

From: [Mallikarjun Hs](#)
To: [Naveen Ponguru](#)
Subject: FW: Return laptop
Date: Friday, December 10, 2021 12:52:07 PM
Attachments: [image002.png](#)
[image003.png](#)

L10 approval.

Regards,
Mallik

From: Aveek Dasgupta <aveek.dasgupta@mphasis.com>
Sent: Friday, December 10, 2021 12:41 PM
To: Mallikarjun Hs <mallikarjun.hs@mphasis.com>
Subject: RE: Return laptop

Approved.

Regards,
Aveek

From: Mallikarjun Hs <mallikarjun.hs@mphasis.com>
Sent: 10 December 2021 04:09
To: Aveek Dasgupta <aveek.dasgupta@mphasis.com>
Subject: FW: Return laptop

Please approve.

Regards,
Mallik

From: Naveen Ponguru <ponguru.naveen@mphasis.com>
Sent: Thursday, December 9, 2021 6:24 PM
To: Mallikarjun Hs <mallikarjun.hs@mphasis.com>
Cc: Arnold Theodore <Arnold.Theodore@mphasis.com>; SONI SINHA <soni.sinha@mphasis.com>
Subject: RE: Return laptop

Hi Mallik,

As directed I had created a claim request for laptop courier charges and Nov Month Internet Bill expense, but finance team is asking for L10 approvals for it.

Could you please help me to get L10 approval for expense claim requests 32756706 and 32756700?

PFA email from finance team pertaining to claim requests 32756706 and 32756700.

32756706:- Laptop courier charges claim request

32756700:- Nov month Internet bill- Requires L10 approval for price band up to 1000 rupees.(1000 rupees)

Note : Finance team is asking for a L10 approval if there is any\minor deviation from existing L10 approval.

Thanks,
Naveen Ponguru



“<=====>Together Everyone Achieves More <=====>”

From: Naveen Ponguru

Sent: Wednesday, December 1, 2021 2:21 AM

To: Arnold Theodore <Arnold.Theodore@mphasis.com>; Javeed A <Javeed.A@mphasis.com>

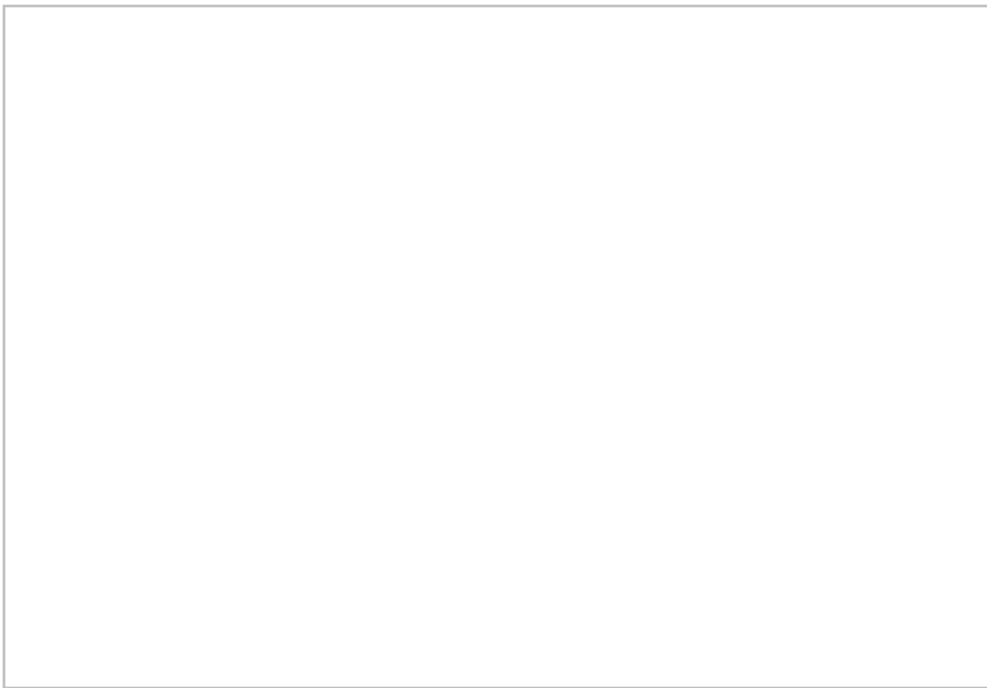
Subject: RE: Return laptop

Hi Arnold/Javeed,

FYI, Javeed and Mustafa were keep on asking me to send laptop to Hyderabad, then I had asked Mustafa Ali on the Courier Booking, then he said I have to courier it and claim the amount.

PFA teams chat for your reference. It's WPS responsibility to book a pickup of the company asset which is not working.

[@Arnold Theodore](#) I have raised claim request PF “Expense report number 32756706 was previously submitted for approval.”



Thanks,
Naveen Ponguru



“<=====>Together Everyone Achives More <=====>”

From: Arnold Theodore <Arnold.Theodore@mphasis.com>
Sent: Tuesday, November 30, 2021 3:45 PM
To: Javeed A <Javeed.A@mphasis.com>; Naveen Ponguru <ponguru.naveen@mphasis.com>
Subject: RE: Return laptop

Ok Javeed. At least, Naveen should have done that before shipping. We all missed.

[@Naveen Ponguru](#) Please raise claims under project code. Will check on this.

Regards,
Arnold

From: Javeed A <Javeed.A@mphasis.com>
Sent: Tuesday, November 30, 2021 3:34 PM
To: Arnold Theodore <Arnold.Theodore@mphasis.com>
Cc: Naveen Ponguru <ponguru.naveen@mphasis.com>
Subject: RE: Return laptop

Hi Arnold,

Naveen called our engineer and discussed for couriering the laptop and then he did it. even I don't have info or else we would have arrange pickup form Naveen form our vendor.

Javeed Ali

Lead Project Engineer | | CIO-WPS || Hyderabad

Mindspace:

Mphasis 12th Floor, Building#12C,
Sundew Properties Limited, Mindspace Cyberabad, Survey No.64 (Part), TSIIC Software Layout, Madhapur, Hyderabad
500081.

Reception: 040 6788 0000/040 4813 6000. Direct : 040 6788 0266/0006|040 4813 6266/6006 | [Ext: Mindspace- 786266](#)
[JPMC Mindspace- 786006](#) Mob +91 9742078786

Skyview-RMZ:

Mphasis I 18th Floor, Building#20.

Units 1801&1802, Skyview 20,Tower-9,C/o Divija Commercial Properties (P) Ltd, SEZ Developer,
Hyderabad knowledge City, Serilingampally Mandal, Rangareddy Dist.,Raidurgam,Hyderbad-500032, Telangana.
Reception: 040 68268 000/040 68268425.Skyview -781424 | JPMC Skyview – 781011 | Mob +91 9742078786.

From: Arnold Theodore <Arnold.Theodore@mphasis.com>

Sent: Tuesday, November 30, 2021 2:09 PM

To: Javeed A <Javeed.A@mphasis.com>

Cc: Naveen Ponguru <ponguru.naveen@mphasis.com>

Subject: Return laptop

Hi Javeed,

As we have not been informed and got the prior approval from Project delivery for returning laptop, Naveen can use WPS project code for claims. Could you please share project code?

Regards,
Arnold