

Appendices

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1. User guide to the system

1.1 Main window

The screenshot shows the main window of a hotel management system. The window has a title bar with a 'Hotel' icon and standard window controls. The interface is divided into several sections:

- Search Section (Green border):** Located at the top left, it contains a 'Search' button and a text input field.
- Action Buttons (Blue border):** A vertical column on the left side containing buttons for 'Today', 'Available', 'Booked', 'Occupied', and 'Guests'.
- Room List (Red border):** A list box below the action buttons displaying room details such as '1 Room Single 110€', '2 Room Single 110€', '3 Room Single 110€', '4 Room Double King 170€', '5 Room Double King 170€', '6 Room Double King 170€', '7 Room Double King 170€', '8 Room Double King 170€', '9 Room Double King 170€', '10 Room Double King 170€', '11 Room Double King 170€', '12 Room Double King 170€', '13 Room Double King 170€', '14 Room Double King 170€', '15 Room Double King 170€', '16 Room Double Twin 170€', '17 Room Double Twin 170€', '18 Room Double Twin 170€', '19 Room Double Twin 170€', and '20 Room Double Twin 170€'.
- Information Box (Orange border):** A large area on the right side for displaying room and guest information. It includes fields for 'Room: 1', 'Number of guests: 0', 'Arrival Date: None', 'Departure Date: None', 'Guests:', 'Type: Room', 'Type of bed: Single', 'Extra bed: No', 'Name', 'Address:', 'Telephone:', 'Date of Birth:', 'Email:', and 'Passport:'. It also features an 'Additional fees:' section with a text input and an 'OK' button.
- Navigation and Action Buttons (Blue border):** A horizontal bar at the bottom containing navigation buttons '<', '1', and '>', and action buttons 'Booking', 'Check In', and 'Check Out'.

The main window is the first thing you see when you run the program.

Almost every action is executed from this window.

Green- Search box. (More info on page 3).

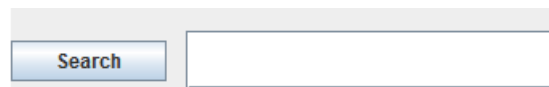
Blue- Action buttons. (More info on page 4).

Red- Organizer. (More info on page 5).

Orange- Information box. (More info on page 6).

Brown- Additional fees. (More info on page 6).

1.1.1 Search bar

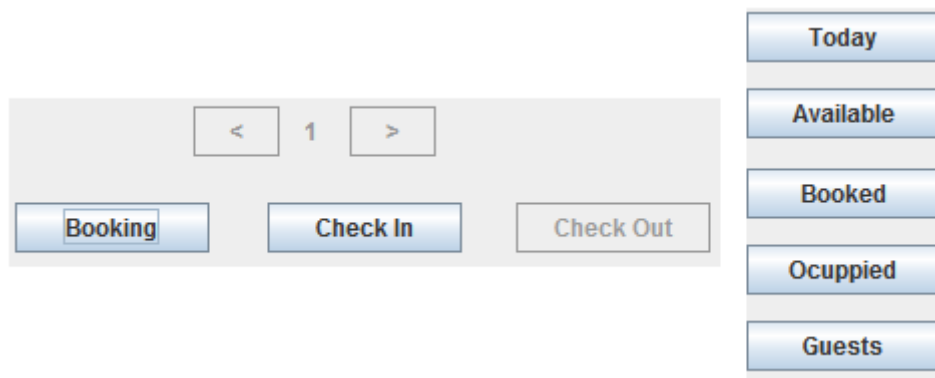
A screenshot of a search bar interface. It consists of a light gray rectangular container. Inside, on the left, is a blue button with the word "Search" in white text. To the right of the button is a white rectangular text input field with a thin gray border.

You can search for a room simply by entering a room number, name of a guest or a date into the text field and then pressing the “Search” button.

The result will be shown in the Organizer under this Search bar. If there are no results, you will be informed with an information message.

1. You can search by room number. For example: “12”, the result will be only one room with number “12”.
2. You can search by name. For example: “John” or “John Smith”, the result will be all guests with this name and also all bookings on this name.
3. You can search for a room by date. For example: “15/11/2015-22/11/2015”, the result will be all rooms that are free for the duration of these dates.

1.1.2 Buttons



"Today" button – Show a list of all of today's Check in and Check outs.

"Available" button – Show a list of all available rooms for today.

"Booked" button – Show a list of all bookings.

"Occupied" button – Show a list of all occupied rooms.

"Guest" button – Show a list of all guests.

"Booking" button – Opens a new window for booking. In the organizer, room has to be selected. (More info on page 9).

"Check In" button – Opens a new window for Check In. Available only if an available room or a booking with today's arrival is selected. (More info on page 11).

"Check Out" button – Opens a new window for Check out. Available only if an occupied room is selected. (More info on page 12).

"Edit" button – Opens a new window for Edit. Available only if a booking is selected. (More info on page 10).

"<" And ">" buttons – Available only if a room contains more than 1 guest. You can switch between guests and their information using these arrows.

1.1.3 Organizer



The Organizer is a list of results from the search bar and the action buttons. This organizer can show lists of guests, bookings, rooms and more.

You can select a room, a booking or a guest from this list and all the information connected to this room or guest is shown in the information box (on the right side).

1.1.4 Information box

| | |
|-----------------------------------|-----------------------------------|
| Room: 1 | Type: Room |
| Number of guests: 1 | Type of bed: Single |
| Arrival Date: 08/12/2015 | Extra bed: No |
| Departure Date: 15/12/2015 | |
| Guests: John Smmith | |
| Additional fees: | |
| <input type="text"/> | <input type="button" value="OK"/> |
| John Smmith | |
| Address: Street x | Telephone: 45 45 45 45 |
| Date of birth: 10/12/1995 | Email: example@domain.com |
| Passport: | |

In the information box you can see all the information about the rooms and the guests. Each room has a room number, a type, the guest's names and arrival and departure dates.

Then there is the "Additional fees" bar. More information below.

And the Guest's information where you can find the name, the contact information and the address.

| | |
|-------------------------|-----------------------------------|
| Additional fees: | |
| <input type="text"/> | <input type="button" value="OK"/> |

If the guests use additional services such as the minibar, you can add a price for that service and that price will be added to the Check Out total price.

If you write for example: "50", 50 Euros will be added.

