MD.MONIRUZZAMAN, PMP

A: H# 50, R# 19, Sector # 14, Uttara, Dhaka -1230

P: +8801 712 027 826 E: shimul27@gmail.com



CAREER OBJECTIVES

I am looking for a dynamic and demanding career that will allow me to use my technical and interpersonal abilities, creativity, and, most importantly, prior learning experiences to further my career while also contributing to the organization's prosperity and growth.

CAREER HIGHLIGHTS

Around Fifteen (15) years of working experience in the following arena of IT Industry,

- ▲ Project Management
- ▲ Team Building and Supervision
- ▲ Business Development
- ▲ Business Communication and Relationship Management
- ▲ Business Process Engineering and Reengineering
- Cost Budgeting and Revenue Forecasting
- ▲ Software Development
- Solution Deployment

PROFESSIONAL STRENGTHS

- ▲ Strong technical knowledge: Deep understanding of various technologies and systems, including software applications, mobile apps and databases.
- ▲ Analytical skills: The ability to analyze data, detect anomalies, and identify potential threats.
- ▲ Problem-solving skills: Able to quickly identify and troubleshoot security issues and develop effective solutions to mitigate risk.
- Attention to detail: A keen eye for detail to ensure that all potential vulnerabilities and threats are identified and addressed.
- ▲ Communication skills: The ability to communicate technical information clearly and effectively to both technical and non-technical stakeholders.
- ▲ Adaptability: The ability to adapt to changing threats and technologies in the fast-paced and rapidly evolving agile/hybrid landscape of efficient project management as value driven.
- ▲ Leadership skills: Responsible for managing a team of 70+ highly qualified IT professionals and possess strong leadership and project management skills.

- ▲ Continuous learning: Thirst for continuous learning to stay up to date with emerging threats and technologies in the field of IT & large-scale enterprises.
- Excellent interpersonal skills, ability to work under pressure within deadlines.
- ▲ Build projects around motivated individuals, provide them with the environment, support their needs and trust them to get the job done.
- Specially like to work with and through people and meet challenges.
- ▲ Utilization of best architectures, requirements and design emerge from self-organizing team.
- ▲ Continuous attention to technical excellence and perfect design enhances agility.
- Local and International Client communication and relationship building.
- At regular intervals, the team reflects on how to become more effective, then tunes and adjusts its behavior accordingly.
- ▲ Ability to manage time & resources productively & cost-efficiently.

FIELDS OF SPECIALIZATION

- Project Management
- ▲ Team Management
- ▲ Risk Management
- ▲ Compliance and Regulatory Standards (such as CMMI, ISO 9001, ISO 27001)
- ▲ Software Architect

- ♣ Programming & Database Design
- ♣ Project Costing
- ▲ Revenue Forecasting
- ▲ IT Operational Plan
- ▲ Requirement Analysis
- ▲ Business Requirement Document (BRD)
- ▲ Software Architecture (SRS & SDD)

PROFESSIONAL EXPERIENCE

PROJECT MANAGER (Team Lead) of myGov ITSM, a2i

January 01, 2024 - Continuing

(From Vendor Part - UY Systems Ltd.)

Company Description: One of the leading Software development companies for both local and international.

DUTIES/RESPONSIBILITIES

- ▲ Monitoring build progress, overseeing overall **Project management**, finance and ensuring project quality.
- ▲ Making strategic decisions, providing leadership and address project teams to implement those decisions.
- ▲ Meeting with clients(a2i), stakeholders (Different govt. & autonomous orgs.), and project team members to report on project progress.
- ▲ Liaising with clients and building strong working relationships.
- ▲ Devising cost-effective plans to enable effective project completion.
- Managing risks to avoid delays or reputational damage.
- ▲ Ensuring permits and legal papers are secured ahead of the project.
- ▲ Managing project members and enabling them to supervise and manage their own teams.

PROJECT MANAGER (Technical Lead) of NPF, a2i

June 01, 2021 - December 31, 2024

(From Vendor Part - UY Systems Ltd.)

Company Description: One of the leading Software development companies for both local and international.

