

# **Jira Configuration Details**

Version 1.18-SNAPSHOT

2019-01-25

# **Table of Contents**

1. Server configuration	2
1.1. JIRA Access restriction	2
1.2. Project	2
1.2.1. Add Time Estimated	2
1.2.2. Configure emails notification	2
1.3. Version	2
1.3.1. Add new members	2
1.3.2. Create the version	3
1.3.3. Add tickets.	3
1.4. BigPicture	
1.4.1. Gantt	4
1.4.2. Configure layout	4
1.4.3. Regroup tasks	4
1.4.4. Add deadlines	
2. Appendix	6
2.1. Revision marks	6

## Table 1. History

Date	Author	Detail
2018-12-11	bcouetil	- Added reveal plugins and background - Fixed reveal css following change in structure in asciidoc-reveal master (from previous version : 1.1.3) - Implemented Zenika layout in HTML and PDF - Reported back reveal-js enhancements
2018-08-23	bcouetil	Initial commit

# 1. Server configuration

Jira is used here in association with BugPicture, to have a Gantt chart.

## 1.1. JIRA Access restriction

To restrict the access to stay under the 10 members for the cheapest license (\$12 with tax once and for all):

- in LAM, create the jira-users group, and put in all users you want to give access to JIRA
- browse user management in JIRA: https://dge.pl.s2-eu.nvx.com/jira/secure/admin/user/ UserBrowser.jspa
  - Give you the **jira-administrators** right and remove **pladmin** from this group
  - · define jira-users as default group
  - remove all groups EXCEPT jira-administrators and jira-users

# 1.2. Project

#### 1.2.1. Add Time Estimated

To add time estimated in Kanban

- Edit an issue
- Where is my field?: "Time Tracking"
- Click on the link to add it

Now it is added. To define to days as default unit:

- Wheel → Issues → Left pannel Time Tracking → Deactivate
- Change configuration
  - Time format = days
  - Default Unit = day
- Click Activate

## 1.2.2. Configure emails notification

To disable emails notification:

Projects → MyProject → Bottom left corner Project Settings → Notifications → Actions → Select a scheme → None

# 1.3. Version

Perform these actions for each new version.

#### 1.3.1. Add new members

If you have new members in this version, add them in LAM and especially in the jira group.

Update JIRA rights:

- Click on the wheel  $\rightarrow$  User management  $\rightarrow$  left section User Directories
- Click Synchronize

## 1.3.2. Create the version

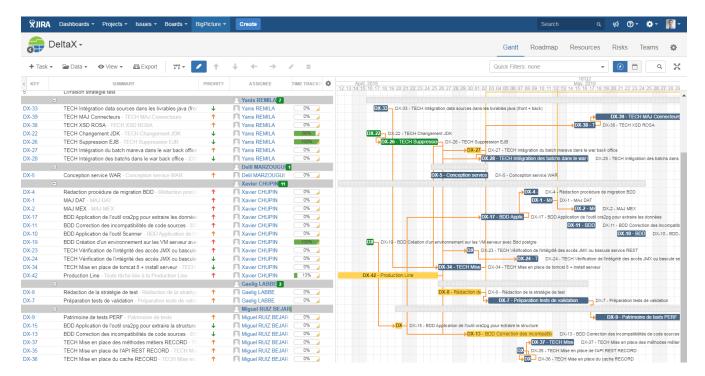
- Projects  $\rightarrow$  MyProject  $\rightarrow$  left section Releases
- Fill The data name/dates/description
- Click Add

## 1.3.3. Add tickets

- Add all tickets in JIRA
- Import all in BigPicture

# 1.4. BigPicture

BigPictures is a 10\$ plugin that adds Gantt capabilities to JIRA. Install this plugin if you have a license or want to try it for a month.



#### 1.4.1. Gantt

To see Gantt chart, go to **BigPicture**  $\rightarrow$  **YourProject**  $\rightarrow$  **Gantt**.



You can edit a ticket using "E" shortcuts when in GANTT view

## 1.4.2. Configure layout

To obtain the layout of the picture

- BigPicture → Gantt
- View → Layout → Compact
- View → Perspective → Team
- View → Perspective → Manager Perspectives
- · using drag and drops, keep only these fields
  - · Key, Summary, Priority, Assignee, Time Tracking
- save
- BigPicture → Gantt
- Data → Sort tasks A-Z → Assignee

#### 1.4.3. Regroup tasks

To regroup tasks under bigger subjects in Gantt view

- Task → Create task → Artificial Task
- Put it before all wanted subtasks with up arrow or down arrow

ullet Select each task and make them subtask by clicking on ullet

## 1.4.4. Add deadlines

To add a deadline in Gantt view

 $\bullet \; \; \mathsf{Task} \to \mathsf{Create} \; \mathsf{task} \to \mathsf{Artificial} \; \mathsf{task}$ 

## BOTTOM OF THE BACKLOG



MONKEYUSER.COM

# 2. Appendix

# 2.1. Revision marks

Differences since last tag