



656 Messages

Do not transfer

2027

2057

Project X

Annotation kfhkx lfkdhflkx



1



Correspondents

Kathleen M. ... (556)

Jill. Bratina (159)

Nina Oviedo (157)

Brandi Langford (148)

Pamella Dana (115)

More

Transfer

Received (517)

Sent (141)

Restriction Labels

doc (49)

xls (8)

pdf (7)

jpg (7)

ppt (5)

General Labels

Received (517)

Sent (141)

Annotations

doc (49)

xls (8)

pdf (7)

jpg (7)

ppt (5)

More

Date: January 31, 2003 4:44pm

From: Jeb Bush <jeb@bush-brogan-2002>

To: "Topnote@aol.com" <topnote@aol.com>

Bcc: "Charla Sasser (E-mail)" <charla.sasser@myflorida.com>,

"Hampton, Betty (EOG) (E-mail)" <hamptob@eog.state.fl.us>, "Kathleen Shanahan (E-mail 2)" <shanahk@eog.state.fl.us>,"

"Langford, Brandi (EOG) (E-mail)" <langfob@eog.state.fl.us>, "Wainwright, Tara (EOG) (E-mail)" <wainwrt@eog.state.fl.us>

Subject: **RE: Message from Randy Johnson re: Mtg with Rep. Duncan Hunter**

ID: ea7d49495442601135d520746a1c5da3da39ae738c5235df7d20941b90785f6b (Link)

the schedulers will be in touch.

Jeb Bush

Please note: Florida has a very broad public records law. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

----- Original Message -----

From: Topnote@aol.com [mailto:Topnote@aol.com]

Details of collection bar are up in the air.

Label as	
Filter	
-	
Undefined	<input type="checkbox"/> x
2027	<input type="checkbox"/>
2042	
Death of Creator	<input type="checkbox"/>
Do not transfer	<input type="checkbox"/>
-	
Review with supervisor	<input type="checkbox"/>
Relates to Project X	<input type="checkbox"/>
Reviewed	<input type="checkbox"/>
Unselect all	

Applying label to 646 messages



A screenshot of a software interface showing a dropdown menu for selecting a label. The menu is titled "Select a label" and contains the following options: Undefined, 2027, 2042, Death of Creator, Do not transfer, -, Review with supervisor, Relates to Project X, and Reviewed. The option "2042" is highlighted.

Select a label ▼

- Undefined
- 2027
- 2042
- Death of Creator
- Do not transfer
-
- Review with supervisor
- Relates to Project X
- Reviewed

This info will
appear once
a label is
selected

The label 2042 is currently set for 539 messages and unset for 107 messages.


Set for All

Unset for All

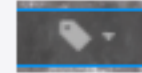
Application of label is successful.

Actions

☐ More than one restriction label

Annotation 

Labels



Select a label



Undefined

☐ x

2027

☐

2042

Death of Creator

☐

Do not transfer

☐

-

☐

Review with supervisor

☐

Relates to Project X

☐

Reviewed



Jeb Bush - Email Series

Labels

Show messages with more than one restriction

Manage labels

Show 10 entries

Search:

Label type	Label	Incoming messages	Outgoing messages	Total
Restricted	2042	1242	542	1837
General	Death of XYZ	1242	542	1837
Restricted	75 years from message	1242	542	1837

Showing 1 to 1 of 1 entries

[Previous](#) [Next](#)

Annotations

Show 10 entries

Search:

Label type	Label	Incoming messages	Outgoing messages	Total
Restricted	2042	1242	542	1837
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Showing 1 to 1 of 1 entries

[Previous](#) [Next](#)

Applying annotation to 646 messages

Annotations of this type are set 400 messages and unset for 246 of these messages.

Chapter 2

Current annotations:

Donor note: I remember writing this message. [timestamp](#)

Institutional note: This message corrupted but donor mentions
in was sent in 2014.

Researcher note: Chapter 2.

Apply to All

Clear all annotations of this type for these messages

Annotation is saved.

Annotations are cleared.

Save for later

- ☐ Do not share
- ☐ Share with institution only
- ☐ Share with institution and researcher



Jeb Bush papers - Email series

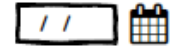
Manage Labels



2042

Materials restricted 25 years from date of review as per Stanford University guidelines TY-2012.072.