DUTIES/RESPONSIBILITIES

- ▲ Monitoring build progress, overseeing overall **Project management**, finance and ensuring project quality.
- ▲ Making strategic decisions, providing leadership and address project teams to implement those decisions.
- ▲ Meeting with clients(a2i), stakeholders (Different govt. & autonomous orgs.), and project team members to report on project progress.
- ▲ Liaising with clients and building strong working relationships.
- ▲ Devising cost-effective plans to enable effective project completion.
- Managing risks to avoid delays or reputational damage.
- Ensuring permits and legal papers are secured ahead of the project.
- ▲ Managing project members and enabling them to supervise and manage their own teams.

PROJECT DIRECTOR & CTO, UY Systems Ltd.

May 2019 - Continuing

Company Description: One of the leading Software development companies for both local and international.

DUTIES/RESPONSIBILITIES

- ▲ Working as the technical head of the organization.
- ▲ Direct company towards vulnerable technological advancements and take necessary steps to train and implement those within the organization.
- ▲ Setting targets for new business development for the business development managers and executives.
- ▲ Making strategic decisions and providing leadership and direction to project managers to implement those decisions.
- ▲ Negotiating sales contracts with customers and ensuring their profitability.
- ▲ Liaising with clients and building strong working relationships.
- Monitoring customer satisfaction with existing clients to ensure service delivery.
- ▲ Use stakeholders' feedback to inform necessary improvements and adjustments to technology.
- ▲ Devising cost-effective plans to enable effective project completion.

National Consultant (Technical Lead)

United National Development Programme (UNDP)

November 1, 2020 - March, 31 2021

Company Description: The United Nations Development Programme is a United Nations organization tasked with helping countries eliminate poverty and achieve sustainable economic growth and human development. Headquartered in New York City, it is the largest UN development aid agency, with offices in 170 countries.

DUTIES/RESPONSIBILITIES

- ▲ After initiating the contract and initial discussion with FPLAC and UNDP, the consultant will provide a short inception report detailing their understanding of the tasks and a proposed methodology with a timed workplan to achieve it.
- ↑ The consultant will participate in in-depth consultations with FPLAC staff to map the key issues, questions, and information for which they receive the greatest number of requests from all FPLAC users. Differences between requests from men and women will be highlighted, as well as any relevant

differences in requests from women. Means of ensuring safety and data security will be discussed. FPLAC may include stakeholders from Government, Civil Society and/or UN agencies as seen fit; the consultant will provide comprehensive data structure, integration, and data security plan. (Report prepared – UNDP to provide presentation on data security).

- ▲ The Consultant will conduct a detailed requirement analysis and prepare required interaction points, UX wireframe, software architecture to be presented to Tonga FPLAC and lock the final deliverable based on feedback and finalized requirement analysis.
- ▲ Consultant will provide a milestone-based development, testing, deployment and monitoring plan with concise deliverable in 3 phases not exceeding 17 days. (Including consult with developers and FPLAC)
- ▲ Consultant will daily activity report with goal to meet the milestone-based delivery of product in 3 phases according to plan. (Including presentation)
 - Provide work activity report, risk management plan, integration report and future enhancement reports.

The consultant will ensure all deliverable and needed additional codebase or supporting libraries required for proper functional state of the product deployed in favour of stakeholder in working condition.

The consultant will provide completion report ensuring satisfactory deployment of the final deliverables.

HEAD OF BUSINESS DEVELOPMENT (IT)

July 01, 2017 - April 30, 2019

MARS SOLUTIONS LTD. (A Concern of *Pandughar* Group)

Company Description: One of the leading Software Development, Web Development and Mobile Apps Development company in both Local and International Market.

DUTIES/RESPONSIBILITIES

- A Responsible for managing the organisations business development, ensuring consistent and rapid growth in sales across channels.
- ▲ Overseeing the day-to-day management of the business development team.
- ▲ Devising strategies for driving sales growth.
- Analysing existing approaches to the development of business and making changes where appropriate.
- ▲ Setting targets for new business development for the team.
- ▲ Interviewing and hiring new members of the business development team.
- ▲ Implementing new business initiatives across the new business and sales teams.
- ▲ Implementing sales incentives to drive sales performance within the team.
- ▲ Acting as a key contact for large customer accounts.
- Negotiating sales contracts with customers and ensuring their profitability.
- ▲ Working with the marketing team to devise marketing materials and tools to support new business teams.
- Monitoring customer satisfaction with existing clients to ensure service delivery.
- Use stakeholders' feedback to inform necessary improvements and adjustments to technology.

PROJECT MANAGER

July 01, 2011 - June 30, 2017

UY SYSTEMS LTD.

