

HARYANA PUBLIC SERVICE COMMISSION Bays No.1-10, Block - B, Sector-4, Panchkula

HCS (EX. BR.) & OTHER ALLIED SERVICES PRELIMINARY EXAMINATION - 2021

Admit card Name of the **NAVJOT RATHEE** Candidate Roll No. 124090 Date of Birth 08-11-1995 86 **Centre Code** Centre Name & Carmel Convent School Address Sector - 7D. .. Faridabad, Harvana Address of the HOUSE NO 174, SECTOR 1, ROHTAK, ROHTAK, ROHTAK, HARYANA - 124001 Candidate Facsimile of the Signature **Date of Examination** Paper **Examination Time** Paper I: General Studies 10:00 AM to 12:00 Noon 24.07.2022 (Sunday) Paper II: Civil Services 03:00 PM to 05:00 PM Haryana Public Service Commission **Aptitude Test**

Please read the instructions given below

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES

- 1. Candidates are advised to **visit their Examination Centre at least one day in advance** and familiarize themselves with the itinerary to avoid the last minute hassle in their own interest. They should reach their Centres on the day of Examination well in time for Frisking.
- 2. Please note that Entry into the Examination Centre will be started at 8:30 AM in the Morning Session & at 01:30 PM in the Evening Session. The entry will be closed 10 minutes before the scheduled commencement of the Examination i.e. 9:50 AM for the Morning Session & 2:50 PM for the Evening Session. No candidate will be allowed to enter into the Examination Centre after closure of the entry.
- 3. The candidates are directed to bring atleast one document in <u>Original</u> as **proof of their clear Identity** like Aadhar Card, Voter Card, Driving License, Pan Card, Passport etc. to be shown at the entry point of Examination Centre.
- 4. Entry to the Examination Centre is strictly permissible against the **Admit Card** alongwith **one Original ID Proof** & **Pen** (Blue / Black ball point pen) only. Use of pencil is strictly prohibited.
- 5. Bringing of Mobile Phone, Bluetooth, Tablets, Pager or any other Electronic Device etc. and having Wrist watches, any kind of Jewellery (Nose pin, Bangles, Neckless / Chain, Ring / Ear-ring or Religious Signs etc.), Purse, Belt, Water Bottles etc. and articles such as Books, Notes & Loose Sheets etc. in the Examination Centre is strictly prohibited. Hence, candidates are advised not to bring the above items in the Examination Centre as the safe keeping of the same cannot be assured. The Commission will not be responsible for any loss in this regard.
- 6. Your admission to the examination is provisional & subject to fulfilment of all the conditions of eligibility as all the candidates are being allowed provisionally without adjudging their eligibility as per advertisement at this stage. If, at a later stage you are not found eligible, your candidature will be cancelled without any notice.
- 7. Candidate should carefully read and follow the instructions printed on the OMR (Answer) Sheet & Question Booklet.
- 8. No candidate will be permitted to leave the Examination Hall before completion of full time of the paper and till the OMR (Answer) Sheet is collected by the Invigilaltor.
- 9. Candidates to follow COVID 19 norms regarding Social Distancing, Mask & Personal Hygiene inside the Examination Halls as well as in the premises of the Examination Centre.

Notes: 1. Please also download and read the instructions to be followed during the Examination available on the website with this Admit Card.

2. The detailed instructions & procedure for taking the permission of a scribe / extra time / filling the category column the OMR (Answer) Sheet etc. by the PH (VH & Ortho) candidates are also available at Sr. No. 9 in the Instructions to the candidates.

HARYANA PUBLIC SERVICE COMMISSION, PANCHKULA

HCS (Executive Branch) & other Allied Services Examination - 2021

INSTRUCTIONS FOR THE CANDIDATES

The candidates must carefully read the following instructions in addition to general instructions of Advt. No. 3 / 2021 and information. Failure to comply with these instructions will render him / her liable to such punishment as the Commission may deem fit to impose.

