

NAVDEEP KAUR

+1(365)883-3427 | navdeep.kaur68@mohawkcollege.ca | www.linkedin.com/in/navdeep-kaur1 | <https://github.com/NavdeepKaur4>

SKILLS

- **Web Technologies:** **HTML, CSS, JavaScript** (JSON, Ajax, **React.js**), **Bootstrap**, and **PHP**
- **Programming Languages:** **Python** (NumPy), **C#** and **JAVA**
- **Helpdesk Support & Windows Troubleshooting:** Experience in **troubleshooting hardware/software** issues for **Windows** systems and providing remote **support to end-users**.
- **Software and Databases:** **Microsoft Office Suite** (Word, Excel, PowerPoint, Outlook), IntelliJ IDEA, **Visual Studio**, Git, **SQL Server**, **MySQL**.
- **Core Skills:** **Problem-solving, Data Analysis**, Unit Testing, **Code Debugging**, System Interaction Visualization (Use-Case & UML Diagrams)
- **Soft Skills:** Strong **analytical thinking**, effective communication, collaborative teamwork, adaptability in fast-paced environments

PROJECTS

Task Manager Web Application

- Built an interactive task manager using **HTML, CSS, and JavaScript** for adding, removing, and marking tasks.
- Optimized **JavaScript** to enhance load times and interaction speed, ensuring a **smooth and responsive user experience**.

Falling Circle Game

- Developed an interactive **SVG-based falling circle game** using **HTML, CSS, Bootstrap, and JavaScript**, featuring smooth **animations** and dynamic user inputs, showcasing proficiency in **DOM manipulation and event handling**.
- Ensured mobile **responsiveness** with **Bootstrap 5** for seamless gameplay across devices.

Weather App

- Created a **weather application** leveraging the OpenWeatherMap API and **JavaScript** to display current weather conditions, including temperature, wind speed, and air quality.
- Built a responsive layout using **HTML, CSS, and Bootstrap** for optimal performance across various screen sizes.

Image Search Web Application

- Developed a Dynamic Image Search Application using **HTML, CSS, and JavaScript**, implementing **responsive** design principles.
- Used **modern CSS** techniques (flexbox, media queries) to ensure **responsiveness** and a visually appealing interface.

EDUCATION

Diploma in Computer System Technician – Software Support

August 2023 - Present

Mohawk College Of Applied Arts and Technology

Hamilton, ON

- Recipient of **Dean Honor** List in 1st semester

HS-CIT (Haryana State-Certificate in Information Technology)

March 2023 – May 2023

Haryana, India

- Acquired Proficiency in **Digital literacy** and **Microsoft Office Applications**, strengthening Foundational **IT skills**.

PROFESSIONAL EXPERIENCE

Computer Instructor

May 2023 – August 2023

Royal Institute, Tohana, India

- Instructed students in **Microsoft Office Suite applications** (Word, Excel, PowerPoint, Outlook), covering document formatting, **data analysis**, **email management**, and **presentation design**.
- Instructed students on **typing skills**, focusing on speed and accuracy.
- Facilitated **workshops** and group sessions to encourage collaboration and **peer learning**, fostering a positive and engaging classroom environment.
- Taught government-certified **IT courses**, helping students **troubleshoot Windows** computers and resolve **technical issues**.

VOLUNTEER EXPERIENCE

CityYouth Mentor

CityKidz, Hamilton, ON

September 2024 – Present

- Mentoring youth (ages 12-16) to foster personal growth, **leadership**, and community engagement.
- Managing **administrative tasks**, creating professional presentations, and maintaining detailed **logs** to support program efficiency.
- Overseeing **technical systems** for live programming, ensuring smooth delivery of content.

Green Team Member

August 2024 – Present

Mohawk College, Hamilton, ON

- Led sustainability outreach, promoting waste sorting and recycling across **campus**.
- Organized **environmental events**, enhancing **leadership** and **project management skills**.