Also you can write: "-50", 50 Euros will be removed from the total price. (Discounts)

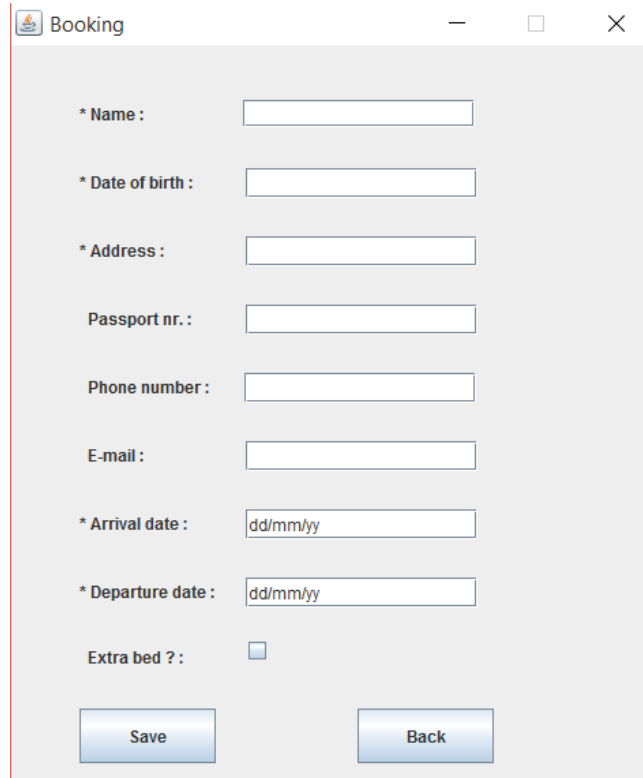
1.2 Booking

If you press the “Booking” button, a new window will appear.

There you need to put information about the booker.

Fields marked with * mark are necessary, the others are optional.

Dates have to be in format “dd/mm/yyyy”.

A screenshot of a software window titled "Booking". The window has a standard title bar with a minimize button, a maximize button (disabled), and a close button. The main area contains several input fields and two buttons. The fields are: "* Name :", "Date of birth :", "* Address :", "Passport nr. :", "Phone number :", "E-mail :", "* Arrival date :", and "* Departure date :". The date fields have a placeholder "dd/mm/yy". There is also a checkbox labeled "Extra bed ? :". At the bottom, there are two buttons: "Save" and "Back".

* Name :

Date of birth :

* Address :

Passport nr. :

Phone number :

E-mail :

* Arrival date :

* Departure date :

Extra bed ? : ☐

With the button “Save”, you will save this booking in the database.

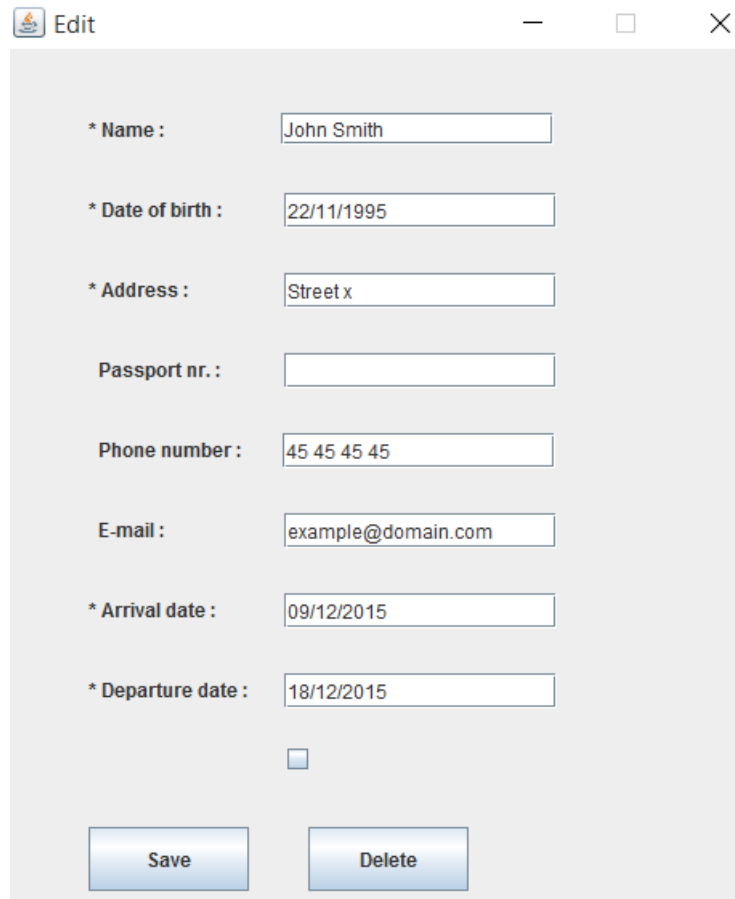
With the button “Back”, you will return to the main window and nothing is saved.

If guest does not show up until 18:00 of the arrival day, the booking will be removed.

1.3 Edit

If you have booked room and you want to edit or delete it, you can select it from booked rooms list and click the button “Edit”.

A new window will appear:



The screenshot shows a window titled "Edit" with a standard Windows-style title bar (minimize, maximize, close buttons). The window contains a form with the following fields and values:

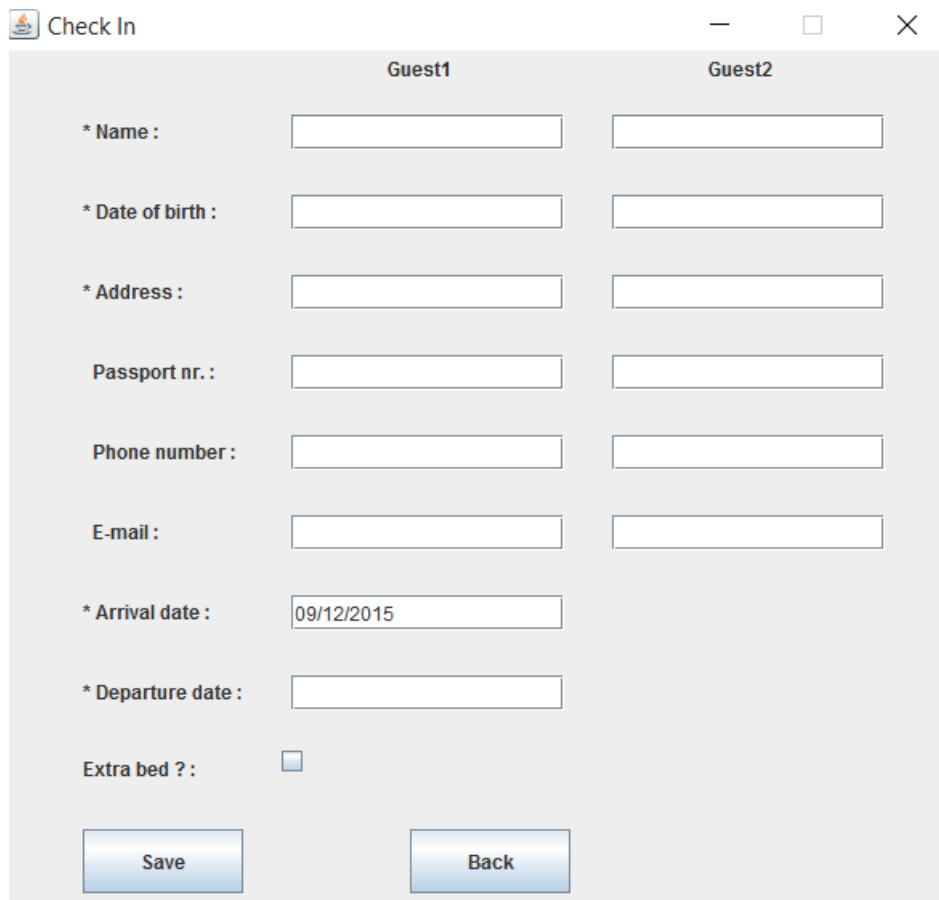
- * Name : John Smith
- * Date of birth : 22/11/1995
- * Address : Street x
- Passport nr. : (empty)
- Phone number : 45 45 45 45
- E-mail : example@domain.com
- * Arrival date : 09/12/2015
- * Departure date : 18/12/2015

Below the form fields is a small, empty square checkbox. At the bottom of the window are two buttons: "Save" and "Delete".

