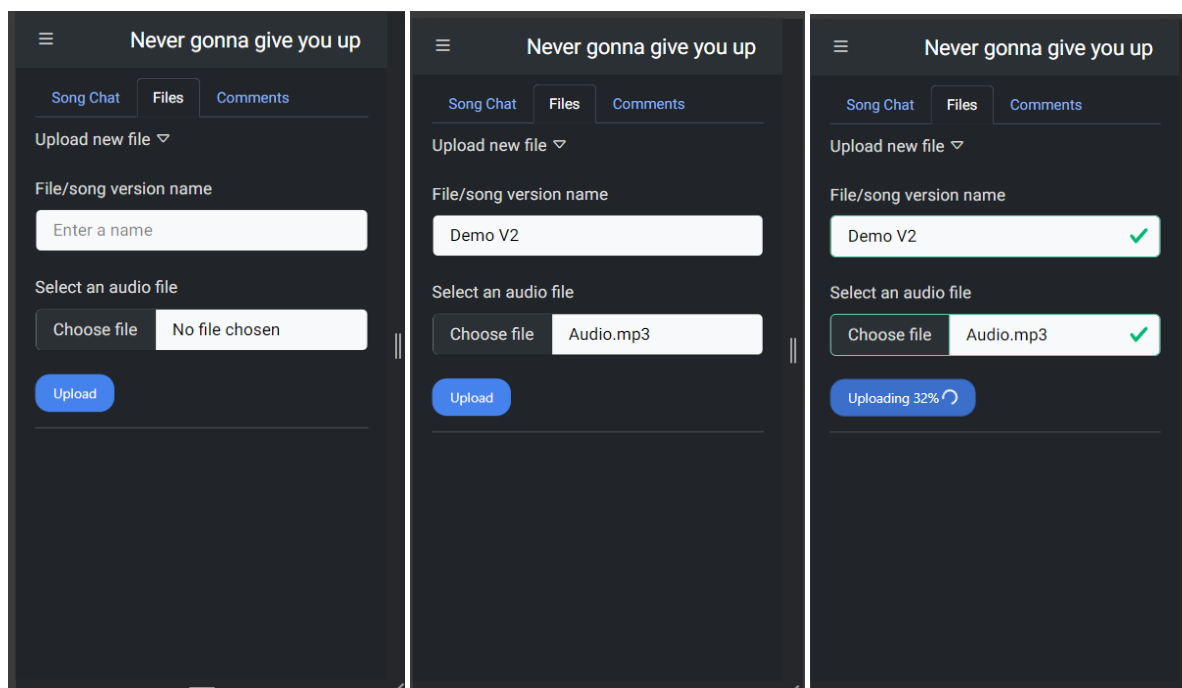
Messaging in a Song

This is the same as messaging in a channel, only messages for the general song chat will be shown here – comments can be viewed in the comment section
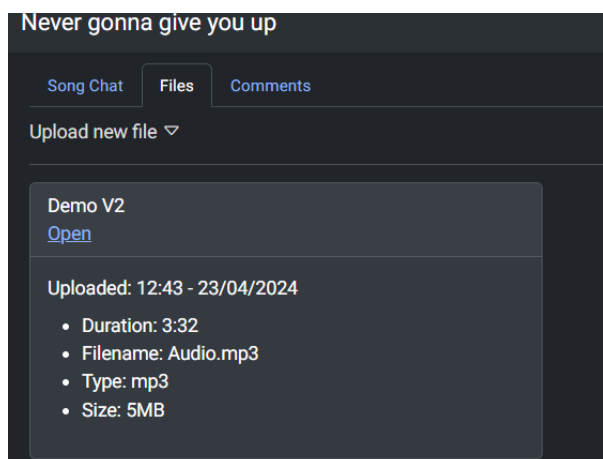
Song Versions

Creating a version

Open the files tab in the song you want to create a version for, click on Upload new file to reveal the section. Enter the name and choose the file to upload. Only mp3 and wav files are allowed.

Once you click upload the file will be sent to secure storage and saved.