Company Description: One of the leading Software development companies for both local and international.

DUTIES/RESPONSIBILITIES

- Coordinate with the Project Manager/Team Lead on current programming tasks.
- Collaborate with other programmers to design and implement features.
- Quickly produce well-organized, optimized, and documented source code.
- Create and document software tools required by artists or other developers.

- ▲ Debug existing source code and polish feature sets.
- ▲ Contribute to technical design documentation.
- ▲ Attention to detail is essential and all tasks must be carried out to the highest standard.

SENIOR WEB DEVELOPER

April 01, 2010 - June 30, 2011

UNITED GROUP INTERNATIONAL.

Company Description: Software Development Company

DUTIES/RESPONSIBILITIES

- Creating websites using standard HTML/CSS practices.
- ▲ Communicate with content developer furnishing the web sites.
- ▲ Work closely with UI/UX and Visual Designers in a fast-paced environment.
- Designing, coding and debugging applications in various software languages.
- ▲ Object-oriented Design and Analysis (OOA and OOD).
- ★ Front end graphical user interface design.
- Support, maintain and document software functionality.
- ▲ Integrate software with existing systems.
- ▲ Evaluate and identify new technologies for implementation.
- ▲ Implement localization or globalization of software.

SOFTWARE ENGINEER

May 01, 2009 - March 31, 2010

NOGOR SOLUTIONS LTD.

Company Description: Software Development Company

DUTIES/RESPONSIBILITIES

- ▲ Develop, test, and implement new software programs.
- Clearly and regularly communicate with management and technical support colleagues.
- ▲ Design and update software database.
- ▲ Test, maintain and recommend software improvements to ensure strong functionality and optimization.
- ▲ Independently install, customize, and integrate commercial software packages.
- ▲ Analyze user requirements and convert requirements to design documents.
- ▶ Provide comprehensive support to internal customers; achieve resolution to outstanding problems or issues.
- Compile timely, comprehensive, and accurate documentation and or reports as requested.

ACADEMIC QUALIFICATION'S

Master of Business Administration, Executive Program

2017

B.SC in Computer Science & Engineering 2007

East West University Dhaka, Bangladesh CGPA 3.12 (Out of 4) East West University

Dhaka, Bangladesh CGPA 3.37 (Out of 4) H.S.C (Science) 2000

S.S.C (Science) 1998 Khanbahadur Ahsanulla College

Jessore, Bangladesh

2nd Division.

Town Sreepur S.C High School

Jessore, Bangladesh

First Division with STAR (*) marks.

PROFESSIONAL CERTIFICATIONS

Talking to Al: Prompt Engineering for Project Managers Project Management Institute (PMI), USA

PMI ID # 5947029

Year: 19 August, 2024

Data Landscape of GenAl for Project Managers

Project Management Institute (PMI), USA

PMI ID # 5947029 Year: 29 July, 2024

Generative Al Overview for Project Managers Project Management Institute (PMI), USA

PMI ID # 5947029 Year: 20 April, 2024

Project Management Professional (PMP)® Project Management Institute (PMI), USA

PMI ID # 5947029

Year: 2021

Member of PMI

Member of PMI Bangladesh Chapter

Advanced Certificate for Management Professional

(ACMP) (Specialization in cyber security)

IBA/University of Dhaka, Bangladesh

ACMP 4.0 Batch-11 Year:2018

TRAINING SUMMARY

B-meet for professionals "Under Cooperation Between the Bangladesh Association of Software and Information Services (BASIS) and the University of Miyazaki." [30 Days] [2023] Organization For Global Collaboration, University of Miyazaki, JAPAN

Project Management Master Class for PMP [90 Days] [2020] Phill C. Akinwale, OPM3, Praizion Media, USA

- ▲ PMBOK Framework 6th Edition and 7th Edition
- New PMP Exam Outline, People, Process and Business Environment
- ▲ PMBOK New version with Agile & Scrum

- ▲ 5 Process Groups
- ▲ 10 Knowledge Areas
- ▲ Performed in live webinar.