Text fields are already filled with “Old” information. You can change them and click on the button “Save” to save this booking with the new information or you can press “Delete” to delete this booking.

1.4 Check-in

If you want to Check In a booking or an available room, you can click on the button "Check In" and a new window will appear:



The screenshot shows a 'Check In' window with the following fields:

| | Guest1 | Guest2 |
|--------------------|---|----------------------|
| * Name : | <input type="text"/> | <input type="text"/> |
| * Date of birth : | <input type="text"/> | <input type="text"/> |
| * Address : | <input type="text"/> | <input type="text"/> |
| Passport nr. : | <input type="text"/> | <input type="text"/> |
| Phone number : | <input type="text"/> | <input type="text"/> |
| E-mail : | <input type="text"/> | <input type="text"/> |
| * Arrival date : | <input type="text" value="09/12/2015"/> | |
| * Departure date : | <input type="text"/> | |
| Extra bed ? : | <input type="checkbox"/> | |

At the bottom, there are two buttons: 'Save' and 'Back'.

If you have selected an available room (Not booked), all fields except the arrival date will be blank. Else, if you have selected booking, Guest1 will be filled automatically with the information from booking.

Arrival date is also filled out automatically.

When you click "Save", the room will be checked and booking will be removed.

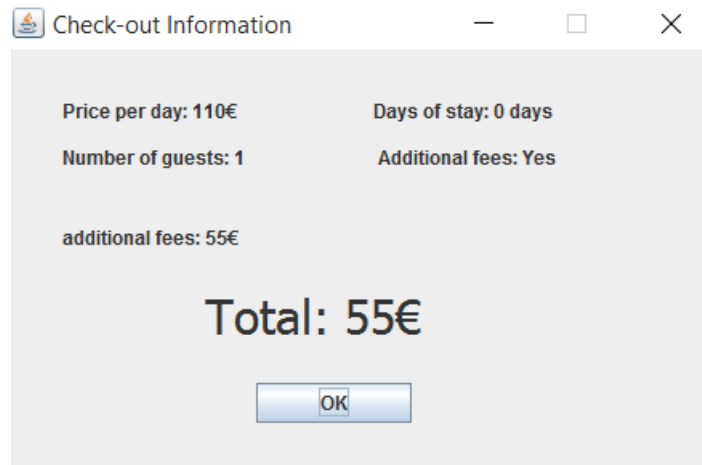
When you click "Back", you will return to the Main window and the room will still be only in a booked state.

1.5 Check-out

When you want to Check Out guests you can click “Check Out” button. A window with confirmation will appear:



When you click on “No” you will be returned to the Main menu. Else if you click on “yes”, there will be a new window with information about the duration of stay and the total price:



After you click OK, the room will be empty and you will return to the Main window.

2. Selected Java code

```
/** SetArrays method loads or creates new files of Room and booking arrays (Saves) */
private static void setArrays() throws ClassNotFoundException {
    boolean endOfFile = false;
    File file = new File("saveRooms.bin");
    File file2 = new File("saveBookings.bin");
    if (file.exists()) {

        try {
            FileInputStream fis = new FileInputStream(file);
            ObjectInputStream in = new ObjectInputStream(fis);
            for (int i = 0; i < rooms.length; i++) {
                rooms[i] = (Room) in.readObject();
            }
            in.close();
        } catch (IOException e) {
        }

    } else {
        for (int i = 0; i < 3; i++) {
            rooms[i] = new Room(1, i + 1, 110, "Single", "Room");
        }

        for (int i = 3; i < 15; i++) {
            rooms[i] = new Room(2, i + 1, 170, "Double King", "Room");
        }

        for (int i = 15; i < 21; i++) {
            rooms[i] = new Room(2, i + 1, 170, "Double Twin", "Room");
        }

        for (int i = 21; i < 23; i++) {
            rooms[i] = new Room(1, i + 1, 220, "1-Bedroom", "Suite");
        }

        rooms[23] = new Room(2, 24, 340, "2-Bedrooms", "Suite");
        rooms[24] = new Room(3, 25, 450, "3-Bedrooms", "Suite");

    }
    if (file2.exists()) {

        try {
            FileInputStream fis = new FileInputStream(file2);
            ObjectInputStream in = new ObjectInputStream(fis);

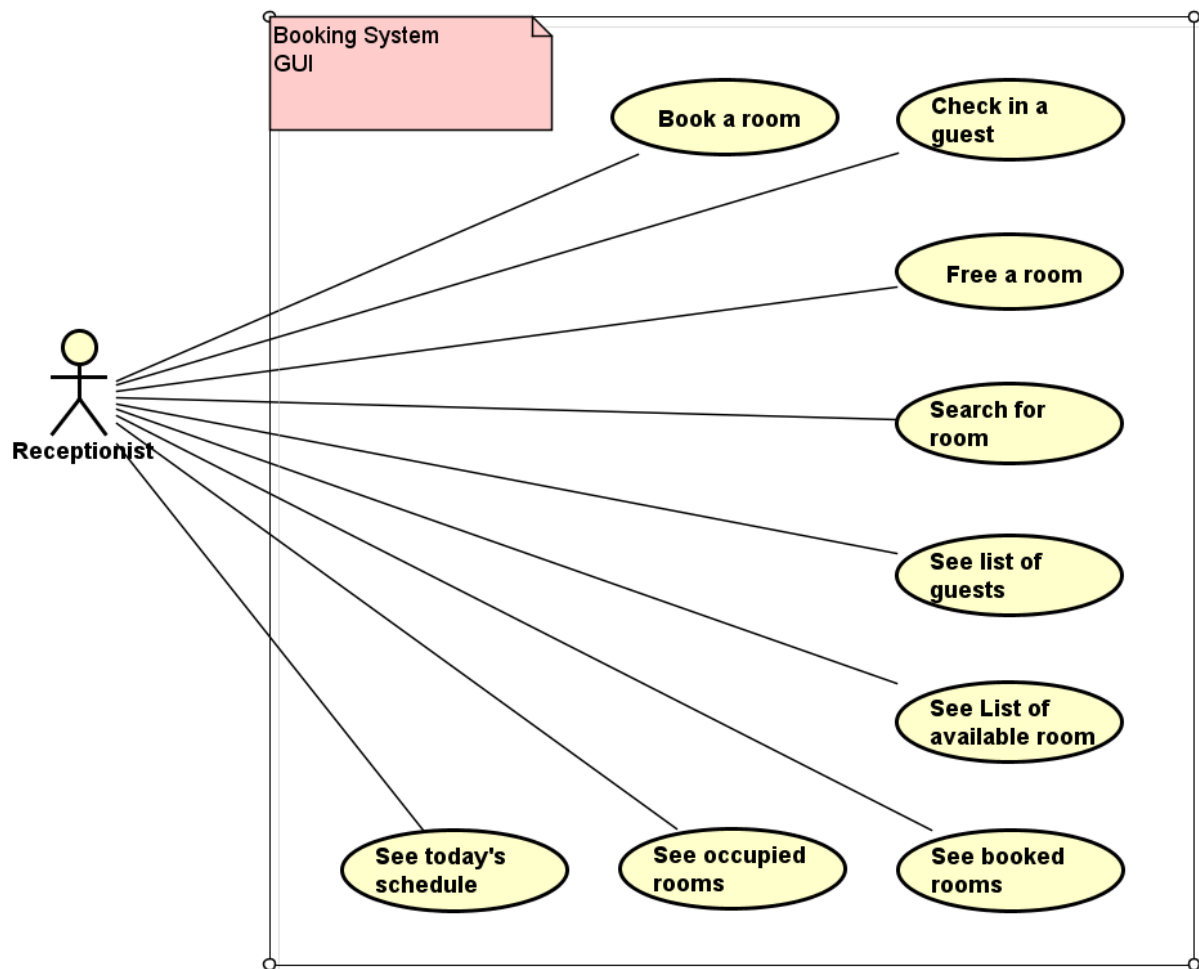
            while (!endOfFile) {
                try {
                    bookings.add((Guest) in.readObject());
                } catch (EOFException e) {
                    endOfFile = true;
                }
            }
            in.close();
        } catch (IOException e) {
        }

    }

    save();
}
```

