

# Doddi Naveen

Bangalore

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## Objective

Recruiter with expertise in talent acquisition, sourcing strategies, and candidate engagement. Adept at utilizing social media and recruitment tools to attract top talent. Passionate about building strong employer brands and enhancing hiring processes for business success.

## Education

Degree	Institute/School	CGPA/Percentage	Year
B. Tech - IT	Sri Venkateswara College of Engineering, Tirupati	80	2020-2024
Inter - MPC	Sri Chaitanya College, Kurnool	89	2018-2020
10th – CBSE	St Joseph Public School	77	2017-2018

## Skills

- **Talent Acquisition:** Full-cycle recruitment, sourcing strategies, candidate assessment
- **Recruitment Tools:** LinkedIn Recruiter, Naukri, Indeed, ATS (Applicant Tracking Systems)
- **Social Media Recruiting:** LinkedIn, GitHub, Twitter, job portals
- **Market Research:** Competitive analysis, hiring trends, talent mapping
- **Soft Skills:** Communication, Negotiation, Stakeholder Management, Problem-solving

## Projects

### Tech Talent Acquisition Strategy

- **Objective:** Designed and implemented a recruitment strategy to attract top tech talent.
- Utilized data-driven sourcing techniques to identify and engage passive candidates.
- Developed a structured interview process to enhance hiring efficiency and reduce turnaround time.

### Campus Hiring Program

- **Objective:** Established a structured campus recruitment initiative to build a pipeline of fresh graduates.
- Partnered with universities to conduct hiring drives, assessments, and career counseling sessions.

- Successfully hired and onboarded multiple entry-level professionals through targeted recruitment efforts.

#### **Diversity & Inclusion Hiring Initiative**

- **Objective:** Led a company-wide effort to improve diverse hiring practices and increase representation.
- Developed inclusive job descriptions and engaged with diverse professional communities.
- Increased diversity hires by 30% through proactive sourcing and strategic partnerships.

#### **Certifications & Achievements**

- **LinkedIn Certified Recruiter** – Expertise in using LinkedIn for sourcing and recruitment.
- **HR Analytics Certification** – Proficiency in leveraging data for talent acquisition strategies.
- **Naukri Talent Scout Certification** – Demonstrated skills in using job portals for talent sourcing.
- **Certified in Behavioral Interviewing Techniques** – Enhanced candidate evaluation and selection skills.