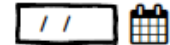
☐ Restriction



2092

Materials restricted 75 years from date of review as per HIPPA guidelines (<https://www.hhs.gov/hipaa/forindividuals/medicalrecords/index.html>).

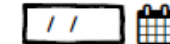
☐ Restriction



Death of Creator

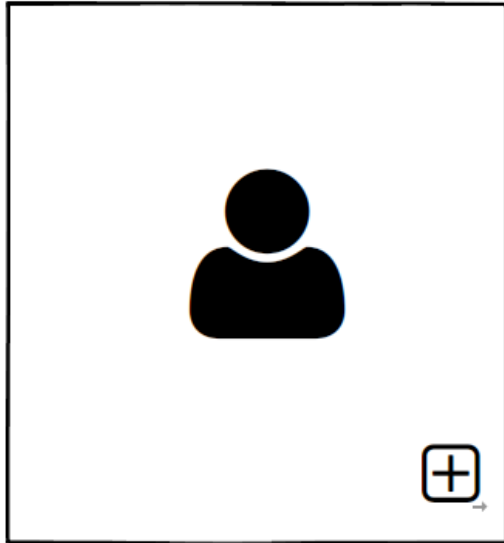
Materials restricted until death of creator as per terms of gift agreement.

☐ Restriction



+ Add a Label

SAVE LABELS



Edit Collection Metadata

Institution

Repository

Collection Title

Collection ID

Finding Aid Link

Catalog Record Link

Contact Email Address

Biographical Note / Organizational History

Scope and Content

Rights and Conditions

Collection is open.

Notes

Set Images for collection

Save

Jeb Bush papers - email series



Collection Details

Institution
Stanford University

Repository
Manuscripts

Collection ID
MSS 2012.193

Accession ID
ACCN 12.45

Date Range
1970-01-15 to 2003-03-29

Messages: 1,827
Incoming: 1,234
Outgoing: 540

Attachments: 276
Images: 46
Documents: 202
Others: 28

Contact email
jschne@stanford.edu

[Edit Collection metadata](#)[Import accession](#)

About Jeb Bush

No text assigned

Scope Note

[No terms and conditions](#)

Rights and Conditions

Discovery/Delivery mode
pages look the same, except
for Edit/Import buttons

Discovery/Delivery mode
pages look the same, except
for Edit/Import buttons

About Accession <Accession ID>

[Edit accession metadata](#)

Scope note

Contents of scope note....

Rights and conditions

Rights and Conditions

Do we also need accession
metadata -- notes, date, title
here? Is it called scope and
content or scope notes?

About Accession <Accession ID>

[Edit accession metadata](#)

Scope note

Contents of scope note....

Rights and conditions

Rights and Conditions

Import new accession

ENTER →

[Finding Aid](#)[Catalog Record](#)

Import Accession



Select folder from Appraisal

File picker to be shown here.

Accession ID

Warning: this cannot be edited later!

Field to enter accession ID

Accession title

For convenience, accession metadata input can be provided on this page also (nice to have, but not mandatory, because it can also be done from edit accession metadata page.). First cut implementation may have only accession id on this page.

Accession Date

Scope and Content

Rights and Conditions

Notes

Please back up your current ePADD Processing Folder before importing this accession.

Import

Status/progress bar to be shown on this page when Import is clicked. while the merge happens (can take a long time). Error message to be shown on same page if the folder is not valid, there is an error during merging, etc. Should we have some messaging on this page to say: backup your collection (before this merge) in case something goes wrong.



Edit Accession metadata

Accession ID - AXXX

Accession title

Accession Date

Date picker -- precise data to be specified
(without TZ? assumed to be UTC)

Scope and Content

Rights and Conditions

Notes

Save

Richard Fikes email collection

SC1201

Stanford University Archives

Stanford University

Merge Report

Merged accession from folder /Volumes/X/Y/Z
Accession had xxx messages, yyy attachments

Collection originally had XXX messages, YYY unique attachments.
Now it has mmm messages, aaa attachments.