3. Analysis documentation

3.1 Use Case diagram



3.2 Use Case descriptions

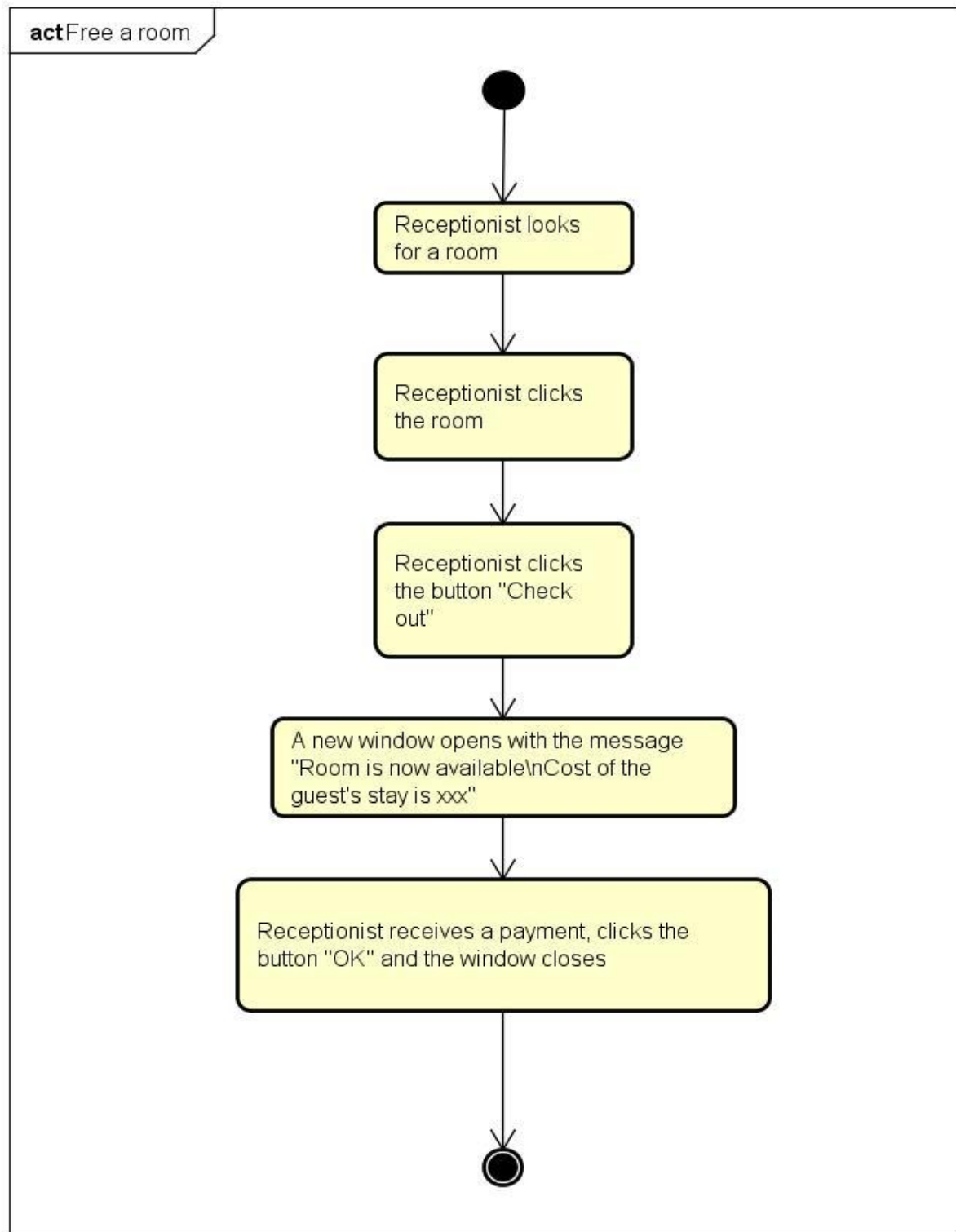
| Book a room / UseCase Description | |
|-----------------------------------|--|
| ITEM | VALUE |
| UseCase | Book a room |
| Summary | Guest asks for a room and books it if it is available. |
| Actor | Receptionist |
| Precondition | There desired room is free. |
| Postcondition | The guest has booked a room. |
| Base Sequence | <ol style="list-style-type: none"> 1. Receptionist receives a request from a guest. 2. Receptionist looks for and selects a free room. 3. Receptionist clicks the button "book". 4. The window closes. 5. Program displays a new window with a form. 5. Receptionist inputs a name. 6. Receptionist inputs a birth date. 7. Receptionist inputs an address. 8. Receptionist inputs a passport number. 9. Receptionist inputs a phone number. 10. Receptionist inputs an email. 11. Receptionist inputs an arrival date. 12. Receptionist inputs a departure date. 13. Receptionist clicks the button "save". 14. The window closes and the room is booked. 15. The program displays the main window. |
| Exception Sequence | <p>There is not an available room:</p> <ol style="list-style-type: none"> 1 as base sequence: 2. Receptionist declines the guest's request. <p>User case ends.</p> <p>Invalid date of birth format:</p> <ol style="list-style-type: none"> 1 - 13 as base sequence: 14. Receptionist inputs a date in the valid format. <p>User case ends.</p> <p>Invalid date of arrival format:</p> <ol style="list-style-type: none"> 1 - 13 as base sequence: 14. Receptionist inputs a date in the valid format. <p>User case ends.</p> <p>Invalid date of departure format:</p> <ol style="list-style-type: none"> 1 - 13 as base sequence: 14. Receptionist inputs a date in the valid format. <p>User case ends.</p> |
| Sub UseCase | |
| Note | |

