

Roll No. ....

**E-3895**

**B. C. A. (Part I) EXAMINATION, 2021**

**(New Course)**

**COMMUNICATION SKILLS**

**(BCA—106)**

*Time : Three Hours ]*

*[ Maximum Marks : 80*

**Note :** Attempt all questions.

**Unit—I**

1. (a) Fill in the blanks with modals : 5  
(can, could, may, might, shall, should, will, must or dare)
- (i) You ..... be punctual.
- (ii) ..... I assist you ?
- (iii) It ..... rain tomorrow.
- (iv) I ..... swim across the river.
- (v) She wondered whether it ..... be true.

**P. T. O.**

- (b) Complete the sentence given below by using ought to, should or must : 5

- (i) You ..... improve your spelling.
- (ii) We ..... help our neighbours.
- (iii) Children ..... obey their parents.
- (iv) You ..... keep your promise.
- (v) She ..... have left already.

- (c) Convert the following simple sentences into compound sentences : 5

- (i) He must work very hard to win the first prize.
- (ii) He was rejected owing to ill-health.
- (iii) The teacher punished the boy for disobedience.
- (iv) Besides robbing the poor child, he also murdered her.
- (v) By his pleasant manners he gained many friends.

- (d) Convert the simple sentences into complex sentences : 5

- (i) Can you tell me the time of his arrival ?
- (ii) I will meet you at any place convenient for you.
- (iii) He alone entered, the rest of us waiting outside.
- (iv) He can prove his innocence.
- (v) He saved the child at the risk of his life.

**Unit—II**

2. (a) Convert the following sentences to passive voice : 10

- (i) The hunter shot the lion.
- (ii) He scored twenty runs.
- (iii) Why did he defraud you of your earnings ?
- (iv) The people regarded him as an imposter and called him a villain.
- (v) Shall I ever forget those happy days ?
- (vi) We must listen to his words.
- (vii) He promised me a present.
- (viii) I am watching you very carefully.
- (ix) You cannot pump the ocean dry.
- (x) Somebody has put out the light.

(b) Change the following sentences into negative sentences :

5

- (i) He lived many years in India.
- (ii) Every man makes mistakes sometimes.
- (iii) I am a little tired.
- (iv) Everybody will admit that he did his best.
- (v) He must have seen the Taj Mahal when he went to Agra.

- (c) Combine the following pairs of sentences by using  
'too to' ..... . 5

- (i) The news is so good that it cannot be true.
- (ii) These mangoes are so cheap that they cannot be good.
- (iii) He drove so fast that the police could not catch him.
- (iv) He is so proud that he cannot beg.
- (v) The tree is so high that I cannot climb.

- (d) Change the following sentences to indirect speech : 10

- (i) He said to me, "I have often told you not to play with fire."
- (ii) The teacher promised, "If you will come before school tomorrow, I will explain it."
- (iii) "What do you want ?" he said to her.
- (iv) "Are you coming home with me ?" he asked.
- (v) "Don't you know the way home ?" asked I.
- (vi) "Bring me a glass of milk", said the Swami to the villagers.
- (vii) He said to me, "Wait until I come."
- (viii) He said, "My God ! I am ruined."
- (ix) He said, "How cruel of him !"
- (x) The prince said, "It gives me great pleasure to be here this evening."

**Unit—III**

3. (a) Write a letter to Transport Commissioner to issue a driving license. 5

*Or*

Write a letter to your friend, describing a book you have just read and strongly recommending it to him.

- (b) You state government has banned the use of plastic bags. You are Amarjeet, a reporter of The National Herald. Write a report in 100-125 words on how the ban is being ignored and what damage the indiscriminate use of plastic bags is causing to the environment. 5

*Or*

Write a report for your college magazine describing a cultural fest held in your college in which various colleges of your city took part.

**Unit—IV**

4. (a) Write a short paragraph on the given topics in **150** words (any *one*) : 10

- (i) Five Virtues I Admire Most
- (ii) Causes of Accidents in Indian cities
- (iii) My Favourite Sport
- (iv) The Pleasures of Reading
- (v) Smoking is Harmful to Health

(b) Write the meaning of the given phrases and make a sentence of using the phrase (any *five*) : 5

- (i) A bird's eyes view
- (ii) Last straw
- (iii) Ball is in your court
- (iv) Icing on the cake
- (v) Apple of one's eye
- (vi) Once in a blue moon
- (vii) Let the cat out of the bag

### Unit—V

5. Read the following passage carefully and answer the questions given below : 5

“The literature of Swami Vivekananda has multiplied my sense of patriotism a thousand times”, said Mahatma Gandhi. Rabindranath Tagore said, “If you want to understand India try to understand Swami Vivekananda.” By these words, we can easily understand the huge and towering personality of this great saint of later nineteenth century. Swami Vivekananda was born on 2th January, 1863 in Calcutta. In his childhood and boyhood, he was Bireshwar (Bile) and Narendra (Naren). He became the disciple of a great saint, Ramkrishna Paramhansa and was given the name of Swami Vivekananda. He proved himself to be the most dazzling star

in the Parliament of Religionism, Chicago in the year 1893. All young generation must try to understand Swamiji. If we want to make our country free from corruption, superstitions, idleness, we must make him our model.

*Questions :*

- (a) Name the *two* great men who wrote words in praise of Swami Vivekananda.
- (b) When was Swami Vivekananda born ?
- (c) What were his early names ?
- (d) Who was Swami Vivekananda's guru ?
- (e) Why must we make Swami Vivekananda our model ?