Project Management Professional Training (PMP) [35 Hours [2019] MARS Solutions Ltd. (Under Hi-Tech Park Bangladesh)

- ▲ PMBOK Framework 6th Edition
- ▲ 5 Process Groups
- ▲ 10 Knowledge Areas
- ▲ Prepared for PMP Exam

- ▲ PMI authorized to get Exam entitled
- ♣ Practice Exam with multi simulator
- ▲ Study ongoing for real PMP Exam
- ▲ Date of expired of PMP exam Jan 2021

Export Marketing Plan (Gear up Export) for Business Audit [7 days] [2017] BASIS

- ▲ Target market analysis
- ▲ SWOT and Project Plan.

Training on NBR VAT Management. [2 months] [2015] STOCK BANGLADESH

IPhone application development. [2 months] [2014] BASIS

Practical OOP & OOAD Basics. [2 months] [2010] BASIS

PERSONAL DETAILS

Father's Name : Md. Abdul Gaffar Mother's Name : Mrs. Atima Khatun

Permanent Address : Village & Post: Sakhipur, P.S.: Debhata, District: Satkhira.

Date of Birth : 22 November 1982 Nationality : Bangladeshi (by birth)

Religion : Islam
Marital Status : Married

Enclosure: Project References: Please See in Annexure - 1

Project References: Please See in Annexure - 1 <u>Annexure-1 (Project Preferences)</u>

1. myGov IT Service Management for All Government Offices

Currently, I am working as a Project Manager for the myGov IT Service Management project, where we are implementing the myGov platform to digitize government services, facilitating G2G (Government to Government), G2B (Government to Business), and G2C (Government to Citizen) interactions. The platform enables citizens to apply for services online, government officials to process applications through multi-desk workflows, and certificates to be delivered via citizen dashboards.

Project High-Level Description:

- Service Digitization: Implemented the myGov platform to digitize services for citizens, businesses, and government entities.
- Citizen Access: Enabled citizens to submit online applications for various government services such as certificates, licenses, and permits.
- Service Workflow: Configured multi-desk approval workflows, allowing government officials to process and approve applications through a secure system.
- End-to-End Solution: Delivered digital certificates via citizen dashboards after processing and approval.
- Technologies Used: The project utilizes PHP, Laravel, and MySQL for platform development, with continuous integration and delivery practices (CI/CD) to ensure smooth updates and scalability.

Current Activities:

- Requirement Analysis: Collaborated with government service organizations to gather and analyze requirements for service digitization.
- Service Configuration: Configured form builders for application forms and template builders for certificate generation.
- Workflow Setup: Developed and implemented approval workflows for efficient service processing.
- Infrastructure Management: Managed platform environments, ensuring proper setup for development, testing, staging, and production.
- DevOps Practices: Integrated CI/CD pipelines for frequent updates, efficient version control, and optimized delivery.
- Ongoing Support: Provided training to government officials and managed help desk services for user support and troubleshooting.

Major Clients/Users: 58 Ministry/division of Bangladesh, 353 Govt Offices, 8 Divisions, 64 districts, 492 upozilla, 4554 unions having total 33,000 offices are currently using this application under National portal of Bangladesh and it will be increased gradually as per demand.

2. Bangladesh National Portal Development and Enhancement

Currently I am working as a Project Manager (Technical Lead) for Bangladesh National Portal Development and Enhancement under the supervision of Access to Inspire (a2i).

Project high level description:

- Develop and maintain the overall national portal framework security and monitoring mechanism.
- Develop the project in open sources planforms using PHP, Laravel and Mysql Database.
- To design and develop National Portal Platform so that citizen can easily access information along with relevant services from the portal.
- To ensure sustainability of National Portal Platform by making its architecture robust, secured, and flexible enough to integrate relevant service delivery platforms.
- To improve user experience by following Global best practices.
- To ensure smooth manageability of all the portals under National Portal Framework in terms of large number users, large volume of information etc.
- To achieve the highest level of user satisfaction by ensuring quality Maintenance and proactive Support Services for National Portal Platform.

Past Activities:

- Implementing project management standard methodology and process to explore feasibility in short cycles and quickly adapt those based on evaluation and customer feedback.
- Requirements analysis for the proposed scope and prepare documentation and finally validate scope from the clients (a2i domain team).
- Manage schedule based on the scope, manage cost, manage resources to get the job done through early and continuous delivery.
- Create and implement technology strategies and align the company's technology resources with the organization's short- and long-term goals.
- Proposed/Ensure best quality product by utilizing trending technologies through business process engineering and reengineering.
- Communication Management to the key Stakeholders and minimize gap through continuous delivery through customer satisfaction.
- Assist in recruiting, onboarding, and training Software managers and developers to manage the project budgets.
- Present reports on the company's technology status, goals and or progress to the management concern and domain team of client side to minimize gap.
- Manage both the infrastructure (Server) and Development team for minimizing the interdependencies and for faster release as an incremental delivery platform.
- Implement development server, testing server, staging server and production server for the smooth operation.
- Implement DevOPS (CI/CD) for continuous delivery and continuous integration to deliver working product frequently.