| Check in a guest / UseCase Description | |
|--|---|
| ITEM | VALUE |
| UseCase | Check in a guest |
| Summary | Repectionist checks in a guest. |
| Actor | Receptionist |
| Precondition | There is an available room that satisfies the guest's requirements. |
| Postcondition | A guest has checked in a room. |
| Base Sequence | <ol style="list-style-type: none"> 1. Receptionist looks for a booked or an available room and clicks on it. 2. Receptionist clicks the button "Check in". 3. If guest has booked the room, his booking information is transferred to his check-in form automatically, else receptionist starts filling out the form. 4. Receptionist inputs a name. 5. Receptionist inputs a date of birth . 6. Receptionist inputs an address. 7. Receptionist inputs a passport number. 8. Receptionist inputs a phone number. 9. Receptionist inputs an email. 10. Receptionist inputs an arrival date. 11. Receptionist inputs a depature date. 12. Receptionist clicks the button "save". 13. The window closes and guest has checked in. 14. The program displays the main window. |
| Branch Sequence | |
| Exception Sequence | <p>There is not an available room:</p> <ol style="list-style-type: none"> 1 as base sequence: 2. Receptionist declines the guest's request. <p>User case ends.</p> <p>Invalid date of birth format:</p> <ol style="list-style-type: none"> 1 - 12 as base sequence: 13. Receptionist inputs a date in the valid format. <p>User case ends.</p> <p>Invalid date of arrival format:</p> <ol style="list-style-type: none"> 1 - 12 as base sequence: 13. Receptionist inputs a date in the valid format. <p>User case ends.</p> <p>Invalid date of departure format:</p> <ol style="list-style-type: none"> 1 - 12 as base sequence: 13. Receptionist inputs a date in the valid format. |

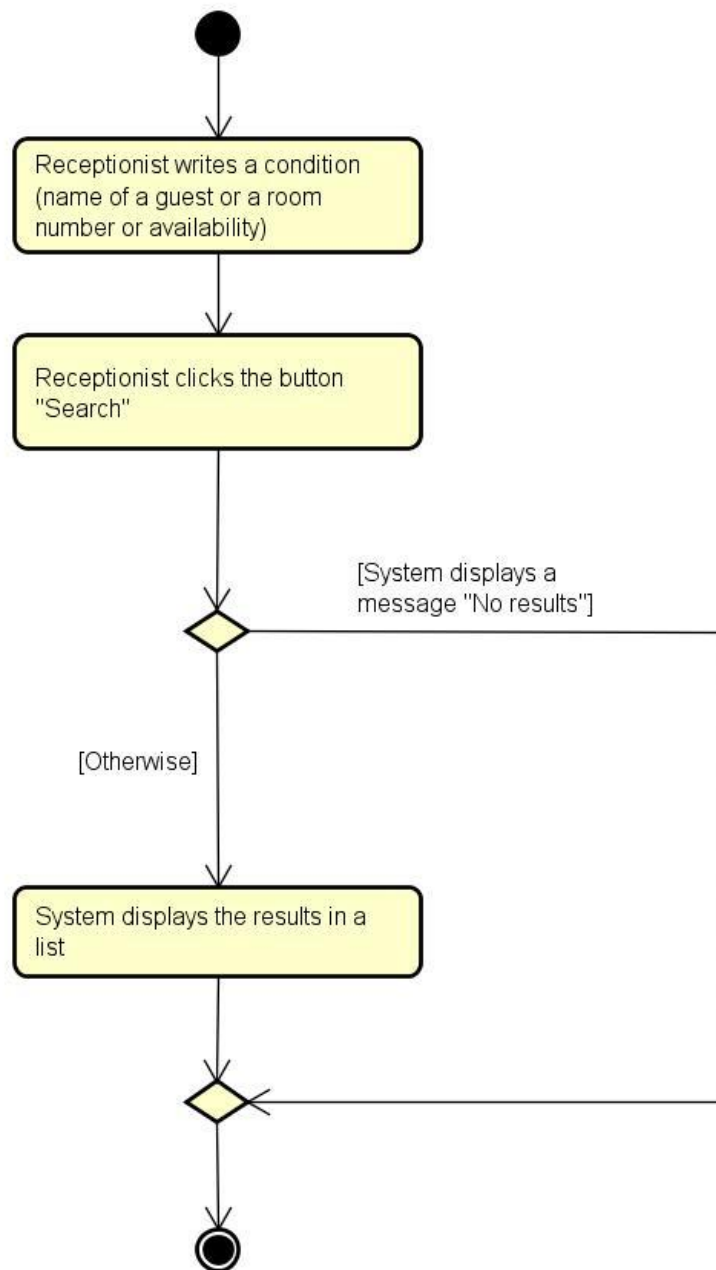
| See occupied rooms / UseCase Description | |
|--|---|
| ITEM | VALUE |
| UseCase | See occupied rooms |
| Summary | Receptionist sees a list of all the occupied rooms. |
| Actor | Receptionist |
| Precondition | There are occupied rooms. |
| Postcondition | List of occupied rooms. |
| Base Sequence | 1. Receptionist clicks the button "Occupied". 2. System displays a list with all the occupied rooms. |
| Branch Sequence | |
| Exception Sequence | There are not any occupied rooms: 1 as base sequence. 2. A window opens with the message "There are not any occupied rooms!" 3. Receptionist clicks the button "OK" and the window closes. User case ends. |
| Sub UseCase | |
| Note | |
| See today's schedule / UseCase Description | |
| ITEM | VALUE |
| UseCase | See today's schedule |
| Summary | Receptionist sees a list of today's check-outs and check-ins. |
| Actor | Receptionist |
| Precondition | There are check ins and checkout scheduled for today. |
| Postcondition | List of today's check-ins and check-outs. |
| Base Sequence | 1. Receptionist clicks the button "Today". 2. System displays a list of today's check-ins and check-outs. |
| Branch Sequence | |
| Exception Sequence | No check-ins and check-outs for today: 1 as base sequence 2. System displays the message "There are no check-ins and check-outs for today." 3. Receptionist clicks the button "OK" and the window closes. User case ends. |
| Sub UseCase | |
| Note | |

| See booked rooms / UseCase Description | |
|--|---|
| ITEM | VALUE |
| UseCase | See booked rooms |
| Summary | Receptionist sees a list of all the booked rooms. |
| Actor | Receptionist |
| Precondition | There are booked rooms. |
| Postcondition | List of booked rooms. |
| Base Sequence | <ol style="list-style-type: none"> 1. Receptionist clicks the button "Booked". 2. System displays a list of all the booked rooms. |
| Branch Sequence | |
| Exception Sequence | <p>There are not any booked rooms:</p> <ol style="list-style-type: none"> 1 as base sequence. 2. A window opens with the message "There are not any booked rooms!". 3. Receptionist clicks the button "OK" and the window closes. <p>User case ends.</p> |
| Sub UseCase | |
| Note | |

