Dear ***[Scratchpad Site]*** maintainer,

As part of the major upgrade of Scratchpads sites from version 1.0 to version 2.0 we are also doing our regular housekeeping. **Your site, [Scratchpad Site], is currently flagged for archival due to inactivity**.

We need your input on how you would like us to proceed. **Please reply to this message within 30 days adding one of the following words at the end of the current subject:**

1. **DELETE**

We will delete your site. The contents of the site will no longer be accessible and the sub-domain in which is located will be released. Select this option if you do not need this site or if you wish to create a new one in Scratchpads 2.0.

1. **ARCHIVE**

We will create a static, accessible but not updatable, version of your site. Users will be able to access all current content. A backup copy of your current site will be kept which could be used in the future to restore the site to its current format.

1. **UPGRADE**

We will queue your site for upgrade to the latest version of Scratchpads. This process will require your feedback while it lasts. If your site holds no or little content but you want to start actively maintaining it, please consider selecting the delete option (1) for the current site and applying for a new Scratchpads site through <http://scratchpads.eu>.

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| **Important notice:** |
| If we do not receive an email advising us how to proceed within **30 days of receiving this email,** we will **archive** your site. |

**On behalf of the Scratchpads team**

***You are receiving this message because your email is registered as the address of a maintainer in the Scratchpad site indicated in the message above. If you are no longer a maintainer of this site or do not wish to receive any more messages regarding this issue please login to this site and remove your details or contact the maintainer of the site and request your email address to be removed.***