INTERDISCIPLINARY PROJECT - IHC / IMP / INI

TOOLS FOR SCIENTIFIC RESEARCH

Group: **The Four**

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Name of the tool: Evernote

Available on: https://www.evernote.com/Login.action?targetUrl=%2FHome.action (Browser)

https://evernote.com/intl/pt-br/download/ (PC / MacOS)

https://itunes.apple.com/app/evernote/id281796108?mt=8&ct=web-download-page (IOS)

https://play.google.com/store/apps/details?id=com.evernote&utm_source=web-download-page&utm_medium=web-link (Android)

Application: Notes, Save References or Ideas, Information Management.

Field: Productivity, Organization

Brief description of the tool:

Evernote is a software that aims to increase productivity by managing information and ideas, thus replacing post-its, notebooks, and other means of control in a practical and efficient way, since it has features not found in hand controls and in some cases are not present in other software. To meet all types of users, Evernote has four different versions, which are:

- **Basic**: Free version of the application. It allows the user to upload up to 60MB per month. Features presents: direct picture upload from the camera smartphone or webcam; Recording notes by voice, text or digital writing; The user can organize their notes with tags; Upload images direct; Create reminders; Creating lists; Search within your notes; Encryption of your notes; Synchronization between apps for all devices you have Evernote; Send notes by email, Facebook, Twitter and LinkedIn; Can be used in any device;
- **Plus**: Paid version. It has all the features of the Basic version, bringing the following advantages: Show notes offline; upload limit of 1GB per month; password lock in mobile applications; Save emails in Evernote.
- **Premium**: Paid version. It has all the features of the Basic and Plus versions, bringing the following benefits: unlimited upload; Direct slide creation of your notes with just one click; Scan business cards; Annotate PDFs attached; Research papers in texts in Office Docs, PDFs and various attachments; History of notes, where you can access previous versions of the notes; of 60mb upload increase to 10gb per month; See content related to your notes; Priority support.

- **Business**: Paid version. It has all the features of the versions Basic, Plus and Premium, bringing the following benefits: information sharing with security and flexibility; collaboration center for the team; Data protected by cryptography TSL / SSL industry standard; Data priority; Corporate Support; administrative control;

This application, which works as a database of notes, is commonly used to catalog and organize information given that it doesn't accepts only text format, but also various media resources such as photos, audios, videos and other, also it supports reminders and allows the user to save pages to read later online.

One of its advantages is the portability, since it can be used in major operating systems found on the market, such as Windows, Mac, Linux, Android, iOS and Windows Phone. It is noteworthy that the backup of all the annotations are saved in the cloud, so even if you lose your device, you can retrieve notes just login and synchronizing data.

However, the feature that really stands out in this application is the search engine, which, although it seems simple, allows a note to be found from its creation date, type of media it contains and the geographical location where they were created. In addition, it also allowed the user to record the search terms that it may come to be used again.

Some of the search operators available are:

- **intitle**: Searches for the note title
- **notebook**: Searches for notes stored in the specified notebook
- **any**: Searches for notes that match any search terms listed. Without this operator, Evernote search will return only those notes that match all of the specified search terms.
- **tag**: Searches for notes tagged with the specified tag.
- **-tag**: Searches for notes not tagged with the specified tag.
- **created**: Searches for notes created on or after the specified date. Note that the specified date must be formatted like this: YYYYMMDD (where YYYY is the year with 4 digits, MM is the month with 2 digits and DD is the day with 2 digits), or as a date relative to the current date (eg , day-1 to represent yesterday, week-2 to represent two weeks ago etc.)
- **updated**: Searches for notes updated on or after the specified date. If a note has not been updated since the date it was created, the 'updated' date will be the same as the date "created".
- **Resource**: Searches for notes that contain specific types of media (audio, images, etc.).
- **latitude**, **longitude**, **altitude**: Searches for notes that were created on or near the specified coordinates.
- **source**: Searches for notes in the application or in other source used to create them (eg 'mail.smtp' for notes added by e-mail, 'web.clip' for notes added using a web clipper etc.).
- **all**: Searches for notes that contain one or more check boxes.
- **encryption**: Searches for notes that include text that has been encrypted with Evernote encryption system.