Viewing Versions

In the files tab you can see all the versions/files you have uploaded, and some info about them.
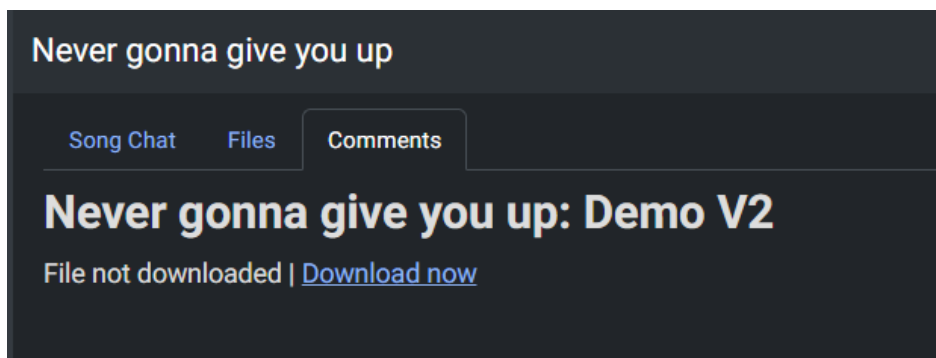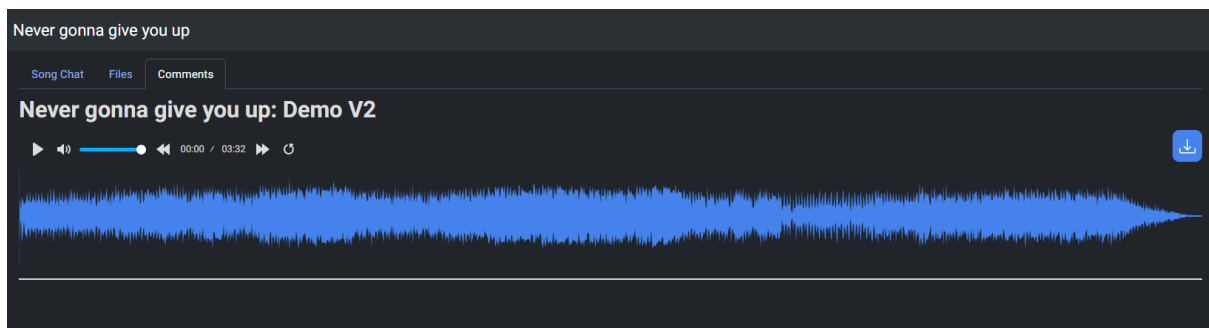
Click on "Open" to view the file and comments.

The next sections are better used in the desktop version of the site. Whilst the mobile site works just as well, the experience may be better in desktop.

The Audio Player

When you first open a version, you will need to download the file locally. The file is stored in your browser for quick access to load it.
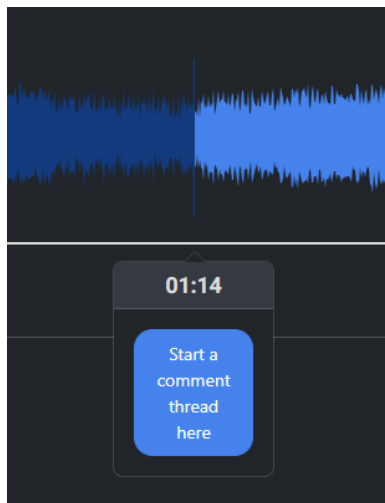

Once you click download you will see the percent complete. And once downloaded, you will see the audio player and timeline. The download button will store the file locally to your device if you want to send it elsewhere.
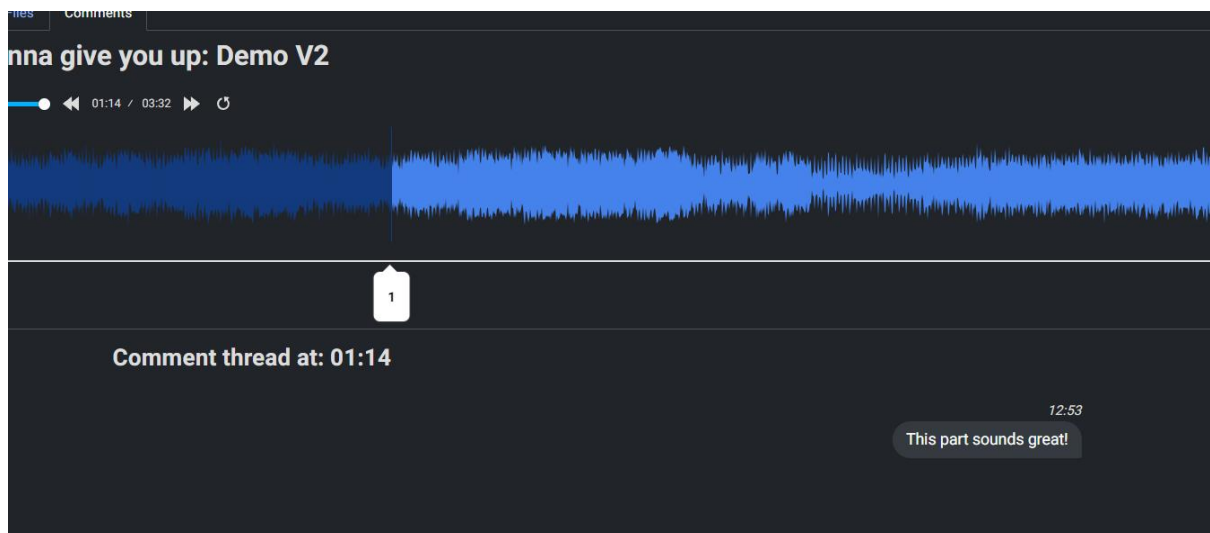
Comments

Adding Comments

On a new version, there will be no comments, click anywhere along the white line to open a popup to start adding comments at that specific time. Once open, you can click on the timeline to place your comment more accurately.

Click the button to start adding a comment thread.

Once you've added the comment, an icon will be shown on the timeline to indicate that there are comments there.

Viewing Comments

Markers will be shown on the timeline to indicate that there are comments there, and the number shows how many.

Click on a marker to view the comments, this will also seek the player to the timestamp.