

MOHANA PODDER



+91 90518 21132



mohanapodder@gmail.com



Ramgarh, Kolkata- 700047

CAREER OBJECTIVE

Enthusiastic and responsible first-year Bachelor of Arts (Political Science Honours) student at Loreto College, University of Calcutta. A trained classical dancer with over 15 years of experience in Odissi, Bharatanatyam, and Rabindra Nritya. Eager to gain practical exposure through internship opportunities in the social development sector. Committed to contributing positively through strong communication skills, creativity, and a passion for community engagement.

SKILLS

Soft Skills

- Strong Verbal and Written Communication
- Time Management & Efficient Multi-tasking
- Teamwork, Collaboration & Coordination
- Leadership Abilities through volunteering and events
- Problem-Solving & Critical Thinking
- Adaptability & Quick Learning
- Organizational & Planning Skills

Technical Skills

- Microsoft Office (Word, PowerPoint, Excel)
- Canva (Graphic Designing & Presentation Creation)
- Digital Research & Online Documentation
- Data Entry & File Management

Languages Known

- Bengali (Native)
- English (Advanced)
- Hindi (Conversational)

EDUCATION

Bachelor of Arts (Political Science Honours) (2025 - Present)
*Loreto College, University of Calcutta
Kolkata*

BDM International School, Kolkata (2024 - 2025)
CBSE, Class XII : 94.4%

BDM International School, Kolkata (2022 - 2023)
CBSE, Class X : 82.4%

EXTRACURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Volunteered in multiple School Events and Programmes.
- Participated in Sports Competitions and received prizes.
- Secured 2nd place in a Inter - School Skit Competition.
- Active participant in Cultural Events and Performances.

TRAINING AND CERTIFICATIONS

- Indian Classical Dance: Odissi and Bharatanatyam (15+ years)
- Training in Rabindra Nritya.
- Indian Classical Music: Trained for 14 years with certifications.
- Painting: 12 years of Training with Certification Exams completed