Another difference found in Evernote is your AppCenter which are found complementary applications for the most diverse activities, and these are separated by platform or collections such as Evernote at Work, Productivity, among others.

Based on the presented features, you can see that the tool may be the key element of organization making the production of projects and researches less stressful and complex, since it allows the user to accumulate all his data and information in only one environment , making it easier to find content, not only because he knows in what place the notes had been made, but also because of the practicality to recover the notes.

How to use

Now that you had discovery this new application, you need to know what you have to do to start to use it. This tutorial is going to be made in two versions, desktop and mobile.
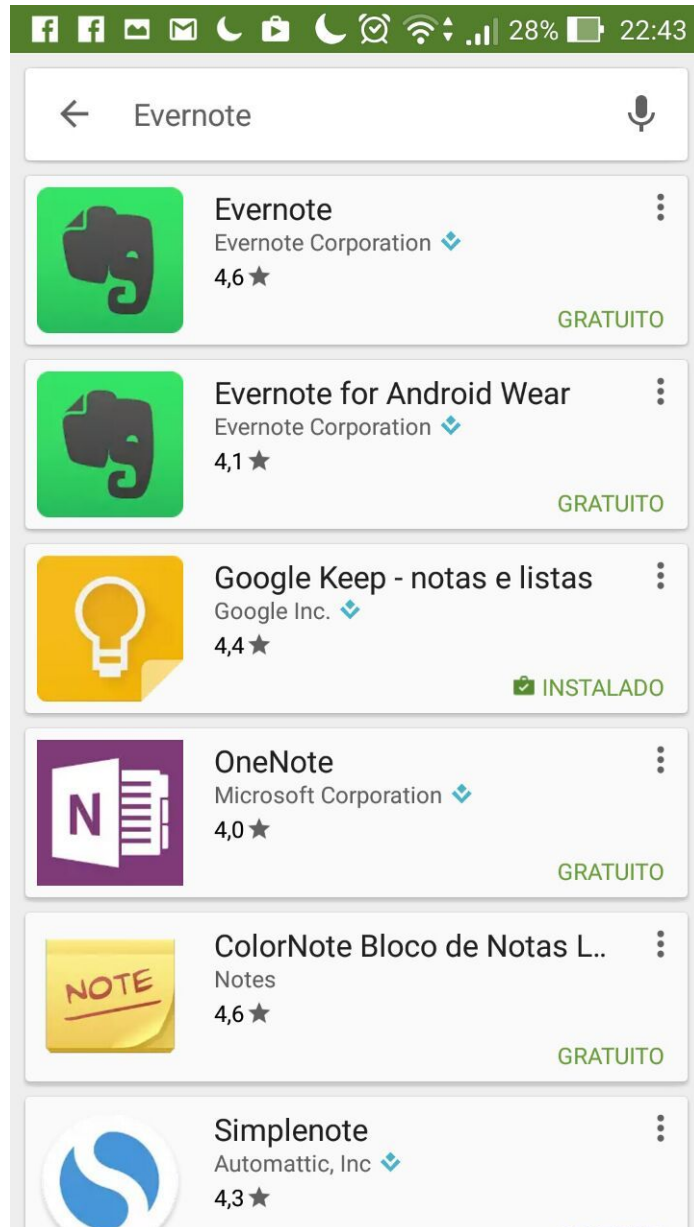
Mobile installation