- Implement Project management tools like JIRA/Click up for sprint release and Maintain source repository like Git/Bit bucket for version control
- Working as an acting Project Management office (PMO) for developing and implementing standard for project management like utilization of agile tools, scrum and multiple registers similar to Issue register, Risk Register, Stakeholder register, lesson learned register etc.

Major Clients/Users: 58 Ministry/division of Bangladesh, 353 Govt Offices, 8 Divisions, 64 districts, 492 upozilla, 4554 unions having total 33,000 offices are currently using this application under National portal of Bangladesh and it will be increased gradually as per demand.

3. Tonga Family Protection Legal Aid Centre (FPLAC)

It has been a privilege to work and contribute actively as a Technical Lead - National Consultant to Support Development of Digital Platform for the Tonga Family Protection Legal Aid Centre (FPLAC) under the supervision of UNDP and a2i.

Project High Level Description:

To assist in bridging gaps in access to information, documentation and the challenge of community level stigma, UNDP is supporting the FPLAC in launching a digital transformation support project, with the intent to establish an online legal information and self-help portal with a targeted family violence reporting tool. It is intended to expand FPLAC's ability to reach clientele, particularly more women, who can access and control their own online legal information learning experiences regarding their rights under Tongan Family Protection Act 2013 and related laws and enhance their ability to do so in a safe anonymous fashion. This will be undertaken with technical support from UNDP and other UN agencies and an ICT firm to support the development of an online web-based platform and Android App.

Past Activities:

- Inception report with proposed methodology
- Data security report, data structure, standardization, and integration plan.
- Detail and final requirement analysis report in phase-by-phase distribution of scope.
- Development Phase 1 activity and completion report
- Development Phase 2 activity and completion report
- Development Phase 3 (Final Phase) activity and completion report
- Future scope and User Knowledge transfer plan
- Completion report.

Client: Tonga Family Protection Legal Aid Centre (FPLAC)

4. NBR Value Added Tax (VAT) Management Software

I have started working as Project Manager and gradually promoted as Project Director for the NBR VAT Management software for Making strategic decisions and providing leadership and direction to project managers to implement those decisions.

More than 100 clients in Bangladesh have already implemented VAT management software.

The VAT software is developed as per VAT Acts of National Board of Revenue (NBR) of the Government of Bangladesh. The VAT software is for processing VAT related activities through Purchase and Sales transaction from raw materials to finish goods. The software is applicable for manufacturing, trading and service types of organization in compliance with the guidelines of National Board of Revenue (NBR) in Bangladesh.

Project high level description

Develop the project in Microsoft platform in C#, ASP .net (web based) and Sql Server databases. Design and develop the software for Bangladesh Government of National Board of Revenue (NBR) and getting approval from the authority to serve VAT management software in the local market, the software is applicable for those companies/BIN holder who has sales revenue is more than 5 crores yearly. The main objective for this VAT management project is to prepare monthly return (9.1) purchase through sales by maintaining the NBR prescribed compliances act 2012. The project has covered the following features like:

Purchase raw materials, Packaging materials, trading item, service, finish goods as per NBR law and regulation form local or foreign suppliers through Bill of Entry or Challan 6.3 and manage their VAT inventory as per govt prescribed VAT ACT 2012 and REBATE will automatically store in Monthly VAT Return 9.1.

After getting purchase, process the materials/goods with other ingredients and go for production as per govt prescribed standard and set the price for sale in Bangladesh market through challan 6.3 where VAT will be automatically stored in monthly return. Also there are includes the adjustments (increasing and decreasing) when required.

Finally, the monthly return is submitted to NBR iVAS through xml or excel file by maintain the compliance audit by the local circle and the major modules like as follows:

- Multi companies/Branches
- Purchase Management
- Sales Management
- Transfer Management
- Inventory Management
- Consumption Management
- Input-out coefficient,
- Challan Govt. Prescribed
- Process Monthly return
- Audit Reports Management
- And related compliance register prescribed by NBR and dashboard management.