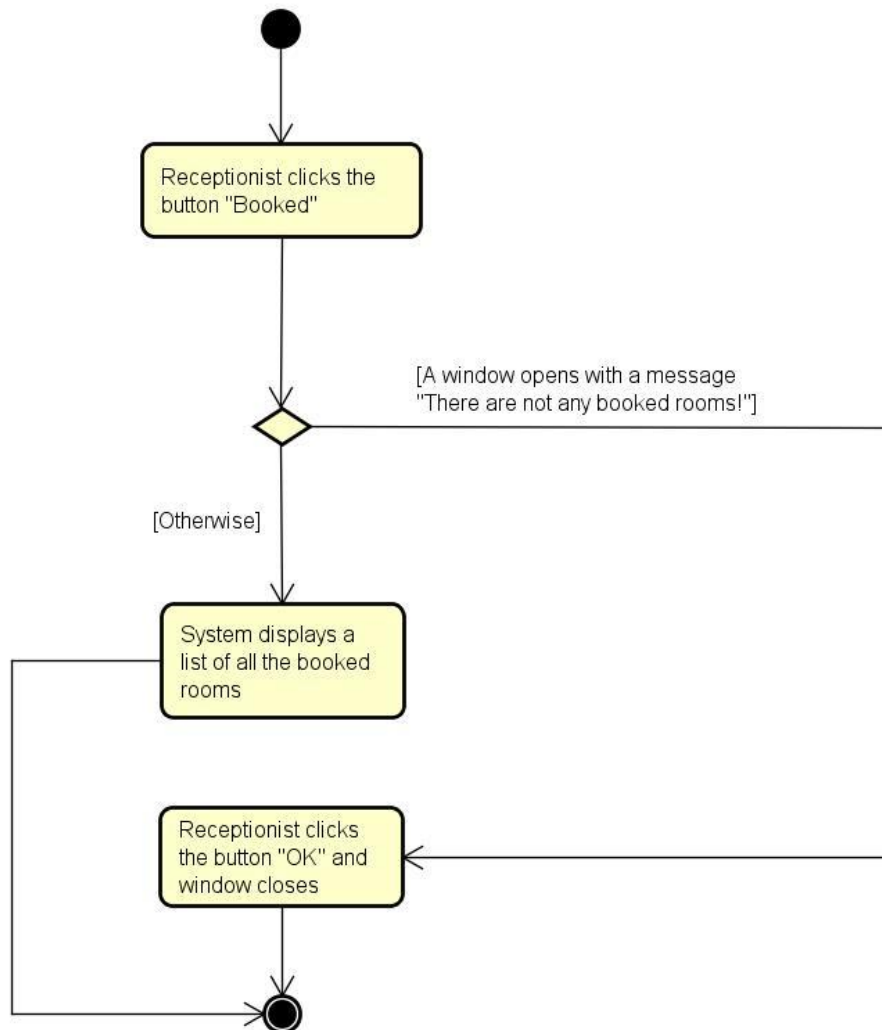
3.3 Activity diagrams

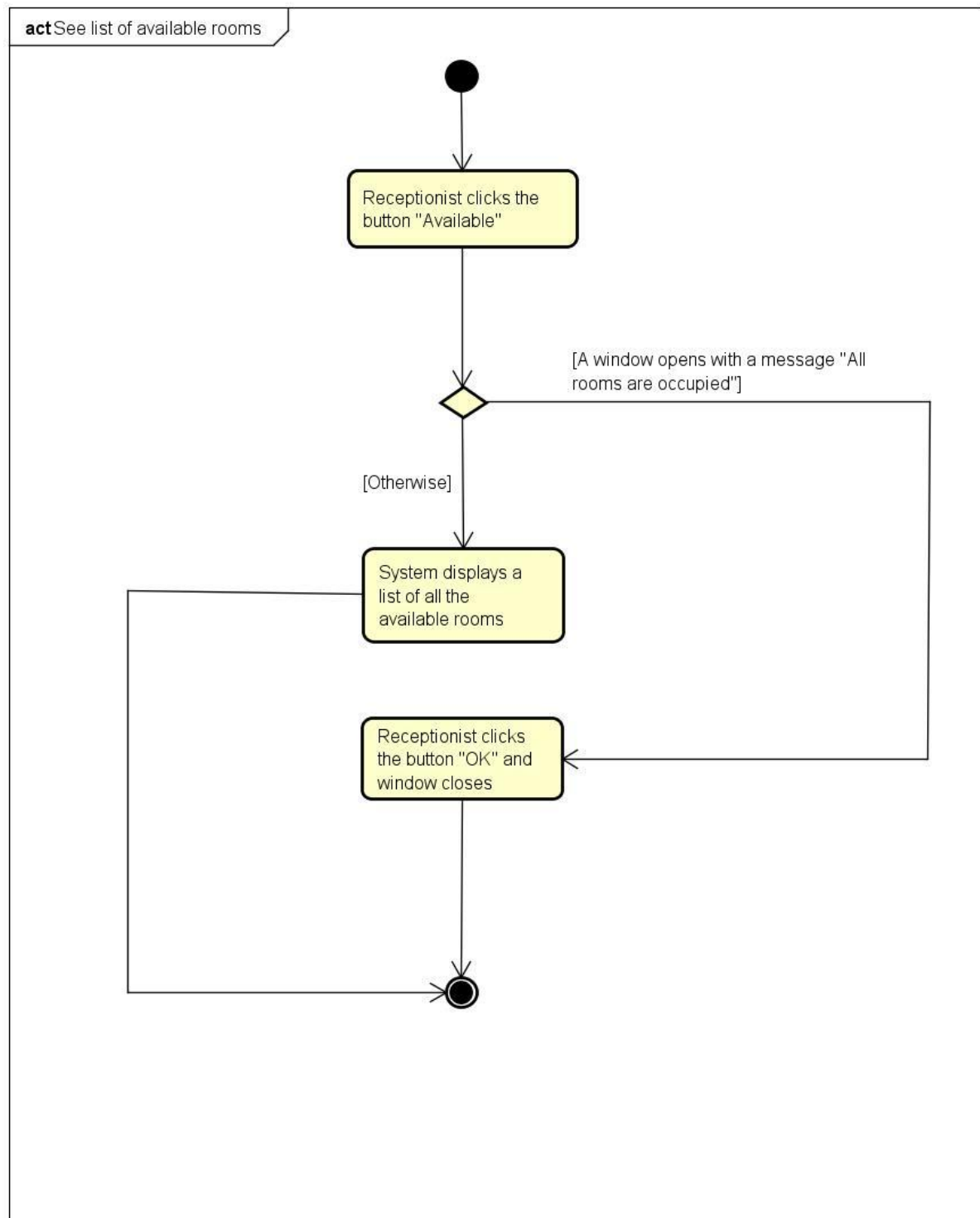


act Search for room

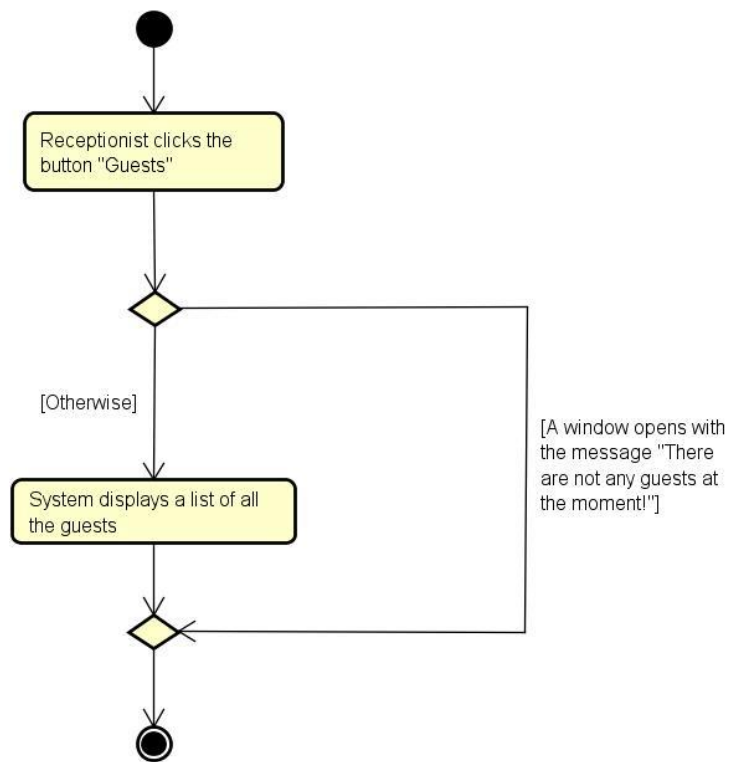


