

Jacob Jordan

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PROFESSIONAL EXPERIENCE

Mr. Mixer LLC.

Co-Founder & Developer, Oct 2019 - Apr 2021

- Co-Owner of a new small business repairing KitchenAid mixers, creating YouTube walkthroughs with over 50k views and 4k subs, and sold parts through online sales.
- Built, customized, operated and maintained our website, inventory, and order tracking for the business.
- Fulfilled over five thousand online orders within 8 months of launching our website.
- Created and managed a community Discord server with 50+ members.

POET Ethanol Products

I.T. Support Specialist/Junior Database Admin, March 2020 - Oct 2020

- Monitor daily database usage and respond to any issues or changes needed.
- Resolve any tickets or calls relating to either I.T. issues or database issues.
- Work with software development team and hardware team when needed.
- Offer I.T. support to 27 ethanol production plants nationwide.
- Rotating weekly 24 hour on call shifts to respond to after hours issues.

Butler County Community College Bookstore

Assistant Supervisor, May 2016 - July 2019

- Managed daily sales operations.
- Ensured opening and closing procedures were met.
- Directed all incoming and outgoing freight shipments for each semester.
- Operating and troubleshooting POS sales system.

Technical Skills

- HTML - CSS - JS
- Responsive Web Design
- Node.js
- Video editing & Filming

Business Skills

- Recognizing and solving issues through technology
- Creating and operating sales and marketing strategies
- 8+ years of management over a team and experience working solo

Past Projects and Certifications

- Created and maintained [Mr. Mixer \(https://mrmixer.store\)](https://mrmixer.store) website, sales and inventory management, and community engagement.
- Software Development Fundamentals
3/26/2018 - Microsoft certification Exam 98-361
- Semi-finalist at the 2018 St. Louis GlobalHackathon with a web based mobile app using React and Node.js.
[*Help2BeHelped \(http://giraffesyo.io/help2behelpted/#/\)](http://giraffesyo.io/help2behelpted/#/)