



# Office of Life Safety & Fire Prevention

615 West First Street  
Duluth, Minnesota 55802



218-730-4380



lifesafety@duluthmn.gov

**Property Address:** 1123 E 5TH ST

**Plat / Parcel:** 010-3830-19010

**License Expiration Date:** 05/01/2023

**License Number:** LS-1-5033

**Number of Dwelling Units:** 1 **Bedroom Count:** 3 **Parking Spaces Provided:** 2 **Parking Spaces Required:** 2

CURRENT	<b>OWNER:</b> TJR PROPERTIES LLC C/O EAST WEST PROPERTY MANAGEMENT 1720 W SUPERIOR ST DULUTH, MN 55806 Phone: (218)464-6727 E-Mail: FRANK@EASTWESTRENTALS.COM	<b>MANAGER:</b> EAST WEST PROP MGMT 1720 W SUPERIOR ST DULUTH, MN 55806 Phone: (218)464-6727 E-Mail: INFO@EASTWESTRENTALS.COM
	<b>EMERGENCY CONTACT:</b> HEIRLOOM 24-HOUR MAINTENANCE	<b>EMERGENCY CONTACT PHONE:</b> (888)241-5721
UPDATED	<b>*Please update any missing or incorrect information below*</b> It is the owners responsibility to update the Life Safety Division on any Owner or Manager changes. <b>Fees may be incurred for lack of notification.</b>	
	<b>OWNER:</b> _____ _____ Phone: _____ E-Mail: _____ <b>EMERGENCY CONTACT:</b> _____	<b>MANAGER:</b> _____ _____ Phone: _____ E-Mail: _____ <b>EMERGENCY CONTACT PHONE:</b> _____

**PAYMENT DUE UPON RECEIPT - Make check payable to: CITY OF DULUTH**

Rental License Base Fee				\$320
# of Bedrooms per record of City Assessor: 3 multiplied by \$40/BEDROOM				\$120
Nonconformance Fee Per Parking Space:	# of Parking Spaces	# of Parking Spaces provided <u>2</u>  (Minimum size per space is 9' x 17')	Total # of Non-conforming parking spaces <u>0</u>  (Spaces required minus spaces provided) multiplied by \$100	\$0
	1 bedroom = 2 spaces			
	2 bedroom = 2 spaces			
	3 bedroom = 2 spaces			
	4 bedroom = 3 spaces			
	5 bedroom = 4 spaces			
6 bedroom = 5 spaces				
TOTAL FEE				\$440



I have read and understand the items on the backside of this form.

If you fail to submit a completed and signed version of this form, along with payment, your rental license will not be renewed and **fees may be incurred.**

I hereby acknowledge that I have completed this application and state that the information contained therein is correct.

Signature \_\_\_\_\_ Manager/Owner Date: 2/6/23

NOTICE: The information provided in this application is a public record. Incomplete applications will not be accepted. Falsified information may result in revocation of license. Return application and fee to: **Life Safety, Fire Dept., 615 W. 1st St.,**





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**Please check the box to indicate you have carefully read the following Rental License information!**

**I certify I have read and understand:**

- ☐ Renewal fees and a housing inspection are required every three years.
- ☐ Expired rental license renewal fee of **\$300** is due in addition to rental license renewal fees, 30 days after expiration.
- ☐ Rental licenses that have been expired over 60 days will be **revoked**. Revocation of license, after expiration, results in:
  - ☐ Reinstatement fee of \$625 will be applicable.
  - ☐ Property will be posted and tenants will be told to vacate the premises.
  - ☐ If no action continues to be taken, an unlicensed rental investigation will ensue and an additional \$575 will be applicable.
- ☐ Tenant definition: Person occupying the property is not listed on the title or the person listed on the title does not occupy the property. Tenant may also be an adult living with the titled owner that is not on the title or a family member.
- ☐ It is the OWNER'S RESPONSIBILITY to provide any updates on contact or manager information to Life Safety. This must be done on this form or send to [lifesafety@duluthmn.gov](mailto:lifesafety@duluthmn.gov) within 30 days.
- ☐ If you are receiving this renewal and are no longer the owner for this property, email Life Safety.