

# CS 225 TEAM CONTRACT

Team Members: Bowen Xiao, Richard Przybek, Nathen Smith, Vijay Gopalakrishnan

## Communication

We will primarily be communicating on a private discord server that we have set up. Response time should be quick, and meetings will be easy to conduct via discord. We will ideally communicate to each other when we face issues/bugs and whenever progress is made.

## Team Meetings

We will meet twice a week around the evening; we will be using a discord call to meet and we will write up a summary of key discussion points.

## Assistance

We will be using discord for contacting teammates as well, expected response time will be around 2 hours for group questions and one day for questions for individuals.

## Respect

We will ask each other for their opinions so everyone has an equal opportunity to share.

## Collaboration

We plan on evenly distributing the workload and will find a way to split up the algorithms once we have a solid understanding of them. We hope to assign individual work/divide the work after our first formal meeting when we better understand the complexity of each algorithm we plan to use on our data sets.

## Work Distribution

We will try out splitting to teams of two and have one person in each subteam work on code while the other person assists, swapping roles every so often. If a subteam finishes part of their task early, they will help the other subteam.

## Time Commitment

We estimate that each group member will commit 10 hours per week. Realistically this time may vary depending on progress. If time conflicts occur we will redistribute work according to who has the most time available at the moment.

## Conflict Resolution

We will weigh the pros and cons and make sure everyone chips in to help decide upon a disagreement. In the case of a team member not putting in the expected amount of effort, we will kindly remind them to put more time into the project.