



LEAVE APPLICATION FORM

Name: MOHAMMAD NAZRIN BIN MOHAMMAD NAZRI NAGES

Department: ESS-Technology:Software
Engineering Decisioning

Personnel Number: C22510E Date: 8/1/2025


I wish to apply for 1 day(s) leave from 9/1/2025 to 9/1/2025
inclusive and will be returning to work on 10/1/2025 leaving a balance of
19 day(s) of my annual leave.

Reasons for application:

☒ Annual Leave ☐ Medical/Sick Leave
☐ Emergency Leave ☐ Other (please specify) : _____

NAZRIN 8/1/2025
Employee Signature *Date Applied*

Leave approved by:

Emily Yew  9th Jan 2025
Name / Position Title / Chop *Signature* *Date Approved*

For IRSB office use only

Annual Leave brought forward (if any): _____ days
Entitlement for this year: _____ days
Leaves taken to date (inclusive of this application) : _____ days
Balance annual leave: _____ days

Officer Name *Signature* *Date*