1. Access the app center of your smartphone (if you use Android, you should access Play Store, if you use iOS, App Store and if you use Windows Phone, Store)
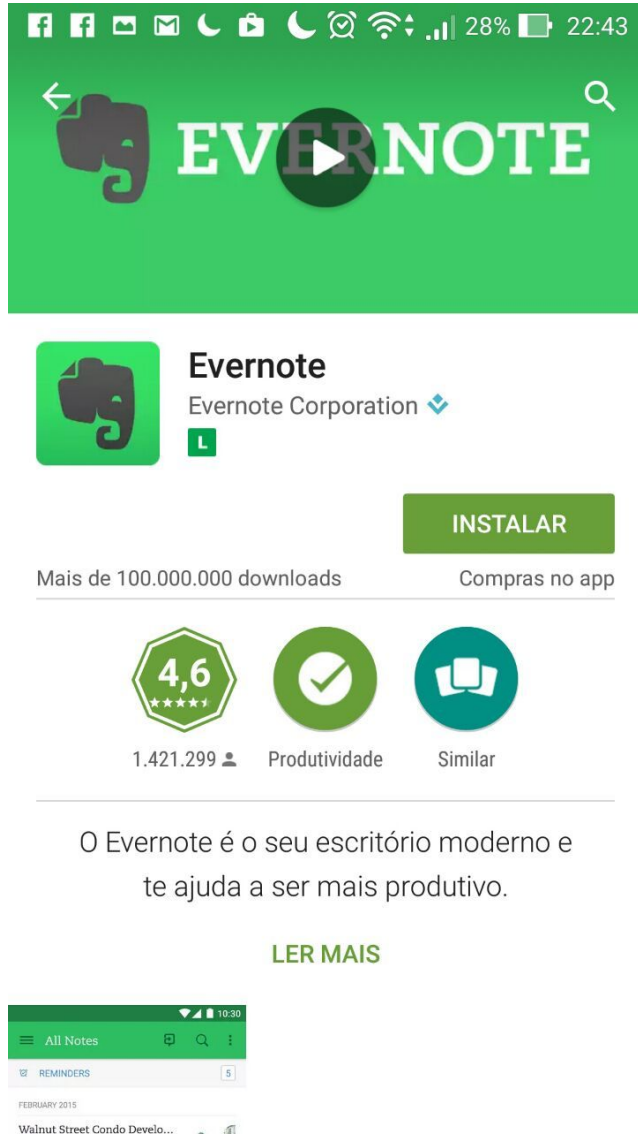

