We are pleased to announce that we are ready to upgrade your Scratchpad site,**[scratchpad site]** to the latest version (Scratchpads 2.0).

**Why is this important?**

Upgrading your site to the latest version will give you access to all the latest features of Scratchpads (See<http://scratchpads.eu>) as well as a more intuitive and flexible administrative and user interface. The upgrade is also important to maintain for security reasons and to allow us to further expand the capabilities of Scratchpads.

**What do I have to do?**

Effective **from** **Monday 25 Mar 2013 10:00 GMT** you should **refrain from updating or in any way changing the contents or structure of your site** until you receive further instructions from the Scratchpads team in a later email. Any changes to the existing site after this date will most likely not be reflected to the new version. However, during the upgrade period your site will be accessible and users will not notice any difference.

**How long will it take?**

We expect all sites to be upgraded to the new version by 30 April 2013. However it is likely to be contacted to review your new site before this date.

**Will I be able to review my new site before replacing the existing one?**

Yes. The new version of your site will be accessible through a temporary URL that will be sent to you through email. Once you receive this email you will be asked to go through the new version and spot any problems. Your existing site will remain, so you can compare both versions. If you identify problems you will have to report them in the Scratchpads issues tracker (the link to the specific issue regarding the upgrade of your site will also be sent to you in the next email). Provided that all issues are resolved and you are satisfied with your new version, the new site will replace the existing one, which will be moved to a different URL and eventually archived.

Please note that in order to facilitate the workflow of the entire upgrade process, if no feedback is received by the maintainer 20 days after the email date confirming the creation of the new site, your existing site will automatically be replaced with the new version.

**Please do not hesitate to contact us (support@scratchpads.eu) if you have any queries on this process.**

Thank you for your support to the Scratchpads project.