Summary report:

XX new messages in accession
YY messages were already present in collection
ZZ messages were already in collection with the same unique message-id, but had some discrepancy (such as a different body, attachments, folder, etc.). Collection's version of message prevails.

Address book report

XX new contacts
Following contacts were merged:

...
...

Labels report

5 new label definitions imported from accession into collection.

The following 2 labels were common, but had a conflict:

In accession label L1 had the definition ... but in collection, the label L1 has the definition ...
Collection's definition of label L1 overrides accession's definition of Label L1.

In accession label L2 had the definition ... but in collection, the label L2 has the definition ...
Collection's definition of label L2 overrides accession's definition of Label L2.

Entities report

...
...

Authorities report

...
...

Lexicons report

A total of XX new lexicons imported from
accession into collection.
Accession lexicons with the following names
dropped because they already existed in
collection

What else? report

If you are happy with this merge report (etc.), <View merged collection> (button)

If this merge report reveals issues that you can't live with, delete this collection, and make changes
to original processed accession and potentially new accession from appraisal

Edit metadata for current accessions

Accession ID ▼

Rename Accession

Accession Date

Scope and Content

Rights and Conditions

Notes

Save

Correspondents

Kathleen M. ... (652)
Jill. Bratina (159)
Nina Oviedo (157)
Brandi Langford (147)
Pamella Dana (115)
More

Direction

Received (515)
Sent (139)

Attachment type

doc (49)
xls (8)
pdf (7)
jpg (7)
ppt (5)
More

Richard Fikes email collection

SC1201

Stanford University Archives

Stanford University



Add an annotation

APPLY TO ALL

Needs to be
updated with
new labels
view

1/652



Date: January 23, 2003 6:10am

From: Nina Oviedo <oviedon@sso.org>

To: "Shanahan, Kathleen" <kathleen.shanahan@myflorida.com>,
"Governor Bush (E-mail)" <jeb@jeb.org>

Subject: RE: DC lease

ID: 7c9fea3ad9f60770de97402b27c526eff27af6ff19daf401745ecde79f9ae73a (Link)

We can approach Riley or Perdue...but I have some concern over issues...w/
CO there was less of a chance of conflicts. But, I'll call AL and GA
offices and see if there's an interest. nina

----- Original Message -----

From: Shanahan, Kathleen [mailto:Kathleen.Shanahan@MyFlorida.com]

Sent: Wednesday, January 22, 2003 8:39 PM

To: Oviedo, Nina; Governor Bush (E-mail)

Cc: Shanahan, Kathleen

Subject: RE: DC lease

good thinking here nina
anyone else have a small office who would want to share?
riley?

----- Original Message -----

From: Nina Oviedo [mailto:oviedon@sso.org]

Sent: Wednesday, January 22, 2003 4:05 PM

To: Governor Bush (E-mail)

Cc: Kathleen Shanahan (E-mail)

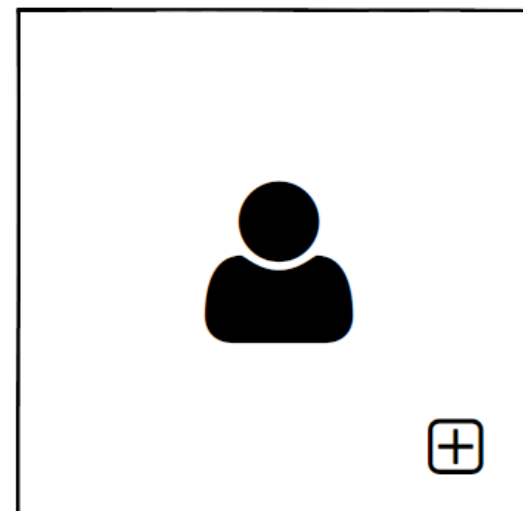
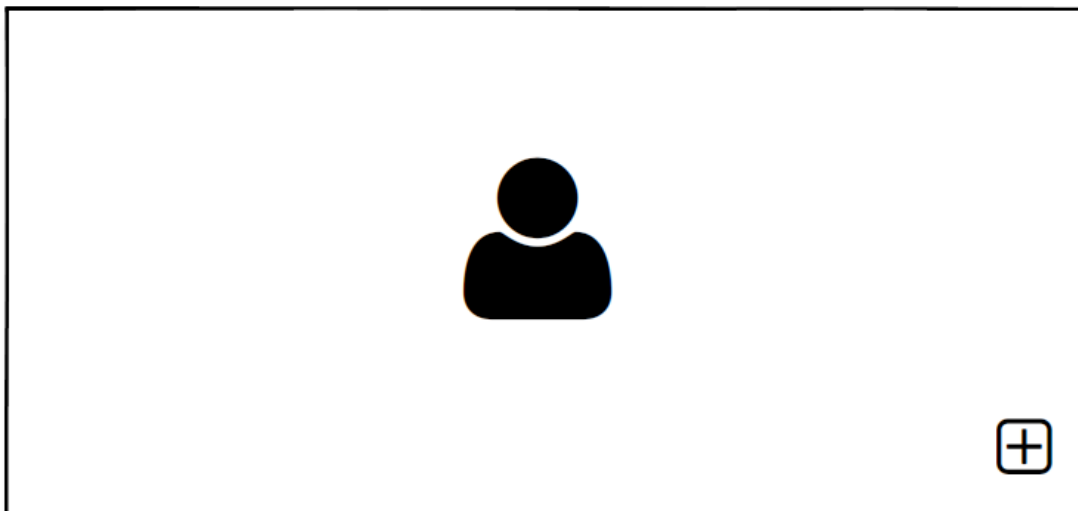
Subject: DC lease