act See booked rooms

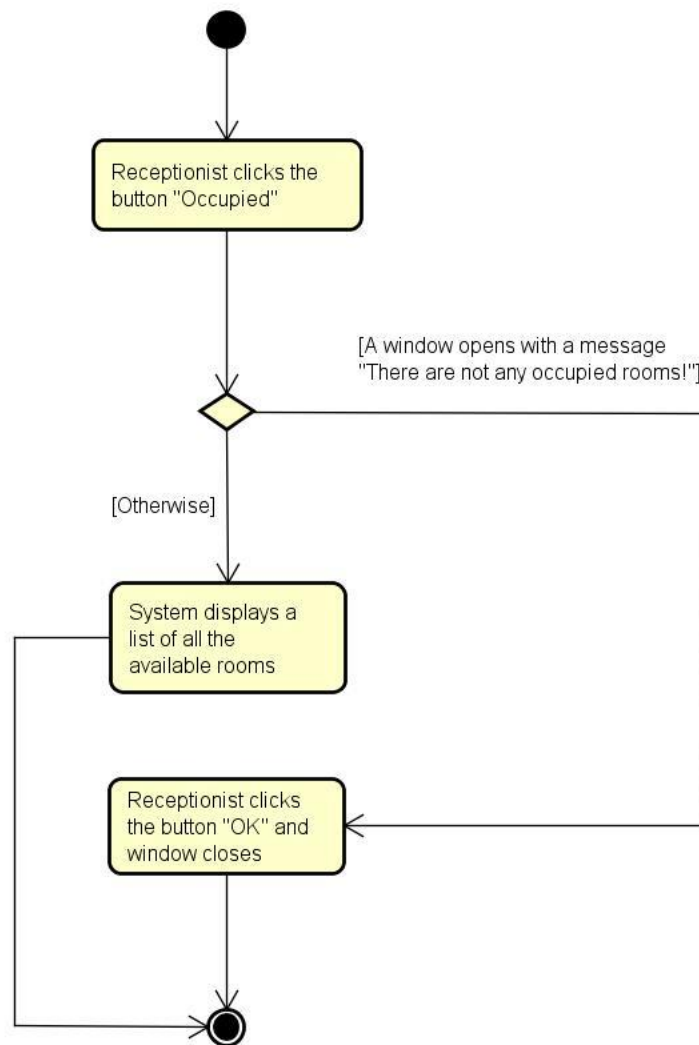


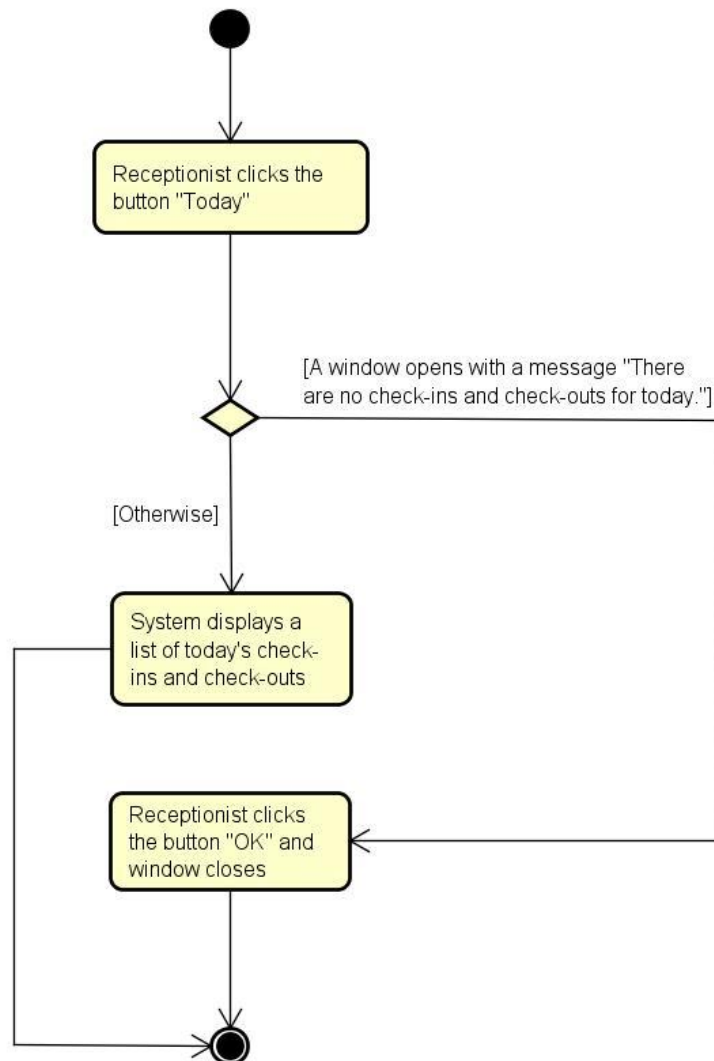


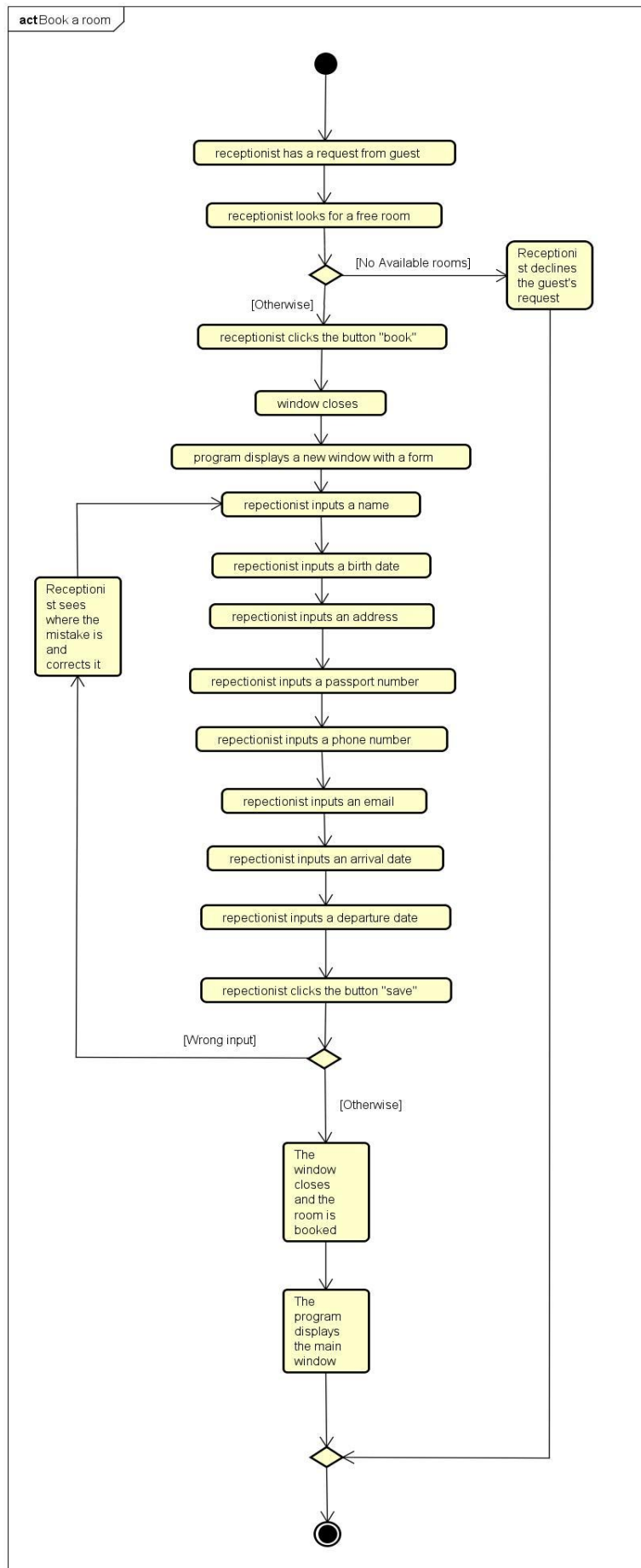