Past Activities:

- Implementing project management standard methodology and process to explore feasibility in short cycles and quickly adapt based on evaluation and customer feedback.
- Plan for business development and market analysis to generate sales based on the existing competitor analysis and proposed price setup based on the client requirements and customization demand.
- Work for the marketing activities for software presentation to understand the customers competitive advantages in terms of price and client satisfaction of existing product and finally proposed solution for the clients to deliver value.
- Create and implement technology strategies and align the company's technology resources with the organization's short- and long-term goals.
- Communication Management to key Stakeholders and minimize gap through continuous delivery through customer satisfaction.
- Assist in recruiting, onboarding, and training Software managers and developers to manage the project budgets.
- Present reports on the company's technology status, goals and or progress to the management concern and domain team of client side to minimize gap.
- Implement Project management tools like JIRA/Click up for sprint release and Maintain source repository like SVN bucket for version control
- Working as an acting Project Management office (PMO) for developing and implementing standard for project management like utilization of agile tools like scrum and utilization of multiple registers like Issue register, Risk Register, Stakeholder register, lesson learned register etc.

Major Clients: Square Pharmaceuticals, Beximco Pharmaceuticals, Incepta Pharmaceuticals, Novartis, Aristo Pharmaceuticals, Transcom Group, Partex Group, Bashundhara Group, Mobil, Omera etc.

5. Human Resource Management Software

I have worked as a Project Manager for developing and implementing the solution for Human Resource management software for the cooperate industry.

Project high level description

Our company's primary target is to deliver the product into the market in terms of paperless industry and digitally express features from manual to automation. Most of the medium/large type of organizations are working with the software.

The software has following features:

- Employee Management
- Employee Self Service (ESS)
- Asset Management
- Attendance Management

- Leave Management
- Travel on Duty Management
- PF Management
- Income Tax Management
- Payroll Management etc.

Past Activities:

- Create and implement technology strategies and align the company's technology resources with the organization's short- and long-term goals.
- Communication Management to key Stakeholders and minimize gap through continuous delivery through customer satisfaction.
- Assist in recruiting, onboarding, and training Software managers and developers to manage the project budgets.
- Present reports on the company's technology status, goals and or progress to the management concern and domain team of client side to minimize gap.
- Implement Project management tools like JIRA/Click up for sprint release and Maintain source repository like SVN bucket for version control

Major Clients: Khulna Power Plant, Avery Denison, Index Companies

6. Sales and Distribution Management Software

I have worked as a Project Manager for developing and implementing the solution for sales and inventory management software for medium/large trading industries.

The major features:

Project high level description

- Item Management
- Requisition Management
- Transfer Management
- Distributor Management
- Account Management
- Central Depot Management
- Sales Management
- Report Management

Past Activities:

- Requirement Documentation, Scope Finalization, and validation to avoid scope creep
- Schedule, Cost and Resource Management process for avoided scope expansion from the client side.

- Create and implement technology strategies and align the company's technology resources with the organization's short- and long-term goals.
- Communication Management to key Stakeholders and minimize gap through continuous delivery through customer satisfaction.
- Assist in recruiting, onboarding, and training Software managers and developers to manage the project budgets.
- Present reports on the company's technology status, goals and or progress to the management concern and domain team of client side to minimize gap.
- Implement Project management tools like JIRA/Click up for sprint release and Maintain source repository like SVN bucket for version control

Major Clients: Dan Foods Bangladesh Ltd.

7. Freeze Distribution and Monitoring Software

I have worked as a Project Manager for developing and implementing the solution for freeze distribution and monitoring FDMS for Ice-Cream industries.

Project high level description

The key modules will be developed for FDMS system

- General Configuration Module
- User Management Module
- Inventory Management Module
- Requisition & Placement Module
- Return Management Module
- Transfer Management Module
- Service Management Module
- Payment Management Module
- Export/Import Module
- Reporting Module
- Notifications Management
- Dashboard Management

Past Activities:

- Protype design as wireframe to minimize customer gaps and prepared final requirements documentation.
- Requirement Documentation, Scope Finalization, and validation to avoid scope creep
- Schedule, Cost and Resource Management process for avoided scope expansion from the client side.
- Create and implement technology strategies and align the company's technology resources with the organization's short- and long-term goals.
- Communication Management to key Stakeholders and minimize gap through continuous delivery through customer satisfaction.