2. Type "Evernote" in the search

3. Select the application

4. Click in "Install"

5. Wait until the process finish

6. Click the icon

Desktop installation

1. Access the website: https://evernote.com/
2. Click in the menu icon at the top right corner
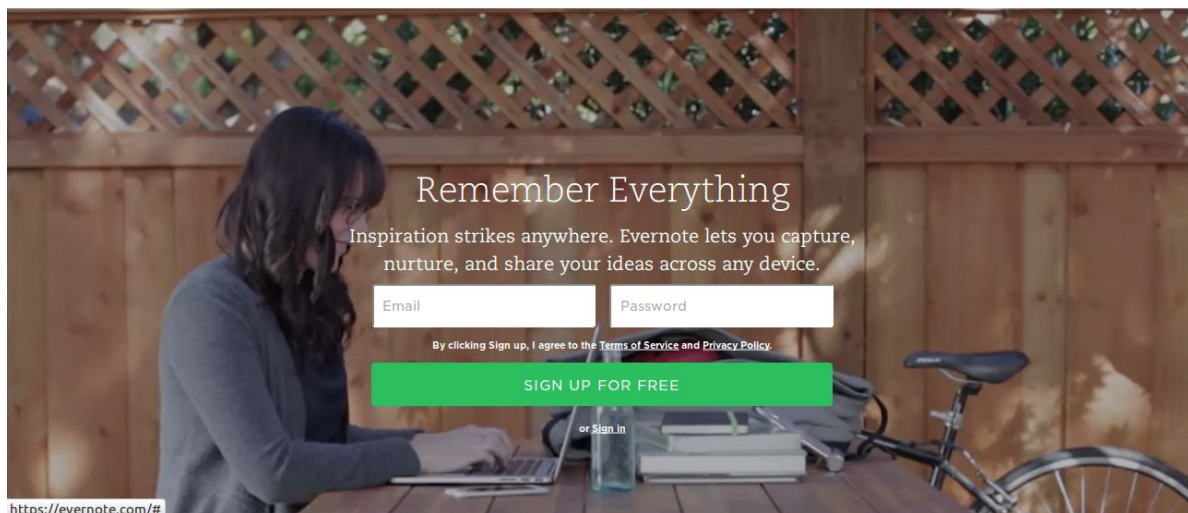
3. Select the option "Download Evernote"
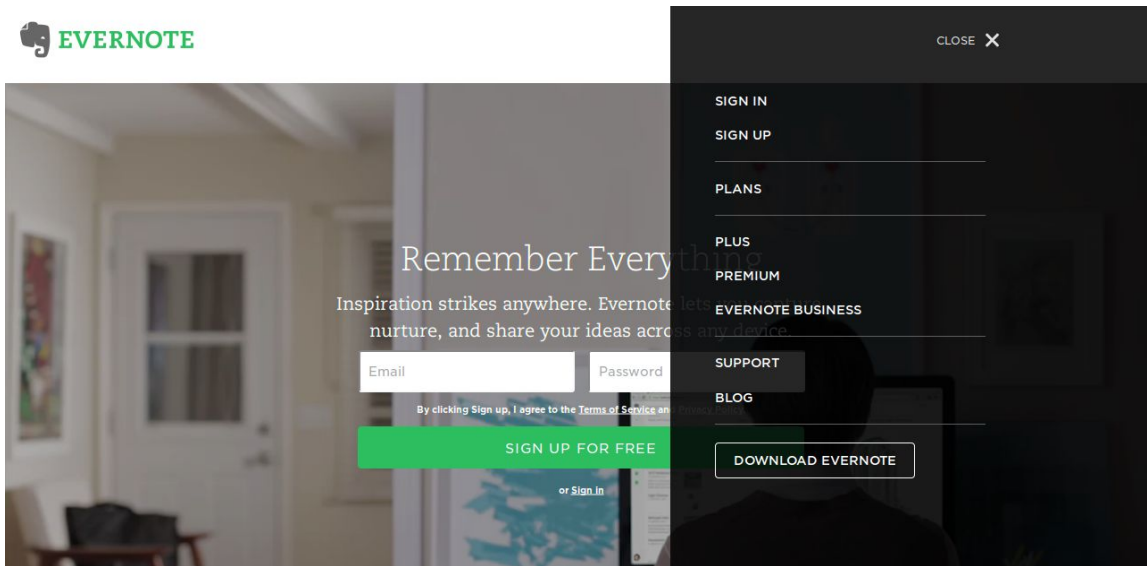
4. Choose your platform and download it
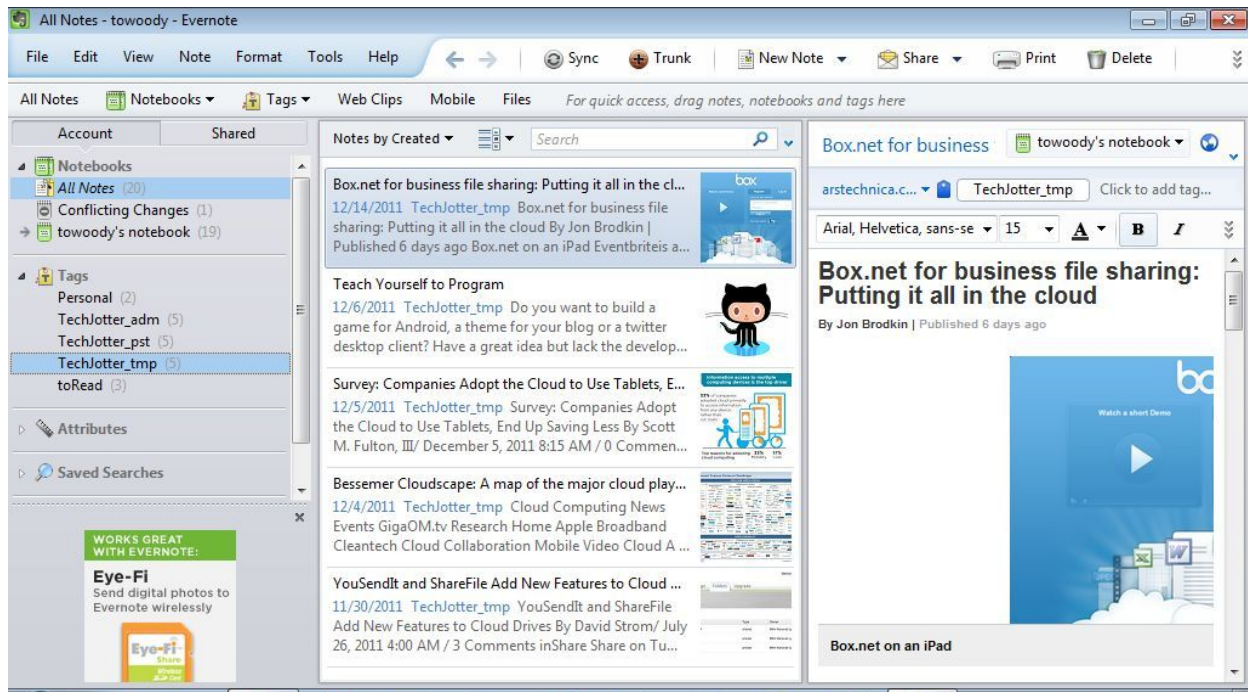
Creating a note