Governor....in case Gov Owens says something to you....

I had approach Kathleen w/ an idea to move our DC offices to the "nicer"
side of the building into the PA offices (Governor Rendell will be closing
the PA office). The idea included letting Colorado maintain an office w/in
our suite...they would cover the additional cost in rent and some fee to us
for support. All around it was an innovative idea to help out a state w/ no
DC office and a very tight budget.

Thanks so much for your innovative idea regarding the ex- Pennsylvania
office space. If and when we open the DC office, we will certainly use more
than the 600 sq. feet and will want our own individual presence. We really
appreciate the notion of the space sharing, and can't think of a state we'd
rather "room with" than Florida. But we think we're gonna go out on our

Enter Title



Collection Details

Institution

Enter here

Repository

Enter here

Collection ID

Enter here

Accession ID

Associate an accession ▼

ACCN 2015.152

ACCN 2017.169

1978-01-15 to 2003-05-25

Date Range

Messages

Automatic

Incoming:

Outgoing:

Attachments

Images: 4

Documents

Others: 2

Contact email

Enter here

About

Enter here

Biographical Note / Organizational History

Scope note (optional)

Rights and Conditions (optional)

ENTER →

[Finding Aid](#)

[Catalog Record](#)

Associated Accessions

Accession x

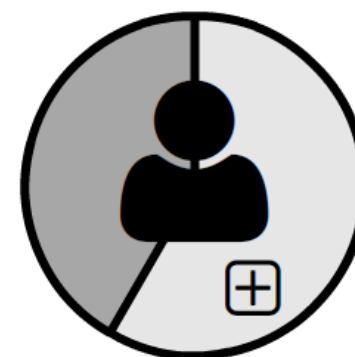
Enter scope note (optional)

Enter Rights and Conditions (optional)

Accession y

Enter scope note (optional)

Enter Rights and Conditions (optional)



New Collection

Institution
Stanford University

Repository
Manuscripts

Collection Title
Jeb Bush papers - email s

Collection ID
MSS 2012.193

Accession ID
ACCN 12.45

Finding Aid Link
<http://google.com>

Catalog Record Link
<http://google.com>

Contact Email Address
jschne@stanford.edu

Biographical Note / Organizational History

Scope and Content

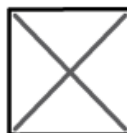
Rights and Conditions

Notes

SAVE →

Import accession from ePADD Appraisal

Set Images for collection



View message list by

Multiple restrictions only
Annotation

Go



Import

Browse

Search

Export

Save



Jeb Bush - Email Series

Labels

Manage labels

Show 10 entries

Search:

Label type	Label	Incoming messages	Outgoing messages	Total
Restricted	2042	1242	542	1837
General	Death of XYZ	1242	542	1837
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Transfer

Received (517)

Sent (141)

Restriction

doc (49)

