

**HTC Holdings Private Ltd.**

(Group of HTC Global Services)

SDF II, Phase II, MEPZ - SEZ

Tambaram, Chennai - 600 045, INDIA

Tel : +91 44 2262 0300 Fax : 91 44 2262 7713

CIN : U72200TN2005PTC056545

Ref: RL/SL/16723

Date: 05-Nov-2018

RELIEVING LETTER / SERVICE CERTIFICATE

Name : Naveen Ponguru
Emp No. : 16723
Designation (Last Served) : Software Development Engineer
Date of Joining : 01/09/2014
Location : Hyderabad
Salary Last Drawn (Per Annum): Rs.4,64,804/-
Date of Resignation : 19/07/2018
Date of Relieving : 05/10/2018
Experience : 4 Years & 1 Months
Reasons for relieving : Resignation
Conduct : Satisfactory

For HTC Holdings Private Ltd.

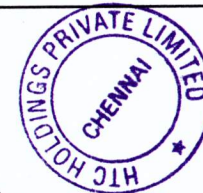

R. Bhaskar Rao
Authorised Signatory

HTC HOLDINGS PVT LTD
Unit 21, SDF I, Phase I, MEPZ,,Tambaram,Chennai.
FULL AND FINAL SETTLEMENT

EMP.CODE :	16723	NAME	NAVEEN PONGURU	DEPARTMENT	PROJECTS
DESIGNATION	SOFTWARE DEVELOPMENT E	DATE OF JOININ	01/09/2014	PF ACCOUNT NO.	TN/TAM/62116/3324
LOCATION	GDC	UAN NO	100512270212	ANNUAL CTC	442469
SEPARATION DATE	05/10/2018	RELIEVING DATE	05/10/2018	SETTLEMENT DATE	29/10/2018
SERVICE YEARS :	4 year 1 m				

EARNINGS	Oct-18	Total
BASIC	1774.00	1774.00
HRA	887.00	887.00
CONVEYANCE	258.00	258.00
PROJECT INCENTIVE	110.00	110.00
PROJECT ALLOWANCE	1161.00	1161.00
SPECIAL PAY	981.00	981.00
SPECIAL ONSITE ALLOWANCE	1147.00	1147.00
PERFORMANCE INCENTIVES NM	8250.00	8250.00
BONUS NON MONTHLY	7000.00	7000.00
NIGHTSHIFTALLOW	2100.00	2100.00
MEDICAL ALLOWANCE	202.00	202.00
GROSS TOTAL	23870.00	23870.00
DEDUCTIONS		
PF AMOUNT	523.00	523.00
NOTICE PERIOD RECOVERY	4400.00	4400.00
Total Deductions	4923.00	4923.00
Net Salary	18947.00	18947.00

Rupees EIGHTEEN THOUSAND NINE HUNDRED AND FORTY SEVEN ONLY



Prepared By:

Checked By:

Authorised By:

Declaration By The Receiver

HTC Global Services (India) Private Limited

SDF II, Phase II, MEPZ, Tambaram, Chennai -600 045

www.htcinc.com

This certificate accredits that

Naveen Ponguru

has successfully completed full time
'SET' – Software Engineering Training Program during the period
"30-APR-2014 to 31-AUG-2014".

Issued on : 07-NOV-2018



A handwritten signature in black ink, appearing to read 'Bhaskar Rao', written over a thin horizontal line.

Bhaskar Rao

Authorized Signatory

HTC Global Service (India) Pvt., Ltd.,
Chennai, India.