1. Click in the plus sign at the bottom right corner of de screen
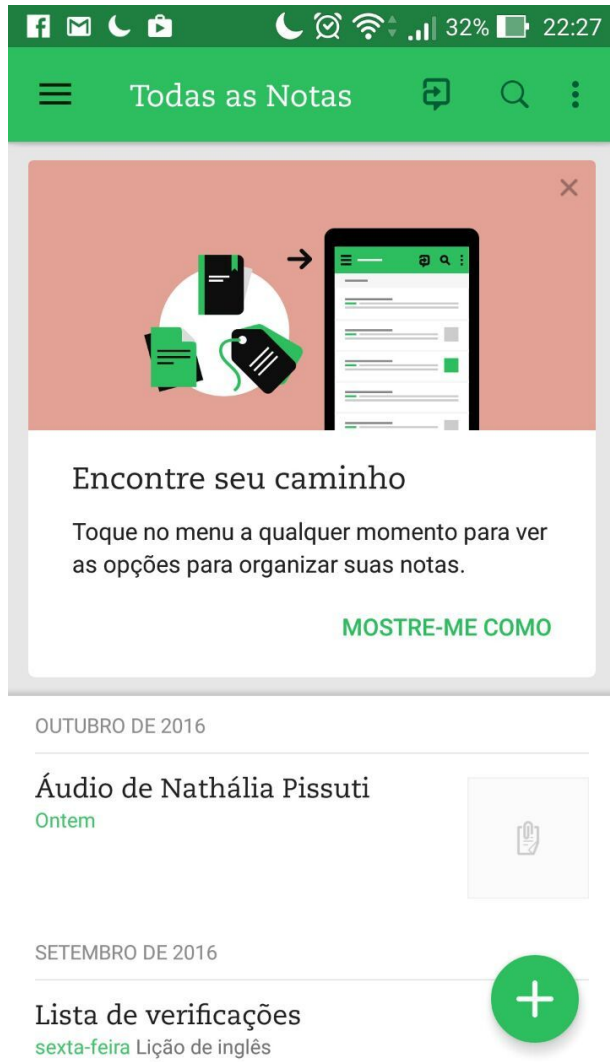
2. Choose the type of note that you want to create (In this tutorial we are going to create a text note)
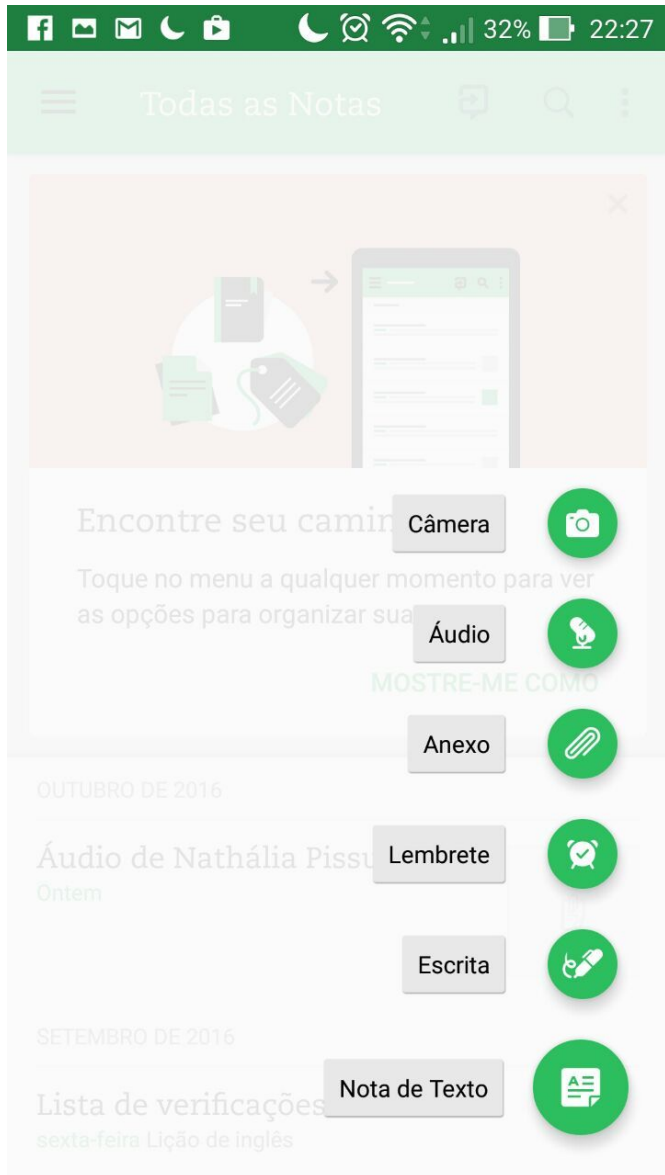
3. Fill the title and the note fields, choose the notebook where you want to store it and click in the check sign in the top left corner to finish