- The candidates are not permitted to sit on any seat other than the seat allotted to them against their Roll Numbers. Violation would have serious
 consequences.
- 2. The candidates will not be allowed to leave their seats during first half time of the paper, for any urgency.
- 3. The candidate must write his / her Roll Number, Name and put his/her Thumb Impression in the space provided for the purpose on the OMR Answer Sheet and the Question Booklet. The candidate must not write anything on the Question Booklet / OMR (Answer) Sheet except for the purpose for which space has been provided.
- 4. In case of copying, both the candidates (the one who is copying and the other one who is allowing to copy) will be disqualified or any other punishment be given as the Commission may deem fit.
- 5. A signal will be given at the beginning of the Examination and then candidates may start writing their answers.
- 6. Silence must be observed in the Examination Hall.
- 7. Smoking in the Examination Hall and in the precincts of the Examination Centre is strictly prohibited.
- 8. (i) Canvassing in any form will disqualify a candidate.
 - (ii) A candidate, who makes false accusations or insinuation against rival candidates or the Commission as a whole, Chairman or Member of the Commission or its officials etc. may be disqualified.
 - (iii) A candidate who is found knowingly to have furnished any false particulars or to have suppressed any material information will be disqualified, and if appointed, will be liable for dismissal. He/She will also be liable for criminal prosecution & unfit from all Government Services.
- 9. Scribe / Extra Time for PwBD category candidates of Haryana:
 - i) An extra / compensatory time of @ 20 minutes per hour will be allowed in each paper to the Persons with Benchmark Disabilities (Blind and Low vision or Locomotor Disability), only on production of a Medical Certificate issued by Medical Board constituted by the Chief Medical Officer / Civil Surgeon of the concerned district, and after issuing permission by the Commission in this regard. They have to apply well in time i.e. at least 10 days prior to commencement of Examination, to the Commission.
 - ii) The PwBD (Blindness and Low vision) candidates who want the help of a scribe to write his/her paper will have to apply to the Commission for the permission of a scribe separately well in time i.e. at least 10 days prior to the commencement of the Examination.
 - iii) The candidate has to make his / her own arrangement of a scribe. Commission will not provide any Scribe.
 - iv) The scribe should be a studying-student upto 10+2 and his/her photo & other particulars should be duly verified by the Principal of the Institution in which the student is studying. No online request for a scribe will be accepted by the Commission.

The PwBD (Blindness and Low vision) candidates who intend to avail extra time without the help of a scribe will have to apply to the Commission for the permission for extra time well in time i.e. 10 days prior to the commencement of the Exam.

- v) PwBD candidates suffering from Locomotor Disability who want extra / compensatory time will have to apply to the Commission for permission. Such candidates will be allowed **extra time @ 20 minutes per hour** for Examination, on production of medical certificate issued by a Medical Board constituted by Civil Surgeon of the concerned District, clearly stating therein that the candidate's writing ability is grossly affected due to his / her disability.
- vi) It should be noted that no such permission in the above cases will be granted by the Centre Supervisor.
- 10. Re-evaluation or rechecking of the OMR Answer Sheets is not allowed, as it is scanned by a machine.
- 11. The candidates of those categories against which no post was advertised, shall be considered against the vacancies of General category if they fulfill all the conditions of eligibility as meant for General category candidates, except fees.
- 12. The Admit Cards are not being sent separately to individual candidates. Candidates are required to download the same from the Commission's website.
- 13. The candidate must abide by any further instructions which may be given to him / her by the Supervisor of the Examination centre. If the candidate fails to do so or indulges in disorderly or improper conduct, he / she will render himself or herself liable for expulsion from the Examination or such other punishment as the Commission may deem fit to impose.
- 14. As per orders passed by the Hon'ble Punjab & Haryana High Court in CWP (PIL) No. 65 of 2019 Charanpal Singh Bagri Vs. State of Haryana and others, the Baptized Sikh candidates, who intend to carry kara and kripan to the examination centre, should reach their examination centres one hour before the reporting time and allow the authorities, who are conducting the examination, to screen their kara and kripan to find out as to whether there is any suspected device, electronic or otherwise, used in the same. In case, it is found that there are suspected devices in the said religious signs, they should be restrained from carrying the same to the examination centre. It is, however, made clear that in case the said baptized Sikh candidates, fail to report at the examination centre one hour before the reporting time and fail to cooperate with the process of screening for the purpose of discovering as to whether they are carrying any suspected device (electronic or otherwise), then they should not be allowed to take the examination with such kara and kripan on their persons.
- 15. The OMR Sheet will have 4 options viz. A, B, C, D for answering a question and an option #.. Option # is meant for the un-attempted questions. The candidate must fill option # if he/she does not want to attempt the question.

No candidate will be permitted to leave the Examination Hall until all the OMR sheets are collected. The OMR Sheets will be collected by the Room Invigilator and the candidate's copy of OMR will be given to the candidate.

Secretary Haryana Public Service Commission Panchkula