 Assist in recruiting, onboarding, and training Software managers and developers to manage the project budgets.

 Present reports on the company's technology status, goals and or progress to the management concern and domain team of client side to minimize gap.

 Implement Project management tools like JIRA/Click up for sprint release and Maintain source repository like SVN bucket for version control

Major Clients: Polar Ice Cream, Dhaka Ice Cream Industries Ltd.

8. Planning and Scheduling Software

I have worked as a Project Manager for developing and implementing the solution for planning and scheduling the software for real estate industries.

Project high level description

- Project wise view schedule
- Settings
- Manage Departments
- Manage Projects
- Manage Activities

Major Clients: Urban Design and Development Ltd (UDDL)

9. Big data management software and monitoring tool

I have worked as a Project Manager for developing and implementing the solution for database management for bag tracking of Sundarbans under the supervision of USAID Bangladesh.

Major Clients: USAID

10. Point of Sales Management Software

I have worked as a Project Manager for developing and implementing the solution for point-of-sale management software for medium/large trading industries.

Major Clients: Local Market for medium trade industries, Ceramic Industries

11. Mobile Apps Development

I have worked as a Project Manager for developing and implementing the mobile apps (Android and IOS) for automated weather data tracking under the super vision of Bangladesh Metrological department.

Major Clients: Bangladesh Meteorological department,

BMD Weather App (BMD Weather App - Apps on Google Play)

12. Website/Ecommerce Development

I have worked as a Senior Software Engineer for developing the website and ecommerce solution for both Bangladesh and International market and I have developed more than 100 of websites/ecommerce in both local and internal market.

Major Clients: Local Market/International Market

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Md. Moniruzzaman, PMP

Project Manager of myGov ITSM, A2i Project Director & CTO, UY Systems Ltd.



CERTIFICATE OF COMPLETION

Talking to Al: Prompt **Engineering for Project Managers**

PRESENTED TO:

Md. Moniruzzaman

19 August 2024



CERTIFICATE OF COMPLETION

Data Landscape of GenAl for Project Managers

PRESENTED TO:

Md. Moniruzzaman

28 July 2024



CERTIFICATE OF COMPLETION

Generative Al Overview for Project Managers

PRESENTED TO:

Md. Moniruzzaman

20 April 2024

LuAnn Piccard, PMP

Pierre Le Manh



This acknowledges that

Md Moniruzzaman, PMP

Has successfully completed and is certified in Google Ads Search Certification

Issue Date: August 24, 2024 Expiry Date: August 24, 2025 Certificate ID: 113298708





THIS IS TO CERTIFY THAT

Md. Moniruzzaman

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

Project Management Professional (PMP)*

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE



LuAnn Piccard, PMP | Chair, Board of Directors

Certification Number: 3152555

Original Grant Date: 20 October 2021

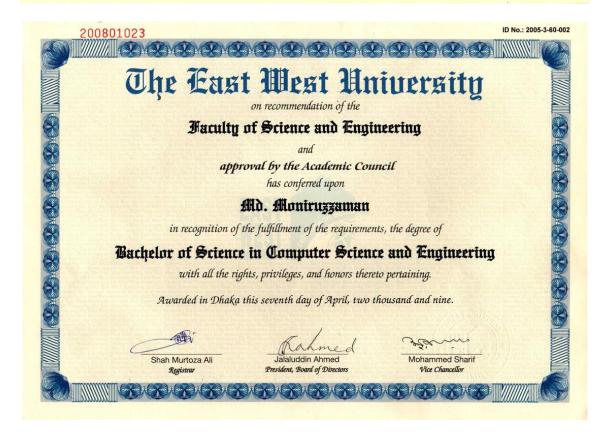
Pierre Le Manh | President & CEO

Expiration Date: 20 October 2027



MDP/ACMP 4.0-B11-104 Date of Issue: 1 0 NOV 2018 MANAGEMENT DEVELOPMENT PROGRAM (MDP) INSTITUTE OF BUSINESS ADMINISTRATION (IBA) UNIVERSITY OF DHAKA This is to certify that Md. Moniruzzaman has successfully completed 200-hour long training program Advanced Certificate for Management Professionals (ACMP) 4.0 co-designed by Institute of Business Belministration (IBB). University of Dhaka, Indian Institute of Management Mimedabad (I.I.M.B) and Indian Institute of Technology Delhi (I.I.TD) and offered by the Management Development Program (MDP), IBA from Jul. 05, 2018 to Oct. 14, 2018 Schatter drody Sheikh Morshed Jahan Sutapa Bhattacharie Dr. Sved Ferhat Anwar Moderator, ACMP 4.0 Coordinator, MDP Professor & Director IBA, University of Dhaka IBA, University of Dhaka IBA, University of Dhaka





BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, JESSORE BANGLADESH

JBCH No. 000022727 Serial No. K 04926



Registration No. 868528/1998-99

Higher Secondary Certificate Examination , 2000

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BOARD OF INTERMEDIATE AND STOONDARY TOHCATION, JESSORE BANGLADESH

Jbcs No. 980032723

Serial No. F 092579



Registration No. 455298 / 1996-97

Secondary School Certificate Examination , 1998

son/d	aughter of _	Md. Ab	dul Gaffar			
of_6	Town Preepur	Secondary	School			
bearin	ng Roll No.	718497 f	rom centre _	Debhata(252)	duly p	assed the
Secon	idary Schoo	l Certifica	te Examinati	ion of 1998 in _	Science	_Group
and to	vas placed ii	the Fin	st_ Divisio	m.		
Ħ	is/Her date	of birth is	Twenty Se	econd November	Nineteen	Hundred
and	Eighty Two.					

JESSORE
Date of Publication
of results, Second August, 1998

Magned by

Controller of Examinations



BASIS



CONFIRMATION OF COMPLETION OF B-MEET FOR PROFESSIONALS



2ND BATCH

(MAY 02, 2023 - MAY 30, 2023)

TRAINEE ID: BP01044

DATE OF BIRTH: NOV 22, 1982

MD. MONIRUZZAMAN, PMP

THIS IS TO CERTIFY THAT THE ABOVE-MENTIONED TRAINEE HAS COMPLETED THIS COURSE "B-MEET FOR PROFESSIONALS" UNDER COOPERATION BETWEEN THE BANGLADESH ASSOCIATION OF SOFTWARE AND INFORMATION SERVICES AND THE UNIVERSITY OF MIYAZAKI.

BANGLADESH - MIYAZAKI EDUCATIONAL TRAINING PROJECT (B-MEET) IS AN INTERNATIONAL PARTNERSHIP PROGRAM WITH THE AIM OF THE PROJECT PURPOSE "BUSINESS EXCHANGE PROMOTION SYSTEMS IN BOTH BANGLADESH AND MIYAZAKI WILL BE ESTABLISHED" SUPPORTED AND SUPERVISED BY THE JAPAN INTERNATIONAL COOPERATION AGENCY. THIS COURSE "B-MEET FOR PROFESSIONALS" IS A TRAINING PROGRAM FOR HUMAN RESOURCES DEVELOPMENT ON THE BANGLADESH SIDE TOWARD STRENGTHENING AND CONTRIBUTING TO THE PROMOTION OF BUSINESS EXCHANGE BETWEEN BANGLADESH AND MIYAZAKI.

SUPPORTED ORGANIZATIONS:

MIYAZAKI CITY OFFICE AND MIYAZAKI IT PLUS

DATE: MAY 30, 2023

MR. AKM AHMEDUL ISLAM BABU

DIRECTOR, AND CHAIRMAN BASIS JAPAN DESK.

BANGLADESH ASSOCIATION OF SOFTWARE AND INFORMATION SERVICES

KeMurchani

PROF. KEISUKE MURAKAMI PH.D.

DIRECTOR,

CENTER FOR INTERNATIONAL RELATIONS,

ORGANIZATION FOR GLOBAL COLLABORATION, UNIVERSITY OF MIYAZAKI













Course Completion Certificate

This certificate is awarded to

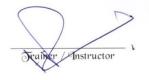
MD. MONIRUZZAMAN

for completion of the training program titled

Expand your Business by Developing Export Marketing plan: Gear Up for Export

Training duration 14 hours Date: from 10/03/2017 to 11/03/2017 Place: Dhaka

The training program has been organized by BASIS Institute of Technology & Management (BITM)







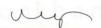
Project Director

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Certificate of Completion

Md. Moniruzzaman

HAS SUCCESSFULLY COMPLETED THE STANDARD COURSE ON Value Added Tax (VAT





Participant ID # 10-008-StockBanglades