Title

PRIMEIRO CADERNO

Text

B   I   U   Ŧ   A

4. The note will appears in the list

Website Tree

- Home
- Apresentation
- How to use
  - Installation(PC and mobile)
  - Scan document
  - Creating a notebook
  - Creating a note
    - Text note
    - Camera
    - Attachment
    - Audio
    - Reminder
    - Writing
  - Chat
- Downloads
- Useful Links
- About

- Contact

Video Script

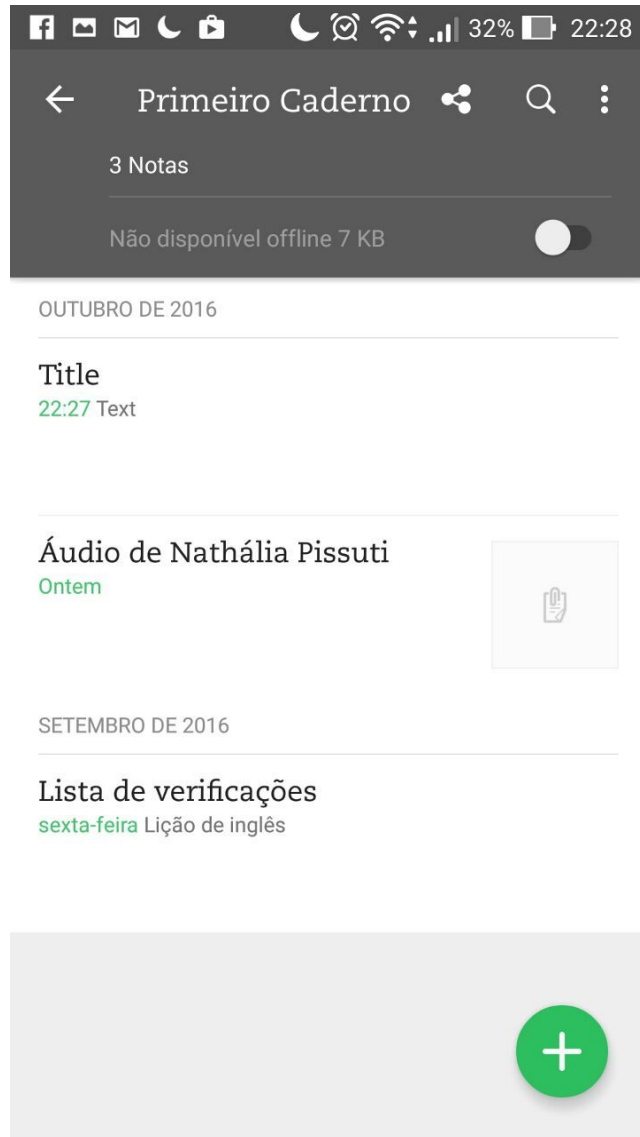The idea is to make two videos, one for the "Homepage" of the website, which will explain "What is Evernote?" and how it can help the researcher, as well as its main features. And other video, in the "About Us" section, with briefly approaching the purposes of the website and the interdisciplinary project.

Script - Homepage Video:

1. What is Evernote?

   Evernote is a productivity software by managing information and ideas in a practical and efficient way.

2. Principals Evernote's functions

   Text Notes, Audio Notes, Save Links

3. How this tool can help the Researcher?

   Help to make ~fichamentos~ and organization of consulted references, audio notes of scientific lectures, save website for future consult among others things.

Script - About Us Video:

1. What is this project?

   It is made by Nathália, Cauê, Laionel and Matheus, students of TSI course at IFSP through three disciplines. The project is administered by Prof. Dr. Rosana Ferrareto L.R. and by Prof. Me. Gustavo A. Prieto.

2. Goals of this interdisciplinary project

   The project aims to instruct a researcher for the facilitation of their research, taking advantage of Evernote features.

The videos will be made with the combination of screenshot and text reading (electronic or natural reading, we have not decided yet).

Tutorial: (X) YES   ( ) NO   (X) Portuguese   (X) English

Available on: https://help.evernote.com/hc/en-us/categories/10681-Tips-Tutorials (English US)

https://help.evernote.com/hc/pt-br/categories/10681-Dicas-Tutoriais (Brazilian Portuguese)

https://help.evernote.com/hc/pt-br/articles/208313828-Como-usar-a-sintaxe-de-pesquisa-avan%C3%A7ada-do-Evernote

https://canaltech.com.br/o-que-e/software/o-que-e-e-para-que-serve-o-evernote-conheca-este-poderoso-app-de-anotacoes/

http://vamaislonge.com.br/evernote/

https://blog.evernote.com/ptbr/2015/10/12/11-dicas-de-pesquisa-evernote-para-aumentar-produtividade/

Support: https://help.evernote.com/hc/en-us (English - US)

https://help.evernote.com/hc/pt-br (Brazilian Portuguese)