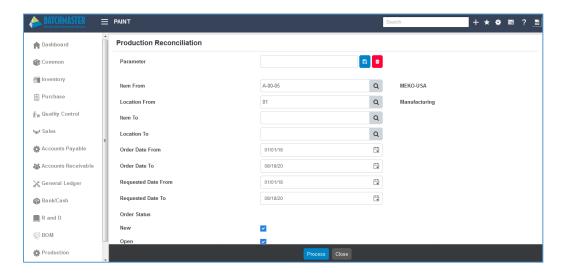
## **Production Reconciliation Report**

The *Production Reconciliation* report lets you plan your production for specified items. You may view the order details for a specified range of Item-Location combinations for a defined time frame. Selecting the *Treat as Hold Status* option at the *Lot Status* field will calculate the Hold Quantity for lots with this status for the selected Item.

The generated report shows Item-Location wise information about Quantity On Hand, Sales Order No, Customer PO number, Order Date, Ship Date, Requested Date, Order Quantity, Ship Quantity, Back Order Quantity, Quantity Onhand, and Qty OnHand in System Weight. It also displays the Quantity On Hold for selected lot statuses, Quantity Quarantined, and Item-Location wise totals.

## Go To: Sales → Sales Order Reports → Production Reconciliation Report.

Click on the *Product Reconciliation Report* option to open the *Product Reconciliation Report* window. On the *Product Reconciliation Report* window, filtering parameters can be used to define the scope for processing the report.



## **Generating Production Reconciliation Report**

- 1. Open the *Production Reconciliation Report* window.
- 2. Specify the range of Item-Location combinations at the *Item Location From* and *To* fields for which the *Production Reconciliation* report needs to be generated. Leaving the field values blank is equivalent to selecting the first and last available options, respectively.

- Specify the order date range for the selected sales orders at the Order Date From and To fields.
  By default, these fields display the current server date.
- 4. Specify the requested date range for the selected sales orders at the *Requested Date From* and *To* fields. By default, these fields display the current server date.
- 5. Check the *Order Status* checkboxes to include sales orders of specified statuses.
- 6. Select the status that you want to consider as hold at *Select the Lot Status to Treat as Hold Status* field. The value in this field is used to calculate the Hold Quantity for the lots with this status for selected items. Multiple lot statuses can be added to this lookup field to calculate the Hold Quantity.
- 7. Click the *Process* button to generate the report.

An example of a generated *Production Reconciliation* report is provided below.

