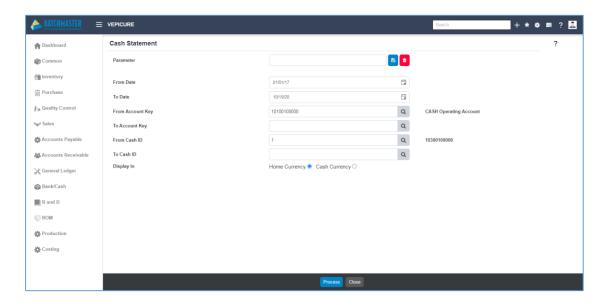
Cash Statement Report

Use this screen to print the cash statement. The report includes all the debits, the check details if the amount is transacted through cash, account number and its description, batch number, etc.

Go To: Bank Cash → Bank/Cash Report → Cash Statement.

Clicking on the Cash Statement option displays the Cash Statement window.



Printing Cash Statement

- 1. Open the Cash Statement window.
- 2. Enter the date range under which you want to print the report, in the respective fields.
- 3. Enter the range of Account Key and Cash IDs that you want to print, in the respective fields.
- 4. Select Home Currency / Cash Currency.
- 5. Click the *Process* button to print the report.



Leaving the *From Date* and *To Date* fields blank has the same effect as selecting the first and last available values, respectively.