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ppt (5)

Labels

Received (517)

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Annotations

doc (49)

xls (8)

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jpg (7)

ppt (5)

More

Add an annotation



1/656



Date: January 31, 2003 4:44pm

Do not transfer

2027

2057

Project X



Label as

Filter

Undefined

☐ x

2027

☐

2042

Death of Creator

☐

Do not transfer

☐

-

Review with supervisor

☐

Relates to Project X

☐

Reviewed

☐

Unselect all

From: Jeb Bush <jeb@bush-brogan-2002>

To: "Topnote@aol.com" <topnote@aol.com>

Bcc: "Charla Sasser (E-mail)" <charla.sasser@myflorida.com>

"Hampton, Betty (EOG) (E-mail)" <hamptob@eog.state.fl.us>, "Kathleen Shanahan (E-mail 2)" <shanahk@eog.state.fl.us>

"Langford, Brandi (EOG) (E-mail)" <langfob@eog.state.fl.us>, "Wainwright, Tara (EOG) (E-mail)" <wainwrt@eog.state.fl.us>

Subject: RE: Message from Randy Johnson re: Mtg with Rep. Duncan Hunter

ID: ea7d49495442601135d520746a1c5da3da39ae738c5235df7d20941b90785f6b (Link)

the schedulers will be in touch.

Jeb Bush

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----- Original Message -----

From: Topnote@aol.com [mailto:Topnote@aol.com]

Confirm

The restriction 2042 is set for 13 messages and unset for 107 messages. Do not apply these retrUnset this flag for 120 messages,

Leave flags unchanged

Continue

Add a new accession

Import accession from ePADD Appraisal

Name of Creator	Accession ID	Associated Collection
Richard Fikes	ACCN 2017-117	Richard Fikes email collection
Robert Creeley	ACCN 2015-019	Robert Creeley email collection
Richard Fikes	ACCN 2012-019	Rickard Fikes email collection
Jeb Bush	ACCN 2012-145	Jeb Bush email collection

Edit Metadata

Edit Metadata

Edit Metadata

Edit Metadata

Export as CSV

About this Accession

Name of Creator



Accession ID

Scope and Content

Rights and Conditions


Notes





Jeb Bush - Email Series


Date Range: January 15, 1970 to March 29, 2003


Messages: 1295 incoming, 542 outgoing.



Correspondents (1652)



Person entities (1570)



Other entities (693)



Folder view (1)



Person entities (1570)



Other entities (693)



Image attachments (46)



Other attachments (231)



Folder view (1)



Correspondents (1652)



Person entities (1570)



Other entities (693)



Folder view (1)


Image attachments (46)


Other attachments (231)


Lexicon search


Data report


Settings



Email of <Name of Creator>

Import email into ePADD



About this Accession



Name of Creator

Stanford University Archives



Email address associated with this Creator

universityarchives@stanford.edu

Institutional Use Only

Accession ID

Accession Title

Scope and Content

Rights and Conditions

Notes

This side panel is actually in Settings, not on this page

Correspondents

Kathleen M. ... (556)

Jill Bratina (159)

Nina Oviedo (157)

Brandi Langford (148)

Pamella Dana (115)

More

Transfer

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Restriction

doc (49)

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jpg (7)

ppt (5)

Labels

Received (517)

Sent (141)

Annotations

doc (49)

xls (8)

pdf (7)

jpg (7)

ppt (5)

More



Select a Restriction

2027

2042

Death of Creator

Clear

Select a Label

Review with supervisor

☐

Relates to Project X

☐

Add an annotation

APPLY TO ALL

1/656



Bcc: "Charla Sasser (E-mail)" <charla.sasser@myflorida.com>,

"Hampton, Betty (EOG) (E-mail)" <hamptob@eog.state.fl.us>, "Kathleen Shanahan (E-mail 2)" <shanahk@eog.state.fl.us>,

"Langford, Brandi (EOG) (E-mail)" <langfob@eog.state.fl.us>, "Wainwright, Tara (EOG) (E-mail)" <wainwrt@eog.state.fl.us>

Subject: **RE: Message from Randy Johnson re: Mtg with Rep. Duncan Hunter**

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Leave flags unchanged

Skip

Continue