act See list of guests



actsee occupied rooms

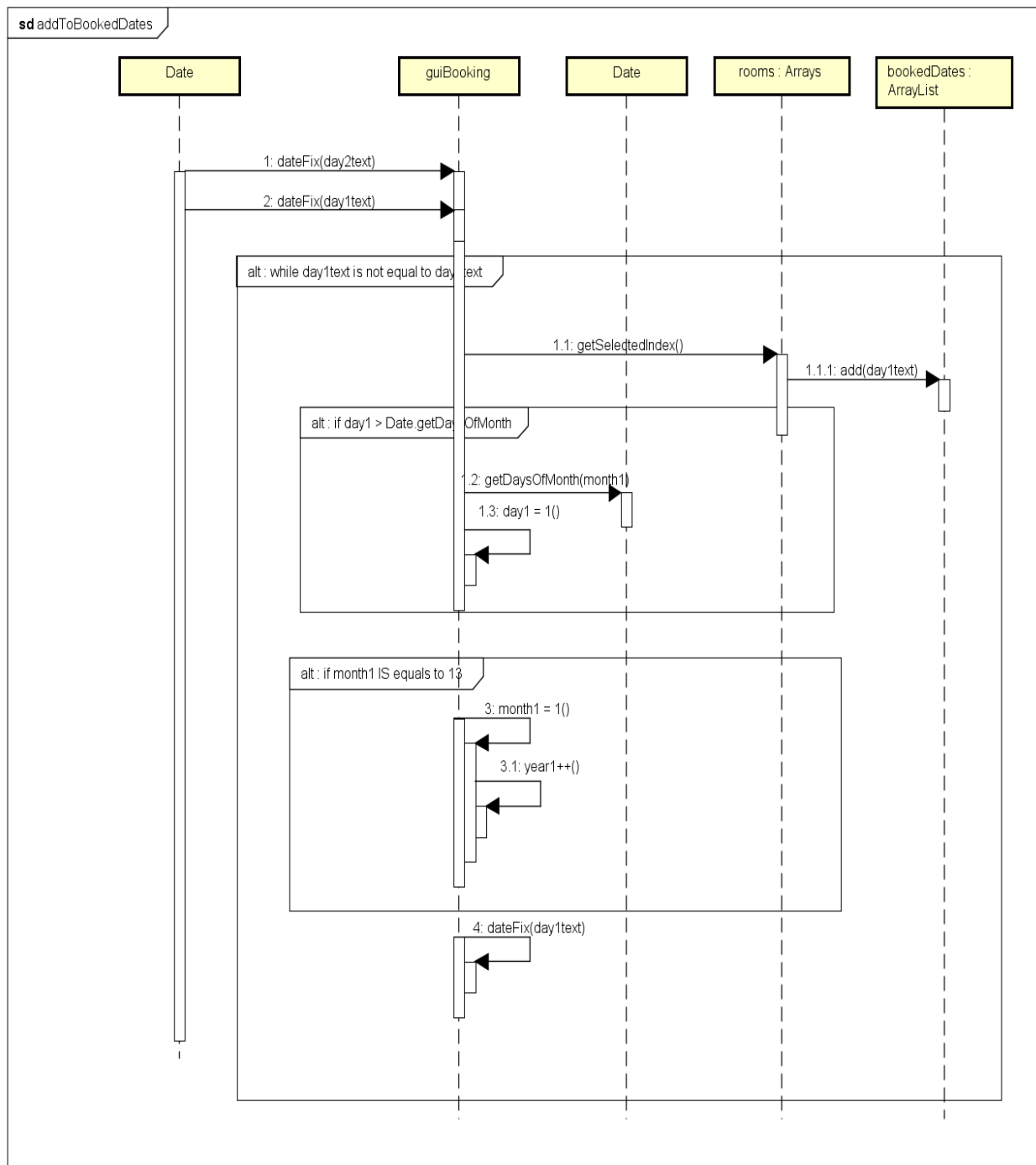






4 Design documentation

4.1 Sequence diagram



4.2 UML class diagram

